



FLINDERS
COUNCIL

Agenda
Ordinary Council Meeting
10th April 2014

CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Note: S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice."

Dated this 10th day of April 2014.



Raoul Harper
GENERAL MANAGER

FLINDERS COUNCIL ORDINARY MEETING AGENDA

DATE: Thursday 10th April 2014
VENUE: Flinders Art and Entertainment Centre, Whitemark
COMMENCING: 1.00 pm

PRESENT

Mayor Carol Cox
Deputy Mayor David Williams
Cr Marc Cobham
Cr Peter Rhodes
Cr Mary-Anne Roberts
Cr Gerald Willis
Cr Ronald Wise

APOLOGIES

Nil

STAFF IN ATTENDANCE

Tim Phillips - Acting General Manager
Sophie Pitchford - Acting Corporate Services Manager
Jana Harper - Community Development Coordinator
Vicki Warden - Executive Officer

CONFIRMATION OF MINUTES

That the Minutes from the Ordinary Council Meeting and the Closed Council Meeting held on the 13th March 2014 be confirmed.

PUBLIC QUESTION TIME

In accordance with Section 31 (1) of the *Local Government (Meeting Procedures) Regulations 2005* and the Flinders Council Policy, the following procedures will be adhered to at public question time:-

It is the policy of the Flinders Council to allow a 'Question Time' at Ordinary Council Meetings, during which members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is:

1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if appropriate.
2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.
3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.

4. All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.
5. Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.
6. The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.

LATE AGENDA ITEMS

Nil

DECLARATION OF PECUNIARY INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2005, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2005.

LEAVE OF ABSENCE

Nil

PETITIONS

Nil

WORKSHOPS & INFORMATION FORUMS

Council Workshop held on 27th March 2014

Council held a workshop on the following items:

- Item 1 Greg Alomes, Executive Commissioner and Chair of the Tasmanian Planning Commission – regarding current planning reform process
- Item 2 Memorial to Lost Seamen – Discussion (Mayor Cox)
- Item 3 Development Incentive Policy (George Town Policy)
- Item 4 Shipping Contingency Funding & Container repairs
- Item 5 Catering for cyclists on our roads
- Item 6 One way/give way signs bridge – Information from Department of Infrastructure, Energy and Resources on what we can do – give way on one side
- Item 7 Wi-Fi available to the public– Mayor Cox (Public Question)
- Item 8 Ministerial Orders – update from the General Manager
- Item 9 Dates for Budget Process – update from the General Manager
- Item 10 Discussion about the Field of Farmers Conference – Cr R Wise
- Item 11 Emita Hall Update

Councillors Present:

Mayor Carol Cox, Deputy Mayor David Williams, Cr Marc Cobham, Cr Peter Rhodes, Cr Mary-Anne Roberts, Cr Gerald Willis and Ron Wise.

Apologies:

Nil

Staff Present:

Raoul Harper (General Manager)

As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.

PUBLIC MEETINGS

Nil

COUNCILLORS' QUESTIONS ON NOTICE

Question: Cr Gerald Willis

I refer to Question 1 Councillors' Questions on Notice by Deputy Mayor David Williams at the meeting of the Council on 13th March 2014 which asked "*Could Councillors please be updated on the current status of the contamination of island household water supplies?*" and for which the reply made no mention of the status of water for the Lady Barron water supply and I, therefore, ask could an update be provided for the status of water for the Lady Barron water supply?

Response: General Manager

The following advice was received by Council from TasWater:

TasWater is drilling and testing one further water bore commencing 4th March 2014. A business case for providing treated water (free of lead and other contaminants) to Whitemark and Lady Barron will go to a TasWater Board Meeting later this financial year.

Council is maintaining communication channels with TasWater as best they can. Details of that which is proposed will not be released to Council until the TasWater Board has been presented with and assessed the proposed solution.

COUNCILLORS' QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION

Nil

REPORTS TO BE RECEIVED

Furneaux Community Health Special Committee

File No: CSV/09142

Annexure 1: *Furneaux Community Health Special Committee Confirmed Minutes 12th November 2013*

OFFICER'S REPORT (Raoul Harper, General Manager):

The confirmed minutes of the Furneaux Community Health Special Committee meeting held on Tuesday 12th November 2013 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

OFFICER'S RECOMMENDATION

That the confirmed minutes of the Furneaux Community Health Special Committee meeting held on Tuesday 12th November 2013 be received and accepted.

Furneaux Community Health Special Committee

File No: CSV/09142

Annexure 2: *Furneaux Community Health Special Committee Confirmed Minutes 21st January 2014*

OFFICER'S REPORT (Raoul Harper, General Manager):

The confirmed minutes of the Furneaux Community Health Special Committee meeting held on Tuesday 21st January 2014 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

OFFICER'S RECOMMENDATION

That the confirmed minutes of the Furneaux Community Health Special Committee meeting held on Tuesday 21st January 2014 be received and accepted.

