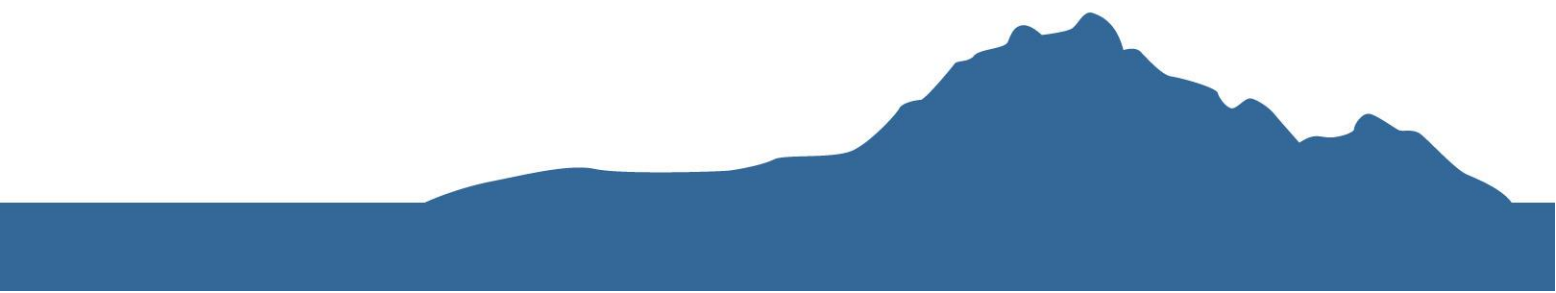




Agenda
Ordinary Council Meeting
16th November 2017



CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Note: S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice."

Dated this 10th day of November 2017.

A handwritten signature in blue ink, appearing to be 'Bill Boehm', written on a light blue background.

Bill Boehm
GENERAL MANAGER

FLINDERS COUNCIL ORDINARY MEETING

AGENDA

DATE: Thursday 16th November 2017
VENUE: Flinders Arts and Entertainment Centre, Whitemark
COMMENCING: 1.00 pm

PRESENT

Mayor Carol Cox
Deputy Mayor Marc Cobham
Cr Chris Rhodes
Cr Peter Rhodes
Cr Ken Stockton
Cr Gerald Willis

APOLOGIES

Cr David Williams

STAFF IN ATTENDANCE

Bill Boehm - General Manager
Vicki Warden - Executive Officer (minute taker)

CONFIRMATION OF MINUTES

That the Minutes from the Ordinary Council Meeting held on the 12th October 2017 be confirmed.

PUBLIC QUESTION TIME

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Policy the following procedures be adhered to at public question time:

It is the policy of the Flinders Council to allow a 'Question Time' at Ordinary Council Meetings, during which members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is:

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if appropriate.*
- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
- 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
- 4. All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*

5. *Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
6. *The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

COUNCILLOR'S QUESTIONS ON NOTICE

Nil

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

RESPONSE TO COUNCILLOR'S QUESTIONS WITHOUT NOTICE

12th October 2017 Council Meeting

Question 2: Deputy Mayor Marc Cobham

When will Council be either re-establishing the concrete wastewater pipes on Whitemark beach or removing them from the foreshore, as in their current state some community members consider them to be an eyesore.

Mayor's Response

The Council Works and Services staff are planning to use the pipes on the foreshore to build a retaining wall when the wastewater pipe is re-established. This is currently scheduled for the 2018/19 year, subject to inclusion in the Annual Plan and budget estimates for that year.

Question 3: Deputy Mayor Marc Cobham

Some regular users of Badger Corner Road are concerned that roadside slashing needs to be done as a matter of urgency as roadside vegetation is obscuring signs such as bridge warnings etc. Could this matter be addressed as soon as possible please?

Mayor's Response

This will be addressed as usual when the annually scheduled slashing takes place on Lady Barron Rd, Coast Rd, and Badger Corner Rd, which is usually in November/December.

Question 4: Deputy Mayor Marc Cobham

Re: possible future engagement of Natural Resource Management staff. Can Council staff provide costings and any other relevant information for the next Budget Review consideration please?

Mayor's Response

As this would be a new role within Council, staff would require more guidance from Council as to the purpose and role that such a staff member would play within the Council workforce before being able to provide specific budget information. The 2017/18 Annual Plan does not require an NRM dedicated staff member and the General Manager has not been directed by Council to expand work in this area. This topic would be better raised at a workshop level.

LATE AGENDA ITEMS

Nil

DECLARATION OF PECUNIARY INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.

LEAVE OF ABSENCE

Nil

PETITIONS

Nil

WORKSHOPS & INFORMATION FORUMS

File No: COU/0205

Council Workshop held on 25th October 2017

Council held a Workshop on the following subjects:

- Item 1 TasPorts Development Planning
- Item 2 Community Shed Update
- Item 3 Extension to Robert St
- Item 4 Airport Hangar Project Update
- Item 5 Planning Update
- Item 6 Risk Analysis
- Item 7 FITBI Quarterly Report
- Item 8 LGAT General Meeting Agenda
- Item 9 General Manager's Update
- Item 10 Policy Review

Councillors Present:

Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton and Cr Gerald Willis.

Apologies:

Cr David Williams

Staff and Consultants Present:

| | |
|--------------------|--|
| Bill Boehm | General Manager |
| Vicki Warden | Executive Officer |
| Robyn Cox | Strategic Planner (Item 1 & 5 only) |
| Mark Cooper | TasPorts (Item 1 only) |
| Kristen Derbyshire | TasPorts (Item 1 only) |
| Patrick Duffy | Furneaux Group Shipping Special Committee (Item 1 only) |
| Richard Hill | Executive Advisor, Maritime, Ports and Freight, GHD Advisory (Item 1 only) |
| Kaye Doyle | Community Shed Representatives (Item 2 only) |
| Dave Gray | Community Shed Representatives (Item 2 only) |
| Dale Wells | Community Shed Representatives (Item 2 only) |
| Brian Barnewall | Works and Services Manager (Item 3 & 8 only) |
| Adrian Mythen | QC ³ Consulting (Item 3 only) |
| Jacci Viney | Development Services Coordinator (Item 3 only) |
| Michael Grimshaw | FITBI Executive (Item 7 only) |

As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Council Workshop held on 25th October 2017 be noted.

DECISION:

PUBLIC MEETINGS

Nil

PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION

Nil

| |
|-------------------------------|
| REPORTS TO BE RECEIVED |
|-------------------------------|

Furneaux Group Shipping Special Committee

File No: COM/0403

Annexure 1: Furneaux Group Shipping Special Committee 7th November 2017 Unconfirmed Minutes

OFFICER'S REPORT (Bill Boehm, General Manager):

The unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7th November 2017 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7th November 2017 be accepted.

DECISION:

COUNCILLORS' REPORTS

Report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee

File No: COU/0312

CORRESPONDENCE IN:

| DATE | WHO | SUBJECT |
|----------|--|---|
| 18.10.17 | Ailsa Sypkes, General Manager Legal and Governance, TasWater | Email advising that a General Meeting has been called for 10:30am on Thursday 9 November at Riverside and that agenda papers will be distributed by 25 October. |
| 26.10.17 | Ailsa Sypkes, General Manager Legal and Governance, TasWater | Email with papers for a General Meeting to be held 10:30am on Thursday 9 November at Riverside. |

RECOMMENDATION:

That the report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee be received.

