



FLINDERS
COUNCIL

Instrument of Delegation

Last updated February 2014



Pursuant to Section 23AA(2)(c) of the *Acts Interpretation Act 1931*, to revoke all previous delegations relating to the *Local Government Act 1993* that have been previously approved by Council;

AND

Local Government Act 1993

Pursuant to Section 22 of the *Local Government Act 1993*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and those employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
- Where specified in the table, in respect of a delegation, the General Manager is authorised pursuant to Section 64 of the *Local Government Act 1993* to further delegate such functions or powers to an employee of the Council who holds the office or position specified (or a person acting in the position of the officer or position specified).

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 19 – Affixing of Common Seal		To comply with the provisions of the LGA relating to the Common Seal. To comply with any policies and procedures of the Council relating to the Common Seal.
Section 20 A – Powers of Entry		To each employee that enters land.
Section 61 – Appointment of Acting General Manager		To appoint an Acting General Manager in the absence of the General Manager.
Section 73 – Sources of Funds	Corporate Services Coordinator	To dispose of surplus plant, equipment and materials, as per Council’s code of tenders and contracts.
Part 1 Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimate	Corporate Services Coordinator Works & Services Manager Airport Manager	In accordance with amounts included in the approved Annual Plan and Budget Estimates and for those activities under the control of the appropriate Officer up to a maximum of \$50,000 . Any purchase over this amount is to be authorised by the General Manager.

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
<p>Part 2</p> <p>Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimates</p>	Works Coordinator	In accordance with amounts included in the approved Annual Plan and Budget Estimates and for those activities under the control of the appropriate Officer up to a maximum of \$20,000 .
<p>Part 3</p> <p>Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimates</p>	Development Services Coordinator Executive Assistant Executive Officer Funeral Director Community Development Coordinator Finance Officer	In accordance with amounts included in the approved Annual Plan and Budget Estimates and for those activities under the control of the appropriate Officer up to a maximum of \$10,000 .
<p>Part 4</p> <p>Section 74 – Authorise expenditure in accordance with approved Annual Plan and Budget Estimates</p>	All other Officers not included in Part 1, 2 & 3.	In accordance with amounts included in the approved Annual Plan and Budget Estimates and for those activities under the control of the appropriate Officer up to a maximum of \$1,000 .
<p>Section 74 – Expenditure</p>	Corporate Services Coordinator Executive Assistant Works & Services Manager Development Services Coordinator	Arrange payments including the release of funds by way of cheque, electronic funds transfer, etc. The officers listed together with the General Manager are the only authorised signatories on Council's bank accounts.
Section 75 – Investments	Corporate Services Coordinator	Investment in recognised financial institutions where the return to Council is greater than that received in its working accounts.
Section 76 – Writing off bad debts	Corporate Services Coordinator	Any bad debts written off are to only occur following exhaustion of collection proceedings. Any write-off up to \$2,500 may be authorised by Corporate Services Coordinator following consultation with the General Manager. General Manager may write-off up to \$5,000 .
Section 78 – Borrowings	Finance Consultant Corporate Services	Subject to budget approval.

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
	Coordinator	
Section 81 – Bank Accounts	Corporate Services Coordinator	
Section 92 – Supplementary Rate Adjustment	Finance Consultant Corporate Services Coordinator	
Section 124 – Postponement of Payment	Corporate Services Coordinator	
Section 129 – Remission of Rates and Charges	Finance Consultant Corporate Services Coordinator	Where it can be determined that the amount charged is incorrect or circumstances exist which deserves consideration of a remission. This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Division 10 – Part 9 – Recovery of Rates	Finance Consultant Corporate Services Coordinator	This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Division 11 – Part 9 – Sale of land for unpaid rates	Finance Consultant Corporate Services Coordinator	This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of rates, as amended from time to time.
Section 189 – Closure of Local Highways	Works & Services Manager Development Services Coordinator	
Section 190 – Objections to closure		
Section 197 – Sale or Destruction of Unclaimed	Works & Services Manager Development Services	

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Animals	Coordinator Dog Control Officer (Contractor)	
Section 198 – Destruction of Animals	Works & Services Manager Development Services Coordinator Dog Control Officer (Contractor)	
Section 200 – Issue Abatement Notices	Development Services Coordinator Works & Services Manager	
Section 201 – Action to Abate a Nuisance	Development Services Coordinator and/or Environmental Health Officer	In respect of Fire Hazard Abatement Notices only
Section 207 – Remission of Fees and Charges	Finance Consultant Corporate Services Coordinator	Where it can be determined that the amount charged is incorrect or circumstances exist which deserves consideration of a remission. This delegation is subject to the qualification that the delegate in exercising those powers and functions must do so in accordance with any Council adopted policy with respect to remission of fees and charges, as amended from time to time.
Section 219 – Submission to Board of Inquiry		In accordance with general direction from Council.

