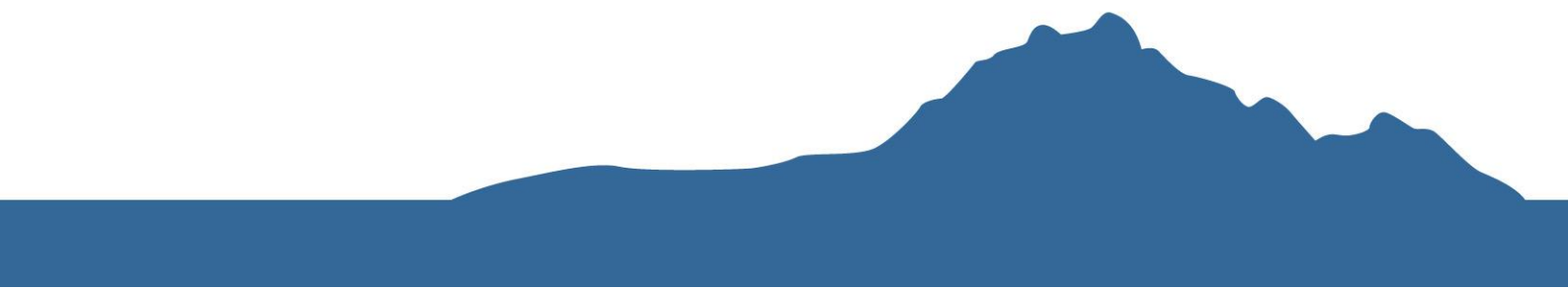




Agenda
Ordinary Council Meeting
14th July 2016



CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Note: S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice."

Dated this 8th day of July 2016.



Sophie Pitchford
ACTING GENERAL MANAGER

FLINDERS COUNCIL ORDINARY MEETING

AGENDA

DATE: Thursday 14th July 2016
VENUE: Furneaux Arts and Entertainment Centre, Whitemark
COMMENCING: 1.00 pm

PRESENT

Mayor Carol Cox
Deputy Mayor Marc Cobham
Cr Chris Rhodes
Cr Peter Rhodes
Cr Ken Stockton
Cr David Williams
Cr Gerald Willis

APOLOGIES

Nil

STAFF IN ATTENDANCE

Sophie Pitchford - Acting General Manager
Jacci Viney - Development Services Coordinator
Robyn Cox - Strategic Planner
Vicki Warden - Executive Officer

CONFIRMATION OF MINUTES

That the Minutes from the Ordinary and Closed Council Meetings held on the 16th June 2016 and the Minutes from the Special Ordinary and Closed Meetings held on the 27th June 2016 be confirmed.

PUBLIC QUESTION TIME

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Policy the following procedures be adhered to at public question time:-

It is the policy of the Flinders Council to allow a 'Question Time' at Ordinary Council Meetings, during which members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is:

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or*

question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if appropriate.

- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
- 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
- 4. All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
- 5. Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
- 6. The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

RESPONSE TO PUBLIC QUESTIONS

16th June 2016 Council Meeting

Question 1: Deputy Mayor M Cobham on behalf of Michael Buck

Is the Council aware of the potential risks to pregnant and breast feeding women from eating honey that has come from the flower of Paterson's Curse that creates v pyrrolizidine alkaloids toxins? There being a higher risk for unborn babies of organ damage from the toxins. What action can the Council take to rid the Island of Paterson's curse in the Emita area?

Mayor's Response:

Regarding the toxins, Council's Environmental Health Officer has provided the following information:

"Some types of honey contain high levels of naturally occurring plant toxins, known as pyrrolizidine alkaloids (PAs), which may cause adverse health effects. PAs are found in many foods and are naturally produced in more than 600 plants. The toxins may get into the honey when bees forage on the flowers that are rich in pyrrolizidine alkaloids such as Paterson's Curse, also known as Salvation Jane.

Many years ago, Food Standards Australia and New Zealand (FSANZ) established a safe level of intake for these alkaloids of one microgram per kilogram bodyweight per day based on the known toxicity in humans. FSANZ has not established a regulatory level because there is no evidence of harm from normal consumption.

For people who normally eat honey derived from flowers other than Paterson's curse, the levels of pyrrolizidine alkaloids would not be a cause for concern. It is recommended that anyone, including pregnant or breast

feeding women, who consumes more than two tablespoons of honey a day, doesn't eat Paterson's Curse honey exclusively. Pure Paterson's Curse honey is relatively uncommon and is usually bought from specialty markets and online distributors. Most honey processors blend their Paterson's Curse honey with other honey to reduce the pyrrolizidine alkaloids to a safe level.

FSANZ is aware of the recent reports on total PA levels in Australian and New Zealand honey. However, based on the type of PA present and honey consumption levels in Australia and New Zealand, they are unlikely to pose a health risk.

Further to acceptable standards, it is understood that the honey sourced from Flinders Island is indeed a blend and Paterson's Curse is not the primary plant source of any of the Flinders Island Honey varieties."

I can further confirm that Paterson's Curse (*Echium plantagineum* L.) is a Declared Weed, and property managers are required by law to control declared weeds. Biosecurity Tasmania is the body that is charged with weed control in Tasmania and concerns about non control of this or any other weed should be directed to:

Weed Enquiries

Biosecurity Tasmania

Phone: [03 6165 3777](tel:0361653777)

Email: Weed.Enquiries@dpipwe.tas.gov.au

LATE AGENDA ITEMS

Nil

DECLARATION OF PECUNIARY INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.

LEAVE OF ABSENCE

Nil

PETITIONS

Nil

POLICIES

No Council policies were under consideration during the period.

WORKSHOPS & INFORMATION FORUMS File No: COU/0205

Information Sessions held on 16th June 2016

Council attended two information sessions:

- Value of Northern Tasmania Development membership
- RSL and Sports Club Feasibility Study

Councillors Present:

Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Cr Gerald Willis.

Apologies:

Cr Chris Rhodes

Staff and Consultants Present:

Maree Tetlow (Executive Officer, Northern Tasmania Development) (first session only); Sophie Pitchford (Acting General Manager); Giles Newstead and Richard Brenchley (Dock4 Architects), Michael Gordon (PDF Management) and Robyn Cox (Strategic Planner) (second session only).

As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Information Sessions held on 16th June 2016 be noted.

DECISION:

Council Workshop held on 30th June 2016

Council held a Workshop on the following subjects:

- Item 1: Marketing Strategy
- Item 2: Furneaux Islands Festival
- Item 3: Solid Waste Disposal Update
- Item 4: Whitemark Wharf and surrounding TasPorts Property
- Item 5: Finalise Annual Plan and KPIs
- Item 6: 2016-2017 Annual Budget/Fees and Charges/Rates Modelling

Councillors Present:

Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Gerald Willis.

Apologies:

Mayor Carol Cox

Staff and Consultants Present:

Sophie Pitchford (Acting General Manager); Michael Buck and Jo Youl (Flinders Island Tourism and Business Inc.) (Item 1 only); Jana Harper (Community and Economic Development Manager) (Items 1 and 2 only); Jacqui Viney (Development Services Coordinator) (Item 3 only); Brian Barnewall (Works and Services Manager) (Items 3 and 4) and Vicki Warden (Executive Officer) (Item 5 only).

As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Council Workshop held on 15th April 2016 be noted.

DECISION:

PUBLIC MEETINGS

Nil

COUNCILLOR'S QUESTIONS ON NOTICE

Nil

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION

Nil

REPORTS TO BE RECEIVED

Flinders Island State Emergency Service

File No: CSV/0400

Annexure 1: Flinders Island State Emergency Service Annual Report 1st April 2015 – 31st March 2016

Annexure 2: State Emergency Service Auditor's Report

OFFICER'S REPORT (Sophie Pitchford, Acting General Manager):

The Flinders Island State Emergency Service Annual Report (1st April 2015 – 31st March 2016) and Auditor's Report have been provided for consideration. The report outlines the group's achievement over the 12 month period and can now be received by Council.