DECISION:

MAYOR'S REPORT:

| | |
|--------------------------|--------------------|
| ACTION | Information |
| PROPONENT | Mayor C Cox |
| FILE REFERENCE | COU/0600 |
| ASSOCIATED PAPERS | Nil |

REPORT:**APPOINTMENTS:**

| | |
|----------|---|
| 04.10.17 | Met with Resident re Airport Hangar situation (phone) |
| 04.10.17 | Met with resident re difficulty in finding housing. |
| 10.10.17 | Met with Wayne Dick, Parks and Wildlife. |
| 10.10.17 | Met with Council's Citizenship award nominee |
| 11.10.17 | Met with two residents regarding Development Application up for Council consideration (both phone) |
| 12.10.17 | Council Meeting |
| 12.10.17 | Met with The Hon Rene Hidding, Minister for Infrastructure re Council decision to refuse the Gums quarry development application. (phone) |
| 12.10.17 | Met with The Hon Peter Gutwein, Treasure and Minister for Local Government re Council decision to refuse the Gums quarry development application. (phone) |
| 16.10.17 | Met with two residents regarding Council's decision to refuse the Gums quarry development application. (both by phone) |
| 18.10.17 | Telstra Telecomms project information evening |
| 19.10.17 | Met with Gums quarry proponent (phone) |
| 19.10.17 | With the General Manager met with Michael Sammutt, Andrew Ross & Drew (Andrew) Bury discussing Telecomms project |
| 19.10.17 | Interview with the Sally Dakis, ABC Country Hour. |
| 19.10.17 | Met with Frank Willebrand re: Whitemark airport hangar situation (phone) |
| 20.10.17 | Flinders Island Show - Council's Citizenship Award presented to Mrs Pat Masters. |
| 25.10.17 | Council workshop |
| 31.10.17 | Mayor's professional development day organised by LGAT |
| 31.10.17 | Mayors dinner |
| 01.11.17 | LGAT General meeting |
| 03.11.17 | Lion's Tour de Flinders |
| 05.11.17 | Furneaux Tavern - Melbourne Cup Day |
| 08.11.17 | Northern Tasmania Development Corporation AGM |
| 09.11.17 | TasWater Owners General meeting |

Justice of the Peace:

Congratulations to Vicki Warden, Executive Officer at Flinders Council for achieving the status of Justice of the Peace. Vicki normally works Monday to Thursday and can be contacted through the Council Office. Thank you Vicki for giving Council the ability to provide this service to the Community.

NTDC – AGM:

The Agenda with included reports has been circulated to Councillors, as will the minutes once received. The agenda included the prioritised regional projects that NTDC will assist in lobbying for. These projects have gone through an approved selection process that identifies the projects best placed and forecast to create an improved economic outcome for the region. There are currently four projects on that list of which the Safe Harbour project at Lady Barron is one.

Citizenship Award 2017:

Mrs Pat Masters is awarded the 2017 Council's citizenship award. Pat was presented with the award at the annual show.

Pat is a very worthy recipient of this award being active in community service since her arrival on the Island with her husband Alan in the early 1980's. Since then Pat has been involved in bowls, a long term member of the hospital Auxiliary, a very active and strong participant in the Lady Barron Hall Special Committee and for 13 years has been, and still is a member of the Flinders Lions Club.

Pat often gave her time as Treasurer, Secretary or President to the above organisations. She was also one of the dedicated Lady Barron Hall committee members who would provide egg and bacon sandwiches to Three Peaks race contestants and support crew in the early hours of the morning.

Pat is an ongoing member of the Lions Club and with husband Alan, manages the bingo machine at the Furneaux Tavern, one of the Lions biggest fund raising earners. Pat along with husband Alan was awarded the Melvin Jones Award, the Lions Club's highest International Award.

Most of us know Pat as she tends the garden stall at the markets and is ever generous with the donation of plant for local raffles and fund raising events.

Congratulations Pat, and thank you for the support you have given and continue to give to this community.

LGAT General Meeting:

Considerable time was spent developing a sectorial response to the Code of Conduct Review.

The minutes of the meeting will be available on the LGAT website once they are published.

At each LGAT meeting a Council is invited to give a short overview of what is happening in their Council area. I will report on the Flinders Municipal area activities at the next LGAT General meeting.

School walking/cycling access track:

On the 8th November 2017, I received a letter from the Minister for Infrastructure advising that Flinders Council was successful in its application to the Vulnerable Road User Program and has been allocated \$50,000 to regrade and seal the walking/cycling track to the School. Council staff will now be working to develop and submit the plans and undertake the work to realise the funding.

Thank you to staff for recognising and using this opportunity to improve infrastructure on the Island for the benefit of our school pupils.

CORRESPONDENCE IN:

| DATE | WHO | SUBJECT |
|-------------|---|---|
| 04.10.2017 | Nigel Scullion, Minister For Indigenous Affairs | Letter re: Support Indigenous businesses |
| 05.10.2017 | Senator David Bushby | Letter of Support Safe Harbour Project |
| 06.10.2017 | Mayor David O'Loughlin, President, Australian Local Government Association (LGAT) | Invitation to attend the National Local Roads and Transport Congress |
| 09.10.2017 | Robyn Dilger, Flinders Island Show Society | Invitation to lunch |
| 09.10.2017 | Jenny Denholm, Primary Health Tasmania | Letter re: Funding of Suicide Prevention Services |
| 11.10.2017 | Launceston Airport | Annual Stakeholder Event Invitation |
| 11.10.2017 | Peter Guichelaar | Letter re: Quarry Code of Practice 2017 |
| 11.10.2017 | Matthew Abbey, Department Premier and Cabinet (DPAC) | Local Government Forum - Sport, Recreation and Physical Activity - 9 November 2017 |
| 11.10.2017 | Dion Lester, Policy Director, LGAT | LGAT Regional Breakfast Series - Save the Date |
| 12.10.2017 | Michael Buck, Secretary, Flinders Island Tourism and Business Inc (FITBI) | Notice of General Meeting 18 October 2017 |
| 13.10.2017 | Guy Barnett MP, Minister for Building and Construction | Work Safe Month 2017 |
| 13.10.2017 | Tarryn Yetman, Administrator, GHD | TasPorts Development Planning - Proposed Meeting |
| 13.10.2017 | Dion Lester, Policy Director, LGAT | Letter re: LGAT President Doug Chipman |
| 18.10.2017 | Ailsa Sypkes, Tas Water | Notice of General Meeting 9 November 2017 |
| 18.10.2017 | Richard Mollineaux | Letter re: Gumms Quarry |
| 18.10.2017 | David Bailey | Letter re: Gumms Quarry |
| 19.10.2017 | Peter Gutwein, MP, Minister for Planning and Local Govt | Letter re: support for Northern Tasmanian Councils - Shared Services Study report |
| 24.10.2017 | Sally Darke, Chairperson, Tas Community Fund | Increasing Workforce Engagement Large Funding Rounds |
| 25.10.2017 | Mandy Denby, Dept of Premier and | Success in Australia Day Great Ideas Grants Program 2018 |

