

**WHITEMARK COMMUNITY GYM SPECIAL COMMITTEE
UNCONFIRMED MINUTES**

DATE: Monday 18 December 2017
VENUE: Strzelecki Room, MPC, Whitemark
COMMENCING: 4.38pm

PRESENT

Marc Cobham	Chair (via phone)
Anne Campbell	Member
Annie Revie	Member
Rachel Summers	Member
Vicki Warden	Member

APOLOGIES

Nil

DECLARATION OF PECUNIARY INTEREST

At the 14 December 2017 Council Meeting, Council resolved the following motion:

1. *“That Council agrees to grant exemption from pecuniary interest to the community members appointed to all of its Special Committees for a period of 12 months.*
2. *That Council again considers the pecuniary interest of community members on its Special Committees at the December 2018 Ordinary Meeting of Council.*

CARRIED UNANIMOUSLY (7-0)”

CONFIRMATION OF PREVIOUS MINUTES

Held over to the next meeting.

CORRESPONDENCE IN:

NIL

CORRESPONDENCE OUT:

NIL

BUSINESS ARISING FROM MINUTES

Nil

AGENDA ITEMS

1 Member Induction

As the key safe is now in place, David Heap can go ahead with member inductions.

ACTION: David to prepare induction program and commence inductions.

2 Door Lock

Council was unable to install the digital lock on the external door to the gym as it would not fit into the existing holes. A key safe has been installed instead. The gym is now accessible to members and is ready for use.

3 Cleaning

Council's cleaner has discussed the cleaning needs of the gym with David Heap and a regular cleaning regime has been instigated.

4 Gym Equipment

Council is still in discussion with David over ownership of the equipment.

5 Ventilation

Council has agreed to purchase fans.
Lions Club has indicated that they will install the air conditioner in the gym.

6 Workout Buddy App

Council has agreed to purchase the App for members' use.

7 Volunteer Induction

As committee members are Council volunteers, we need to undergo Volunteer Induction. Decision to ask Kara to run group induction for all members at the next meeting.

OTHER BUSINESS

8 Lease

The General Manager has negotiated a lease with the Lions Club and will be taking it to the January Council meeting for approval.

9 Open Day

The idea of holding an Open Day early in the New Year, once initial inductions of those already attending the gym have been completed, was proposed.

NEXT MEETING

15 January 2018 at 4.30pm in the Strzelecki Room.

MEETING CLOSED 4.49pm