Furneaux Community Health Special Committee

File No: CSV/09142

Annexure 3: *Furneaux Community Health Special Committee Confirmed Minutes 19th February 2014*

OFFICER'S REPORT (Raoul Harper, General Manager):

The confirmed minutes of the Furneaux Community Health Special Committee meeting held on Wednesday 19th February 2014 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

OFFICER'S RECOMMENDATION

That the confirmed minutes of the Furneaux Community Health Special Committee meeting held on Wednesday 19th February 2014 be received and accepted.

Furneaux Group Shipping Special Committee

File No: COM/0403

Annexure 4: *Furneaux Group Shipping Special Committee Unconfirmed Minutes 18th March 2013*

OFFICER'S REPORT (Raoul Harper, General Manager):

The Unconfirmed Minutes of the Furneaux Group Shipping Special Committee meeting held on 18th March 2014 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

OFFICER'S RECOMMENDATION

That the Unconfirmed Minutes of the Furneaux Group Shipping Special Committee meeting held on 18th March 2014 be noted.

COUNCILLORS' REPORTS

Nil

MAYOR'S REPORT:

ACTION	Information
PROPONENT	Mayor C Cox
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Nil</i>

REPORT:

APPOINTMENTS:

06/03/2014	Met with M Pickford, General Manager & staff re Australian Small Islands Forum (ASIF)
11/03/2014	Health Special Committee Meeting
12/03/2014	Met with Director of Nursing at the Multi-Purpose Centre
13/03/2014	Council Meeting
18/03/2014	Furneaux Group Shipping Special Committee Meeting
19/03/2014	Local Government Association of Tasmania (LGAT) General Meeting
19/03/2014	Mayor's Dinner
20/03/2014	Mayor's Training Workshop
21/03/2014	Northern Tasmania Development (NTD) Local Government Committee Meeting
26/03/2014	Municipal Emergency Management Quarterly Meeting
27/03/2014	Workshop
28/03/2014	Dinner with the Friends of Deal Island
30/03/2014	Farewell to Arthur and Jane Tanner, Anglican Church
02/04/2014	Visit Wybalenna site

Australian Small Islands Forum (ASIF) Planning

This meeting was to identify possible sponsors and contributors and to sort initial promotion details and next steps.

LGAT General Meeting

The motion to hold a plebiscite at the next Local Government elections on Constitutional Recognition for Local Government did not receive a seconder and thus was not considered.

Speakers from the Tasmanian Archives Office presented the case that Local Government elected members need to keep records of their activities.

Mayor's Workshop

I quote this report by the LGAT President, Cr Barry Easter, as published in the LGAT Newsletter of the 28th March 2014 regarding Work, Health and Safety:

"A Mayors' Workshop was held following the General Meeting last week, with the majority of the time taken up with a presentation by David Dilger from Page Seager on the subject of due diligence. In their overall advice to

the mayors, and the general managers the previous week, Page Seager highlighted the need for due diligence to be top of mind. I had been of the view that this was an operational matter but the mayors were left in no doubt that elected members have a responsibility to keep themselves informed as part of their duties.

Mayor Steve Kons suggested that this matter should appear in the confidential section of each council meeting and has distributed a suggested format for a motion. Interestingly, this has caused some discussion but with such an important matter, LGAT will seek further advice from Page Seager as to the appropriate level of reporting they require for elected members to be seen to have discharged their duties in a responsible and informed manner. Many councils are well progressed in meeting their broad Work Health and Safety obligations but I take this opportunity to highlight the need for all elected members to be informed."

Bridges

I would like to congratulate the Works Department who with past and present Councillors committed to a program started in the 1990's to replace all wooden bridges owned by Council with concrete ones. The driving force was the desire to reduce the maintenance bill arising from the 30 wooden bridges on the island. In March of this year the last wooden bridge was demolished on the Samphire River at Badger Corner to make way for the new one which became operational earlier this month (April).

Deal Island

The Friends of Deal Island are passionate about the history of Deal Island. They are endeavouring to raise funds to restore the lighthouse. This trip they will be on Deal for a fortnight and will be doing work around the small museum, including the cataloguing of articles housed there. The end aim is to have the catalogue accessible on the web at a future date. This small museum has visitor numbers approaching 1000 annually.

Northern Tasmania Development

The emphasis at this meeting was the activation of development of a simple strategic plan and a work plan for the upcoming year.

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
06/03/2014	Simon Chandler, Launceston Airport	Access road and carpark upgrade at Launceston airport - there will be a closer pay station
06/03/2014	David Grutzner, Architect	The Whitemark Foreshore Redevelopment
11/03/2014	John Ravlic, Local Government Managers Australia	2014 LGMA National Congress & Business Expo