Archives Act 1983

Pursuant to Section 22 of the *Local Government Act 1993* and the provisions of the Archives Act 1983, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position), of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
- Where specified in the table, in respect of a delegation, the General Manager is authorised pursuant to Section 64 of the *Local Government Act 1993* to further delegate such functions or powers to an employee of the Council who holds the office or position specified (or a person acting in the position of the officer or position specified).

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 20 – Disposal and/or Destruction of State Records	Corporate Services Coordinator Executive Officer	Authority to sign Council's Register of Records Destroyed maintained under Section 20(2)(b) of the <i>Archives Act 1983</i> for the purpose of certifying that records to which Disposal Schedule No. 11 issued by the Archives Office of Tasmania applies have been properly described by the Schedule and have been destroyed.

Local Government (Building and Miscellaneous Provisions) Act 1993

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the *Local Government (Building and Miscellaneous Provisions) Act 1993*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 107 - Access Orders		Upon recommendation from the Works & Services Manager.
Section 247—Removal of Advertising Hoardings	Development Services Coordinator	

Building Act 2000

Pursuant to Section 11(4) of the *Building Act 2000*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

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- Where specified in the table, in respect of a delegation, the General Manager is authorised pursuant to Section 64 of the *Local Government Act 1993* to further delegate such functions or powers to an employee of the Council who holds the office or position specified (or a person acting in the position of the officer or position specified).

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Permit Authority	Development Services Coordinator	
Section 18 - Duties of Councils	Development Services Coordinator	
Section 61 - Building Work Without a Permit	Development Services Coordinator	
Section 76 - Plumbing Work Without a Permit	Development Services Coordinator	
Section 116 - Habitation of Certain Buildings	Development Services Coordinator	
Section 118 - Restriction of Use of Land	Development Services Coordinator	
Section 157 - Contaminated or Undrainable Sites	Development Services Coordinator	

Section 160 – Protection of Existing Drains	Development Services Coordinator	
Section 161 – Protection of Service Easements	Development Services Coordinator	Upon recommendation of the Works & Services Manager.
Section 162 - Emergency Order	Development Services Coordinator	
Section 163 – Building Notices	Development Services Coordinator	
Section 164 – Plumbing Notices	Development Services Coordinator	
Section 165 – Fire Hazards	Development Services Coordinator	Upon recommendation of the Works & Services Manager
Section 166 – Fire Upgrading Report	Development Services Coordinator	
Section 167 – Fire Upgrading Notice	Development Services Coordinator	
Section 170 – Building Orders	Development Services Coordinator	
Section 171 – Building Order Relating to Work Without a Permit	Development Services Coordinator	
Section 172 – Plumbing Orders	Development Services Coordinator	
Section 173 – Building Order Relating to Fire Hazards	Development Services Coordinator	
Section 192 – Failure to Comply with Building or Plumbing Order	Development Services Coordinator	Upon recommendation of the General Manager

Section 193 – Possession of Building	Development Services Coordinator	
Section 194 – Purchasing Building and Materials		
Section 197 – Recovery of Costs	Development Services Coordinator	
Section 198 – Police Assistance	Development Services Coordinator	
Section 200 – Amendment or Revocation of Building Order	Development Services Coordinator	
Section 201 – Compliance with Regulations	Development Services Coordinator	
Section 210 – Appeal relating to occupancy permit		Upon recommendation of the Development Services Coordinator.
Section 214 – Appeal Relating to Building Surveyor		Upon recommendation of the Development Services Coordinator
Section 243 – Service of Infringement Notice	Development Services Coordinator	
Section 258 – Access to and Entry into Premises	Development Services Coordinator	
Section – 259 – Powers of Authorised Persons	Development Services Coordinator	

Burials and Cremation Act 2002

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the *Burial and Cremations Act 2002*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
- Where specified in the table, in respect of a delegation, the General Manager is authorised pursuant to Section 64 of the *Local Government Act 1993* to further delegate such functions or powers to an employee of the Council who holds the office or position specified (or a person acting in the position of the officer or position specified).

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 28 – Closure of Cemeteries for Reasons of Public Health or Public Safety		Upon recommendation of the Works & Services Manager, Funeral Director or Environmental Health Officer.
Section 41 – Internment Otherwise than in Cemetery		Upon recommendation of the Works & Services Manager, Funeral Director or Environmental Health Officer.