| DATE | WHO | SUBJECT |
|------------|---|--|
| | Cabinet | |
| 26.10.2017 | Mayor Brian Cunial, Frankston City Council | Homelessness in Australia |
| 31.10.2017 | Christine Agostinelli, Executive Officer, LGAT | Additional Information re: Code of Conduct Item on General Meeting Agenda |
| 31.10.2017 | Fiona Simson, President, National Farmers' Federation | National Agriculture Day 21.11.2017 |
| 01.11.2017 | Rikki-Lee Ross, Northern Tasmania Development Corporation (NTDC) | 08 November AGM Agenda Papers |
| 04.11.2017 | Furneaux Islands CWA Rest Room Committee | Community Grant 2017 |
| 06.11.2017 | Katrena Stephenson, CEO, LGAT | Letter re: LGAT President Doug Chipman |
| 07.11.2017 | Dion Lester, Policy Director, LGAT | Councillor Allowance Review |
| 07.11.2017 | Rikki-Lee Ross, NTDC | NTDC Directors Report |
| 07.11.2017 | Darren Chester MP, Minister for Infrastructure and Transport | Roads to Recovery Statement of Expectations |
| 07.11.2017 | Maree Crawford, Furneaux Historical Research Association | FHRA Committee Members 2017 |
| 08.11.2017 | Rene Hidding MP, Minister for Infrastructure | Vulnerable Road User Program 2017/18 |
| 08.11.2017 | Sally Darke, Chairperson, Tas Community Fund | Emerging Community Leaders 2018 |
| 15.11.2017 | Michael Ferguson MP, Minister for Information Technology and Innovation | Letter re: Networking Tasmania range of benefits |

CORRESPONDENCE OUT:

| DATE | WHO | SUBJECT |
|------------|--------------|--|
| 04.10.2017 | Chris Bowman | Thank you for ongoing commitment to Flinders Municipal Emergency Management Committee |

| DATE | WHO | SUBJECT |
|------------|---|--|
| 06.10.2017 | Rhiannon Shine, ABC | Flinders Island contacts for filming |
| 13.10.2017 | Deputy Mayor Marc Cobham | Authorisation to act as spokesperson of Council with regard to Development Application |
| 17.10.2017 | Regional Jobs and Investment Packages Program | Letter of Support for Quoin Holdings |
| 19.10.2017 | Furneaux Group Shipping Special Committee Members | Invitation to attend workshop |
| 23.10.2017 | Richard Mollineaux | Response to letter re: Gumms Quarry |
| 23.10.2017 | David Bailey | Response to letter re: Gumms Quarry |
| 30.10.2017 | Jeneane Thomas, Hydro | Response to invitation to Official Opening of Flinders Island Hybrid Energy Hub |
| 09.11.2017 | Deputy Mayor Marc Cobham | Response to Questions without notice |

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the Mayor's report be received.

DECISION:

OPERATIONAL BUSINESS OF COUNCIL

A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS

Item A1: Transfer of Crown Land to Council
File No: REA/0201
Annexure 2: Transfer of land to Council
Annexure 3: Library lease document from Crown Solicitor

Item A2: Development Application Report
File No: DSV/0300
Annexure 4: Planner's Information Report – October 2017

B. AIRPORT

Item B1: Airport Business Planning Update
File No: AER/0100
Annexure 5: Flinders Island Aerodrome Costings Review (Elected Members only)
Annexure 6: Flinders Island Aerodrome Review Report (Elected Members only)
Annexure 7: Flinders Island Aerodrome Action Plan Report (Elected Members only)
Annexure 8: Flinders Island Airport Hangars Update Report (Elected Members only)
Annexure 9: Proposed Airport Extension (Elected Members only)
Annexure 10: Tank Inspection Report (Elected Members only)

C. COMMUNITY DEVELOPMENT

Item C1: Whitemark Community Gym Special Committee Membership
File No: CDV/0702

D. NOTICE OF MOTION

Item D1: Furneaux Group Shipping Special Committee Terms of Reference
File No: COM/0403

E. GOVERNANCE

Item E1: Furneaux Islands Community Shed Update
File No: CDV/1706
Annexure 11: Furneaux Islands Community Shed Presentation 25 October 2017

Item E2: Roads Program Capital Works Budget Variation
File No: FIN/0906, FIN/0701
Annexure 12: Existing and Proposed Roads Program 2017/18

Item E3: Northern Tasmania Economic Stimulus Package Loan Project Update
File No: FIN/0701

- Item E4:** Changes to the Local Government Act
File No: LEG/0600
Annexure 13: Stakeholder Consultation Paper
- Item E5:** Quarterly Financial Report for July to September 2017
File No: FIN/0100
Annexure 14: Financials – July to September 2017
- Item E6:** Ordinary Council Meetings - Times and Dates 2018
File No: COU/0203
- Item E7:** Citizen of the Year Award Policy
File No: PUB/0800
Annexure 15: DRAFT Citizen of the Year Award Policy
- Item E8:** Waiver of Fees Policy
File No: FIN/0701
Annexure 16: DRAFT Waiver of Fees Policy
- Item E9:** Councillor Resolution Report
File No: COU/0600
Annexure 17: Councillor Resolution Report November 2017

Meeting Closed

| |
|--|
| A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS |
|--|

Item A1: Transfer of Crown Land to Council

| | |
|--------------------------|--|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Jacci Viney, Development Services Coordinator |
| FILE REFERENCE | REA/0201 |
| ASSOCIATED PAPERS | <i>Annexure 2: Transfer of land to Council Annexure 3: Library lease document from Crown Solicitor</i> |

INTRODUCTION:

As part of Council's ongoing assessment of asset and land management, parcels of land that are otherwise owned by the Crown, but utilised by Council, may be identified as requiring amendment in either a lease, licence or ownership arrangement. Land that hosts Council built and owned assets is usually prioritised over vacant land.

This report updates Council on progress in securing title to the current Council offices with an associated lease to provide for the current library.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The land; CT:171441/1, host to the current Council offices and known as 4 Davies Street, Whitemark, has been long identified as a parcel of land that Council would ideally hold ownership of. The land is currently leased by Council from the Crown. The current lease has been in place since 1947. The transfer documents relating to the cessation of the lease are attached as Annexure 2.

The land holds significant Council assets including the Council offices, the Rose Garden, approximately half of the Flinders Arts and Entertainment Centre (FAEC), the "Duckpond" Child Care Centre and the playground on the corner of Davies and James Streets, as well as the State Library building owned by the Department of Education.

Council attempted to gain ownership of the land in the early 2000's but issues around unknown sewage location, unclear boundaries and asset ownership precluded continuation of the project.

Recently Council utilised the services of visiting plumbers to provide CCTV mapping of the sewage services to the Council building, the public toilet at the library and Duckpond child care centre. It was confirmed that the library toilets do use the same system as the Council office.

The land known as 6 James Street, Whitemark, and previously known as the "Accountant's house" was removed from the lease in 2015.

Negotiations with Crown Land Services were quite straight forward although the matter of the library building did present an issue. The Department of Education, as owners of the State

Library, were approached regarding the possibility of Council owning the asset and leasing the building back to the Department of Education. This has taken some time to negotiate but finally the lease document has been issued by the Crown Solicitor of Tasmania. The document forms Annexure 3.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

2. Infrastructure and Services – Placed based approach to planning and delivery to ensure community and environmental values are maintained.
 - 2.1 Plan, deliver and operate community infrastructure to provide levels of service that align with community needs and demand.
 - 2.1.4.1 Deliver services as per long term asset management plan 2017/18.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil at this stage. Council to contact State Revenue Office regarding stamp duty payable.

