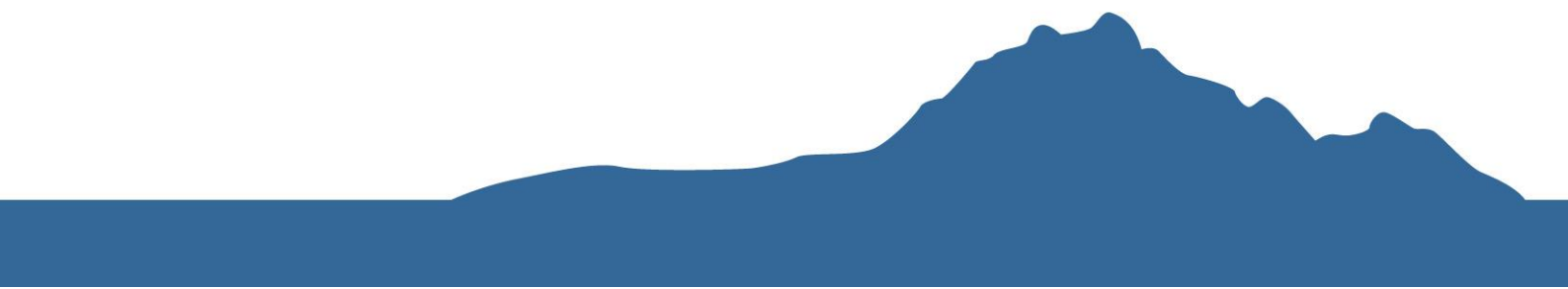




Agenda
Ordinary Council Meeting
19th February 2015



CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Note: S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice."

Dated this 13th day of February 2015.



Sophie Pitchford
ACTING GENERAL MANAGER

FLINDERS COUNCIL ORDINARY MEETING

AGENDA

DATE: Thursday 19th February 2015
VENUE: Flinders Arts and Entertainment Centre, Whitemark
COMMENCING: 1.00 pm

PRESENT

Mayor Carol Cox
Deputy Mayor Marc Cobham
Cr Chris Rhodes
Cr Peter Rhodes
Cr Ken Stockton
Cr Gerald Willis

APOLOGIES

Cr David Williams

STAFF IN ATTENDANCE

Brian Barnewall - Works and Services Manager
Robyn Cox - Strategic Planner
Sophie Pitchford - Acting General Manager
Vicki Warden - Executive Officer

CONFIRMATION OF MINUTES

That the Minutes from the Ordinary Council Meeting and the Closed Council Meeting held on the 22nd January 2015 be confirmed.

PUBLIC QUESTION TIME

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2005 and the Flinders Council Policy the following procedures be adhered to at public question time:-

It is the policy of the Flinders Council to allow a 'Question Time' at Ordinary Council Meetings, during which members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is:

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may*

- delegate answers to the appropriate Councillor or staff member if appropriate.*
- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
 - 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
 - 4. All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
 - 5. Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
 - 6. The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

LATE AGENDA ITEMS

Nil

DECLARATION OF PECUNIARY INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2005, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2005.

LEAVE OF ABSENCE

Nil

PETITIONS

Nil

WORKSHOPS & INFORMATION FORUMS

File No: COU/0205

Council Workshop held on 27th January 2015

Council held a Workshop on Strategic Planning.

Councillors Present:

Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Cr Gerald Willis.

Apologies:

Nil

Staff and Consultants Present:

Nick Byrne (SED Advisory), and Sophie Pitchford (Corporate Services Manager).

Council Workshop held on 5th February 2015

Council held a Workshop on the following subjects:

- Item 1: Waste Management Strategy – Jacci Viney
- Item 2: Waste Water Reuse Feasibility Project – Jacci Viney
- Item 3: Lady Barron Port Concept Plan – Robyn Cox
- Item 4: Housing – Mayor Carol Cox
- Item 5: Review of Elected Members' Allowances & Reimbursements Policy
- Item 6: Waiver of Fees Policy - Sophie Pitchford
- Item 7: Review of TasWater Shareholders' Letter of Expectations – Cr Gerald Willis
- Item 8: Value Statement for Council – Cr Peter Rhodes
- Item 9: Budget Review – Sophie Pitchford

Councillors Present:

Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Cr Gerald Willis.

Apologies:

Nil

Staff and Consultants Present:

Brian Barnewall - Works & Services Manager (Items 1 & 2 only); Robyn Cox - Strategic Planner (Items 3 & 4 only), Sophie Pitchford - Acting General Manager, Jacci Viney - Development Services Coordinator (Items 1 & 2 only).

As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.

PUBLIC MEETINGS

Nil

COUNCILLOR'S QUESTIONS ON NOTICE

Nil

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION

'Bushfire in Tasmania – A new approach to reducing our Statewide relative risk – July 2014'; State Fire Management Council.

<http://www.sfmc.tas.gov.au/bushfire-in-tasmania>

REPORTS TO BE RECEIVED

Furneaux Group Shipping Special Committee

File No: COM/0403

Annexure 1: *Furneaux Group Shipping Special Committee 1st August 2014
Confirmed Minutes*

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The confirmed minutes of the Furneaux Group Shipping Special Committee meeting held Friday 1st August 2014 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be accepted by Council.

OFFICER'S RECOMMENDATION:

That the confirmed minutes of the Furneaux Group Shipping Special Committee meeting held Friday 1st August 2014 be accepted.

DECISION:

Furneaux Group Shipping Special Committee

File No: COM/0403

Annexure 2: *Furneaux Group Shipping Special Committee 29th January 2015
Unconfirmed Minutes*

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held Thursday 29th January 2015 have been provided for consideration. At the meeting the Committee welcomed Tessa Bird as the new Department of State Growth representative. The minutes outline what the Committee has been working on to date and can now be noted by Council.

OFFICER'S RECOMMENDATION:

That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held Thursday 29th January 2015 be noted.

DECISION:

Furneaux Group Aviation Special Committee

File No: COM/0104

Annexure 3: *Furneaux Group Aviation Special Committee 29th January 2015 Unconfirmed Minutes*

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The unconfirmed minutes of the Furneaux Group Aviation Special Committee meeting held Thursday 29th January 2015 have been provided for consideration. At the meeting the Committee welcomed Tessa Bird as the new Department of State Growth representative. The minutes outline what the Committee has been working on to date and can now be noted by Council.

OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the Furneaux Group Aviation Special Committee meeting held Thursday 29th January 2015 be noted.

DECISION:

Furneaux Community Health Special Committee

File No: CSV/0912

Annexure 4: *Furneaux Community Health Special Committee 3^d December 2014 Confirmed Minutes*

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The confirmed minutes of the Furneaux Community Health Special Committee meeting held Wednesday 3rd December 2014 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be accepted by Council.