11/03/2014	Paul Pisasale, Mayor City of Ipswich Queensland	2014 SafeCity Conference
11/03/2014	Stuart Nettlefold CEO, Business Events Tasmania	Tasmania's New Meeting and Incentive Planners Guide
13/03/2014	Rosemary Amos	Community Bus
13/03/2014	Kristy Broomhall, Premiers Physical Activity Council	Local Government Forum – Health and Wellbeing
13/03/2014	Katrina Gallo, Young Achiever Awards	Southern Cross Young Achiever Awards Gala
13/03/2014	Albert van Zetten, Mayor of Launceston City	Response to letter regarding Draft Ministerial Orders under sections 70F, 84 (2A) and 85B of the <i>Local Government Act 1993</i>
13/03/2014	Jana Harper	Checklist of Essential Features of Age- Friendly Cities
13/03/2014	Jana Harper	Draft - Furneaux Community Health Needs Study Survey 2013
14/03/2014	Anne-Maree Wilkins and Sharon Guichlaar	'Women Helping Women' Donation request
14/03/2014	Get Fit Get Well Enjoy Life Newsletter	Newsletter from Brighton Council
14/03/2014	Darryl Nichols, Garage Sale Trail Foundation	Flinders Council's support of the Garage Sale Trail
18/03/2014	Royal Flying Doctor Service	Update from Royal Flying Doctors Service on Flinders Island and Tasmania
18/03/2014	Grant Douglas, Department of Infrastructure, Energy and Resources (DIER)	Community Road Safety Partnership Progress Report
20/03/2014	Steve Whiteley, Forestry Tasmania (FT)	Seeking Stakeholder input on FT Forest Management
20/03/2014	Shannon Bayles, Furneaux Freight	Furneaux Group Shipping Special Committee
26/03/2014	Steve Kons, Mayor of Burnie	Mayors Workshop Workplace Health and Safety
01/04/2014	Kristy Broomhall, Department of Economic Development	Local Government Forum (Save the Date – 23 rd May 2014)

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
06/03/2014	Simon Chandler, Launceston Airport	Access road and carpark upgrade at Launceston Airport
06/03/2014	Mayor Mike Gaffney, Latrobe Council	Response to letter regarding Draft Ministerial Orders under sections 70F, 84 (2A) and 85B of the <i>Local Government Act 1993</i>
12/03/2014	Liz Frankham	Thank you for ongoing promotion of Flinders Island
13/03/2014	Will Hodgman	Letter to Liberal Candidates
13/03/2014	Peter Gutwein	Letter to Liberal Candidates
13/03/2014	Michael Ferguson	Letter to Liberal Candidates
24/03/2014	President of Flinders Island Hospital Auxiliary	Passenger Lifter at Essendon Airport
24/03/2014	President of Flinders Island Lions Club	Passenger Lifter at Essendon Airport
24/03/2014	Michael White	Flinders Council Draft Interim Planning Scheme
27/03/2014	Shannon Bayles, Furneaux Freight	Regarding Mayor's Island News column
02/03/2014	David Grutzner	Public Question response regarding planning permits
02/04/2014	Trish Goss	Public Question response regarding publishing development applications in Island News

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Mayor's report be received and accepted.

OPERATIONAL BUSINESS OF COUNCIL

A. FINANCE & CORPORATE SERVICES

Item A1: Quarterly Financial Report for January - March 2014
File No: FIN/0100, ADM/0600
Annexure 5: *Quarterly Financial Report for January - March 2014*

B. COMMUNITY DEVELOPMENT

Item B1: Flinders Island Recreational and Community Facilities
Assessment and Preliminary Infrastructure Plan - March 2013
File No: AME/0900
Annexure 6: *Flinders Island Recreational and Community Facilities
Assessment and Preliminary Infrastructure Plan - March 2013*

C. GOVERNANCE

Item C1: Review of Aviation Policy
File No: COM/0104
Annexure 7: *Aviation Policy*

Item C2: Council's 3rd Quarterly Report
File No: COU/0600
Annexure 8: *3rd Quarterly Report from Council (January - March 2014)*

Item C3: Councillor Resolution Report
File No: COU/0600
Annexure 9: *Councillor Resolution Report April 2014*

D. NOTICE OF MOTIONS

Item D1: Notice of Motion from Mayor Carol Cox - Shipping Container
Maintenance
File No: COM/0403

Item D2: Notice of Motion from Carol Cox - Shipping Contingency Fund
Reallocation
File No: COM/0403
Annexure 4: *Furneaux Group Shipping Special Committee Unconfirmed
Minutes 18th March 2013*
Annexure 10: *CONFIDENTIAL For Elected Members Only*

Item D3: Notice of Motion from Cr Mary-Anne Roberts - Furneaux
Community Health Needs Survey 2013
File No: CSV/0912
Annexure 11: *Furneaux Community Health Needs Survey 2013*

Meeting Closed

A. FINANCE & CORPORATE SERVICES

Item A1: Quarterly Financial Report for January – March 2014

ACTION	Information
PROPONENT	Corporate Services Coordinator
OFFICER	Sophie Pitchford
FILE REFERENCE	FIN/0100, ADM/0600
ASSOCIATED PAPERS	<i>Annexure 5: Quarterly Financial Report for January – March 2014</i>

INTRODUCTION:

Presented to Council is the Quarterly Financial Report for the period commencing 1st January 2014 and ending 30th March 2014.

PREVIOUS COUNCIL CONSIDERATION:

Council considers the Quarterly Financial Report on a quarterly basis. Previously, a Finance and Administration Report was presented to Council on a monthly basis.

