



Change of Use Planning Permit Application

For this application you will need to provide:

- Site Plan
- Floor Plan
- Elevations

Section A

Details of applicant (note: the applicant name will appear on any public notice and/or permit issued)

Name _____

Address _____

Phone _____ Email _____

Is the above person also the landowner? Yes (go to section C) No (if No, complete section B)

Section B

Details of landowner

Name _____

Address _____

Phone _____ Email _____

Where the **applicant is NOT the owner**, I hereby declare that the owner of the land to which this application relates has been notified of this application being made and the information and details supplied by me in this application are a true and accurate description of the proposal.

Applicant's signature _____ Date _____

Section C

Details of the land

Address of land _____

Title reference _____ Title details attached?

Section D

Details of accommodation

Proposed use of development _____

Name of business (Airbnb listing or other, if applicable) _____

Hours of operation _____

Building area (m ²)	
Land area (m ² or Ha)	
Number of Guests	
Proposed Signage (include dimensions, wording & supply artwork)	
Value of Residence \$	

Section E

Privacy statement

The personal information requested on this form is being collected by Council for *Land Use Planning & Approvals Act 1993*. The personal information will be used solely by Council for that primary purpose or directly related purpose. Council may disclose the information to other regulatory organisations where required to by law; officers of Flinders Council; data service providers engaged by Council from time to time; and any other agent of Council. If you cannot provide or do not wish to provide the information sought, Flinders Council will be unable to process your application. You may make application for access or amendment to information held by Council. Enquiries concerning the matter can be addressed to the General Manager, Flinders Council, PO Box 40, Whitemark TAS 7255, or email office@flinders.tas.gov.au

Section F

Declaration of applicant

I hereby declare my intention to seek the relevant approvals as detailed within this form

Name _____ Signature _____

I hereby declare that I support the submission of the details provided on this form and provide my signature as the relevant delegate for Crown or Council land in accordance with s52 (1B) of *Land Use Planning and Approvals Act 1993* (Application must also be accompanied by written permission of the relevant delegate for Crown or Council)

Name _____ Signature _____

NB: - The Role of the Planning Authority

When an application is deemed to be determined at a meeting of Council, the Councillors act in the role of the Planning Authority. They are required to uphold the requirements of the Local Planning Scheme (Flinders Planning Scheme 1994) and that of LUPAA (*Land Use Planning and Approvals Act 1993*). When Councillors are fulfilling this role, they must act in a non-biased manner and in accordance with Council's Quasi-Judicial Policy. If you wish to approach a Councillor regarding your development, you may be placing them in a compromised position in their role as Planning Authority if your development proposal is currently submitted to Council. To prevent this, you may wish to address the Council prior to your submission or during the Council Meeting at which your proposal is being deliberated. If you wish to arrange for such meetings, please contact Council's Development Services department.