OFFICER'S RECOMMENDATION

That the confirmed minutes of the Furneaux Community Health Special Committee meeting held Wednesday 3rd December 2014 be accepted.

DECISION:

Furneaux Community Health Special Committee

File No: CSV/0912

Annexure 5: *Furneaux Community Health Special Committee 4th February 2015 Unconfirmed Minutes*

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The unconfirmed minutes of the Furneaux Community Health Special Committee meeting held Wednesday 4th February 2015 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the Furneaux Community Health Special Committee meeting held Wednesday 4th February 2015 be noted.

DECISION:

COUNCILLORS' REPORTS

Report from Councillor Gerald Willis as the Flinders Council Representative on TasWater

File No: WAT/0200

CORRESPONDENCE IN:

DATE	SUBJECT
10/12/14	Copy of Chairman's address given 2 nd December to GBE Scrutiny hearings
16/12/14	Letter from Tony Foster, chairman Board Selection Committee requesting the owners' representatives to nominate and elect members to fill two vacancies on the Board Selection Committee
23/12/14	Letter from Miles Hampton, Chairman, giving an update on union negotiations
06/01/15	Letter from Miles Hampton, Chairman, advising that there will be a quarterly briefing for owners' representatives on 6 th February 2015
07/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance, giving information on the selection process for vacancies of the Board Selection Committee
09/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising that the previously scheduled quarterly briefing is cancelled due to the Chairman having a commitment in the south of the state on that date
12/01/15	Email from Mike Brewster, Chief Executive Office attaching a media release from the Economic Regulator re draft Price Determination
14/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising that there are only two nominations for the two northern vacancies on the Board Selection Committee being Mayor David Downie (Northern Midlands) and Councillor Gerald Willis (Flinders Council) and asking northern councils to agree to the two nominations to fill the positions
20/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising that the two northern vacancies on the Board Selection Committee, being Mayor David Downie (Northern Midlands) and Councillor Gerald Willis (Flinders Council), have been confirmed as members
23/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising the revised date of the owners' representatives as 4 February and attaching an agenda and

	the report (<i>As I had changed my schedule to accommodate the previously scheduled date I was an apology for the briefing as I was unable to change my schedule again</i>)
27/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising the composition of Board Selection Committee
27/01/15	Email from Ailsa Sypkes, General Manager Legal and Governance advising two dates for the Board Selection Committee to meet are Thursday 5 March and Thursday 12 March (<i>I confirmed availability for the 12th (it is a council workshop day), but not for the 5th</i>)

ACTIVITIES:

DATE	ITEM
22/01/15	Attend Council Meeting
24/01/15	Attend Furneaux Festival assist with "bump-out" at the end of the day
25/01/15	Assist with set-up for Furneaux Festival community barbecue, cook and serve food, clean-up and "bump-out"
27/01/15	Attend Council Strategic Planning Workshop
05/02/15	Attend Council Workshop
12/02/15	Attend Amalgamation Information Session, Launceston with Mayor Cox

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
21/01/15	Mrs P. Nugent	Ongoing Telstra issues
10/02/15	TasWater	Invitation

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
22/01/15	Mrs P Nugent	Ongoing Telstra issues
11/01/15	TasWater	Rsvp re declining invite

MAYOR'S REPORT:

ACTION	Information
PROPONENT	Mayor C Cox
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	Nil

REPORT:

APPOINTMENTS:

14/01/15	Funeral – Kevin (Jim) Grace AFSM
16/01/15	Met with retail fuel distributor
19/01/15	Met with a ratepayer on access to Sharp Terminal Launceston
21/01/15	Municipal Emergency Management Committee Meeting
21/01/15	Met with a ratepayer on access to Sharp Terminal Launceston
21/01/15	Met with a ratepayer on access to Sharp Terminal Launceston
22/01/15	Met with retail fuel distributor
22/01/15	Council Meeting
22/01/15	Visited 1 st Balwyn and 1 st Fitzroy Scout Groups camping at Trousers Point
22/01/15	Telephone meeting with the General Manager of Launceston Airport
24/01/15	Festival Event – Whitemark Street Market
24/01/15	Ronnie Summers, NAIDOC Tasmanian Aboriginal of the Year 2014 - Music at the Tavern
25/01/15	Community BBQ to celebrate being Australian – Australia Day celebration
27/01/15	Workshop – Strategic Planning with SED
29/01/15	Furneaux Group Shipping Special Committee Meeting
29/01/15	Met with Denise Gardner of Cape Barren Island Aboriginal Association Inc. re strategic plan
29/01/15	Connected Denise Gardner & Robyn Cox re Land Use Planning for Cape Barren Island
29/01/15	Furneaux Group Aviation Special Committee Meeting
29/01/15	Met with Carolyn Phillips, Tasmania Medicare Local's (TML) Streamlined Care Pathways Project (& Cr. Willis)
29/01/15	Lady Barron Hall & Recreational Special Committee Meeting
02/02/15	Discussion with resident re Launceston Airport access
03/02/15	Discussion with resident re Launceston Airport access
04/02/15	Met with Lady Barron residents re town gardens
04/02/15	Furneaux Community Health Special Committee Meeting
05/02/15	Councillor workshop

06/02/15	Discussion with resident re Government Vet & Quarantine Control Position
11/02/15	Met with Launceston Sharp Airlines staff
12/02/15	Meeting with Paul Hodgen, General Manager Launceston Airport
12/02/15	Peter Gutwein's Northern Region Amalgamation Meeting
13/02/15	Local Government Association of Tasmania Meeting

Lady Barron

The Acting General Manager and I met with a group of Lady Barron residents at Lady Barron to view issues they raised within the township. The triggering factor was the removal by the Works and Services Department of a garden near the Lady Barron Hall. The garden had been there for decades, however it had become labour intensive to maintain with a rock border, the invasion of kikuyu grass, and a lack of water in that vicinity. Council has agreed to reinstate the garden and the residents have agreed to maintain the garden. A straight or flat edging will be put in place to enable mowing to the edge of the garden. The residents raised other issues including a need to remove grass from two drainage areas, and the trimming of trees back from the graves at the eastern end of the cemetery. These issues have already been attended to by staff. A request to re-fence the Lady Barron cemetery will be considered during budget sessions.

The residents also commented that the tennis courts are being used quite often.

The community members are now liaising with TasPorts to have the Memorial to Fishermen Lost at Sea reinstated. As you will recall this has been a long standing request to TasPorts by Council and the last response I had to my query advised it would be installed by the end of January.

Launceston Airport Access

I have fielded many complaints in recent weeks about the poor access to the Sharp Terminal at Launceston Airport. With Councillors' support, I have raised the issues with Paul Hodgen, the General Manager of the Launceston Airport. I have encouraged the community to report issues directly to Paul and I am meeting with him again on the 12th February. I encourage airport users to continue to report issues to Paul.