OFFICER'S REPORT:

Please read Annexure 5 – Quarterly Financial Report for January – March 2014 from the Corporate Services Coordinator.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations

5.1 Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service

5.1.3 Achieve a sustainable balance of income, investment and recurrent expenditure

BUDGET AND FINANCIAL IMPLICATIONS:

Annual Plan – all areas

RISK/LIABILITY:

No foreseen risks or legal obligations identified as a result of this financial report.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Quarterly Financial Report for the period commencing 1st January 2014 and ending 30th March 2014 be received and accepted.

B. COMMUNITY DEVELOPMENT

Item B1: Flinders Island Recreational and Community Facilities Assessment and Preliminary Infrastructure Plan – March 2014

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Jana Harper, Community Development Coordinator
FILE REFERENCE	AME/0900
ASSOCIATED PAPERS	<i>Annexure 6: Flinders Island Recreational and Community Facilities Assessment and Preliminary Infrastructure Plan – March 2014</i>

INTRODUCTION:

In 2011 Council moved a motion requesting that an Infrastructure Plan for recreational and community assets be developed by Council to provide a strategic and coordinated approach to the maintenance of existing facilities as well as provide Council direction on the community's desires for new facilities.

In addition, Council moved a motion in January 2013 to undertake a detailed audit of Council's recreational facilities to assess compliance with the Building Code of Australia to inform a further assessment of the costs required to upgrade these facilities to become compliant into the future.

The report has been prepared by consultant Tim Phillips of Resonance Consulting with assistance from Council staff, incorporating both motions, and is presented to Council to be received.

PREVIOUS COUNCIL CONSIDERATION:

In August 2011, the following motion No. 222.08.2011 was passed:

- 1) That Flinders Council undertakes an audit of existing community and recreational infrastructure, its use, age, maintenance requirements, risk and historical use or importance and assess against the current and future needs or desires of the community.*
- 2) That community consultation be encouraged and actively promoted in the above process.*
- 3) That Flinders Council then establish a "Recreational and Community Infrastructure Plan".*
- 4) That at the next available workshop Councillors and Management consider how best to develop such a plan.*
- 5) That the Recreational and Community Infrastructure Plan be reviewed every two years.*

In January 2013 the following motion No. 393.01.2013 was passed:

That suitably qualified person(s) undertake a detailed audit of Council's current recreational facilities, excluding the Flinders Arts and Entertainment Centre, to assess compliance with the Building Code of Australia, investigate the state of disabled access, electrical wiring and plumbing and provide a full report to Council to inform a further assessment of the costs required to upgrade these facilities to become compliant into the future. That \$10,000 be included in the half yearly budget review to undertake these assessments and reports.

OFFICER'S REPORT:

Council owns or has responsibility for around 20 recreational and community facilities. These include halls, public toilets, sports grounds, playgrounds, BBQ areas, jetties, an art gallery and a museum.

As with all Council assets, Council is constantly assessing service levels and community needs to ensure services are provided in a sustainable manner. Furthermore, Flinders Council is seeking to take a longer term and more integrated approach to the delivery of programs and services, and the assets that underpin this work.

As a small Council with a limited revenue base it is critical that the planning and delivery of Council services is responsive to community needs, and while Flinders Island is not experiencing rapid growth there are changes in population demographics and community expectations that need to be assessed.

As a small population reliant on a limited number of employment sectors and just a handful of major employers, Flinders Island is susceptible to significant change in a short period of time. Therefore it is crucial that any planning and delivery of services remains responsive and adaptive to changes.

In recognition of this, Council moved a motion in 2011 requiring the development of a Recreational and Community Facilities Infrastructure Plan (RCIP), the 'report'. The intention was that the RCIP would provide a strategic and coordinated approach to the maintenance of existing facilities as well as provide Council with direction on the community's desires for new facilities.

This report has been prepared in response to that request. The report provides important background investigation and analysis so as to develop a comprehensive understanding of the context. The report's recommendations, which include a draft infrastructure plan, is now presented to Council. It is expected that a final plan will be completed following further consultation on the plan with Council and the community and be included in the May 2014 Ordinary Meeting of Council to be formally received and/or adopted by Council.

A number of recommendations have been provided in the current report that can make a good start to inform Council's future budget allocations and the

development of the long term asset and financial management plans to assist in providing a strategic and coordinated approach to the maintenance of existing facilities and also the provision of new facilities to meet our community's needs.

In addition, the report also provides some recommendations that will require further enquiry of alternatives to fully inform a comprehensive Infrastructure Plan to inform decision making by Council and the community.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

1.0 Environment and Natural Asset Management - An environment that maintains its diversity, uniqueness and attractiveness while supporting sustainable production and lifestyle.

1.2 Design land use and development policies that balance environmental, economic and social outcomes.

1.2.1 Clarify principles, policies and specific criteria that can be integrated in levels of planning mechanisms.

2.0 Infrastructure - Efficient and reliable infrastructure that supports and protects production, services and lifestyle.

2.1 Identify infrastructure objectives and standards for assets and develop a viable, asset lifecycle management and operational model.

2.1.3 Review community facility portfolio with the view of developing a profile that matches contemporary and emerging needs.

2.2 Optimise infrastructure to support existing settlements and enhance sustainable development opportunities and remove impediments to growth.

