



Mhairi indicated that there is approximately \$2,500 remaining from the previous NDRGP grant and that this will be used to boost EOC capability on the Island (in the Rose Garden and possibly also remotely).

**Item 2 Risk Assessment**

A new workshop date needs to be set. **Group resolved to conduct a workshop at 1.00pm-5.00pm on September 9 2014.**

Some of the work from the previous workshop has been lost as it is not readable in the photo format taken.

**ACTION:** Mhairi to email members the photos of previous work.

**Item 3 Membership List**

Ben is in the process of updating the committee membership. The list needs to be sent to Vicki. A representative from Cape Barren is still needed on the Committee.

**ACTION:** Carol to write to Shane Mahr re: Cape Barron membership

**Item 4 Minute Procedures**

Carol tabled a document outlining Council minuting procedures for special committees of Council. Mhairi indicated that these business rules could be included in the Committee's Terms of Reference (TOR).

**ACTION:** Carol to check if there is an existing TOR; Mhairi to develop a TOR if one doesn't already exist.

**Item 9 Other Business**

- Mhairi indicated that Mt Macedon emergency training centre is closing its doors in April and that opportunities for training Ben and Chris would be severely limited when this occurs. Mhairi has discussed this with Tim Phillips when he was Acting/GM and has also emailed him with a proposed training schedule for Ben and Chris. Raoul indicated that Council has not budgeted for any professional development for the Municipal or Recovery Coordinators. Mhairi suggested that an EVF/NDRP grant could assist with this.
- Mhairi explained that regional recovery arrangements for mid to long term recovery have changed. There are now four recovery coordinators for the north: social recovery coordinator; environmental recovery coordinator; infrastructure recovery coordinator; economic recovery coordinator.

**ACTION:** Mhairi to table document recovery arrangements electronically so they can be sent with minutes.

- SES will be applying for an EVF grant for upgrading training facilities
- FMAC is developing a strategic fire management plan. A public communications strategy will be included as a part of the plan so that members of the public are abreast of the plan.

**Meeting closed at 10.55am**

Next Meeting is 2 July 2014

Minute Taker: Mhairi Revie