

## FLINDERS COUNCIL SPECIAL COMMITTEE

## FURNEAUX MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE

## Unconfirmed Minutes

**DATE:** Monday 3<sup>rd</sup> October 2016  
**VENUE:** FAEC, Whitemark  
**COMMENCING:** 10.00am

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**PRESENT:**

Mayor C Cox, B Barnewall, R Dilger, C Fenner, Ben Foot, R Judges, J Loudon, S Pitchford, M Reeve, A Tuxworth, J Viney and M Withers.

**APOLOGIES:**

Nil

**CONFIRMATION OF PREVIOUS MINUTES:**

Moved: R Judges                      Seconded: M Reeve

The minutes from 5 August 2015 meeting are confirmed as a true and accurate record with the following amendments:

- Add 2015 to the date of the meeting;
- Delete S Pitchford from apologies and add to present;
- Add J Viney as an apology; and
- Add 'Constable' to M Smith's name.

**CARRIED**

The minutes from the May 2015 meeting were also tabled and the following amendments were noted as being required:

- Change title from Agenda to Minutes; and
- Add 2015 to the date of the meeting.

**AGENDA ITEMS:**

*Note: Mayor Cox thanked all who attended the airport emergency exercise and gave up their time to participate. The exercise was very useful for everyone involved. The organisers were also thanked and it was noted that the exercise was very well written and very thorough.*

*JL Will there be any more additional debriefs?*

*BF The exercise committee are continuing to meet fortnightly and will ask for feedback from everyone involved.*

*Jl Was not on island during the exercise but was in the Launceston Emergency Department at the time and everyone there played along.*

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*RJ Inspector Hopkins ascertained that the earliest the police could get a helicopter on site in a case of emergency was 2 ½ hrs. with the weather contributing to this timeframe.*

### Item 1 Communications Plan

A review of the Management Plan is due by March 2017 but work is starting now. MR will send out a link to the plan so committee members can start reviewing it. Only a few things need updating, the major change being to include the Emergency Operations Centre (EOC). A section of the emergency services building has been renovated with TVs, maps, data ports and computing facilities have been added. It will work well as an EOC. Now looking for funding to improve the furniture.

**ACTION:** MR to track changes and highlight areas in the plan that need updating; and send out link to plan to committee members.  
**Committee members** are asked to review the plan before the next meeting and send comments to MR.

### Item 2 NDRP and National Partnership Agreement

NDRP funding is opening again soon. The guidelines and application forms will be the same as last year so work can commence on the application now. MR is going on leave in November and would like the application completed before then if possible.

MR and BF proposed to apply for funding for a mobile fuel dispensing unit as outlined in the Council commissioned feasibility report on a fuel facility. As there is no fuel available on King Island, all rescue helicopters flying between the mainland and Tasmania call in here for fuel. It is an opportunity to provide this service in a more cost effective manner. Also, in the event of another fire on the Island, the mobile units could be used for emergency contingency by moving them to a staging area close to the fire in order to fuel the helicopters. This emergency use makes the establishment of a fuel facility eligible for the NDRP funding.

CF Is there a limit to how long the fuel can be left in the tank?

BF Yes. Its usage would be linked with the main facility in order to circulate the fuel around. It would be on the same maintenance program as the current facility.

MR The Emergency Volunteer Fund is also an option that volunteer groups can apply for. This may be an opportunity to source furniture etc. for the EOC.

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Moved: C Fenner    Seconded: J Loudon

Noted that an application to the NDRP be made for funding to support the development of a mobile jet fuel facility at the airport.

CARRIED

### Item 3            Committee Membership

Stuart Dwyer is now a committee member, representing the Flinders Island District High School. He was unable to attend this meeting as he was off-island.

Should TasWater and Qube be invited to join the committee?

BB    TasWater will be tendering out the running of the facility to Council so there won't be a TasWater representative on island. Someone from Laurie Curran will be here on and off but Council will run it.

MW    Qube only has one representative on the Island and he needs to be at the wharf at all times. No need to invite more members as the committee is large enough now.

No action to be taken

*Note: The contact list was circulated for members to update their contact details.*

### Item 4            Other business

#### SES Vehicle

A new dual cab, 4WD Isuzu truck with a custom-made module for the back is being purchased for the Island. The timeframe for delivery of the truck is unknown but it will be within this financial year. Council is contributing \$20,000 toward the purchase. The asset will sit with Council but the SES will be responsible for maintenance and depreciation.

#### Communications on Cape Barren Island (CBI)

MW and the SES mapped communications on the whole of CBI. They have better mobile phone coverage than Flinders Island but prefer to use UHF than phones, even though UHF only works in a few places. VHF works everywhere but there is only one VHF unit on the island and that is in the fire truck.

JL    Medical communications are only via phone.

MR    SES may have a second-hand VHF for the MPC and maybe for CBI. MR needs to get a quote for an aerial.

MR    Will talk with Denise about putting in a grant for a satellite phone and a UHF radio.

JL    One of Council's two satellite phones is stationed at the MPC.

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CF Should we invite a representative from CBI to become a committee member?

MW We used to have a CBI member but they didn't attend. Would be good to have a representative from the CBIAAI on the committee.

**ACTION:** MR to contact Denise Gardner to:

- Suggest she put in a grant application for a satellite phone and a UHF radio; and
- Ascertain if she would become a committee member or if not, could she suggest someone else.

Red Cross

RJ Concerned that after the initial training received and a recovery group established on the Island, there has been no follow up by Red Cross.

MR Council can run its own registration process during an incident without the assistance of Red Cross.

BF Will talk with Red Cross and see if that relationship can be re-established.

MR Happy to run some training such as Introduction to Emergency Management etc. with the new General Manager. Will also talk to Red Cross to determine when they are intending to come over again.

EOC

AT informed the committee that the Fire Service's aim is to have a direct microwave link to Mt Horror. They have all the equipment; it just needs to be installed.

**Meeting Closed – 11.30am**

**Next Meeting: March 2017**