OFFICER'S RECOMMENDATION

That the meeting resolves that the Flinders Island State Emergency Service Annual Report (1st April 2015 – 31st March 2016) and Auditor's Report be received and noted.

DECISION:

COUNCILLORS' REPORTS

Report from Councillor Peter Rhodes as the Flinders Council Representative on the OTTER Customer Consultative Committee (OCCC)

File No: CSV/1403

I attended the OCCC meeting on Wednesday, the 25th of May, as the Flinders Council representative and was welcomed by The Economic Regulator, Mr Joe Dimasi.

Information presented to the Committee included:

- The Tas Networks Tariff Trial;
- The 2016 Electricity Standing Offer and Feed-in Tariff Rate Investigations;
- The Draft Water and Sewerage Price & Service Plan Guideline; and
- The Energy Quarterly Performance Report.

The Tas Network Tariff Trial, being conducted in the Otago/Claremont to Jericho area is part of a Tariff Reform Strategy aimed at collecting data to better understand customer impacts under different tariff structures. It will involve 600 homes and will utilise “smart” meters. The trial will conclude in June 2018.

The Electricity Standing Offer and Feed-in Tariff investigation resulted in the Final Report issued on 5 May 2016. This report sets out how Aurora’s Notional Maximum Revenue will be calculated as part of the annual price approval process. New standing offer prices will commence on 1 July 2016. It should be noted that the Economic regulator has input into 12.3 percent of the pricing structure, namely the retail margin (5.4% - reflects the Return on Investment) and the Cost to Serve (6.9% - reflecting the recovery of operating costs), the rest being determined elsewhere. Given our situation this has limited impact on the Bass Strait Islands.

TasWater’s Draft Water and Sewerage Price & Service Plan Guideline is part of the price determination process for the proposed three year regulatory period commencing 1 July 2018. The guidelines inform TasWater’s submission to the Economic Regulator’s Office. This is the start of the investigation process that formally begins when TasWater submits its proposed Price and Service Plan, due by 30 June 2017. Consultation will close in February 2018.

Each meeting has a “Projects on the Go” report that provides an update on significant activities.

Mr Ray McKendrick from the Tasmanian Ombudsman's Office provided a brief update on some relevant matters including a complaint against the West Coast Council's free camping on the grounds of competitive neutrality or lack thereof. The complaint against the Council was upheld.

I found the meeting interesting and informative. It was useful to make contact and meet other representatives and get an update on current activities within the purview of the Economic Regulator and the Consultative Committee. The Committee meets Quarterly with the Regulator and OTTER staff. I am of the opinion that not every meeting needs to be attended in person and will investigate the option of participating by telephone for at least some of the future meetings.

RECOMMENDATION:

That Councillor Peter Rhodes' report as the Flinders Council Representative on the OTTER Customer Consultative Committee (OCCC) be received.

DECISION:

Report from Councillor Peter Rhodes as the Flinders Council Representative on the Flinders Island District High School - School Association
File No: COU/0204

The Flinders Island District High School (FIDHS) held its Annual General Meeting on Thursday the 24th of May. The primary purpose of the meeting was to consider nominations and elect parent/community representatives and Office Bearers. Carol Cox, the retiring President/Chair, thanked the outgoing representatives, and the following were elected:

Parent Member: Rebecca Lines
Community member: Matt Smith (2 years)
Community Member: Jana Harper (1 year)
P & F Member: Aimee Wheatley (2 years)

President/Chair: Aimee Wheatley
Secretary: Kelly Barrett
Treasurer: Andrew Cole
Public Officer: Stuart Dwyer

The Association thanked Carol for her guidance and commitment for the previous year.

The AGM was followed by a General Meeting of the School Association.

RECOMMENDATION:

That Councillor Peter Rhodes report as the Flinders Council Representative on the Flinders Island District High School - School Association be received.

DECISION:

Deputy Mayor's Monthly Report
File No: COU/0600

ACTIVITIES:

DATE	ITEM
16/06/16	Councillor's meeting with Maree Tetlow - Northern Tasmania Development
16/06/16	Councillor's meeting with Dock 4 Architects
16/06/16	Council Meeting
20/06/16	Teleconference-
23/06/16	Acting Mayor until 13 th July 2016
23/06/16	Phone call from resident re Telecommunications issues
27/06/16	Special Council Meeting
30/06/16	Council Workshop
30/06/16	Special Council Meeting
01/07/16	Meeting with resident re gravel supplies
01/07/16	Teleconference - Hon Peter Gutwein, Minister for Local Government
01/07/16	Teleconference - Phillip Hoysted, Department of Premier and Cabinet (DPAC)
04/07/16	Special Meeting of Council
06/07/16	Teleconference #1 - Hon Peter Gutwein, Minister for Local Government
06/07/16	Teleconference #2 - Katrena Stephenson CEO, Local Government Association of Tasmania
06/07/16	Teleconference #3 - Marc Edwards - Page Seager
06/07/16	Teleconference #4 - Ann McCullouch - Page Seager
07/07/16	Teleconference - Phillip Hoysted, DPAC

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
04/07/16	P Guichelaar	Gravel supplies

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
04/07/16	P Guichelaar	Gravel supplies

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Deputy Mayor's report be received.

DECISION:

MAYOR'S REPORT:

ACTION	Information
PROPONENT	Mayor C Cox
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	Nil

REPORT:

APPOINTMENTS:

15/06/16	Meeting with M Buck & J Youl of Flinders Island Tourism and Business Incorporated (FITBI) re Marketing Strategy
16/06/16	Councillors Meeting with Maree Tetlow, CEO of Northern Tasmania Development
16/06/16	Councillors meeting with Dock 4 Architects re Sports and RSL Club sustainability project
16/06/16	Council Meeting
23/06/16	Opened Fert-ISLE Forum and attended morning session
24/06 - 13/06/16	Deputy Mayor as Acting Mayor

General Manager - Raoul Harper

I would like to record my thanks and appreciation for the achievements and dedication to the Island that Raoul has displayed during his almost seven year tenure as general manager of Flinders Council.

Flinders Island Tourism and Business Incorporated re Marketing Strategy:

The Strategy has been developed utilising funds allocated for the purpose by the State Government. The meeting was a preview of what would be presented to Councillors at the 30th June workshop and in the context of Council's 2016-17 budget estimates. FITBI has a vision of the strategy being implemented using funding and in-kind support from FITBI itself, businesses, Tourism Northern Tasmania, Tourism Tasmania, the remaining State Government Funds and Council.

Sports & RSL Club Project:

Dock4 Architects has been engaged to investigate proposals for development(s) at the Sports & RSL Club that will provide an economic return, enabling the Club to become economically sustainable and not have a major ongoing reliance on volunteer input to keep it operating. The golf course, bowling greens and clubhouse are important community infrastructure. Dock4 has so far met with Councillors seeking ideas, as well as Sports & RSL Club representatives to understand their vision for the long term future of the facilities and precinct.

Fert-ISLE Forum:

It was my pleasure to open the Council presented Fert-ISLE forum, a well-attended event, with attendees from a broad spectrum of economic interests, including successful off-island businesses and agencies that can support and guide business development. The Forum was designed to encourage entrepreneurship and to bring together people with interests and passions that can be developed into businesses to support both economic and population growth on the Islands. It was extremely interesting to hear how people had developed businesses from small beginnings. Employment growth on the Island will come from the development of microbusiness.