Vet/Quarantine

In the last week community members have become aware that the State Government budget restraints on the Department of Primary Industries, Parks, Water and Environment (DPIPWE), could have implications for Flinders in that the Government Vet position on Flinders could cease to exist. Flinders has the

last on-ground government vet position in the state. The current position also covers Quarantine.

The threat of losing this position is concerning to Councillors and more information will be sought from DPIPWE.

Australia Day Weekend

Council organised and assisted with a range of events over the Australia Day long weekend starting at Killiecrankie on the Friday night and culminating in a free community BBQ and entertainment at the RSL & Sports Club on the Sunday. Thank you to all who contributed to make this weekend happen including the Flinders Branch of Tas Regional Arts and the Department of Premier and Cabinet who contributed \$2,300 to enable Social Circus Tasmania to provide community workshops for the Summer Holiday Program, entertainment at both the Saturday Market Day and the BBQ, and culminating in a display of circus skills by young islanders.

Australia Day has been part of a long weekend for the past two years. Council has supported the community in having a weekend of events, including a free community BBQ supported by community entertainment - last year at the Furneaux Museum and this year at the RSL & Sports Club, both on the 25th January.

In 2016 Australia Day will fall on a Tuesday. Council will need to give serious consideration as to what will be supported next year.

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
13/01/15	50+ Tasmania	Editorial in 50+ Tasmania publication
14/01/15	Office of the Anti-Discrimination Commissioner	Annual Report 2013-14 released
20/01/15	Tracey Kelly, West Tamar Council	Invitation to opening of the Windsor Pavilion (apology sent)
22/01/15	Gillian Woods	Response to letter & notification of 18 th Cancer Concert -19/9/15
22/01/15	National Australia Day Council	Nominations for 2016 Awards
23/01/15	Ailsa Sypkes, General Manager Legal and Governance, TasWater	TasWater Quarterly Report to Owners Representatives – Progress Update to 31 December 2014
23/01/15	Prof. Jean Palutik, National Climate Change Adaptation Research Facility (NCCARF)	Invitation to attend Climate Adaptation in the Coastal Zone Workshop – 17/2/15

23/01/15	Jess Tyler, TasIEX (Tasmanian Innovations Exchange)	TasIEXtra Newsletter
27/01/15	Garry Bailey, Bicycle Network	State Government's Trails and Bikeways funding to Councils
27/01/15	Commander APJ Cerritelli, Tasmanian Police	Invitation to Graduation Ceremony of Trainee Course 2/2014 - 6/3/15 (apology sent)
28/01/15	Marc Cobham	Wireless Mobile Broadband - Internet problems experienced
29/01/15	John Kirwan, Royal Flying Doctor Service	Request for meeting to explore community health needs
29/01/15	Paul Hodgen, General Manager, Launceston Airport	Launceston Airport car parking
30/01/15	Stephen Douglas, Launceston Airport	Confirmation of receipt of submission on Preliminary Draft Master Plan
30/01/15	Dr Katrena Stephenson, Local Government Association of Tasmania	Local Government Association of Tasmania submission to the 2015-16 State Budget
02/02/15	Education Ambassadors, University of Tasmania	New Patron in Chief to Education Ambassadors Tasmania
03/02/15	Tasmanian Electoral Commission	Results of General Management Committee (GMC) of LGAT election
03/02/15	Department of Infrastructure and Regional Development	Progress in Australian Regions - Yearbook 2014
03/02/15	Department of Education	School Support and Expectations 2015
03/02/15	Australia Post	Notice of increase in Charge for Business Letter services
03/02/15	Sandy Drummond	Concerns on State's Amalgamation discussions
03/02/15	Education Ambassadors, University of Tasmania	Tasmanian education - new data, new comparisons, new insights
04/02/15	Australian Commercial & Entertainment Technologies Association	Safety of entertainment technology in venues
04/02/15	Paul Hodgen, General Manager, Launceston Airport	Copy of letter sent to Michael Buck, Flinders Island Tourism & Business Assoc. regarding access to Sharp Terminal
04/02/15	David Malacari, Ten Days on the Island	Thanking Council for support of the Tasmanian International Arts Festival

05/02/15	Malcolm Sharp	Essendon Airport East/West Temporary Runway Closure Monday March 2 nd to Friday 21 st March, 2015
05/02/15	Nick Byrne, SED	Isolating council funds for community use in the event of amalgamation
09/02/15	Tony Griggs	Australia Day celebrations
09/02/15	Helen Cameron	Partial donation of artist's time to create public artwork
09/02/15	John Loudon	Temporary closure Launceston Airport runway: 13 Feb – 29 March, 9pm – 6am
09/02/15	Peter Gutwein, Minister for Planning and Local Government	Agenda for regional Voluntary Amalgamations Meeting
09/02/15	Darryl Nichols	Garage Sale Trail
09/02/15	TasWater	Invitation to Forum
10/02/15	Inspector Darren Hopkins, North East Division Tasmania Police	Meeting with General Manager and Councillors
10/02/15	Fiona Keserue-Ponte, SEMF consultants	Response to representation on Lady Barron Water Treatment Plant Development Application
10/02/15	Launceston Airport	Access Information article for Island News

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
21/01/15	David Tresemer	Response to public question, December 2015 Council Meeting
22/01/15	Tasmanian Electoral Commission	Voting for Local Government Association of Tasmania, General Management Committee
29/01/15	Australia Post	Confidential
30/01/15	Planning Manager, Launceston Airport	Submission on Launceston Airport Preliminary Draft Master Plan 2015
30/01/15	Invest in Australia	Free promotion of Council Areas
05/02/15	Nick Byrne, SED	Isolating council funds for community use in the event of amalgamation
05/02/15	Paul Hodgen, General Manager, Launceston Airport	Issues regarding Launceston Airport car parks and access to Sharp Terminal
09/02/15	Inspector Darren Hopkins, North East Division Tasmania Police	Meeting with Councillors and General Manager

COUNCILLOR'S CORRESPONDENCE - Cr Chris Rhodes
(Copies in Mayor's Correspondence File)

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
22/12/14	Tasmania Police, Russell Judges, Ombudsman, Integrity Commission	Re Random Breath Testing

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
23/12/14	Inspector Darren Hopkins, North East Division, Tasmania Police	Response re Random Breath Testing

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Mayor's report be received.

