

Flinders Council Audit Panel

Meeting held on Tuesday 26th July 2015

Rose Garden Room, Flinders Arts and Entertainment Centre 10.30 am.

Unconfirmed Minutes

Date:

26 July 2016

Time:

10.30am

Location:

Flinders Art and Entertainment Centre, Whitemark

Present:

John Dick (Chair), Diana Droog, Cr Ken Stockton

Staff in Attendance:

Sophie Pitchford (Acting General Manager), Megan Boyes (Administration)

Consultant:

Debbie Scott from the Tasmanian Audit Office (Phone call - 10.33am to 11.11am)

Apologies:

Cr Gerald Willis

Confirmation of the record of the last Meeting

Moved: Cr Ken Stockton **Seconded:** Diana Droog

That the minutes from the meeting held on the 23rd February 2016 are a true and correct record of the meeting.

Noted: A motion wasn't addressed in regards to a letter being written to the General Manager.

Declaration of Pecuniary Interest

Nil

Agenda Items**Audit Strategy (Late Agenda Item)**

Phoned Debbie Scott from the Tasmanian Audit Office at 10.33am.

Debbie spoke about the Audit Strategy for Flinders Council and answered questions.

Diana Droog had emailed the chair a list of questions on the Audit Strategy which were forwarded onto Debbie before the meeting. The meeting heard the replies to these questions.

The phone call with Debbie ended at 11.11am

Flinders Council 3rd Quarter Accounts 2016 (Attachment 1 – Questions from Diana Droog)

Sophie Pitchford ran through the questions which Diana Droog and John Dick emailed to her (Attachment 1).

Sophie will answer the list of questions via Email (this will be distributed to committee members).

Discussion of the 2016/17 Flinders Council Budget.

There were discussions on this item.

Sophie will answer the list of questions from Diana Droog regarding the budget and Annual Plan via Email (this will be distributed to committee members).

Discussion of the Flinders Council Annual Plan

Some questions were asked by the committee members.

Sophie will answer the list of questions from Diana Droog regarding the budget and Annual Plan via Email (this will be distributed to committee members).

Item 7: Risk and Insurance Management

There were questions asked about insurance against 'Acts of God' and the increase in insurance premiums.

Council's insurance premiums have increased significantly for Workcover due to a number of incidents in 2015-16, however other increases have been minimal.

Item 8: Management of the General Managers Contract and Contract details

Sophie Pitchford has received advice that she cannot speak about this.

Diana Droog emailed questions to the chair regarding this matter. The questions will need to be forwarded on to Sophie so that they can be addressed at the next Council Meeting.

Item 9: Other Business

Tasks from Previous Minutes

A task from the previous minutes wasn't completed by the Chairperson and therefore another motion was passed to request the LTFP and LTAMP be sent to the audit panel members by a certain date.

Moved: Cr Ken Stockton **Seconded:** Diana Droog

The Chair is to write to the GM requesting the LTFP and LTAMP be provided to Audit Panel members on or before the 1st of October 2016.

CARRIED

1. Next Meeting

Wednesday 13th October 2016 10.30 am

To include - Review of all financial system controls - both externally & internally, policies and practices safeguarding Council's long-term financial position including Risk Management and Anti-Fraud measures.