2.2.1 Identify residential growth, key access, tourism, light industry and processing sites and design infrastructure response to match economic and environmental objectives.

2.4 Pursue "best practice" delivery models that balance cost and outcomes.

2.4.1 Adopt asset management and operational model.

2.4.2 Review infrastructure management and operational procedures as basis of introduction of continuous improvement system.

3.0 Land use, Development and Building - A productive system of land and building development that promotes investment and activity while protecting people and the environmental characteristics of the Flinders municipal area.

3.2 Promote development of specific purpose precincts (such as rural living and value adding processing precincts) as a means of creating opportunities, resolving land use tensions and risks, consolidating service access and optimising infrastructure investment and efficiency.

3.3 Develop design principles that promote sustainability and sympathy with the Flinders municipal area environment and brand.

3.4 Facilitate rehabilitation of unused sites to encourage higher value development and improve amenity.

3.4.1 Identify strategic sites and facilitate owners to 'tidy up' and as appropriate rehabilitate sites (including Whitemark Port Precinct).

3.5 Demonstrate our development principles in projects and investment.

3.5.1 Apply Council's design and material principles to all new and renovated facilities to demonstrate the value of considered design.

4.0 Community Safety, Engagement and Enterprise - Through positive Council-Community partnerships, enhance people's security, inclusion and well-being.

4.3 Maintain and develop productive, constructive relationships with community organisations involved in delivery of strategic services and activities.

4.3.1 Engage with, as necessary support and integrate into Flinders Council plans, key community based service providers.

5.0 Corporate Governance and Intergovernmental Relations - decisions are professionally and transparently made, communicated and implemented to achieve defined outcomes in the interest of the community.

5.2 Develop a strong evidence base to strategies and initiatives to support 'business case' presentation.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil at this stage

RISK/LIABILITY:

Although there is no perceived risk to Council in receiving this report, Council's Risk Management and Asset Management Policies are also relevant to the motion:

Risk Management Policy – Objectives:

Council aims to manage risks through the identification, analysis, assessment, treatment and monitoring of all sources of risk exposure that may adversely impact on its operations

- Reduce the cost of insurance premiums.
- Minimise any known or potential liabilities.
- Establish accountabilities for the control of high-risk areas.
- Commit the necessary resources and funds to enable the effective management of risks associated with Council's physical assets.

Asset Management Policy – Objectives:

To ensure adequate provision is made for the long-term replacement of major assets by:

- Ensuring that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment.
- Safeguarding Council assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all Council employees take an integral part in overall management of Council Assets by creating and sustaining an asset management awareness throughout the organisation by training and development.
- Meeting legislative requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.

- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council resolves to receive and note the report *Flinders Island Recreational and Community Facilities Assessment and Preliminary Infrastructure Plan - March 2014* from Resonance Consulting.

C. GOVERNANCE

Item C1: Review of Aviation Policy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Raoul Harper, General Manager
FILE REFERENCE	COM/0104
ASSOCIATED PAPERS	<i>Annexure 7: Aviation Policy</i>

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

PREVIOUS COUNCIL CONSIDERATION:

13 th June 2002	Adopted	253.05.02
25 th August 2005	Amended	494.08.05
13 th October 2005	Amended	611.10.05
3 rd October 2013	Councillor Workshop	
8 th October 2013	Furneaux Group Aviation Special Committee	
13 th February 2014	Reviewed	739.02.14

OFFICER'S REPORT:

Council has a policy that states that policies should be reviewed at least every two (2) years and the Aviation Policy has now been reviewed by staff.

Since the policy was last reviewed back in 2005, Flinders Island Airport has obtained Civil Aviation Safety Authority (CASA) Certification and a new Regular Passenger Transport (RPT) operator has been engaged. This has resulted in many of the existing policy points now being out of Council's control and therefore should be reviewed.

The Aviation Policy has been updated to reflect current operations. The Policy was discussed at a Councillor Workshop on 3rd October 2013 and at the Furneaux Group Aviation Special Committee meeting on 8th October 2013. The amended version is now presented for Councillors' consideration.

The policy lay on the table for 28 days for public comment and no submissions were received.

STATUTORY REQUIREMENT:

N/A

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations;
2.0 Infrastructure; and
6.0 Furneaux Future

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Aviation Policy.

Item C2: Council's 3rd Quarterly Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Raoul Harper, General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 8: Council's 3^d Quarterly Report (January - March 2014)</i>

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of the various actions taken by the whole of Council for the first quarter of the financial year.

PREVIOUS COUNCIL CONSIDERATION:

Previously provided as a departmental monthly report then departmental quarterly reports.

OFFICER'S REPORT:

Please read Annexure 8 – Council's 3rd Quarterly Report (January – March 2014).

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Council's 3rd Quarterly Report (January – March 2014) be received and accepted by Council.

Item C3: Councillor Resolution Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Raoul Harper, General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 9: Councillor Resolution Report April 2014</i>

INTRODUCTION:

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to April 2014.

PREVIOUS COUNCIL CONSIDERATION:

The report is presented on a monthly basis.