RISK/LIABILITY:

This 'tidies up' the matter of Council owning assets on Crown land.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council:

1. Receives the annexure detailing the cessation of the lease over CT:171447/1 known as 4 Davies Street, Whitemark; and
2. Agrees to lease the existing library building to the Department of Education.

DECISION:

Item A2: Development Application Report

| | |
|--------------------------|--|
| ACTION | Information |
| PROPONENT | Council Officer |
| OFFICER | Jacci Viney, Development Services Coordinator |
| FILE REFERENCE | PLN/0105 |
| ASSOCIATED PAPERS | <i>Annexure 4: Planner's Information Report - October 2017</i> |

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of the applications which have been dealt with by the Planning Department for the month of October as per the council motion 249.09.2015, passed at the 24th September 2015 Council Meeting.

Council has requested that the planning consultancy service (West Tamar Council) provide this detail to Council on a monthly basis.

Permitted applications are assessed under s58 of the *Land Use Planning and Approvals Act 1993* and as such are not advertised nor are the applicant's details made public. Applicants retain the right to privacy having met all development and use standards applicable within the current planning scheme. Applications made under this section must be granted a permit, with or without conditions.

The numbering of applications relates to the allocation provided by the 'Regulatory Applications' (RegApps) electronic filing system. Numbers are allocated in order to Planning (DA), Building (BA) and Plumbing (PA) applications. This may mean that planning numbers are not sequential.

PREVIOUS COUNCIL CONSIDERATION:

Some items may have been considered at meetings of Council while the remainders have been approved under delegation by the General Manager.

OFFICER'S REPORT:

Refer to Annexure 2 Planner's Information Report - October 2017, provided by West Tamar Council.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Planner's Information Report - October 2017 be received.

DECISION:

| |
|-------------------|
| B. AIRPORT |
|-------------------|

Item B1: Airport Business Planning Update

| | |
|--------------------------|--|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Brian Barnewall (Airport Manager) and Jacci Viney (Project Officer) |
| FILE REFERENCE | AER/0100 |
| ASSOCIATED PAPERS | <i>Annexure 5: Flinders Island Aerodrome Costings Review (Elected Members only)</i> <i>Annexure 6: Flinders Island Aerodrome Review Report (Elected Members only)</i> <i>Annexure 7: Flinders Island Aerodrome Action Plan Report (Elected Members only)</i> <i>Annexure 8: Flinders Island Airport Hangars Update Report (Elected Members only)</i> <i>Annexure 9: Proposed Airport Extension (Elected Members only)</i> <i>Annexure 10: Tank Inspection Report (Elected Members only)</i> |

INTRODUCTION:

In April of this year, the Flinders Island Airport became managed by Council's Works and Services Manager, Mr Brian Barnewall. As a result, an Airport Business Planning Team was developed comprising Brian Barnewall, Adrian Mythen of QC3 Consulting and Jacci Viney, Council's Development Services Coordinator, acting in a Project Officer capacity.

Since this time the Airport Business Planning Team commenced a review of all elements of the current operating position of the Flinders Island Airport. As well as addressing the status of two previous Council decisions in relation to Airport hangers and fuel facilities, the review also considered a comparative review of fees and charges associated with other airports plus update stakeholder consultations.

This report provides a formal consolidated update of this work to sit alongside previous report updates through Council's Annual Business Plan, Council Resolution Report and Council Workshop updates.

PREVIOUS COUNCIL CONSIDERATION:

| | |
|-------------------------------|------------------|
| 30 th April 2015 | 129.04.2015 |
| 20 th October 2016 | 250.10.2016 |
| 20 th October 2016 | 251.10.2016 |
| 9 th March 2017 | Council Workshop |
| 1 st June 2017 | Council Workshop |
| 25 th October 2017 | Council Workshop |

OFFICER'S REPORT:

Work carried out in 2017 by the Airport Business Planning Team has thus far consisted of:

- (a) Stakeholder discussions with Sharp Airlines, Flinders Island Air Charters, Flinders Island Aviation and multiple private or interested individual parties;
- (b) Examination of previous Airport Master Plan work;
- (c) Review of previous reports in relation to Airport hangers and fuel facilities;
- (d) A comparative review of fees and charges associated with other regional or similar airports; and
- (e) Preliminary concept plans for redevelopment of the airport terminal and potential sites for commercial and private hangers.

As a result it quickly became evident that there are multiple operational positions within the one (airport) business, all of which require review with a holistic approach required. Individual stakeholder and community consultation is an essential element and have reconfirmed this view.

A number of reports, working documents and updates are provided as Annexures, all of which are classified as 'Commercial in Confidence'.

As a summary, the following aspects are of note:

1. The Master Plan provides an optimal spatial outcome for the airport in keeping with commercial business objectives and environmental, planning, security and operational obligations but it needs to be reviewed in light of new information. Once revised, the Master Plan will formally provide Council with a long-term (20 year) planning framework for the safe, secure, efficient and sustainable use and development of the airport site. It will provide clear direction as to how growth is to be accommodated, particularly with respect to continued growth and expansion of Regular Passenger Transport services and general aviation activities.
2. Parts of the site have been identified for possible future non-aviation uses on land that is not likely to be required for aviation purposes. These include but are not limited to the following:
 - terminal upgrade for passengers including ancillary commercial and visitor information services;
 - commercial aviation facilities;
 - private hanger developments which may or may not include accommodation;
 - improved terminal car parking; and
 - streamlined aviation fuel facilities.
3. In a general sense, whilst the operation of the airport places a significant financial impact on the Council incurring an annual operational deficit of \$180,000, it is expected that over time through careful management this can be reduced. As it currently stands, the loss is covered by revenue raised via the (property) rating system but in context is not as significant compared with the overall Council operation.
4. The aim of the costings review is to provide an understanding of how this Airport stands in comparison with other airports in the country so that amendments to current fees

and charges may be made with sound consideration for both the business model and the users of the site.

It has become clear that separating landing fees from any future commercial or private development is essential to avoid future issues of equity.

5. The Airport is a major community asset which is integral to the operation and development of the Island as well as being a major Tourism gateway. As such Council is the best placed and only entity that will ensure that the needs of the Community will be accommodated.
6. There will be different strategies and actions associated with ensuring that all commercial users are treated equitably.
7. At this stage, whilst Council does not own fuel facilities, it is essential that this service be provided either through the current owner (Sharp Airlines) or another arrangement.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

3. Access and Connectivity

3.2 Maintain air access to the Island and improve performance of the airport.

3.2.1 Improved operation and financial performance of airport.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil at this stage. Any future amendments to the schedule of fees and charges with relation to airport fees will be based on a holistic review of other airports as well as all operational requirements.

RISK/LIABILITY:

There is an ongoing financial risk to Council if the Airport continues to operate under the current financial model but also potential changes need extensive community consultation.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council

1. Receives and notes the Officers Report including the relevant information as provided which is noted as 'Commercial in Confidence'.
2. Authorises staff to continue to work on progressing actions as identified and report progress back on a regular basis.