DECISION:

OPERATIONAL BUSINESS OF COUNCIL

A. DEVELOPMENT SERVICES AND PLANNING

Item A1: Wealth from Water Program

File No: ENV/1100

Annexure 6: *Wealth for Water pamphlet*

Annexure 7: *Inventory of data sets*

B. NOTICE OF MOTIONS

Item B1: Notice of Motion from Mayor Carol Cox – Nomination of
Furneaux Group Aviation Committee Representative

File No: COM/0104

Item B2: Notice of Motion from Mayor Carol Cox – General Manager
Performance Review Committee

File No: PER/1200

Item B3: Notice of Motion from Mayor Carol Cox – Amalgamation

File No: COU/0700

Annexure 8: *Minister Gutwein's Presentation*

Annexure 9: *Voluntary Council Amalgamations - Questions & Answers*

Item B4: Notice of Motion from Cr Peter Rhodes – Ideas and
Innovations Committee

File No: COU/0600

Item B5: Notice of Motion from Deputy Mayor Marc Cobham -
Furneaux (Emita) Hall Special Committee Members

File No: AME/0502

C. CORPORATE SERVICES

Item C1: Half Yearly 2014-15 Budget Review

File No: FIN/0702

Annexure 10: *Half Yearly 2014-15 Budget Review*

D. GOVERNANCE

Item D1: Personal Information Protection Policy

File No: ADM/0900

Annexure 11: DRAFT Personal Information Protection Policy

Item D2: Review of Uniform Policy

File No: PER/0602

Annexure 12: DRAFT Uniform Policy

Item D3: Travel & Accommodation Policy

File No: FIN/1300

Annexure 13: DRAFT Travel & Accommodation Policy

Item D4: Review of Elected Members' Allowances & Reimbursements Policy

File No: COU/0600

Annexure 14: DRAFT Elected Members' Allowances & Reimbursements Policy

Item D5: Review of Instrument of Delegation (last updated May 2014)

File No: PUB/0300

Annexure 15: DRAFT Instrument of Delegation (2015.02)

Item D6: Furneaux Fire Management Area Fire Protection Plan 2014 - 2019

File No: ENV/0401

Annexure 16: Furneaux Fire Management Area Fire Protection Plan 2014 - 2019 Executive Summary

Item D7: Councillor Resolution Report

File No: COU/0600

Annexure 17: Councillor Resolution Report February 2015

E. WORKS AND SERVICES

Item E1: Flinders Council Waste Management Strategy 2014-2019

File No: WAS/0400

Annexure 18: Flinders Council Waste Management Strategy 2014-2019

F. CLOSED COUNCIL

Item F1: Closed Council Item

File No: WOR/0501

Meeting Closed

A. DEVELOPMENT SERVICES AND PLANNING

Item A1: Wealth from Water Program

ACTION	Information
PROPONENT	Council Officer
OFFICER	Robyn Cox, Strategic Planner
FILE REFERENCE	ENV/1100
ASSOCIATED PAPERS	<i>Annexure 6: Wealth from Water brochure</i> <i>Annexure 7: Inventory of data sets</i>

INTRODUCTION:

The *Wealth from Water Program* was a key part of Tasmania's Innovation Strategy when it commenced in November 2010. The program was a partnership between the Department of Primary Industries, Parks, Water and Environment (DPIPWE), Department of Economic Development, Tourism and the Arts (DEDTA) and the Tasmanian Institute of Agricultural Research (TIAR). Annexure 6 is the project pamphlet. Meander Valley was the first pilot area to be mapped followed by Southern Midlands.

Sustainable Landscapes Branch (SLB) within DPIPWE is the custodian of the resultant enterprise suitability mapping products. Subsequently, the SLB began a project to map all agricultural land in Tasmania using a coarser resolution (80m) than the initial pilot program.

As part of this Tasmania-wide project, Flinders Council assisted SLB staff to deploy 5 temperature loggers on Flinders Island. It was later agreed that the project could also produce a finer resolution (30m) for some western parts of the Island, specifically the proposed 10,000 hectares of rural living zone extending along Blue Rocks and Lughrata.

The aim was to provide data to inform decision making around the potential viability of new enterprises within the Rural Living Zone at the two localities as proposed under the draft Interim Planning Scheme.

Ten more temperature loggers were installed for the higher resolution, west coast rural living zone exploration. Temperature data was collected from October 2013 to October 2014 when it was downloaded by Council staff with assistance from the Local Ranger.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

DPIPWE staff selected 9 types of crops for investigation based on 1) their knowledge of what potentially may grow on the island; 2) the choice of higher value/lower volume (rather than high volume/lower value crops due to transport issues) and 3) crops that may be more broadly indicative, such as onions for bulb crops and carrot seed for seed crops. The 9 crops were onions, carrot seed, blueberries, raspberries, sparkling wine grapes, table wine grapes, cherries, rye grass and barley.

Outputs

During November and December 2014, the downloaded temperature data was modelled by the SLB along with soil property mapping and crop specific frost risk. The final products are 9 enterprise suitability maps (one for each crop) at 1:50,000 scale. This is district /catchment scale. More detailed property specific information would need to be gathered before crops were included in a property management plan but the project has indicated for instance, that bulbs and raspberries are largely unsuitable or marginally suitable whereas rye grass and barley are extensively suitable.

As well as the maps, digital soil property mapping for 11 soil properties across 10,000 hectares of land to Global Soil Map standards and a range of 30 metre enterprise specific grid climate surfaces such as crop specific frost risk for the project area are now available as standalone datasets in a GIS format. They can be provided individually or as a complete set. This type of data would most likely be used by consultants preparing property management plans. Annexure 7 is an inventory of component datasets.

DPIPWE has confirmed that SLB can provide the results of soil analysis at each site to landholders or council. There are also fact sheets available through LIST map for each soil sample site. This data has been requested of DPIPWE so that farmers who located temperature loggers on their land can receive some information that may be useful. In addition daily max and min values for temperature can be made available.

Limitations

Each model output has a measurement of uncertainty which can be used to give further insight into each layer's limitation. This falls within the technical realm and is not explored here. Of more immediate relevance is that the model considers only physical soil, topographic and climate (temperature) constraints. Notably, wind has not been considered. A key limitation is that suitability assessments are based upon the assumption that water for crop irrigation is available and therefore is not a limiting factor. This is not altogether surprising given that the initial project was focused on irrigation. On request, DPIPWE

staff are currently seeking advice on whether any groundwater studies have ever been completed for the west coast of Flinders Island.

Where to from here?

The enterprise maps will be considered during the Furneaux Futures investment planning currently underway. In addition they will contribute to the preparation of the Rural Living Strategy and analysis of the Rural Living Zone, particularly land division and allotment sizes. The data on the DPIPWE website can form the basis of further property based investigations for individual land holders.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

1.0 Environment and Natural Asset Management- An environment that maintains its diversity, uniqueness and attractiveness while supporting sustainable production and lifestyle.