CORRESPONDENCE IN:

DATE	WHO	SUBJECT
09/06/16	Local Government Association of Tasmania (LGAT)	Media release – activation of the Natural Disaster Relief and Recovery Arrangements
09/06/16	Biosecurity Tasmania	Biosecurity Advisory 12/2016 - Russian wheat aphid found in South Australia
09/06/16	S Watson, LGAT	Activation of LGAT Natural Disaster Relief and Recovery Arrangements
10/06/16	A Nikolic MP	Quote for election campaign
10/06/16	A Nikolic MP	Support for Flinders Island
10/06/16	H Cambridge	Thank you for 2016 Gunn Bequest
12/06/16	Anti-Poverty Week Tasmania	Anti-Poverty Week 2016
11/06/16	Australian Logistics Council	Future Freight Networks – 2016 Yearbook
13/06/16	Cr G Willis	Request for information
14/06/16	University of Tasmania	Research to Reality
14/06/16	Professor Michael Negnevitsky, Chair 2016 IPS Connect	Invitation to attend the IPS conference on Flinders Island and event dinner and to open the event
14/06/16	K Stephenson, LGAT	Arrangements for the Mayors Workshop
15/06/16	K Lowe, Linc Tasmania	Changes to opening hours at Whitemark Library
16/06/16	A & L Robinson	Letter to Island News
20/06/16	S McDonald, NBN Co	NBN booth at Australian Local Government Association Conference
21/06/16	The Examiner	Apology for error in Special Meeting advertisement placement
21/06/16	M Buck	Business Excellence Awards 2016

21/06/16	Marilyn Roach	Launch of Tasmanian Community Achievement awards
21/06/16	N Clark	Quote regarding telecommunications application
21/06/16	D Grutzner	Flinders Island land use structure and state-wide planning scheme update
22/06/16	M Abey, Communities, Sport and Recreation	Invitation to attend Local Government Forum – Health and Wellbeing
22/06/16	M Buck	Council representation on Flinders Island Tourism and Business Inc.
23/06/16	Tasmanian Transport Council	Invitation to AGM Dinner – apology sent
24/06/16	TasWater	Invitation to the 2016 winter Tasmanian Water Industry Briefing
28/06/16	Biosecurity Tasmania	Biosecurity Advisory 14/2016 - Proposal to import Oriental small-clawed otter into Tasmania
29/06/16	M Tetlow, Northern Tasmania Development (NTD)	Asian Engagement Strategy Project - Action Plan and Champion Company Profile Template
29/06/16	Biosecurity Tasmania	Biosecurity Advisory 15/2016 - Tasmania's Management of Hydatids: Freezing of Offal
30/06/16	S McDonald, NBN Co	Maternity leave and replacements
04/07/16	SES	Emergency Services Medal Nominations 2017
01/07/16	Tracey Clark, NTD	Media Release - Northern Tasmania's Councils Collaborate to Drive Exports
07/07/16	City of Hobart	Invitation to attend Hobart Town Hall's 150 th Anniversary – 10 September

CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
14/06/16	A Nikolic	Quote for election campaign
14/06/16	M Tetlow, NTD	Bass Candidates' Debate
15/06/16	M Negnevitsky	Opening of IPS Connect conference
16/06/16	G Adams	Regional Revival Funding Grant Program expressions of interest open 24 June
18/06/16	A Robinson	Letter in Island News
20/06/16	R Harper	General Manager's contract
21/06/16	The Examiner	Thank you for acknowledgment of error in advertising

21/06/16	N Clark	Quote regarding telecommunications application
22/06/16	M Cobham and S Pitchford	Acting Mayor Appointment
22/06/16	M Buck	Public Question - Potential risks of Paterson's Curse honey
28/06/16	S Pitchford & M Cobham	Apology for adjourned meeting

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Mayor's report be received.

DECISION:

OPERATIONAL BUSINESS OF COUNCIL

A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS

Item A1: Development Application Report
File No: DSV/0300
Annexure 3: *Planner's Information Report - July 2016*

B. ENVIRONMENTAL HEALTH

Item B1: Environmental Management Plan review
File No: WAS/0400
Annexure 4: *Whitemark Landfill Environmental Management Plan (EMP) Review*

C. STRATEGIC PLANNING

Item C1: Structure Plan
File No: PLN/0300
Annexure 5: *Flinders Island Structure Plan*
Annexure 6: *Appendix 1 Maps 1 & 2*
Annexure 7: *Appendix 2 Land use Table*
Annexure 8: *Maps 3-9*
Annexure 9: *Appendix 4 Heritage Places List*
Annexure 10: *Invitation to Comment*

D. NOTICE OF MOTIONS

Item D1: Notice of Motion from Acting Mayor Marc Cobham -
Recruitment of General Manager
File No: PER/0602
Annexure 11: *For Elected Members only (will be forthcoming)*

Item D2: Notice of Motion from Acting Mayor Marc Cobham - Flinders
Island Tourism & Business Inc. Representative
File No: CSV/1704
Annexure 12: *Letter from M Buck 21.06.2016*

E. CORPORATE SERVICES

Item E1: Schedule of Fees & Charges 2016-17
File No: FIN/0701
Annexure 13: *DRAFT Fees & Charges Schedule 2016-17*

Item E2: Rates and Charges for 2016-2017
File No: FIN/0701

Item E3: Budget Estimates 2016-2017
File No: FIN/0701
Annexure 14: DRAFT Budget Estimates 2016-2017

F. GOVERNANCE

Item F1: Business Continuity Plan
File No: RMS/0500
Annexure 15: DRAFT Business Continuity Plan

Item F2: 2016-2017 Annual Plan
File No: ADM/0200
Annexure 16: DRAFT Flinders Council Annual Plan 2016-2017

Item F3: Tasmanian State Roads Audit
File No: ASM/0400

Item F4: Furneaux Islands Festival
File No: CDV/0301

Item F5: Flinders Island Brand & Marketing Investment Strategy
File No: CSV/1704
Annexure 17: Flinders Island Brand and Marketing Strategy
Annexure 18: Investment Strategy (Elected Members only)

Item F6: Local Government of Tasmania Annual General Meeting and General Meeting
File No: COU/0303
Annexure 19: LGAT Annual General Meeting Agenda 20th July 2016
Annexure 20: LGAT Annual General Meeting Attachments 20th July 2016
Annexure 21: LGAT General Meeting Agenda 20th July 2016
Annexure 22: LGAT General Meeting Attachments 20th July 2016

Item F7: Council's 4th Quarterly Report
File No: COU/0600
Annexure 23: Council's 4th Quarterly Report (April – June 2016)

Item F8: Councillor Resolution Report
File No: COU/0600
Annexure 24: Councillor Resolution Report July 2016

G. CLOSED COUNCIL

Item G1: Closed Council Item
File No: LEG/001

Meeting Closed

A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS

Item A1: Development Application Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Jacci Viney, Development Services Coordinator
FILE REFERENCE	DSV/0300
ASSOCIATED PAPERS	<i>Annexure 3: Planner's Information Report – July 2016</i>

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of the applications which have been dealt with by the Planning Department for the month of October as per the council motion 249.09.2015, passed at the 24th September 2015 Council Meeting.

Council has requested that the planning consultancy service (West Tamar Council) provide this detail to Council on a monthly basis.

PREVIOUS COUNCIL CONSIDERATION:

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

OFFICER'S REPORT:

Refer to Annexure 3 Planner's Information Report – July 2016, provided by West Tamar Council.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Planner's Information Report – July 2016 be received.

DECISION:

B. ENVIRONMENTAL HEALTH

Item B1: Environmental Management Plan review

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Jacci Viney, Development Services Coordinator
FILE REFERENCE	WAS/0400
ASSOCIATED PAPERS	<i>Annexure 4: Whitemark Landfill Environmental Management Plan (EMP) Review</i>

INTRODUCTION:

The most recent visit from an Environmental Protection Agency (EPA) officer was May 2014. From that point forward Council has been requested to present an Environmental Management Plan (EMP) review to the Director of the Environmental Protection Agency.

Time extensions have been repeatedly requested and granted, however threats of infringement and subsequent visitation have continued to loom.

The EPA has provided Council with a deadline of 1st August to present an EMP review for the Whitemark (tip) site.

PREVIOUS COUNCIL CONSIDERATION:

The current EMP review (attached) was presented to Council for discussion at the 30th June workshop. It was agreed that the document should be presented to Council for consideration to enable the 1st August deadline to be met.

OFFICER'S REPORT:

Many scenarios have been analysed and put to Council over the period since the EPA visit. Modern technology such as incineration has been investigated, waste to energy models, Micro Auto Gasification Systems and shipping all waste of Island. The current EMP review presents a strategic vision that will see Council maintain control of waste costs and streams as well as progress the current site and system to better service residents and ratepayers.