OFFICER'S REPORT:

Please read Annexure 9 – Councillor Resolution Report April 2014.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Councillor Resolution Report April 2014 be noted.

D. NOTICE OF MOTIONS

Item D1: Notice of Motion from Mayor Carol Cox - Shipping Container Maintenance

ACTION	Decision
PROPONENT	Mayor Carol Cox
OFFICER	Raoul Harper, General Manager
FILE REFERENCE	COM/0403
ASSOCIATED PAPERS	<i>Nil</i>

NOTICE OF MOTION:

That Council notes the motion passed at the 18th March 2014 Furneaux Group Shipping Special Committee meeting and resolves to undertake the following:

- 1) That the General Manager discuss with the Department of Infrastructure Energy and Resources (DIER) if the cost of repair and maintenance of the shipping containers could be paid for from the State Government Shipping Contingency Fund. If they are supportive of such an approach then the General Manager is to:
 - Seek quotes and engage a suitably qualified technician to undertake the required maintenance and repairs to the shipping containers. This is to include the refrigeration units and the physical structure and materials of the containers themselves.
 - Liaise with the shipping company and seek to find an approach to the shipping containers' annual maintenance needs that does not disrupt the provision of fresh food to the island or the transportation of goods from the island to market.
- 2) If DIER is not supportive of utilising the Shipping Contingency Fund to pay for the maintenance and repairs required, the General Manager is to provide Council with indicative quotes on the costs required to repair and undertake the maintenance of the shipping containers and their associated refrigeration systems to the May Ordinary Meeting of Council for formal consideration.

COUNCILLOR'S REPORT:

Furneaux Group Shipping Special Committee Meeting held on 18th March 2014:

Moved: Steve Crawford

Seconded: Darren Grace

That the Committee supports the removal of one container at a time for critical maintenance and repair work to be undertaken.

CARRIED

The Shipping Committee has recommended that the containers be removed from service one at a time for maintenance. Furneaux Freight has indicated this may cause an issue with the transport of chilled and frozen goods to and from the island during the maintenance program proposed.

The four containers are now three years old and one in particular has sustained damage during transit operations. To maintain the integrity of the containers servicing and maintenance is necessary.

These four containers were purchased new for the community from the unexpended State Government Furneaux Shipping Contingency Fund in 2011 to mitigate the health and food quality issues that occurred with the transport of frozen and chilled goods in the old containers. The new containers are owned by Council and used by Furneaux Freight for the purpose of moving chilled and frozen goods in a safe manner to and from the islands. The concept that the Shipping Contingency Fund should pay for their maintenance and repair should at the very least be explored before Council agrees to fund these works and the motion at hand outlines such an approach.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORTS:

The shipping containers require maintenance to the refrigeration units and at least two require physical repairs. While they remain under warranty, the repairs required will not be covered, as they are a direct result of damage caused in their handling and movement. The notice of motion seeks a discussion with DIER as to whether they may be willing to fund the repairs and maintenance from the Shipping Contingency Fund. A directive to engage with the Shipping Company to attempt to find an approach that does not interrupt the shipping of goods to and from the islands is also provided.

Council ownership of these containers has been problematic on many levels. Council is exposed to insurance, annual maintenance, repair and electricity costs. The shipping company has clearly outlined over the period of ownership that they have no desire to enter into a formal lease agreement. With this in mind, the request for the costs associated with the provision of the containers to be covered under the Shipping Contingency Funding has merit and would meet the parameters of the funding guidelines from my understanding. A formal request to DIER to fund the costs associated is supported.

Beyond that, the general proposition put forward in the motion is supported as repairs and maintenance is required as soon as possible to the assets.

STATUTORY REQUIREMENTS:

Nil

POLICY/STRATEGIC IMPLICATIONS:

2.0 Infrastructure - Efficient and reliable infrastructure that supports and protects production, services and lifestyle.

2.1 Identify infrastructure objectives, standards for assets and develop a viable, asset lifecycle management and operational model.

4.0 Community Safety, Engagement and Enterprise - Through positive Council-Community partnerships, enhance people's security, inclusion and well-being.

4.1 Provide professional environmental and public health services

BUDGET AND FINANCIAL IMPLICATIONS:

Unknown at this stage

RISK/LIABILITY:

High

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council notes the motion passed at the 18th March 2014 Furneaux Group Shipping Special Committee meeting and resolves to undertake the following:

- 1) That the General Manager discuss with the Department of Infrastructure Energy and Resources (DIER) if the cost of repair and maintenance of the shipping containers could be paid for from the State Government Shipping Contingency Fund. If they are supportive of such an approach then the General Manager is to:
 - Seek quotes and engage a suitably qualified technician to undertake the required maintenance and repairs to the shipping containers. This is to include the refrigeration units and the physical structure and materials of the containers themselves.
 - Liaise with the shipping company and seek to find an approach to the shipping containers' annual maintenance needs that does not disrupt the provision of fresh food to the island or the transportation of goods from the island to market.
- 2) If DIER is not supportive of utilising the Shipping Contingency Fund to pay for the maintenance and repairs required, the General Manager is to provide Council with indicative quotes on the costs required to repair and undertake the maintenance of the shipping containers and their associated refrigeration systems to the May Ordinary Meeting of Council for formal consideration.