DECISION:

| |
|---------------------------------|
| C. COMMUNITY DEVELOPMENT |
|---------------------------------|

Item C1: Whitemark Community Gym Special Committee Membership

| | |
|--------------------------|---|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Claire Nicholl, Community Development Officer |
| FILE REFERENCE | CDV/0702 |
| ASSOCIATED PAPERS | <i>Nil</i> |

INTRODUCTION:

To assist in the ongoing management of the Whitemark Community Gym, Council has decided that a Special Committee is to be established. Terms of Reference for the Whitemark Community Gym Committee have been developed and adopted by Council. Council also authorised the General Manager to seek nominations for the Committee Members.

Nominations have been received and the purpose of this agenda item is for Council to approve the membership of the Whitemark Community Gym Special Committee.

PREVIOUS COUNCIL CONSIDERATION:

| | |
|------------------|---------------------------------|
| Council Workshop | 6 th July 2017 |
| Council Workshop | 3 rd August 2017 |
| 2017.08.2017 | 17 th August 2017 |
| 230.09.2017 | 21 st September 2017 |
| 255.10.2017 | 12 th October 2017 |

OFFICER'S REPORT:

The call for expressions of interest for membership of the Whitemark Gym Special Committee closed Friday 27th October 2017. The following nominations were received:

- Cr Cobham
- Anne Campbell
- Annie Revie
- Rachel Summers
- Vicki Warden

The Terms of Reference for this committee state that there shall be one elected member of Council and a minimum of four and a maximum of six residents from the Community on the committee. As such there are sufficient nominations for the Whitemark Community Gym Special Committee to be established.

The Terms of Reference for this committee also include Council's Physical Health Worker, currently David Heap, as a member of the committee.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

5.0 Livability - Protect, improve and promote the safety, creativity, health and wellbeing of the Islands' communities.

5.1 Improve the health and wellbeing of the Island communities through leadership and co-ordination.

5.1.2 Rural Primary Health Service program funding is administered for delivery of health services to the community.

5.1.2.1 Facilitate and deliver the Rural Primary Health Service Program.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council approves the following membership of the Whitemark Community Gym Special Committee in accordance with the adopted Terms of Reference:

- Cr Cobham (Elected Member)
- David Heap (Physical Health Worker)
- Anne Campbell
- Annie Revie
- Rachel Summers
- Vicki Warden

DECISION:

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|----------------------------|
| D. NOTION OF MOTION |
|----------------------------|

Item D1: Furneaux Group Shipping Special Committee Terms of Reference

| | |
|--------------------------|---|
| ACTION | Decision |
| PROPONENT | Mayor Carol Cox (Furneaux Group Shipping Special Committee Chair) |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | COM/0403 |
| ASSOCIATED PAPERS | <i>Nil</i> |

NOTICE OF MOTION:

That the following changes be made to the Furneaux Group Shipping Special Committee Terms of Reference:

- The quorum be changed to 5 members including non-voting members;
- The Tasmanian Framers and Graziers' Association representative be changed to Farmer representative; and
- That one Flinders Island Tourism and Business Inc. representative be added to the Committee.

PREVIOUS COUNCIL CONSIDERATION:

20th October 2016 252.10.16

OFFICER'S REPORT:

At the 7th November 2017 meeting of the Furneaux Group Shipping Special Committee, the following recommendation to Council was passed in response to continuing difficulties experienced in achieving a quorum and the inactivity of the Tasmanian Framers and Graziers' Association (TFGA) on the Island.

"Moved: J Phillips Seconded: D Madden

That a recommendation be taken to Council to make the following changes to the Terms of Reference:

- *The quorum be changed to 5 members including non-voting members; and*
- *The TFGA representative be changed to Farmer representative.*
- *That provision for a representative from FITBI be added to the membership.*

CARRIED"

The purpose of the committee is "... to provide recommendations to Flinders Council on shipping matters, including port and associated infrastructure where it relates to shipping."

The efficient, reliable and economic movement of sea freight is extremely important to the social and economic wellbeing of the Island and it is in Council's interest to be informed and to assist the flow of information between users and providers.

The current membership as listed in the Terms of Reference is:

"3.0 MEMBERSHIP

Membership of the Furneaux Group Shipping Special Committee shall be:

- *The Mayor as Chairperson(non-voting)*
- *Councillors (2) (excluding the Chairperson)*
- *General Manager Flinders Council (non-voting)*
- *Cape Barren Island (1)*
- *Tasmanian Farmers and Graziers' Association – Flinders Branch (1)*
- *TasPorts (1)*
- *Department of State Growth (DoSG) (1 non-voting)*
- *Transport sector (road on Flinders Island) (1)*
- *Commerce/business sector (1)*
- *Agriculture/Livestock sector (1)*
- *Shipping company(s) (1 each)*

Members representing the various sectors shall be appointed by Flinders Council from nominations received. Nominees with experience in the sector they wish to represent shall be preferred. Flinders Council may select a representative of any other sector who it determines may make a contribution to the Furneaux Group Shipping Special Committee.

Those members representing non-council entities shall be selected by the entity they represent (Cape Barren Island, Tasmanian Farmers and Graziers' Association, TasPorts, Department of State Growth)."

Changes occur over time and it is now considered pertinent that the farmers be represented by a person with experience in that area who nominates to be on the committee rather than the TFGA representative as the TFGA does not have a major presence in the island arena.

The provision for a Flinders Island Tourism and Business Inc. (FITBI) representative on the committee also reflects change over time and that FITBI now also includes business representation and is not just focused on the economics and activities of tourism.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

3. Access and Connectivity – Work with service providers and other relevant stakeholder to improve security, reliability and cost effectiveness.
 - 3.1 Maintain or better the standard of sea access to the Islands.
 - 3.1.1 Advocacy for improved port and freight operations.
 - 3.1.1.1 Furneaux Group Shipping Special Committee of Council advocates on behalf of the Community.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the following changes be made to the Furneaux Group Shipping Special Committee Terms of Reference:

- The quorum be changed to 5 members including non-voting members;
- The Tasmanian Framers and Graziers' Association representative be changed to Farmer representative; and
- That one Flinders Island Tourism and Business Inc. representative be added to the Committee.

DECISION:

| |
|-----------------------|
| E1. GOVERNANCE |
|-----------------------|

Item E1: Furneaux Islands Community Shed Update

| | |
|--------------------------|--|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | CDV/1706 |
| ASSOCIATED PAPERS | <i>Annexure 11: Furneaux Islands Community Shed Presentation 25 October 2017</i> |

INTRODUCTION:

At the October Council Workshop, representatives of the Furneaux Islands Community Shed outlined the current operation of the organisation, their strategic aims and desires to expand into the future, and sought Council's feedback and support.

This report provides a formal update.

PREVIOUS COUNCIL CONSIDERATION:

25 October 2017 Council Workshop

OFFICER'S REPORT:

The objectives of the Furneaux Islands Community Shed (Community Shed) are to advance the health and well-being of members by providing a safe and happy environment where skilled and unskilled people can, in the company of other people:

- Pursue hobbies, pastimes and interests;
- Learn new skills, practice and pass on old skills;
- Learn about their own and other people's health and well-being;
- By their efforts, contribute to their families, their friends, the Shed and their community; and
- Mentor younger people.

The Community Shed is a not-for-profit association, unique in that it offers membership to both men and women. This has been a good initiative with many women going to the shed to attend wood working workshops and to build/make things like serving boards, kitchen island benches and tables.