STATUTORY REQUIREMENT:

Local Government Act

Environmental Management and Pollutions Control Act - EPN - 7191/2

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

4.3.31 Requirements of the Environment Protection Agency (EPA) regulations are met.

BUDGET AND FINANCIAL IMPLICATIONS:

An amount will need to be allocated.

RISK/LIABILITY:

Very high risk of infringement and repeated infringement if failure to meet deadline.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Environmental Management Plan review dated June 2016 be adopted by Council and issued to the Environmental Protection Agency prior to 1 August.

DECISION:

C. STRATEGIC PLANNING

Item C1: Structure Plan

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Robyn Cox, Strategic Planner
FILE REFERENCE	PLN/0300
ASSOCIATED PAPERS	<i>Annexure 5: Flinders Island Structure Plan Annexure 6: Appendix 1 Maps 1 & 2 Annexure 7: Appendix 2 Land use Table Annexure 8: Maps 3-9 Annexure 9: Appendix 4 Heritage Places List Annexure 10: Invitation to Comment</i>

INTRODUCTION:

The proposed Structure Plan provides land use strategies that can contribute to Council's strategic goal of growing the population as a means of increasing economic diversity and productivity. Land use strategy is also pre-requisite to the preparation and submission of a local planning scheme. Providing the Community with the opportunity for examination and comment is a necessary step in the process. It will determine if the proposed strategies are generally aligning with public expectations for the direction of future land use on Flinders Island. The Structure Plan and its appended documents are presented to the Council for endorsement of the next stage in the process; release for public exhibition.

PREVIOUS COUNCIL CONSIDERATION:

The Council has previously work shopped the Structure Plan strategies on two occasions.

OFFICER'S REPORT:

Recent changes to the relevant Act established the template for the Tasmanian Planning Scheme (the Scheme). The legislation permits local policy to be included in the Scheme in one of three formats: a Specific Area Plan; an Area Specific Qualification and a Public Purpose Zone.

To be included in the Local Provisions Schedule, local policy must satisfy the test in s32(4) of the Act. The Structure Plan and its appended items will contribute a large portion of the information required to satisfy that test. The other components will be the strategic investigations documented in the Supporting Information Report and the Submissions Report (which is compiled post public consultation and which outlines the submissions received, how they have been

considered and how the final Structure Plan specifically addresses the requirements of s32(4)).

The Structure Plan presented here for public consultation is a critical component as it sets out the strategic basis for the modifications of the State template that will be proposed in the local provisions schedule.

In addition to the legislative requirements, the land use strategy contained within the Structure Plan addresses three main criteria: it proposes land use planning methods for achieving spatial application of the Council's strategy to grow the population; it integrates land use with other council policy and operations and it provides a way for the Community to be heard on the proposed future direction of land use as a tool for achieving a sustainable island future.

The document is presented to the Council for endorsement prior to releasing it for public exhibition. Public exhibition is proposed for 3 weeks from the 19th July 2016 until 11th August 2016. It is proposed that the Structure Plan and associated documents be made available on the Council website, as CDs and as hard copy available at the library and the front office counter. It is suggested that the release of the document be advertised in the Island News prior to and during the exhibition period. An *Invitation to Comment* document is Annexure 6.

STATUTORY REQUIREMENT:

Land Use Planning and Approvals Act 1993

POLICY/STRATEGIC IMPLICATIONS:

1. Population Growth - Focusing on strategies, projects and policy initiatives that support the community, economic development, innovation and investment attraction.
 - 1.2 Increase "the working age" population.
 - 1.3 Value-add to local commodities.
 - 1.4 Foster and support entrepreneurial activity.
2. Infrastructure and Services - An Islands' specific approach to planning and delivery to ensure community and environmental values are maintained.
 - 2.6 Protect and enhance high quality natural values and environmental assets.
4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
 - 4.1 Remain actively engaged with internal and external stakeholders providing regional leadership.
 - 4.2 Support processes, accountability and project delivery through transparent reporting.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

5. Liveability - Protect, improve and promote the safety, creativity, health and wellbeing of the Islands' communities.

5.1 Improve the health and wellbeing of the Island communities through leadership and co-ordination.

5.3 Land use planning conserves natural and cultural values and addresses natural hazards and climate adaption.

The Structure Plan also has strong links to Council's Open Space Policy.

BUDGET AND FINANCIAL IMPLICATIONS:

There is no budget allocation required for public exhibition of the documents. Printing and burning of CDs will be completed 'in-house' and be debited from the operational budget for Strategic Planning.

RISK/LIABILITY:

There is no corporate risk associated with Council agreeing to exhibit the Structure Plan.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council agrees to release the Structure Plan and appended documentation as presented for public exhibition from Tuesday 19th July 2016 for a period until 11th August 2016.

DECISION:

D. NOTICE OF MOTIONS

Item D1: Notice of Motion from Acting Mayor Marc Cobham – Recruitment of General Manager

ACTION	Decision
PROPONENT	Acting Mayor Marc Cobham
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	PER/0602
ASSOCIATED PAPERS	<i>Annexure 11: For Elected Members only (forthcoming)</i>

NOTICE OF MOTION:

That Council engages the services of a management recruitment consultant company to assist Council to fill the now vacant position of General Manager.

COUNCILLOR'S REPORT:

Following on from the decision to terminate the General Manager's contract as of close of business 5th July 2016, Council needs to act promptly to fill the vacant position.

In the past Council has utilised the services of management/recruitment companies that specialise in the Local Government sector. Although this comes at a cost, it is an effective way of getting the best possible selection of candidates and the time impost and expertise required for this important position vacancy does not become a burden solely on Councillors and Council staff.

Acting promptly will also help to alleviate the stress and additional workload that Council staff are having to endure as a result of recent events.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

Engagement of a management/recruitment company who specialises in the Local Government sector will provide the level of expertise that Council requires with the recruitment of a General Manager and also provide a level of transparency which is of paramount importance to the Community.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

BUDGET AND FINANCIAL IMPLICATIONS:

A budget variation will need to be made, once the costs are known.

RISK/LIABILITY:

The prompt appointment of a General Manager will provide the level of stability required by staff and the Community.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

The motion as written.

DECISION:

2. *That Council as a member of FITBI considers its representation and the requirements of that representation.*
3. *The Council elects/determines a representative to FITBI and advises FITBI of the appointment.*

CARRIED UNANIMOUSLY (6-0)

For: Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr David Williams and Cr Gerald Willis.

Part 3 of this motion was held over until correspondence from FITBI was received. Council may now action part 3 of this motion.

PREVIOUS COUNCIL CONSIDERATION:

93.05.2016 19th May 2016

94.05.2016 19th May 2016

OFFICER'S REPORT:

Council is a member of FITBI and thus has voting rights that it needs an appointed/elected person to undertake. Council also has a role in improving visitation and economic growth.

The Council representative to FITBI must be committed to putting the Council position when acting as a member of FITBI and to facilitate the flow of information between the parties.

When nominating for this position, Councillors should be aware of their position with regard to tourism and business activity, both on a real and perceived basis, which could make it difficult to act in the interests of Council as a member of FITBI.

Council at an operational level, also works with FITBI and the member representative should have an understanding of the activities that are occurring at this level.

STATUTORY REQUIREMENTS:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

No policy on the matter is in place.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council appoints a Councillor as a liaison to Flinders Island Tourism and Business Inc. to distribute information to Council and other Councillors.

DECISION:

E. CORPORATE SERVICES

Item E1: Schedule of Fees & Charges 2016-17

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	FIN/0701
ASSOCIATED PAPERS	<i>Annexure 13: DRAFT Fees & Charges Schedule 2016-17</i>

INTRODUCTION:

Under Section 205 of the *Local Government Act 1993*, Council can impose fees and charges with respect of the listed activities within the Act. These activities include the use of any property or facility owned by Council; any application, licence, permit, registration granted by the Council.