Item D2: Notice of Motion from Carol Cox – Shipping Contingency Fund Reallocation

ACTION	Decision
PROPONENT	Mayor Carol Cox
OFFICER	Raoul Harper, General Manager
FILE REFERENCE	COM/0403
ASSOCIATED PAPERS	<i>Annexure 4: Furneaux Group Shipping Committee Minutes</i> <i>Annexure 10: CONFIDENTIAL For Elected Members Only</i>

NOTICE OF MOTION:

- 1) Council formally writes to the Department of Infrastructure, Energy and Resources (DIER) requesting the previously agreed 2012/2013 Shipping Contingency Funding be reallocated to the proposal put forward by TasPorts to upgrade pavements within the Lady Barron Port area.
- 2) Council submits an application to DIER requesting an allocation from the 2013/2014 Shipping Contingency Fund to the proposal put forward by TasPorts to upgrade pavements within the Lady Barron Port area.

COUNCILLOR'S REPORT:

At the Furneaux Group Shipping Special Committee Meeting held on 18th March 2014 the following motion was passed:

Moved: Steve Crawford

Seconded: Darren Grace

The Committee supports Council's consideration of the following motion:

"Council request DIER reallocate the previously agreed 2012/2013 Shipping Contingency Funding allocated to the purchase of bull boxes, AIS and forklifts, combined with the remaining 2013/2014 funding allocation, to the proposal put forward by TasPorts to upgrade pavements within the Lady Barron Port area . "

CARRIED

The motion calls for the Shipping Contingency Funding secured in 2012/2013 to be reallocated to a major pavement upgrade in the Port area. From the plan provided by TasPorts this would see the majority of areas that have heavy traffic paved and/or concreted, which will improve safety and the ability of heavy vehicles to operate efficiently in the Port area. It will also provide for the majority of capital works within the Port area to be completed to a high standard. From discussions with the Shipping Special Committee, this is seen as a strategic long term investment in this important asset for the community.

Over the past few months it has become clear that the Shipping Company is unwilling to enter into lease agreements with Council for the equipment proposed to be purchased from the Contingency Fund and in some cases, like the fork lifts, they have said they no longer require them. With that in mind, the Shipping Special Committee agreed that the funds should be reallocated to a more important project.

PREVIOUS COUNCIL CONSIDERATION:

482.03.2013 28th March 2014

OFFICER'S REPORTS:

The motion at hand calling for a reallocation of Shipping Contingency Funding from previously agreed projects to pavement upgrades in the Port area stems from a resolution passed by the Furneaux Group Shipping Special Committee at its meeting held on 18th March 2014.

The Shipping Contingency Funds allocated last year have supported the demolition of the old super shed (\$63,000) and the purchase of new stock races (\$13,000). Some \$157,000 remains unspent at the time of writing and the request outlined from the Shipping Committee and within the Mayor's notice of motion is that an approach be made to DIER for these funds to be reallocated to pavement upgrades in the Port area. The required quantum of funds estimated by TasPorts to undertake the project would also require an allocation from the 2013/2014 Contingency Funding.

Throughout the redevelopment of the Port area, the lack of a flat working area in the main Port compound has been brought forward by the Shipping Company as a major safety risk and an impediment to their operations. The funds provided to date by the Tasmanian State Government have not been sufficient to see this important work undertaken. The project proposed by TasPorts would see this area paved with a flat concrete work surface that would go a long way to completing the Port upgrade to a high standard.

The notice of motion, if supported, would see funds reallocated to a significant and long term investment within the working port area's physical infrastructure and will improve the safe operations of those that use the site.

The notice of motion as presented is supported.

STATUTORY REQUIREMENTS:

Nil

POLICY/STRATEGIC IMPLICATIONS:

2.0 Infrastructure - Efficient and reliable infrastructure that supports and protects production, services and lifestyle.

2.2 Optimise infrastructure to support existing settlements and enhance sustainable development opportunities and remove impediments to growth

2.2.1 Identify, research, design and implement key infrastructure projects and programs to meet the economic and environmental needs of Council and the community.

BUDGET AND FINANCIAL IMPLICATIONS:

Council has already received the Shipping Contingency Funding and a reallocation would have no financial impact on Council.

RISK/LIABILITY:

Low

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

- 1) Council formally writes to the Department of Infrastructure, Energy and Resources (DIER) requesting the previously agreed 2012/2013 Shipping Contingency Funding be reallocated, to the proposal put forward by TasPorts to upgrade pavements within the Lady Barron Port area.
- 2) Council submits an application to DIER requesting an allocation from the 2013/2014 Shipping Contingency Fund to the proposal put forward by TasPorts to upgrade pavements within the Lady Barron Port area.