3.0 Land Use Development and Building- A productive system of land and building development that promotes investment and activity while protecting people and the environment characteristics of the Flinders municipal area

6.0 Furneaux Future

BUDGET AND FINANCIAL IMPLICATIONS:

The project has been a jointly funded collaboration between Sustainable Landscapes Branch DPIPWE and Flinders Council. Flinders Council contribution was largely for travel expenses of DPIPWE staff and for freight of vehicles, equipment and soil samples. The temperature loggers and protection cages and the wet chemistry analysis of soil samples were also part of the Flinders Council budget.

The total monetary consideration by Flinders Council was \$21,778. DPIPWE committed in-kind resources totaling \$47,648. The project was funded from the 2013-2014 Budget

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council note the information provided on the Wealth from Water Program.

DECISION:

B. NOTICE OF MOTIONS

Item B1: Notice of Motion from Mayor Carol Cox – Nomination of Furneaux Group Aviation Committee Representative

ACTION	Decision
PROPONENT	Mayor Carol Cox (Chair of the Furneaux Group Aviation Special Committee)
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COM/0104
ASSOCIATED PAPERS	<i>Nil</i>

NOTICE OF MOTION:

That Linda Nicol be appointed forthwith as the Community Representative on the Furneaux Group Aviation Special Committee.

COUNCILLOR'S REPORT:

With Ken Stockton's election to Council in November 2014, the Community Representative position on the Furneaux Group Aviation Special Committee became vacant. The vacant position was advertised in the 4th December 2014 edition of Island News and one expression of interest was received. At the meeting of the Furneaux Group Aviation Special Committee held on 29th January 2015, the Committee voted to recommend to Council that the nomination of Linda Nicol be accepted as the Community Representative on the Committee.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The motion is supported.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

- 4.0 Community Safety, Engagement and Enterprise
 - 4.3 Maintain and develop productive, constructive relationships with the community and organisations involved in delivery of strategic services and activities in the islands.
 - 4.3.1 Engage with, as necessary support and integrate into Flinders Council plans key community based service providers.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Linda Nicol be appointed forthwith as the community representative on the Furneaux Group Aviation Special Committee.

DECISION:

Item B2: Notice of Motion from Mayor Carol Cox – General Manager Performance Review Committee

ACTION	Decision
PROPONENT	Mayor Carol Cox
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	PER/1200
ASSOCIATED PAPERS	<i>Nil</i>

NOTICE OF MOTION:

1. That Council elect, at this Ordinary Meeting of Council, the Mayor and at least two other Councillors as the General Manager Performance Review Committee (GMPRC).
2. The GMPRC present draft Terms of Reference for the committee to the March Ordinary Meeting of Council that includes but is not limited to the purpose of the committee and time frame for reviewing the committee membership.
3. The GMPRC to present a proposal to the March Ordinary Meeting of Council for consideration of the method of reviewing the General Manager's performance, including but not limited to the consideration of:
 - Whether the review should be carried out internally or externally;
 - The range of participants; and
 - If to be completed internally the performance indicators to be used.

COUNCILLOR'S REPORT:

The General Manager's Performance Review needs to be completed by the end of June 2015. A committee is required to manage the Review process.

The Committee should be a Councillor Committee consisting of the Mayor and at least two other Councillors.

The General Managers Performance Review Committee will be a Council Committee under Section 23 of the *Local Government Act 1993*.

23. Council committees

(1) A council may establish, on such terms as it thinks fit, council committees to assist it in carrying out its functions under this or any other Act.

(2) A council committee consists of councillors appointed by the council and any councillor who fills a vacancy for a meeting at the request of the council committee.

(3) A meeting of a council committee is to be conducted in accordance with prescribed procedures.

A performance review is an important and constructive way to evaluate the contributions an employee is making to the company. The goal of a performance evaluation is to give feedback on what is being done right and what can be improved.

The General Manager's Performance Review Committee should have two initial priorities - first to draft Terms of Reference that the Committee will operate under and secondly to put a proposal for the process to be undertaken, for the 2015 performance review, both to be presented for Councillors to consider at the March Ordinary Meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

The election to this Committee was deferred at the 13th November 2014 Council Meeting as point 7 in motion 936.11.2014 that it be discussed at a workshop:

7) That Council discuss the General Manager's Review Committee at a future workshop prior to Council considering the matter.

The issue was discussed at a workshop on the 26th November 2014 as noted in the unconfirmed minutes of the December 2014 Ordinary Meeting of Council and is now due for council consideration.

The election of the Review committee was considered at the 22nd January 2015 Council Meeting as a Notice of Motion from the Mayor and the following motion was lost.

That Council elect, at this Ordinary Meeting of Council, the Mayor and two other Councillors as the General Manager Review Committee.

That the General Manager Review Committee, as a Council Committee, develops Terms of Reference for the committee for consideration at the February 2015 Ordinary Meeting.

LOST (3-3)

For: Mayor Carol Cox, Deputy Mayor Marc Cobham and Cr David Williams.

Against: Cr Peter Rhodes, Cr Ken Stockton, and Cr Gerald Willis.

OFFICER'S REPORT:

The General Manager's performance review is a component of the existing contract of employment. The establishment of a General Manager Review Committee and new/revised Terms of Reference should be ratified by Council.

STATUTORY REQUIREMENTS:

Local Government Act 1993

Local Government (Meeting) Regulations 2005

POLICY/STRATEGIC IMPLICATIONS:

No policy on the matter is in place.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Council should review the performance of the General Manager on an annual basis.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

1. That Council elect, at this Ordinary Meeting of Council, the Mayor and at least two other Councillors as the General Manager Performance Review Committee (GMPRC).
2. The GMPRC present draft Terms of Reference for the committee to the March Ordinary Meeting of Council that includes but is not limited to the purpose of the Committee and time frame for reviewing the committee membership.
3. The GMPRC to present a proposal to the March Ordinary Meeting of Council for consideration of the method of reviewing the General Manager's performance, including but not limited to the consideration of:
 - Whether the review should be carried out internally or externally;
 - The range of participants; and
 - If to be completed internally the performance indicators to be used.

Item B3: Notice of Motion from Mayor Carol Cox – Amalgamation

ACTION	Information
PROPONENT	Mayor Carol Cox
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0700
ASSOCIATED PAPERS	<i>Annexure 8: Minister Gutwein's Presentation</i> <i>Annexure 9: Voluntary Council Amalgamations - Questions & Answers</i>

NOTICE OF MOTION:

That Council discusses Item B3: Amalgamation, under Section 22 (9) of the Local Government (Meeting Procedures) Regulations 2005.

COUNCILLOR'S REPORT:

On 12th February 2015, the Deputy Mayor Marc Cobham and I attended the Local Government Regional Meeting on Voluntary Amalgamation on the invitation of Peter Gutwein MP, Minister for Planning and Local Government. An update of the meeting will be provided.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The motion is supported.