PREVIOUS COUNCIL CONSIDERATION:

Council Budget Workshops 26th May 2016, 2nd and 30th June 2016

OFFICER'S REPORT:

Annually Council sets fees and charges to reflect costs of providing services to the Municipality in the most cost-effective manner obtainable.

The proposed fees & charges have been discussed at Budget Workshops by Councillors and Staff, prior to being presented for formal adoption.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5. Corporate Governance and Intergovernmental Relations

5.1 Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service.

5.1.3 Achieve a sustainable balance of income, investment and recurrent expenditure.

5.1.3.6 Deliver financial services including and not limited to creditors, debtors, rates receivables and investments.

BUDGET AND FINANCIAL IMPLICATIONS:

Minimal

RISK/LIABILITY:

Maintaining Council in a sound financial position is a critical function of a Council.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

Pursuant to Section 205 of the *Local Government Act 1993*; that Council adopts the Fees & Charges for the Financial Year 2016-17.

Item E2: Rates and Charges for 2016-2017

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	FIN/0701
ASSOCIATED PAPERS	<i>Nil</i>

INTRODUCTION:

Section 82 of the *Local Government Act 1993*, requires Council to prepare Budget Estimates of the Council's revenue and expenditure for each financial year.

As part of these Budget Estimates and pursuant to Section 90 of the *Local Government Act 1993*, Council can raise a general rate on all rateable land (excluding land which is exempt) within the Flinders Municipality, based on a cents in the dollar amount on the Assessed Annual Value (AAV) of the land.

PREVIOUS COUNCIL CONSIDERATION:

Council Budget Workshops 26th May 2016, 2nd and 30th June 2016

OFFICER'S REPORT:

Below are the main areas of interest within the proposed 2016-17 rates resolution:-

Setting of General Rate

The proposed Budget Estimates for 2016-2017 provides for general rate revenue of \$1,410,599.23. This is represented by a rate in the dollar of 9.659808 cents in the AAV which together with some growth revenue, other income and cash reserves will provide an operating expenditure budget of \$5.5million.

In line with Section 89B of the *Local Government Act 1993*, the relevant percentage for the purpose of minimum amounts must be set at 35% of the total rateable properties. Hence, Council's minimum amount is set at \$425 to be compliant.

Fire Service Contribution

Pursuant to Part 5, Division 3 of the *Fire Service Act 1979*, Council is required to collect funds for firefighting services throughout the State and for 2016-17 year it will be 0.3296 cents in the dollar in respect of General Land.

The State Fire Commission has notified Council that the minimum levy will remain at \$38.00 per assessment.

Waste Management

Under Section 93 (1)(d) of the *Local Government Act 1993*, a council may make a service rate for rateable land for waste management.

Council provides waste management services to all land within the Municipality which comprises waste disposal areas, waste transfer stations and other related waste management facilities such as recycling bins.

Council will be increasing their focus on waste management during 2016-17 by carrying out ongoing site improvements at Whitemark; the continuation of the introduction of recycling; and effluent reuse project.

To accommodate this focus as well as meeting all statutory and environmental requirements involved, it is proposed to increase the waste management service fee from \$152 to \$154 per property.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5. Corporate Governance and Intergovernmental Relations

5.1 Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service.

5.1.3 Achieve a sustainable balance of income, investment and recurrent expenditure.

5.1.3.3 Deliver the new Budget Estimates for the proceeding financial year.

BUDGET AND FINANCIAL IMPLICATIONS:

The adoption of these Estimates provides the necessary funds for the implementation of the Annual Plan 2016-17 and to achieve Council's strategic outcomes detailed in Council's draft Strategic Plan.

RISK/LIABILITY:

Maintaining Council in a sound financial position is a critical function of Council. Failure to be financially accountable has significant implications for Council.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATIONS:

That in accordance with the provisions of the *Local Government Act 1993*, Council adopts the Rates and Charges for the period 1 July 2016 to 30 June 2017 in accordance with the resolutions which follow:-

1. General Rate:

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993*, Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the Municipal Area of Flinders for the period commencing 1 July 2016 and ending 30 June 2017, namely a rate of 9.659808 cents in the dollar on the assessed annual value of the land.
- 1.2 Pursuant to Section 90(4) of the *Local Government Act 1993*, Council sets a minimum amount payable in respect of the general rate of \$425.

2. Service Rates and Service Charges:

Pursuant to Sections 93, 93A, 94, 94A and 95 of the *Local Government Act 1993*, Council makes the following service rates and service charges on all rateable land within the Municipal Area of Flinders (including land which is otherwise exempt from rates pursuant to Section 87 but excluding Crown Land to which Council does not supply any of the following services) for the period commencing 1 July 2016 and ending on the 30 June 2017, namely:-

2.1 Waste Management:

Service charges for the making available of Waste Management Services to all land within the Municipal Area comprising waste disposal areas, waste transfer stations and related waste management facilities of \$154.

2.2 Fire Service Contribution:

Pursuant to Section 93A of the *Local Government Act 1993* Council makes the following service rates in respect of the Fire Service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the Municipal Area as follows:-

<i>District</i>	<i>Cents in the Dollar of</i>
-----------------	-------------------------------

AAV

General Land

0.3296

Pursuant to Section 93(3) of the *Local Government Act 1993* Council sets a minimum amount payable in respect of this service rate of \$38.

3. Separate Land:

3.1 For the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

4. Adjusted Values:

4.1. For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

5. Instalment Payment:

5.1 Pursuant to Section 124 of the *Local Government Act 1993*, Council:-

(a) Decides that all rates are payable by all rate payers by two instalments which must be of approximately equal amounts.

(b) Determines that the dates by which instalments are to be paid shall be as follows:-

(i) The first instalment on or before 21 October 2016; and

(ii) The second instalment on or before 24 February 2017.

(c) Where a ratepayer fails to pay any instalment within 21 days of the date on which the rates are due, the full amount owing becomes due and payable in accordance with Section 124 (5) of the *Local Government Act 1993*.

6. Discount:

Pursuant to Section 130 of the *Local Government Act 1993* Council offers to all of the ratepayers who are liable to pay rates and charges a discount of 2% if the rates and charges are paid by one payment on or before 21 October 2016.

7. Penalty and Interest:

7.1 Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due then:-

(a) There is payable a penalty of 10% of the unpaid rate or instalment; and

- (b) There is payable a daily interest charge of 0.023013 (8.4% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

DECISION:

Item E3: Budget Estimates 2016-2017

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Corporate Services Manager
FILE REFERENCE	FIN/0701
ASSOCIATED PAPERS	<i>Annexure 14: DRAFT Budget Estimates 2016-2017</i>

INTRODUCTION:

Section 82 of the *Local Government Act 1993* (the Act), requires Council to prepare Budget Estimates of the Council's revenue and expenditure for each financial year.

The Budget Estimates are to contain details of the following information:

- the estimated Revenue of the Council;
- the estimated Expenditure of the Council;
- the estimated Borrowings by the Council;
- the estimated Capital Works of the Council; and
- any other details required by the Minister.

In accordance with the Act the Budget Estimates must be adopted by Council before 31st August each year, but cannot be adopted more than one month before the start of the financial year to which they relate.

PREVIOUS COUNCIL CONSIDERATION:

Council Budget Workshops 26th May 2016 and 2nd and 30th June 2016

OFFICER'S REPORT:

Due to an increase in the costs of maintaining key infrastructure assets, Council has decided to increase the rate in the dollar for 2016-17 from 9.4704 to 9.659808, a two percent increase in the Rate (cents in the \$).

The 2016-17 Budget has been developed in line with Council's Long Term Financial Plan which is critical if Council is to maintain sustainable and compliant service delivery and asset standards to the community.

While operational outputs are proposed to increase, Council has offset some of these costs through efficiency measures and changes to outsourcing and contractor arrangements.

Council has budgeted for a total deficit of \$346,039 after taking into account Capital Grants & Contributions. The budgeted deficit includes a \$1,463,461 provision for depreciation and a \$2,593,982 Capital Works Program. This is in

line with Council's continued push to increase its asset renewal ratio and invest in the upgrade and maintenance of its capital assets.