Public Health Act 1997

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the provisions of the *Public Health Act 1997*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
- Where specified in the table, in respect of a delegation, the General Manager is authorised pursuant to Section 64 of the *Local Government Act 1993* to further delegate such functions or powers to an employee of the Council who holds the office or position specified (or a person acting in the position of the officer or position specified).

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 77 Grant/ Refuse Licence	Environmental Health Officer	
Section 78 - Issue Licence	Environmental Health Officer	
Section 81 - Renewal of Licence	Environmental Health Officer	
Section 82 Variation of Licence	Environmental Health Officer	
Section 83 Cancellation of Licence	Environmental Health Officer	
Section 87 - Closure Orders	Environmental Health Officer	Provide a report at the next ordinary Council meeting following the issuance of a closure order.
Section 88 - Service of Closure Orders	Environmental Health Officer	
Section 89 Revocation of Closure Order	Environmental Health Officer	
Section 92 - Rectification Notices	Development Services Coordinator	

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 97 Grant or Refuse Registration of Premises	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 98 – Issue of Certificate of Registration	Environmental Health Officer	
Section 101 – Renewal of Registration of Premises	Development Services Coordinator	
Section 102 Variation of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 103 Cancellation of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 106 Grant or Refusal of Licence	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 107 – Issue of Licence	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 110 – Renewal of Licence	Development Services Coordinator	Upon recommendation from Environmental Health Officer.
Section 111 Variation of Licence	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 112 Cancellation of Licence	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 115 Registration of Regulated System	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 116 – Issue of Certificate	Development Services Coordinator	
Section 119 – Notice to Comply with Direction	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 121 – Renewal of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer unless any conditions imposed by Council are altered.
Section 122 Variation of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer

Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 123 Cancellation of Registration		Upon recommendation from Environmental Health Officer
Section 129 – Orders Relating to Water Quality		<p>Upon recommendation from Environmental Health Officer</p> <p>This delegation is only to be used if it is in the best interest of the community, on public health grounds, to take immediate action. A report is to be provided to the next ordinary Council meeting following the issuance of the order.</p>
Section 135 Issue of Certificate of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer

Food Act 2003

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the provisions of the *Food Act 2003*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 87 - Grant or Refuse Registration of Food Business	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 89 - Renewal of Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer
Section 91 - Variation to Registration	Development Services Coordinator	Upon recommendation from Environmental Health Officer

Environmental Management and Pollution Control Act 1994

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the provisions of the *Environmental Management and Pollution Control Act 1994*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 21 – Appointment of Council Officers		
Section 44 – (2) Environment Protection Notices	Development Services Coordinator	Where a Council Officer is satisfied that in relation to an environmentally relevant activity other than a level 2 or level 3 activity
Section 48 – Civil Enforcement Proceedings		Once Council has made a decision on under Section 47.
Section 61 – Reports in Respect of Alleged Contraventions	Development Services Coordinator	

Dog Control Act 2000

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the provisions of the *Dog Control Act 2000*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 82 – Delegation to Authorised Officers. <i>(Under the Dog Control Act 2000 the General Manager can delegate to authorised officers his responsibilities/functions under the Act excepting the power of delegation)</i>	Works & Services Manager Development Services Coordinator Corporate Services Coordinator Dog Control Officer (Contractor)	To undertake duties associated with: <ul style="list-style-type: none"> • Part 2 – Registration and Identification • Part 3 – Control of Dogs • Part 4 – Legal Proceedings • Part 5 – Miscellaneous

Local Government (Highways) Act 1982

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the *Local Government (Highways) Act 1982*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
- Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 19 Temporary Closure of Highways		Upon recommendation from Works & Services Manager
Section 20 Temporary Closure of Highways		Upon recommendation from Works & Services Manager
Section 35 Crossings Over Footpaths, Table Drains and Gutters		Upon recommendation from Works & Services Manager
Section 37 Alteration of Entrances to Highways		Upon recommendation from Works & Services Manager
Section 39 Cut Back Vegetation Orders	Works & Services Manager Works Foreman	Upon consent from the General Manager.
Section 124 - Delegations	Works & Services Manager Development Services Coordinator Works Foreman	

Land Use Planning and Approvals Act 1993

Pursuant to Section 6 of the *Land Use Planning and Approvals Act 1993*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

- Each of the delegations is to the holder of the position of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, (or a person acting in that position) of the Flinders Council.
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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 27 Negotiate with representors and agreeing to amendments to a draft scheme in the course of a Tasmanian Planning Commission hearing.	Senior Town Planner	
Section 33(2) Approving "form" for requests to amend scheme.	Senior Town Planner	
Section 35(4) Provide the Tasmanian Planning Commission with a copy of Council's decision to initiate a planning scheme amendment.	Senior Town Planner	
Section 38 Advertise and exhibit draft amendment when notice is given by the Tasmanian Planning Commission	Senior Town Planner	
Section 39(2) To prepare the report for Tasmanian Planning Commission where there are no submissions	Senior Town Planner	