STATUTORY REQUIREMENTS:

Nil

POLICY/STRATEGIC IMPLICATIONS:

Nil

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council discusses Item B3: Amalgamation, under Section 22 (9) of the Local Government (Meeting Procedures) Regulations 2005.

Item B4: Notice of Motion from Cr Peter Rhodes – Ideas and Innovations Committee

ACTION	Decision
PROPONENT	Councillor Peter Rhodes
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Nil</i>

NOTICE OF MOTION:

1. That Council establishes an Ideas and Innovations Committee to facilitate community suggestions for improvement to be processed into a format accessible by the community.

2. That the following Purpose be adopted for the Committee:

- to act as a clearing house for community ideas and suggestions for potential activities that could enhance the quality of life, including safety, health and well-being, of municipality residents;
- to record and share input received on an ongoing basis to facilitate community discussion and concept development of possible new initiatives; and
- to provide Council with consolidated information for consideration in the context of strategic and annual plans, budget determinations and workshop discussions, if needed.

3. That the Committee be a Council Committee formed under section 23 of the *Local Government Act*.

COUNCILLOR'S REPORT:

The purpose of the proposed Committee is to provide a mechanism for the municipality's residents and ratepayers to make suggestions or share ideas for improving our community. By maintaining a register of input received in a consistent format and making this accessible to the public for comment, questions, additions or enhancements, community discussion can be facilitated. Ideally it would allow the Community to register their support or otherwise in relation to the suggestions registered.

There is a concern that the Committee may generate community expectations for change. It should be made clear that Council, in promoting the Committee, has no obligation to endorse or act upon any of the suggestions made to the Committee.

It is not envisaged that this will have any impact on Council staff other than the possible uploading of information to the Council's website, say once a month. A hard copy of the register should be maintained by the Committee for public scrutiny and social media could be investigated as a means of communication.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The value or otherwise of such a Committee to the community and Council is a matter for elected members to deliberate upon.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

Nil

BUDGET AND FINANCIAL IMPLICATIONS:

Unknown

RISK/LIABILITY:

Council does not have a policy on the use of social media by Committees or Chairs to garner community input and engagement. If the proposed Committee is to utilise social media to engage with the Community, Council should consider how and who would moderate such and what parameters in relation to its use would be required.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council considers the matter.

Item B5: Notice of Motion from Deputy Mayor Marc Cobham - Furneaux (Emita) Hall Special Committee Members

ACTION	Decision
PROPONENT	Deputy Mayor Marc Cobham
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	AME/0502
ASSOCIATED PAPERS	<i>Nil</i>

NOTICE OF MOTION:

That the recently elected (2nd December 2014) Furneaux (Emita) Hall Special Committee be ratified by Council:

Secretary: Mel Telfer

Treasurer: Helen Carnell

Members: Trish Barrett, Bill Cook, David Dunn, Jon Hizzard, Melissa Lawlor, Kate Mooney, Sophie Pitchford, Michael Sherriff, Jo Youl, Rosemary Walker.

COUNCILLOR'S REPORT:

At the 13th November 2014 Ordinary Meeting of Council, Deputy Mayor Marc Cobham was appointed as Chairperson of the Furneaux (Emita) Hall Special Committee and Cr Ken Stockton was appointed as Council Representative. The Annual General Meeting of the Furneaux (Emita) Hall Special Committee was held on the 2nd December 2014. The unconfirmed minutes of the meeting were noted by Council at the 22nd January 2015 Ordinary Meeting of Council. At the meeting the Election of Office Bearers took place as follows:

Secretary:

Nominated: Mel Telfer

Nominated by: Kerrie Prescott

Seconded: Kate Mooney

Carried.

Treasurer:

Nominated: Helen Carnell

Nominated by: Mel Telfer

Seconded: Jon Hizzard

Carried.

General Committee Members:

Trish Barrett, Bill Cook, David Dunn, Jon Hizzard, Melissa Lawlor, Kate Mooney, Sophie Pitchford (nominated by Marc, seconded by Mel, carried),

Michael Sherriff, Jo Youl (nominated by Jon Hizzard, seconded by Mick Sherriff, carried), Rosemary Walker.

The Committee is doing a fantastic job, are very active and enthusiastic and all the above community members will continue this volunteer work.

PREVIOUS COUNCIL CONSIDERATION:

Committee members are ratified on an annual basis.

OFFICER'S REPORT:

The motion is supported.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4.0 Community Safety, Engagement and Enterprise

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the recently elected (2nd December 2014) Furneaux (Emita) Hall Special Committee be ratified by Council:

Secretary: Mel Telfer

Treasurer: Helen Carnell

Members: Trish Barrett, Bill Cook, David Dunn, Jon Hizzard, Melissa Lawlor, Kate Mooney, Sophie Pitchford, Michael Sherriff, Jo Youl, Rosemary Walker.

C. CORPORATE SERVICES

Item C1: Half Yearly 2014-15 Budget Review

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Corporate Services Manager
FILE REFERENCE	FIN/0702
ASSOCIATED PAPERS	<i>Annexure 10: Half Yearly 2014-15 Budget Review</i>

INTRODUCTION:

The half yearly budget estimates were reviewed at 31st December 2014 and are now presented to full Council. This enables a revision of Council's overall financial performance to date as well as an opportunity for budget items to be amended if necessary.

PREVIOUS COUNCIL CONSIDERATION:

Council adopted the 2014-15 Budget on 19th June 2014

Councillor Workshop 12th January 2015

Councillor Workshop 5th February 2015

OFFICER'S REPORT:

Budget items have been revised to reflect actual income or expenditure which Council is expected to incur for the remainder of the financial year. Other items of expenditure or capital works previously approved by Council during the first half of 2014-15 have also been included.

Council does have limited cash and reserve funds that have not been transferred within this revised budget to offset any increase in expenditure and this should be considered when approving a budget variation. The proposed variation will still record an estimated deficit balance at year end.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance & Intergovernmental Relations

BUDGET & FINANCIAL IMPLICATIONS:

Annual Plan – all areas

RISK/LIABILITY:

No foreseen risks or legal obligations identified as a result of this Budget Review.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council adopts the half yearly 2014-15 Budget Review at 31st December 2014 as the Budget for 2014-15.

DECISION:

D. GOVERNANCE

Item D1: Personal Information Protection Policy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	ADM/0900
ASSOCIATED PAPERS	<i>Annexure 11: DRAFT Personal Information Protection Policy</i>

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

Flinders Council collects and uses personal information about individuals to enable it to carry out its functions under the *Local Government Act 1993* and other legislation and regulations. As a personal information custodian, Flinders Council is required under the *Personal Information Protection Act 2004* to document Council's policy on management of personal information and to make that document available to any person who requests it. This policy has been developed to response to that legislative requirement.