Within the 2016-2017 Budget Estimates the following have been established under legislative requirements or listed to provide further detail of their components:

Capital Works Program

This budget provides for expenditure on Capital Works projects with a program totalling \$2,593,982. The following major projects of significance will be commenced and/or completed during the 2016-2017 financial year:

PROJECT NAME	ESTIMATE \$
Road Reseals	518,960
Road Resheeting	200,000
Lughrata Quarry Development	53,348
Plant & Equipment	220,000
Town Maintenance	650,674
Airport	760,000
Office Computer Systems & Municipal Valuations	25,000

Council has identified a number of key projects below the Capital Works Program. These projects either have not been confirmed or the costs are unknown at the time of setting the annual budget.

Commonwealth Grants

Council continues to direct attention towards improving its share of the Commonwealth Financial Assistance Grants available to Tasmanian Councils and has persisted with its request for the State Grants Commission to review the various disability factors, which form part of our assessment.

The amount budgeted for the year 2016-2017 is \$1,776,586 which represents Council's full yearly allocation, excluding a CPI increase which has been frozen by the Federal Government. This will be apportioned as follows:

CATEGORY	AMOUNT \$
Road / Bridge Funds	1,103,111
General Purpose Funds	673,475

Conclusion

The previous agenda item 'Rates and Charges for 2016-17' if adopted will form part of the 2016-17 Budget Estimates under Item 2 and will be included into the final Budget document.

I now submit the Budget Estimates 2016-2017 for consideration and adoption by Council.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5. Corporate Governance and Intergovernmental Relations

5.1 Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service.

5.1.3 Achieve a sustainable balance of income, investment and recurrent expenditure.

5.1.3.3 Deliver the new Budget Estimates for the proceeding financial year.

BUDGET AND FINANCIAL IMPLICATIONS:

The adoption of these Budget Estimates provides the necessary funds for the implementation of the proposed Annual Plan 2016-17 and to achieve Council's strategic outcomes detailed in Council's draft Strategic Plan.

RISK/LIABILITY:

Maintaining Council in a sound financial position is a critical function of Council. Failure to be financially accountable has significant implications for Council.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATIONS:

That in accordance with the provisions of Section 82 of the *Local Government Act 1993*, the Budget Estimates for the Financial Year 1 July 2016 to 30 June 2017 be adopted.

DECISION:

F. GOVERNANCE

Item F1: Business Continuity Plan

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	RMS/0500
ASSOCIATED PAPERS	<i>Annexure 15: DRAFT Business Continuity Plan</i>

INTRODUCTION:

A Business Continuity Plan has been developed to assist Council during and following a critical incident that results in disruption to the normal operational capability.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

A Business Continuity Plan has been developed to assist Council to prepare for, and to continue in the event that an incident or crisis occurs.

The Business Continuity Plan will help Council in the following key four elements:

- Prevention - Risk Management planning
 - Incorporates the Prevention element that identifies and manages the likelihood and/or effects of risk associated with an incident.
- Preparedness - Business Impact Analysis
 - Incorporates the Preparedness element that identifies and prioritises the key activities of a business that may be adversely affected by any disruptions.
- Response – Incident Response planning
 - Incorporates the Response element and outlines immediate actions taken to respond to an incident in terms of containment, control and minimising impacts.
- Recovery - Recovery planning

The Business Continuity Plan will be tested in the first quarter of the 2016/17 financial year.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

RISK/LIABILITY:

Adoption of the plan and ensuring that Management, Staff and Councillors are aware of the plan will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Business Continuity Plan.

DECISION:

Item F2: 2016-2017 Annual Plan

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	ADM/0200
ASSOCIATED PAPERS	<i>Annexure 16: DRAFT Flinders Council Annual Plan 2016-2017</i>

INTRODUCTION:

Section 71 of the *Local Government Act 1993* requires Council to prepare an Annual Plan for the municipal area each financial year. An Annual Plan is to be consistent with the Strategic Plan and include a statement of the manner in which Council is to meet the goals and objectives of the Strategic Plan. A summary of the major strategies to be used in relation to its public health goals and objectives is also required.

PREVIOUS COUNCIL CONSIDERATION:

Annually

OFFICER'S REPORT:

The Annual Plan is the document upon which Council's operations and service delivery will be based for 2016/2017. The Plan sets out actions, tasks and projects to be undertaken in the year ahead and how these relate to Council's Strategic Plan.

Of utmost importance is that this document forms part of the budget process. The Annual Plan identifies Council's significant service delivery activities and provides the link between the budget, strategic objectives and measurement tools to track achievements towards these outputs.

The 2016/2017 year will see Council continue to provide cost-effective and community-focused service provision combined with the development and implementation of important strategic documents to guide the Council, Community and service provision in the years ahead.

Council has a statutory requirement to align its services and operations with a Strategic Plan. This Plan is critical to ensuring the goals and aspirations of the Municipality are taken into account when Council sets its annual priorities, operational plans and budget allocations.

Adoption of the Annual Plan is recommended.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation

- Ensure Council meets its statutory obligations and manages corporate and community risk.
- Annual Plans and Reports prepared in accordance with the *Local Government Act 1993*.
- Prepare and deliver an Annual Plan and Annual Report.

BUDGET AND FINANCIAL IMPLICATIONS:

Minimal

RISK/LIABILITY:

No unforeseen risks

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council receives and adopts the Flinders Council Annual Plan 2016/2017 and directs the General Manager to:

1. Make a copy of the Annual Plan available for public inspection at the Council office during ordinary business hours; and
2. Provide the Director of Local Government and the Director of Public Health with a copy of the Annual Plan.

Item F3: Tasmanian State Roads Audit

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	ASM/0400
ASSOCIATED PAPERS	<i>Nil</i>

INTRODUCTION:

The recent Infrastructure Tasmania State Roads Audit proposed that a process be set up for State and Local Governments to discuss potential road trades that could see ownership swap from one party to the other and vice versa.

The document sets out the principles to be considered and the evidence base required if a trade was to occur. It also documents the arbitrator role that Infrastructure Tasmania intends to play in brokering any trades.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The principles that will need to be considered are as follows:

1. Cost neutrality.
Any trade of assets is to be as close to cost neutral for both parties as possible. In practice this will be difficult and requires the party proposing the trade to think carefully about what it may be willing to take on in return and, in doing so, is advised to consider and present the life cycle costs of road management.
2. Ownership should align with functional hierarchy.
Roads that have economic importance more significant than just to the Local Government area in which it is located, or roads that support high value/large volume economic output should more sensibly be owned by the State as these will generally be roads that sit in the upper tiers of the State Road hierarchy.

Similarly, there will be circumstances where the State, for historical reasons, owns sections of road that now carry predominantly local traffic due to the decline in a previously significant industry. In such cases it may be more sensible for these roads to be traded to Local Government.

3. Multiple ownership should be minimised.

4. Road trades proposed must have an evidence base.

5. Trades cannot be conditional.

Council was asked to provide feedback according to the criteria to the Local Government Association of Tasmania (LGAT) so that they could provide a collated response to Infrastructure Tasmania.

Council identified that there is an opportunity to explore a trade of Parks & Wildlife Services (PWS) roads with Palana Road, however also identified the key challenge of convincing State Growth and PWS that these roads are strategic assets.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

2. Infrastructure and Services - An Islands' specific approach to planning and delivery to ensure community and environmental values are maintained.

2.2 Explore alternative investment and operating models for core and critical Island infrastructures and services.

2.2.1 Alternate operational structures for the delivery of infrastructure based services are explored.

2.2.1.3 Advocate for State ownership of 90kms of road on Flinders Island.

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the officer's report on Infrastructure Tasmania State Roads Audit be noted.