The Community Shed has come a long way from small beginnings with a partnership with the school for use of the workshop at the rear of the school two days a week (Wednesdays and Saturdays) and occasionally on Sundays for workshops. However, the lack of a hygienic kitchen facility, some equipment becoming outdated, lack of a quiet space, the limiting size of the facility, divergent needs of the school and growth in membership and activities, have all led to the need for a long-term strategy to secure alternative, permanent accommodation.

For the overall benefit of the Community Shed, the Committee determined that a location in Whitemark would be preferable. As a result, a number of Whitemark locations, including the Showgrounds, were considered but rejected as not long-term solutions. Investigations

determined that suitable locations in Whitemark were limited and through discussions with Council staff, two options were identified.

Option 1 Council Works Depot

The area identified is located just inside the main gate to the right, behind existing trees adjacent to Patrick Street. The area is large enough with good access and screening. Some synergies with Council's Works Depot would be required as a new building would curtail growth and a minor relocation of access for the Council Works Depot and concrete mixing area would be required. A good site but not ideal. The Community Shed has worked out a budget figure for the cost of a new building along with amenities required and fit-out.

Option 2 Hydro Tasmania Building

The Hydro Tasmania site that has two separate entrances from two streets (Lagoon Rd and Robert St) contains a number of buildings. The buildings that front Robert Street are considered ideal for use by the Community Shed and only a portion of the site would be required. The large shed with an entrance off Lagoon Street would/could be used by others. This is the preferred option and some preliminary discussions with Hydro have been undertaken as they have indicated that they will relocate their operation to their main facility on Thule Road in around 18 months or so.

The buildings in question offer the Community Shed a place to call home which would consist of a:

- Quiet room for meeting;
- Quiet room for working on non-machine-driven tools;
- Kitchen and eating area; and
- Workshop to work and to house equipment.

The preferred Hydro Option offers the best available alternative that will allow for a relatively easy transition and best long-term option available. The location has a number of advantages including the following:

- Excellent location close to the township centre with adequate parking available affording good access to the community;
- Provides for the potential for more than one community use;
- Appropriate zoning and compatibility land use wise as activity would be modest;
- Balance of the land available for commercial type uses; and
- Would likely receive broad community support.

The Community Shed members have also considered partnering with other community groups. The Island News is interested in utilising some of the quiet space and therefore they too would have a permanent home. The Lapidary Club may also be involved leading to the facility becoming a community hub/centre.

At this stage, there is no financial request before Council however the Community Shed has requested Council's support for the relocation of their facility to the Hydro Tasmania building at Robert Street Whitemark.

STATUTORY REQUIREMENT:

Nil

POLICY/STRATEGIC IMPLICATIONS:

5. Liveability – Protect, improve and promote the safety, creativity, health and wellbeing of the Islands’ communities.
 - 5.2 Support cultural activities that foster social engagement and emotional wellbeing and provide opportunities for creative expression.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil. At this stage, there is no request from the Community Shed for any financial assistance.

RISK/LIABILITY:

There is significant reputational risk to Council if the Community Shed is not supported or encouraged.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Council:

1. Receives and notes the Furneaux Islands Community Shed Presentation to Council on 25 October 2017 (Annexure 9) and the Officer’s Report;
2. Supports in principle the Furneaux Islands Community Shed’s desires to relocate their operation into Whitemark; and
3. Assists and supports the Furneaux Islands Community Shed in their preferred option to relocate into the Hydro Tasmania building at Robert Street Whitemark.

DECISION:

Item E2: Roads Program Capital Works Budget Variation

| | |
|--------------------------|---|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Brian Barnewall |
| FILE REFERENCE | FIN/0906, FIN/0701 |
| ASSOCIATED PAPERS | <i>Annexure 12: Existing and Proposed Roads Program 2017/18</i> |

INTRODUCTION:

At the adoption of the 2017/18 Budget a Capital Works Program was adopted including works associated with roads and bridges. Since the adoption of the budget circumstances have changed requiring a reconsideration of our proposed works program.

This report updates the situation with justification to make appropriate changes to the Council budget to enable a revised roads program to be delivered.

PREVIOUS COUNCIL CONSIDERATION:

Budget Workshops 9th May & 29th June 2017
172.07.2017 20th July 2017 (Budget adopted)

OFFICER'S REPORT:

At the time of the adoption of the budget an allocation from the Department of State Growth was included but without the actual details.

Since this time, an inspection of Lady Barron Road and discussions with State Growth representatives deemed it necessary to stabilise, prime and seal the sections of road that are failing and not likely to last until the next scheduled resealing program in another two years. These sections total 1,275m of road and would be at a cost to State Growth of \$187,500. A further 2,230m of road will be resealed at a cost of \$112,500.

The costs to mobilise stabilisation contractors, plant and equipment is expensive such that it was originally intended that this type of work be undertaken in the following year. The requirement to undertake stabilisation on State Growth roads means that by adapting our own local roads program we will be able to maximise the advantage thereby effectively halving these mobilisation costs.

As part of the acquittal of the 2016/17 Roads to Recovery Program it was determined that it was necessary to remove a completed project from the list so as to comply with our own source expenditure requirements as a condition of Roads to Recovery funding. As such we need to increase our Roads to Recovery Program in 2017/18 to compensate.

Both these aspects required a reconsideration of our own proposed local roads works schedule.

Accordingly, apart from the budgeted Capital Resealing totaling \$314,963 it is considered prudent to add the stabilisation of two sections of Memana Rd; one being the 500 metres breaking up just past Officers Creek Bridge and the other being a two metre width area on each side of the road just past "Four Winds" entrance for a distance of 550 metres.

A further section of Memana Rd will have the edges resealed where it was damaged by the carting of water from a Markarna Park property by TasWater last summer. An amended program is attached with the additional works (Items 2a to 2e) highlighted increasing the Capital Roads Budget by \$137,100.

Council has a contract in place with Hyway Stabilisers Australia to undertake this work which last year was extremely successful. A February 2018 timeframe is envisaged. Whilst this will increase the level of activity in 2017/18 it is within our resource capability but also has the advantage of reducing our Roads to Recovery Program works for 2018/19 when it is hopeful that we will be undertaking major works on the Airport.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

- 2.1 Plan, deliver and operate community infrastructure to provide levels of service that align with community needs and demand.
 - 2.1.4.1 Deliver services as per long term asset management plan 2017/18
 - 2.1.4.3 Reseal 5 kilometres of bitumen road.
 - 2.1.4.4 Continue monitoring of stabilized roads and investigate new methods
 - 2.5.1.1 As a contractor for the State Government, undertake a major reseal project on the State Road.

BUDGET AND FINANCIAL IMPLICATIONS:

The additional \$137,100 added to Council's Capital Works Roads Program is manageable and may be potentially offset by a reduced roads program in 2018/19. It is also proposed to form part of this year's Roads to Recovery funded program. There are also savings in mobilisation costs for stabilisation contractors, plant and equipment by apportionment with State Growth.