STATUTORY REQUIREMENT:

Local Government Act 1993
Personal Information Protection Act 2004

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Personal Information Protection Policy and allows it to lay on the table for 28 days for public comment.

DECISION:

Item D2: Review of Uniform Policy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	PER/0602
ASSOCIATED PAPERS	<i>Annexure 12: DRAFT Uniform Policy</i>

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

PREVIOUS COUNCIL CONSIDERATION:

20 August 2009	312.08.09
22 October 2009	405.10.09
16 May 2013	540.05.2013

OFFICER'S REPORT:

Council has a policy that states that policies should be reviewed at least every two (2) years.

The Uniform Policy has been updated to reflect current staffing trends and is now presented for Councillors' consideration.

STATUTORY REQUIREMENT:

Work Health & Safety Act 2012 (Tasmania)

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Uniform Policy with the proposed changes and allows it to lay on the table for 28 days for public comment.

DECISION:

Item D3: Travel & Accommodation Policy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	FIN/1300
ASSOCIATED PAPERS	<i>Annexure 13: DRAFT Travel & Accommodation Policy</i>

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

PREVIOUS COUNCIL CONSIDERATION:

5ht February 2015 Councillor Workshop

OFFICER'S REPORT:

Council has identified that a Travel & Accommodation Policy is required to govern travel required by staff and elected members in the course of their Council business.

The policy is to ensure that there is accountability and transparency in the reimbursement of expenses incurred or to be incurred by elected members and staff and to ensure that the facilities provided to assist elected members and staff to carry out their civic duties are reasonable.

Discussions were held at the February Councillor Workshop as to which guidelines to follow - State Government or the Australian Taxation Office. Both guidelines have since been reviewed and the Australian Taxation Office guidelines are more suitable and easier to follow.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk of fraudulent activity.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Travel & Accommodation Policy with the proposed changes and allows it to lay on the table for 28 days for public comment.

DECISION:

Item D4: Review of Elected Members' Allowances & Reimbursements Policy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 14: DRAFT Elected Members' Allowances & Reimbursements Policy</i>

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances help manage Council's exposure to risk.

PREVIOUS COUNCIL CONSIDERATION:

12 th October 2000	161.10.00
13 th December 2001	301.12.01
25 th August 2005	486.08.05
8 th December 2005	749.12.05
19 th January 2006	031.01.05
23 rd September 2010	290.09.10
5 th February 2015	Councillor Workshop

OFFICER'S REPORT:

Council has a policy that states that policies should be reviewed at least every two (2) years.

The Elected Members' Allowances & Reimbursements Policy was last reviewed in 2010. The recent Council election highlighted the need to update this policy. Changes have been made in the areas of travel, telephone and internet expenses and the policy is now presented for Councillors' consideration.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5.0 Corporate, Governance and Intergovernmental Relations

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Elected Members' Allowances & Reimbursements Policy with the proposed changes and allows it to lay on the table for 28 days for public comment.

DECISION:

Item D5: Review of Instrument of Delegation (last updated May 2014)

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	PUB/0300
ASSOCIATED PAPERS	<i>Annexure 15: DRAFT Instrument of Delegation (2015.02)</i>

INTRODUCTION:

The purpose of this report is to update Council's Instrument of Delegation as per the *Local Government Act 1993*.

PREVIOUS COUNCIL CONSIDERATION:

027.01.2009 20th January 2009
375.11.2010 18th November 2010
087.03.2011 17th March 2011
365.12.2012 13th December 2012
612.08.2013 15th August 2013
740.02.2014 13th February 2014
807.05.2014 15th May 2014

OFFICER'S REPORT:

The purpose of the Instrument of Delegation is to ensure that the General Manager and Officers of Council have the delegation to undertake their roles and responsibilities in accordance with the *Local Government Act 1993*. Recent staff changes have necessitated updating the Instrument of Delegation to reflect the current staff structure.

STATUTORY REQUIREMENT:

Local Government Act 1993, Archives Act 1983, Local Government (Building and Miscellaneous Provisions) Act 1993, Building Act 2000 (Tas), Burials and Cremation Act 2002, Public Health Act 1997, Food Act 2003, Environmental Management and Pollution Control Act 1994, Dog Control Act 2000, Local Government (Highways) Act 1982, Land Use Planning and Approvals Act 1993, Resource Management and Planning Appeal Tribunal Act 1993, Right to Information Act 2009 and Public Interest Disclosures Act 2002.

POLICY/STRATEGIC IMPLICATIONS:

- 5. Corporate Governance and Intergovernmental Relations
 - 5.1 Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service.
 - 5.1.1 Design and implement an integrated governance; strategic and operational planning & service delivery system

5.1.1.2 Support Council Managers in the preparation and distribution of governance reports including plans, policies, reports and other governance related publications.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Adoption of the Instrument of Delegation and ensuring that Management, Staff and Councillors are aware of and follow this instrument will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council adopts the revised Instrument of Delegation – amended February 2015.

DECISION:

Item D6: Furneaux Fire Management Area Fire Protection Plan 2014 - 2019

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	ENV/0401
ASSOCIATED PAPERS	<i>Annexure 16: Furneaux Fire Management Area Fire Protection Plan 2014 - 2019 Executive Summary</i>

INTRODUCTION:

Under Section 20 of the *Fire Service Act 1979*, Fire Management Area Committees are required to submit to the State Fire Management Council a Fire Protection Plan (FPP) for its fire management area by the 1st of October each year.

The Tasmanian Fire Service established the Furneaux Fire Management Area Committee on the 27th November 2013. Membership includes the major land managers in the islands and fire service representatives. The General Manager was elected Chair at the inaugural meeting. The Committee is not a Council Committee and is auspiced under the State Fire Management Council and the *Fire Services Act 1979*.

The plan is required to be consistent with the State Fire Protection Plan and the State Vegetation Fire Management Policy. The FPP was submitted within the required timeframe and has now been endorsed and approved by the State Fire Management Council.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

Fire Protection Plans have been prepared for each of the ten fire management areas in Tasmania in accordance with the requirements of the *Fire Service Act 1979*. The purpose of Fire Protection Plans is to identify and prioritise bushfire risks in the landscape and strategically identify work that can be done to mitigate that risk.

These plans were developed for the first time in 2014 in a collaborative effort by members of Fire Management Area Committees made up of local stakeholders. The objective of the Flinders Fire Protection Plan is to effectively manage bushfire related risk in order to protect people, assets and other things valuable to the Community.