DECISION:

Item F4: Furneaux Islands Festival

ACTION	Decision
PROPONENT	Council
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	CDV/0301
ASSOCIATED PAPERS	<i>Nil</i>

INTRODUCTION:

The Furneaux Islands Festival (FIF) embraces the intertwined shared history of the Furneaux Islands Aboriginal and non-Aboriginal communities within the Flinders Municipality and the Festival programs have been underpinned by the themes of celebrating our communities' shared culture and heritage through music, dance and food.

For the past 3-years Council has supported a whole-of-community celebration of Australia Day with the introduction of the Furneaux Islands Festival in acknowledgment of the communities' shared cultural heritage.

The 2016 FIF was presented and delivered jointly by Council and the Flinders Island Aboriginal Association Incorporated (FIAAI) with both organisations contributing both financial and staff resources. This marked a significant partnership between the two organisations with staff working cooperatively and harmoniously to develop the program and deliver the FIF events in a genuine partnership built on mutual respect.

The Council annual decision to support, or not, the FIF with an associated budget allocation creates staff limitations to successfully plan the delivery of the FIF and creates limitations to fostering ongoing external partnerships.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop 30th June 2016
77.03.2015 & 78.03.2015 26th March 2015

"77.03.2015 Moved: Deputy Mayor M Cobham Seconded: Cr D Williams

- 1. That Council holds the third annual community Furneaux Islands Festival on the last weekend of January 2016.*
- 2. That at the upcoming 2015-2016 Council Budget workshops, an amount similar to the 2015 Furneaux Islands Festival budget be committed to the proposed event.*

AMENDMENT

78.03.2015 Moved: Cr G Willis Seconded: Cr P Rhodes

1. *That Council holds the third annual community Furneaux Islands Festival on the last weekend of January 2016.*
2. *That at the upcoming 2015-2016 Council Budget workshops, an amount similar to the 2015 Furneaux Islands Festival budget be considered for the proposed event.*

CARRIED (6-1)

For: *Mayor Carol Cox, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Cr Gerald Willis.*

Against: *Deputy Mayor Marc Cobham*

SUBSTANTIVE

77.03.2015 Moved: Deputy Mayor M Cobham Seconded: Cr D Williams

1. *That Council holds the third annual community Furneaux Islands Festival on the last weekend of January 2016.*
2. *That at the upcoming 2015-2016 Council Budget workshops, an amount similar to the 2015 Furneaux Islands Festival budget be considered for the proposed event.*

CARRIED UNANIMOUSLY (7-0)

For: *Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton, Cr David Williams and Cr Gerald Willis."*

Council Workshop
958.12.2014

12th March 2015
18th December 2014

"Moved: Cr G Willis Seconded: Cr K Stockton
That Council rescind motions 866.08.2014 and 867.08.2014 "That the 2015 community day celebration will be held on Saturday 24th January" and support the change in Festival programming for the community BBQ to be held on the Monday 26th January 2015.

Motion withdrawn by the mover with the consent of the seconder.

958.12.2014 Moved: Cr D Williams **Seconded:** Deputy Mayor M Cobham

That Council rescind motion 867.08.2014 "That the 2015 community day celebration will be held on Saturday 24th January" and support the change in Festival programming for the community BBQ to be held on the Sunday 25th January 2015.

CARRIED (6-1)

For: Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton and Cr David Williams.

Against: Cr Gerald Willis

866.07.2014

21st August 2014

"866.07.2014 Moved: Deputy Mayor D Williams **Seconded:** Cr M Cobham

That Council reconfirms their commitment that future Australia Day events organised and supported by Council celebrate our own unique culture on a day to be agreed and reserve the 26th January as a day for our community to undertake their own activities.

CARRIED (4-2)

For: Deputy Mayor David Williams, Cr Marc Cobham, Cr Mary-Anne Roberts and Cr Ronald Wise.

Against: Mayor Carol Cox and Cr Gerald Willis.

867.07.2014 Moved: Cr M Cobham **Seconded:** Cr R Wise
That the 2015 community day celebration will be held on Saturday 24th January.

CARRIED (5-1)

For: Mayor Carol Cox, Deputy Mayor David Williams, Cr Marc Cobham, Cr Mary-Anne Roberts and Cr Ronald Wise.

Against: Cr Gerald Willis"

687.11.2013

21st November 2013

"687.11.2013 Moved: Mayor C Cox **Seconded:** Deputy Mayor D Williams

1) That the Australia Day Committee be disbanded.

2) That the General Manager direct Council staff to develop and deliver a BBQ on the Australia Day weekend from the existing budget allocation for such events.

CARRIED (6-1)

For: Mayor C Cox, Deputy Mayor D Williams, Cr M Cobham, Cr M Roberts, Cr G Willis and Cr R Wise

Against: Cr P Rhodes”

Previous Council consideration includes the issue of celebrating Australia Day, or having an island celebration on some other date, being discussed by Councillors at Council workshops held on 4th April 2013 and 2nd May 2013.

OFFICER’S REPORT:

Over the years 2012 - 2013, a number of Council workshops were held to discuss options for an inclusive Australia Day celebration as it was recognised by the Elected Members that celebrating on the 26th of January generated a divisive nature to a large proportion of our community; the date evoked strong negative feelings on a day when we are to be celebrating our National Day.

In response to this, in November 2013 the former Council group acknowledged the divisive nature this caused within the Islands’ Communities and supported a motion put forward by the Mayor and the first Furneaux Islands Festival was created in replace of a specific Australia Day event held on the 26th January. This did not in any way preclude community members from holding their own Australia Day celebrations.

The 2014, 2015 and 2016 Furneaux Islands Festivals were all deemed to be a great success by those who attended; the attendance growing progressively each year.

The Chief Executive Officer of the Flinders Island Aboriginal Association Incorporated (FIAAI) congratulated Council on the direction taken and stated that: “it is a giant step forward to build positive relationships with Council and the Aboriginal Community”.

The National Australia Day Council (NADC) supports communities celebrating Australia Day in a way that best harmonises Aboriginal and non-Aboriginal Australians coming together to celebrate Australia Day using the tag line #Australia Day Your Way.

In 2015 NADC invited Council’s Community and Economic Development Manager to present as a key note speaker at the National Australia Day Conference on the sensitive and progressive approach chosen by Council to support a whole-of-community celebration of Australia Day with the

introduction of the Furneaux Islands Festival in acknowledgment of the community's shared cultural heritage.

In the spirit of mutual respect and understanding, NADC Chairman Ben Roberts - Smith VC MG, gave his 2016 National Australia Day Message with the theme of harmony, diversity, and unifying as a nation this Australia Day. Ben spoke of the importance of actively understanding each other and encouraged all Australians to join a national conversation around human dignity, diversity and equality that we can all share.

The past two FIFs have been supported by small grants procured from the State Australia Day Office within the Tasmanian Government's Department of Premier and Cabinet despite the Office understanding and recognising that no FIF events commemorating Australia Day within the Flinders Community were planned to be held on the 26th January.

The Department of Premier and Cabinet is "wholly supportive of Flinders Island, and any Tasmanian Communities, deciding for themselves how they wish to celebrate and acknowledge Australia Day. This includes the decision to not hold any activities on the 26th out of respect for the Aboriginal Community."

The 2016 FIF was presented and delivered jointly by Council and FIAAI with both organisations contributing both financial and staff resources. This marked a significant partnership between the two organisations with staff working cooperatively and harmoniously to develop the program and deliver the FIF events in a genuine partnership built on mutual respect.

The Tasmanian Government recognises the value of events to the economic and social wellbeing of communities and has released the *Events Strategy 2015-2020*, a strategic approach to events in Tasmania in an effort to ensure that the tourism and hospitality sectors continue to grow, attracting more visitors and creating additional jobs.

The recent 4-Year Marketing Strategy developed for Flinders Island by Sydney based advertising agency Jim Jam identifies local, cultural events as a significant drawcard for increasing visitation and awareness to Flinders whilst assisting to build the brand of the Islands; assisting also to help tell and share the story/ies of the Furneaux Group of Islands and the significant cultural heritage of this place and people.