RISK/LIABILITY:

There is a significant risk that Council will not be able to comply with Roads to Recovery funding requirements if an amended roads program is not adopted and actioned.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adds the following projects with notional allocations into the 2017/18 Local Roads Capital Works Program:

| Item | Road | Works | Length (m) | From | To | Width (m) | Amount |
|--------------|--------|--------------------|------------|-------|-------|-----------|------------------|
| 2a) | Memana | Stabilise and Seal | 500 | 4820 | 5320 | 6.0 | \$71,100 |
| 2(b) | Memana | Stabilise and Seal | 550 | 10650 | 11200 | 4.0 | \$52,100 |
| 2(c) | Memana | Reseal Left Edge | 1200 | 12100 | 13300 | 1.4 | \$8,750 |
| 2(d) | Memana | Reseal Right Edge | 500 | 12100 | 12600 | 1.4 | \$3,650 |
| 2(e) | Memana | Reseal Right Edge | 400 | 12900 | 13300 | 0.7 | \$1,500 |
| Total | | | | | | | \$137,100 |

DECISION:

Item E3: Northern Tasmania Economic Stimulus Package Loan Project Update

| | |
|--------------------------|-----------------------------|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | FIN/0701 |
| ASSOCIATED PAPERS | <i>Nil</i> |

INTRODUCTION:

Council has been successful in receiving loan funds via the Northern Tasmania Economic Stimulus Package Loan Scheme to undertake a variety of Capital Works. Since the adoption of the budget circumstances have changed requiring a minor reconsideration of our proposed works program under this Scheme.

This report updates the situation and recommends with justification appropriate changes to the approved projects list.

PREVIOUS COUNCIL CONSIDERATION:

| | |
|--|------------------------------|
| 6 th October 2016 | Council Workshop |
| 20 th October 2016 | 270.10.2016 and 270.10.2016 |
| 17 th November 2016 | 288.11.2016 |
| 9 th May & 29 th June 2017 | Budget workshops |
| 20 th July 2017 | 172.07.2017 (Budget adopted) |

OFFICER'S REPORT:

At the time of the adoption of the budget, Council was proceeding along the lines that projects were approved to form part of a \$1,447,000 allocation from the Department of Treasury and Finance.

Since this time there have been a few changes in circumstances that warrant a minor review as follows:

1. Consultation with the Cape Barren Island Aboriginal Association Inc. (CBIAAI) commenced in September of this year and included a visit to the Island by a Council engaged consultant – Liam Dingemane of CBM Sustainable Design.

The consultant reported that CBIAAI had multiple areas they wished to improve with public facilities and acknowledged that only one may be chosen at this time. The option to separate the facilities was explored and the outcome was that their first preference would be to provide a toilet facility at their golf club and a BBQ facility on their foreshore area near the main town. A development application for each of the determined sites will be made by the consultant soon.

CBIAAI has indicated that they would upgrade an existing public toilet, near to the foreshore site, from their own funds and would assume responsibility for the ongoing maintenance and costs associated with these new facilities. Overall CBIAAI would be pleased with this situation.

Given the inherent additional costs for servicing Cape Barren Island, an additional small allocation is considered appropriate.

2. Progress in relation to the proposed BBQ and toilet facilities at North East River is not progressing at a sufficient rate, in part as the location and ongoing service arrangements with Department of Primary Industries, Parks, Water and Environment (DPIPWE) need to be addressed. This area is one that is currently mainly managed by Parks but with Council also a major stakeholder. Parks has in general indicated a potential willingness to review the form and nature of the resources on Flinders Island with this area imminently suited to a strategic review. In essence, the facility was proposed to be constructed to replace an existing Parks funded and managed facility. In these circumstances, a deferral would seem to be appropriate as we are not able to undertake any meaningful progress at this time.
3. The proposed Whitemark Township Entrance Enhancement was at the time a standalone project with no apparent relationship to the balance of the Whitemark Township. The current Flood Study / Coastal Inundation Report and wider Township Strategy Plan will inevitably put this project into wider context from a design and priority perspective. In this circumstance, a deferral at this time would seem to be appropriate.
4. On 8 November 2017 Council received advice from the Department of State Growth that under the *Safer Roads: Vulnerable Road User Program* the Project Steering Committee has approved, in-principle, Flinders Council's request for \$50,000 to regrade and seal the footpath on Thule Road, Whitemark to provide all weather access, install a pedestrian crossing and reduce the speed limit to 80 km/h.

This project requires matching funds with Council's contribution also involving the upgrade and sealing of the footpath along Lagoon Road thereby improving road safety but also greatly enhancing the Whitemark township entrance in the process.

5. The approved township footpath project allocation of \$50,000 under this package is worthy of review as Council has already identified a suite of footpath crossovers that need replacement. The concrete footpath should also be extended in front of the existing houses to link the existing gravel /proposed seal in Lagoon Road.

In summary, the following changes to the loan program are proposed:

| Project | Approved Loan Allocation \$ | Recommended Adjustment \$ | Revised Loan Allocation \$ |
|--|-----------------------------------|---------------------------------|----------------------------------|
| Rehabilitation of insitu putrescible cell | 80,000 | | 80,000 |
| Construction of new putrescible cell | 90,000 | | 90,000 |
| BBQ and Public Toilets at the North-East River | 75,000 | -75,000 | |
| BBQ and Public Toilets on Cape Barren Island | 80,000 | +10,000 | 90,000 |
| Whitemark township entrance enhancement | 80,000 | -80,000 | |
| The 'Stabilisation of Council Gravel Roads' | 567,000 | | 567,000 |
| Bridge Railings Project | 350,000 | | 350,000 |
| Township footpath program | 125,000 | +145,000 | 270,000 |
| Total Loan Costs | 1,447,000 | 0 | 1,447,000 |

It is also noted that as indicated on agenda item E2 Roads Program Capital Works Update, the recommended amended program involves additional works that would increase the Capital Roads Budget by \$137,100. There is also potential scope within the existing category of *'Stabilisation of Council Gravel Roads'* to include some of this work but in terms of achieving better road safety and township enhancement aspects it is considered that work on footpaths would be more beneficial.

Should Council agree to these changes then formal approval will need to be obtained from the Department of Treasury and Finance. This is not expected to be an issue.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4.0 Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

4.3.21 An integrated and strategic approach to financial and asset management.

4.3.21.1. Maintain a long-term financial plan in accordance with the *Local Government Act 1993*.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil for 2017/18. Should Council proceed with those projects that have been recommended to be deferred then additional allocations will be required in the future.

RISK/LIABILITY:

There is a significant risk that Council will not be able to fulfill its obligations under the existing loan program due to various factors. The amended program addresses this situation.

VOTING REQUIREMENTS:

Absolute Majority

Item E4: Changes to the Local Government Act

| | |
|--------------------------|--|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General manager |
| FILE REFERENCE | LEG/0600 |
| ASSOCIATED PAPERS | <i>Annexure 13: Stakeholder Consultation Paper</i> |

INTRODUCTION:

The Local Government Division is seeking comment from Councils on the proposed changes to the *Local Government Act* as detailed in the Local Government Amendment (Targeted Review) Bill 2017.

The Local Government Association of Tasmania (LGAT) is coordinating a sectoral response to these changes and has requested comments from Councils before 11th December 2017.

This report outlines these changes and provides a mechanism for Council's formal consideration of the proposed changes.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

On the 19th of October the Legislative Council approved the third reading of the *Local Government Amendment (Targeted Review) Bill 2017* and it is expected to receive Royal Assent shortly. This Bill amends the *Local Government Act* across a range of areas as highlighted in the targeted review.

The changes include the introduction of a gifts and donations register, an increase to the electoral advertising limit and amending the Declaration of Office. The Local Government Division is seeking comment from the sector on each of these three areas.