Section 40(2) Negotiations with representors and agreement to amendments to draft amendments in the course of Tasmanian Planning Commission hearing	Senior Town Planner	
Section 41 Modification of amendments as requested by Tasmanian Planning Commission	Senior Town Planner	
Section 42(3) To give notice of Tasmanian Planning Commission approval of a draft amendment.	Senior Town Planner	
Section 43E Request for further information.	Senior Town Planner	
Section 43G Negotiations and agreement during hearing	Senior Town Planner	
Section 53 (5a) extension to planning permit		
Section 54 to require additional information	Development Services Coordinator	
Section 55 to correct mistakes amendments to a permit	Development Services Coordinator	
Section 56 to make minor amendments to a permit	Development Services Coordinator	
Section 57(6) to grant or refuse to grant a permit		<p>Only in those cases where:</p> <ul style="list-style-type: none"> • no representations have been received in respect of the application. <li style="text-align: center;">or • where Council is not able to decide the application within the time period required by S. 57(6)(b).
Section 58 to grant permits unconditionally or subject to conditions or restrictions		

Section 57(5) to extend time	Development Services Coordinator	
Section 57(6a) to extend time	Development Services Coordinator	Upon agreement in writing with the applicant.
Section 57A Mediation	Senior Town Planner	
Section 58 Approval of application for other permits (permitted) including extension of time.	Senior Town Planner	
Section 58 Approval of application for other permits (permitted) including extension of time.		Upon recommendation from the Senior Town Planner
Section 58(2) to extend time	Development Services Coordinator	
Section 59 – Failure to determine an application for permit		To refuse applications for discretionary permits where applicants have not agreed, in writing, to a request for extension of the statutory period within which granting a refusal of applications for permits must otherwise take place. This delegation provides for the refusal of a development application that is about to run out of time (“deemed approval”) and applicant will not agree to an extension of time. This delegation should only be used when there is insufficient time to call a Special Council Meeting.
Section 59(3) Deemed approval hearing. To negotiate, compromise, agree etc. During a hearing on a deemed approval		
Section 60(2) to extend time	Development Services Coordinator	
Section 61 Planning appeals. To negotiate, compromise, agree etc. During the hearing of an appeal	Senior Town Planner	

Section 64 – Civil enforcement proceedings		Orders issued where a person contravenes or fails to comply with a provision of Part 4 of the Act. The delegation is conditional upon compliance with the provisions of LUPAA relating to enforcement of planning control.
Section 67 Notice of withdrawal of modification of planning scheme		
Section 71 Planning authority may enter into agreements		Upon recommendation from the Senior Town Planner or Development Services Coordinator.
Section 73 Security for payment		<p>Bonds and Guarantees</p> <p>To authorise the partial or total release of bonds, guarantees and security deposits held pursuant to Section 71 of the Act upon certification from the relevant manager and in the case of engineering works certification from Council's Engineer that the work or things to which the bond, guarantee or security deposit relates has been to the Council requirements satisfied in whole or in part. To call on any bonds, guarantees or security deposits to carry out work that has not been completed to the Council requirements upon the certification of the Council's Engineer.</p>

Resource Management and Planning Appeal Tribunal Act 1993

Pursuant to the provision of Section 22 of the *Local Government Act 1993* and the provisions of the *Resource Management and Planning Appeal Tribunal Act 1993*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
Section 17 and 61 (<i>Resource Management and Planning Appeal Tribunal Act 1993</i>) – appearance at a conference held on behalf of the Resource Management and Planning Appeal Tribunal.	Development Services Coordinator	Authority to act on behalf of Council in respect to compromise agreements. This delegation is subject to ensuring compliance with LUPAA and Council's planning instrument and consent of General Manager.

Right to Information Act 2009

Pursuant to Section 22 of the *Local Government Act 1993* and the provisions of the *Right to Information Act 2009*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
<i>Right to Information Act 2009</i>	Executive Officer	

Public Interest Disclosures Act 2002

Pursuant to Section 22 of the *Local Government Act 1993* and the provisions of the *Public Interest Act 2002*, Council hereby delegates the following functions and powers to the holder of the office of General Manager and to each of the employees who are the holders of the office or position specified in the table to this delegation, upon the following terms:

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Function or Power	Person(s) to Whom Sub-Delegated	Conditions or Restrictions
<i>Public Interest Disclosures Act 2002</i>	Executive Officer	