Over the past several years Council and FIAAI staff have taken incremental steps to establish a shared and cooperative delivery of youth health services and health promotion activities often working in partnership to help fund and deliver these activities to the Community. The relationship has grown slowly and it is fair to say that staff at both organisations have built their working

relationship on trust and mutual understanding. This cooperative way of working has meant that many of the activities presented to our Islands' youth have been jointly delivered utilising the resources of both organisations.

The Council's annual decision to support, or not, the FIF with an associated budget allocation creates staff limitations to successfully plan the delivery of the FIF and creates limitations to fostering ongoing external partnerships. It is suggested that Council considers a commitment of a minimum of 4-years funding support for the Furneaux Islands Festival to be delivered in January each year.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

1. Population Growth - Focusing on strategies, projects and policy initiatives that support the community, economic development, innovation and investment attraction.

1.2 Increase "the working age" population.

1.2.1 Services and activities for young people that also aim to attract and retain young families to the Islands.

1.4 Foster and support entrepreneurial activity.

1.4.3 Promotion of the region's natural and cultural environment.

5. Liveability - Protect, improve and promote the safety, creativity, health and wellbeing of the Islands' communities.

5.2 Support cultural activities and events that foster social engagement, inclusion and emotional wellbeing and provide opportunities for creative expression.

5.2.1 Arts and cultural activities are encouraged and supported.

Community events and activities are supported, encouraged and delivered.

BUDGET AND FINANCIAL IMPLICATIONS:

\$15,000 minimum budget allocation to the delivery of the Furneaux Islands Festival for 4 years (2017, 2018, 2019, 2020).

The Agenda Item if supported will be further discussed during the 2018, 2019 & 2020 Council Budget Workshops.

RISK/LIABILITY:

The risk that is involved with this decision if it is not supported is the quality of the events delivered as part of the Furneaux Islands Festivals; the staff limitations to successfully plan the delivery of the Furneaux Islands Festivals; and creates limitations to fostering ongoing external partnerships.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council supports a commitment of a minimum of 4-years budget allocation towards the Furneaux Islands Festival to be delivered in January over the years 2016, 2017, 2018 & 2019.

DECISION:

Item F5: Flinders Island Brand & Marketing Investment Strategy

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	CSV/1704
ASSOCIATED PAPERS	<i>Annexure 17: Flinders Island Brand and Marketing Strategy</i> <i>Annexure 18: Investment Strategy (Elected Members only)</i>

INTRODUCTION:

Michael Buck and Jo Youl (Flinders Island Tourism and Business Inc. (FITBI) Executives) presented the four year branding and marketing strategy at the Councillor workshop to seek Council investment to assist in the implementation of the strategy.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshops 2nd and 30th June 2016

OFFICER'S REPORT:

Flinders Council received an election commitment grant to develop a marketing strategy for the Furneaux Islands. Council engaged a Sydney based consultancy firm Jim Jam to develop the strategy in cooperation with key stakeholders.

The delivery of a 4-year marketing strategy has been completed and endorsed by the FITBI members.

FITBI Executive has presented to Council at two 2016 - 2017 Council Budget Workshops on the strategy and subsequent Council investment to implement. Moving forward FITBI will be the responsible organisation to coordinate the implementation of the strategy working with industry partners with the support of Council staff. In addition FITBI has appointed a Brand Ambassador, Jo Youl, who is also project manager, to ensure the branding work and subsequent activation and funding required for the activation moves forward.

The Flinders Island Brand and Marketing Strategy is projected to deliver more than \$6 million worth of traditional and social media coverage and ultimately visitation, business investment and population growth to Flinders Island.

The FITBI Executives have met with local businesses both on and off the Island and have received a substantial level of support to deliver the 4-year plan.

FITBI requires a level of funding from Council to assist with the strategy and has presented a four year budget outlining the areas where funding is required.

As with any investment, Council is interested in gaining a better understanding of what the returns will be to the Community. This is extremely difficult to gauge in the short-term due to a restricted budget.

However, the level of exposure, increased business opportunities and a renewed interest in Flinders Island will compliment Council's four year Strategic Plan with particular emphasis on 'Population Growth - Focusing on strategies, projects and policy initiatives that support the community, economic development, innovation and investment attraction'.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

1. Population Growth - Focusing on strategies, projects and policy initiatives that support the community, economic development, innovation and investment attraction.

BUDGET AND FINANCIAL IMPLICATIONS:

An allocation of funds as follows:

- 2016-17 Budget \$74,580
- 2017-18 Budget \$44,000

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council supports the implementation of the Branding and Marketing Strategy by committing to an allocation of funds as stipulated:

- 2016-17 Budget \$74,580
- 2017-18 Budget \$44,000

DECISION:

Item F6: Local Government of Tasmania Annual General Meeting and General Meeting

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0303
ASSOCIATED PAPERS	<i>Annexure 19: LGAT Annual General Meeting Agenda 20th July 2016</i> <i>Annexure 20: LGAT Annual General Meeting Attachments 20th July 2016</i> <i>Annexure 21: LGAT General Meeting Agenda 20th July 2016</i> <i>Annexure 22: LGAT General Meeting Attachments 20th July 2016</i>

INTRODUCTION:

The Local Government of Tasmania (LGAT) Annual General Meeting and General Meeting will be held on the 20th July 2016. The Annual General Meeting Agenda and attachments and the General Meeting Agenda and attachments are provided for Elected Members as Annexures 19 – 22.

PREVIOUS COUNCIL CONSIDERATION:

Council considers the LGAT Annual General Meeting Agenda annually and the General Meeting Agenda at the Ordinary Council meeting prior to the LGAT General Meeting to allow Council to inform the Mayor of what position it wishes the Mayor to take in relation to voting on specific matters.

OFFICER'S REPORT:

A number of motions are included in the LGAT Annual General Meeting and the General Meeting Agendas. Council provides direction to the Mayor in relation to voting.

The Annual General Meeting Agenda and attachments can be accessed via the LGAT website at <http://www.lgat.tas.gov.au/page.aspx?u=333> and the General Meeting Agenda and attachments at <http://www.lgat.tas.gov.au/page.aspx?u=757>.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.1 Remain actively engaged with internal and external stakeholders providing regional leadership.

BUDGET AND FINANCIAL IMPLICATIONS:

No known budget implications at this time.

RISK/LIABILITY:

Minimal

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council notes the Local Government of Tasmania Annual General Meeting Agenda and General Meeting Agenda and provides the Mayor with direction in relation to the items listed for a decision.

DECISION:

Item F7: Council's 4th Quarterly Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 17: Council's 4th Quarterly Report (April - June 2016)</i>

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of the various actions taken by the whole of Council for the fourth quarter of the financial year.

PREVIOUS COUNCIL CONSIDERATION:

Previously provided as departmental monthly reports then departmental quarterly reports.

OFFICER'S REPORT:

Please read Annexure 17 – Council's 4th Quarterly Report (April – June 2016).

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Council's 4th Quarterly Report (April – June 2016) be received and accepted by Council.

DECISION:

Item F8: Councillor Resolution Report

ACTION	Information
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	COU/0600
ASSOCIATED PAPERS	<i>Annexure 18: Councillor Resolution Report July 2016</i>

INTRODUCTION:

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to July 2016.

PREVIOUS COUNCIL CONSIDERATION:

The report is presented on a monthly basis.

OFFICER'S REPORT:

Please read Annexure 18 – Councillor Resolution Report July 2016.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Councillor Resolution Report July 2016 be noted.

DECISION:

G. CLOSED COUNCIL

Item G1: Closed Council Item

ACTION	Decision
PROPONENT	Council Officer
OFFICER	Sophie Pitchford, Acting General Manager
FILE REFERENCE	LEG/001
ASSOCIATED PAPERS	<i>Nil</i>

PREVIOUS COUNCIL CONSIDERATION:

Nil

REASON FOR CLOSED COUNCIL:

Item G1 is **CONFIDENTIAL** in accordance with Section 15(2) (i) of the *Local Government (Meeting Procedures) Regulations 2005*.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION:

That Council move into Closed Council.

DECISION:

Meeting Closed