Item D3: Notice of Motion from Cr Mary-Anne Roberts - Furneaux Community Health Needs Survey 2013

ACTION	Decision
PROPONENT	Cr Mary-Anne Roberts
OFFICER	Jana Harper, Community Development Officer
FILE REFERENCE	CSV/0912
ASSOCIATED PAPERS	<i>Annexure 10: Furneaux Community Health Needs Survey 2013</i>

NOTICE OF MOTION:

1. That Council receives the *Furneaux Community Health Needs Survey 2013: A snapshot of our community results from the health needs survey.*
2. That the \$5000 allocated in the 2013/14 budget be used to supplement the over subscription of the Actively Flinders Program's Fitness Pack Kits and the subsequent Community Development wage costs for delivery of this program.

COUNCILLOR'S REPORT:

The 2013/14 Annual Plan directed the following action be completed:

"Rural Primary Health Service: Administer the funding to deliver the Community Nurse and Podiatrist services and work with Tas Medicare Local to identify future community health needs that could be funded under this scheme."

As part of this action and a previous Motion of Council to undertake a Health Needs Assessment, Council is now presented with the *Furneaux Community Health Needs Survey 2013: A snapshot of our community results from the health needs survey - (the survey).*

This survey is adequate to meet the requirements of our key funding partners and has been achieved without the need to expend any of the existing funding allocation for the task.

With that as an outcome I now request Council consider allowing the funds to be reallocated to supplement the over subscription of the Actively Flinders Program's Fitness Pack Kits and the subsequent Community Development wage costs for delivery of this program.

PREVIOUS COUNCIL CONSIDERATION:

22.02.2012 16th February 2012 (undertake 2013 assessment)

98.04.2012 19th April 2012 (2013/2014 Budget Allocation of \$5,000)

OFFICER'S REPORT:

During 2013 a survey of the Furneaux Community's health needs was undertaken. This survey was a joint effort of the Furneaux Community Health Special Committee of Council, the Flinders Island Multi-Purpose Centre, Flinders Island Aboriginal Association Inc. (FIAAI) and the Cancer Council Tasmania.

The survey included broad questions on community health and wellbeing as well as more specific questions provided by the Cancer Council Tasmania to explore our community's health service needs with a particular focus on cancer information, support and education. Tasmania Medicare Local (TML) also supported the survey project to receive feedback and information on the success of the Healthy Islands Project (HIP).

The 2013 survey results have enabled the Cancer Council of Tasmania to tailor cancer support and education to our community's needs and has been the evidence base to inform current community cancer education and support services and programs.

The *Furneaux Community Health Needs Survey 2013: A snapshot of our community results from the health needs survey*, provides Council and the broader community with a follow-up and an insight into our community's specific survey responses.

Furthermore, the survey results have recently been provided to the main health funding body Tasmania Medicare Local (TML) to compliment information requested by them to inform future health delivery in the municipality via the Rural Primary Health Services (RPHS) program. RPHS currently funds the provision of the community nursing services on Flinders and Cape Barren Islands, as well as the Flinders Island visiting podiatry service and footcare clinics.

Council has provided a budget allocation to update the 2007 Health Needs Assessment, which was expected to be a key deliverable as part of our community study into future health needs and to inform future health funded service delivery. TML has now indicated that a health needs assessment, undertaken to the previous comprehensive level, is no longer a requisite needed to inform future funded service delivery.

This being the case, the Council funding allocation is no longer required for the health needs assessment project and the motion at hand calls for the funds to be reallocated to an existing and current program, Actively Flinders, to supplement the additional costs of the program. This program has had an overwhelming response from the community and an additional 20 participants have expressed an interest to participate in the program although the current funding received from Tasmania Medicare Local for this activity is only for a total of 40 participants.

The Actively Flinders Program will provide community members who need a start and helping hand to help improve their ongoing health and wellbeing habits into the future. Also it is anticipated that the program will stimulate a greater number of self-supporting fitness and exercise classes for the community into the future.

In addition, the motion at hand calls for a funding reallocation to supplement Community Development staff wage costs.

The Tasmania Medicare Local grant funding did not provide for any administration-funding component for this activity. The inherent administration and extra activities associated in the development and coordination of this health promotion activity by Council program staff without an administration allocation in the grant has inevitably seen an increase to staff wage costs.

This motion is supported.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4.0 Community Safety, Engagement and Enterprise - Through positive Council-Community partnerships, enhance people's security, inclusion and well-being.

4.3 Maintain and develop productive, constructive relationships with community organisations involved in delivery of strategic services and activities.

4.4 Facilitate the provision and enhancement of critical health and education facilities and service levels by State and federal agencies and NGOs (at risk groups).

4.6 Joint venture as appropriate with community organisations to influence external organisations (agencies etc) in the development of policy and delivery of services and events.

BUDGET AND FINANCIAL IMPLICATIONS:

\$5,000 reallocated from the Health Needs Assessment to supplement the Actively Flinders Program costs and associated community development staff wage costs.

RISK/LIABILITY:

No perceivable risks with this decision have been identified.

VOTING REQUIREMENTS:

Absolute Majority

OFFICERS RECOMMENDATION:

1. That Council receives the *Furneaux Community Health Needs Survey 2013: A snapshot of our community results from the health needs survey.*
2. That the \$5000 allocated in the 2013/14 budget be used to supplement the over subscription of the Actively Flinders Program's Fitness Pack Kits and the subsequent Community Development wage costs for delivery of this program.

Meeting Closed