Annexure 13 is a stakeholder consultation paper, prepared by the Local Government Division, which summarises the key issues and possible changes to the Regulations. The key changes are as follows:

1. Gifts and benefits – please refer directly to the table in the Annexure;
2. Electoral advertising limit – an increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate. Future increases would be at CPI; and
3. Amendment of the Declaration of Office to include the following after (b):
(c) engage in ongoing professional development,; and
(d) abide by the principles of good governance.

LGAT has requested Councils provide their response to these changes before 11th December 2017.

STATUTORY REQUIREMENT:

Local Government Act 1993

Local Government Amendment (Targeted Review) Bill 2017
Local Government (General) Regulations 2015

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

RISK/LIABILITY:

Low

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council suspends the provisions of Regulation 22 in accordance with Regulation 22 (9) of the Local Government (Meeting Procedures) Regulations 2015 to discuss this item.

DECISION:

Item E5: Quarterly Financial Report for July to September 2017

| ACTION | Information |
|--------------------------|---|
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | FIN/0100 |
| ASSOCIATED PAPERS | <i>Annexure 14: Financials - July to September 2017</i> |

INTRODUCTION:

Presented to Council is the first Quarterly Financial Report for the period commencing 1st July 2017 and ending 30th September 2017.

PREVIOUS COUNCIL CONSIDERATION:

Council considers the Quarterly Financial Report on a quarterly basis.

OFFICER'S REPORT:

The report structure provides a summary of income and expenditure for the third quarter across all departmental divisions as individual finance reports. The Statement of Comprehensive Income includes actuals from the previous financial year, for comparison against current actuals, as well as the 2017/18 Annual Budget.

The Capital Works Report highlights each project and the expenditure incurred to date as well as projects carried forward as Works in Progress arising from the previous financial year.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

4.0 Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

BUDGET AND FINANCIAL IMPLICATIONS:

Annual Plan – all areas

RISK/LIABILITY:

No foreseen risks or legal obligations identified as a result of the financial report.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Quarterly Financial Report for the period commencing 1st July 2017 and ending 30th September 2017 be received and accepted.

Item E6: Ordinary Council Meetings - Times and Dates 2018

| | |
|--------------------------|-----------------------------|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | COU/0203 |
| ASSOCIATED PAPERS | <i>Nil</i> |

INTRODUCTION:

In previous years, Council has, at its November or December meeting, set the dates and times for the next year's meetings. For some time now the meetings have been held on the third Thursday of each month commencing at 1.00 pm, although adjustments have been made at times to accommodate local functions and/or commitments of the Mayor and General Manager.

PREVIOUS COUNCIL CONSIDERATION:

Annually

OFFICER'S REPORT:

A review of the forthcoming dates and potential conflicts with other events/meetings/commitments has been undertaken by management.

Functions associated with the Local Government Association of Tasmania have been factored in and dates changed to accommodate the Mayor and General Manager's attendance. As the Local Government elections occur in November 2018, no meeting dates are proposed for November or December 2018.

In past years the May Council Meeting has been held in Lady Barron however at the 18th May 2017 Council Meeting the following Councillor's Question Without Notice was asked and Mayor's response received:

"Question 2: Deputy Mayor Marc Cobham

Council has been holding one of its monthly meetings in Lady Barron for a number of years, with the aim of making the meeting more accessible for the local Lady Barron Community. Given that over that time the Community attendance has been negligible, is it time to review this annual undertaking, given the considerable logistical issues and staff resources required?

Mayor's Response:

Yes this decision can be reviewed."

It is now time for Council to review this practice.

Given that there has in the past been negligible public attendance at the Lady Barron Meeting, that Council regularly consults with a range of stakeholders through Council's extensive Workshop Program, and the costs and logistics involved, it is questionable whether the Lady Barron meeting location should be continued.

Should this eventuate there is nothing to stop Council from conducting workshops in Lady Barron, or for that matter any other location if it so chooses.

STATUTORY REQUIREMENT:

Local Government Act 1993

Local Government (Meeting Procedures) Regulations 2015

POLICY/STRATEGIC IMPLICATIONS:

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

BUDGET AND FINANCIAL IMPLICATIONS

Minimal

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION:

1. That Council resolves to endorse the following Council Meeting schedule, with all meetings commencing at 1.00pm:
 - Thursday 25 January 2018
 - Thursday 15 February 2018
 - Thursday 15 March 2018
 - Thursday 19 April 2018
 - Thursday 17 May 2018
 - Thursday 21 June 2018
 - Thursday 19 July 2018
 - Thursday 16 August 2018
 - Thursday 13 September 2018
 - Thursday 11 October 2018

2. That Council reviews the practice of holding a Council Meeting in Lady Barron each year.

DECISION:

Item E7: Citizen of the Year Award Policy

| | |
|--------------------------|--|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | PUB/0800 |
| ASSOCIATED PAPERS | <i>Annexure 15: DRAFT Citizen of the Year Award Policy</i> |

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk.

Council has a policy that states that policies should be reviewed at least every four (4) years by the then elected members.

This report continues the process of Council reviewing its policies and procedures as part of a continuous review process.

PREVIOUS COUNCIL CONSIDERATION:

| | |
|-------------------------------|------------------|
| 21 st May 2015 | 144.05.2015 |
| 25 th October 2018 | Council Workshop |

OFFICER'S REPORT:

The Citizen of the Year Award Policy has been reviewed and updated.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

- 4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
 - 4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.
 - 4.3.9 Maintain Council's Policy Manual and Instrument of Delegation.

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Citizen of the Year Award Policy and allows it to lay on the table for 28 days for public comment.

DECISION:

Item E8: Waiver of Fees Policy

| | |
|--------------------------|---|
| ACTION | Decision |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | FIN/0701 |
| ASSOCIATED PAPERS | <i>Annexure 16: DRAFT Waiver of Fees Policy</i> |

INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk.

Council has a policy that states that policies should be reviewed at least every four (4) years by the then elected members.

This report continues the process of Council reviewing its policies and procedures as part of a continuous review process.

PREVIOUS COUNCIL CONSIDERATION:

| | |
|-------------------------------|------------------|
| 21 st May 2015 | 144.05.2015 |
| 25 th October 2018 | Council Workshop |

OFFICER'S REPORT:

The Waiver of Fees Policy has been reviewed and updated to more clearly define the scope of the policy.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

- 4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
 - 4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.
 - 4.3.9 Maintain Council's Policy Manual and Instrument of Delegation.

RISK/LIABILITY:

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council adopts the Waiver of Fees Policy and allows it to lay on the table for 28 days for public comment.

DECISION:

Item E9: Councillor Resolution Report

| | |
|--------------------------|--|
| ACTION | Information |
| PROPONENT | Council Officer |
| OFFICER | Bill Boehm, General Manager |
| FILE REFERENCE | COU/0600 |
| ASSOCIATED PAPERS | <i>Annexure 17: Councillor Resolution Report November 2017</i> |

INTRODUCTION:

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to November 2017.

PREVIOUS COUNCIL CONSIDERATION:

The report is presented on a monthly basis.

OFFICER'S REPORT:

Please read Annexure 17 – Councillor Resolution Report November 2017.

VOTING REQUIREMENTS:

Simple Majority

OFFICER'S RECOMMENDATION:

That the Councillor Resolution Report November 2017 be noted.

DECISION:

Meeting Closed