In preparing the Fire Protection Plan, a tenure blind approach to strategic fuel management was taken. The identification of areas and communities at risk from bushfire together with the identification of areas of potential strategic value for undertaking risk mitigation activities was undertaken by Fire Management Area Committee members without regard to land tenure/ownership. In taking this approach, the Fire Management Area Committee in conjunction with Tas Fire and other key landowners/mangers can act as a platform for implementing a centrally coordinated bushfire risk mitigation program across both public and privately owned land.

The aim of the FPP is to document a coordinated and efficient approach towards the identification and treatment of bushfire-related risk within the Furneaux Fire Management Area. The objective of this FPP is to effectively manage bushfire related risk within the Furneaux Fire Management Area in order to protect people, assets and other things valuable to the Community.

Specifically, the objectives of this plan are to:

- Guide and coordinate a tenure blind bushfire risk management program over a five (5) year period;
- Document the process used to identify, analyse and evaluate risk, determine priorities and develop a plan to systematically treat risk;
- Facilitate the effective use of the financial and physical resources available for bushfire risk management activities;
- Integrate bushfire risk management into the business processes of Local Government, land managers and other agencies;
- Ensure integration between stakeholders;
- Clearly and concisely communicate risk in a format that is meaningful to stakeholders and the Community; and
- Monitor and review the implementation of the Plan, to ensure enhancements are made on an on-going basis.

The Flinders Fire Protection Plan covers an area of approximately 206,046 hectares which includes the whole Flinders Local Government area. Approximately 63% of land within the Flinders Fire Management Area is private/freehold land and 36% is public land with the Parks and Wildlife Service being the main public land manager.

The management of bushfire risk on private land is a significant issue within the Flinders Fire Management Area. A total of 7% (13,485 hectares) of the fire management area was identified as being at extreme risk from fire under current fuel loads. The majority (52%) of the fire management area is considered to be at moderate risk from fire under current fuel loads.

The majority of the vegetation groups in the Flinders Fire Management Area can be considered to be of a high to very high flammability class with a low to moderate sensitivity to fire. The exceptions are the rainforest complexes on Mt Strzelecki and the *Melaleuca ericifolia* swamp forest scattered around the Island which are both very sensitive to fire and have a low flammability classing.

The majority of vegetation on the islands (65.5% or 134,883 hectares) is considered to be treatable using fuel reduction burning with the exception of the rainforest complexes on Mt Strzelecki and the *Melaleuca ericifolia* swamp forest scattered around the island which are both very sensitive to fire and have a low flammability classing. Only 7.1% of vegetation coverage (14,576 hectares) is considered untreatable using fuel reduction burning whilst the remaining 22.8% is classified as agricultural area which is not considered treatable due to its land use purpose.

The attached Executive Summary provides further detail on the plan's future fire management activities in the Furneaux Fire Management Area.

The FMAC is now actively scoping projects to submit to the State Fire Management Council for funding. Further information on these projects will be brought forward in the coming months.

The work of the FMAC and the Fire Protection Plan align closely with the work of staff and the TFS in developing community and town scale fire protection and fire mitigation plans. These will be used in the future to inform annual fire abatement activities and fire mitigation works.

STATUTORY REQUIREMENT:

Aboriginal Relics Act 1975 (soon to be replaced)

Crown Lands Act 1976

Emergency Management Act 2006

Environmental Management and Pollution Control Act 1994

Fire Service Act 1979

Forestry Act 1920

Forest Practices Act 1985

Local Government Act 1993

National Parks and Reserve Management Act 2002

Nature Conservation Act 2002

State Fire Protection Plan 2013

State Vegetation Fire Management Policy

Tasmanian Emergency Management Plan

Tasmanian Forests Agreement Act 2013

Threatened Species Protection Act 1995

POLICY/STRATEGIC IMPLICATIONS:

4.0 Community Safety Engagement and Enterprise

4.2 Support effective and timely incident & emergency management planning and response

BUDGET AND FINANCIAL IMPLICATIONS:

Staff time has been allocated to support the functions of the FMAC and associated projects.

RISK/LIABILITY:

The FPP includes significant risk modeling and scenario mapping to inform future activities.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council receives and notes the Furneaux Fire Management Area Fire Protection Plan 2014 – 2019.

DECISION:

Item D7: Councillor Resolution Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 17: Councillor Resolution Report February 2015</i>

INTRODUCTION:

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to February 2015.

PREVIOUS COUNCIL CONSIDERATION:

The report is presented on a monthly basis.

OFFICER'S REPORT:

Please read Annexure 15 – Councillor Resolution Report February 2015.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Councillor Resolution Report February 2015 be noted.

DECISION:

E. WORKS AND SERVICES

Item E1: Flinders Council Waste Management Strategy 2014-2019

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Brian Barnewall, Works & Services Manager
FILE REFERENCE	WAS/0400
ASSOCIATED PAPERS	<i>Annexure 18: Flinders Council Waste Management Strategy 2014-2019</i>

INTRODUCTION:

Council is required to manage solid waste within its Municipality. Via consultation with reputable waste consultancy, JustWaste, a strategy to formalise Council's approach has been developed.

PREVIOUS COUNCIL CONSIDERATION:

5th February 2015 Councillor Workshop

OFFICER'S REPORT:

Council has commissioned the Waste Management Strategy to provide considered direction and feasibility of solid waste management within the Municipality.

The Waste Management Strategy was discussed at a workshop of Council earlier this month, and is now required to be formally adopted.

Once the strategy is adopted, Council officers can continue to investigate the options as nominated in the strategy and progress toward environmental sustainability and compliance.

STATUTORY REQUIREMENT:

Environmental Management Pollutions Control Act 1993
Local Government Act 1993(s93 (d) service rates and charges)
Litter Act 1973

POLICY/STRATEGIC IMPLICATIONS:

- 1.0 Environment and Natural Asset Management
 - 1.1 Promote environmentally sustainable practice.
 - 1.1.5 Transition to sustainable Solid Waste Management Systems

BUDGET AND FINANCIAL IMPLICATIONS:

No allocation required at this stage as works to date are contained within current waste budget. Projects emanating from the strategy will gain their own budget request.

RISK/LIABILITY:

The aim of the Strategy is to limit as much risk as possible from Council. The document will be utilised as supporting documentation in discussions with Environmental Protection Authority (EPA).

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Flinders Council Waste Management Strategy 2014-2019 be adopted.

DECISION:

F. CLOSED COUNCIL

Item F1: Closed Council Items

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	WOR/0501
ASSOCIATED PAPERS	<i>Nil</i>

PREVIOUS COUNCIL CONSIDERATION:

2014/2015 Budget Workshops
2014/2015 Budget Estimate
2014/2015 Annual Plan

REASON FOR CLOSED COUNCIL:

Item F1 is **CONFIDENTIAL** in accordance with Section 15(2) (e) of the *Local Government (Meeting Procedures) Regulations 2005*.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council move into Closed Council.

DECISION:

Meeting Closed