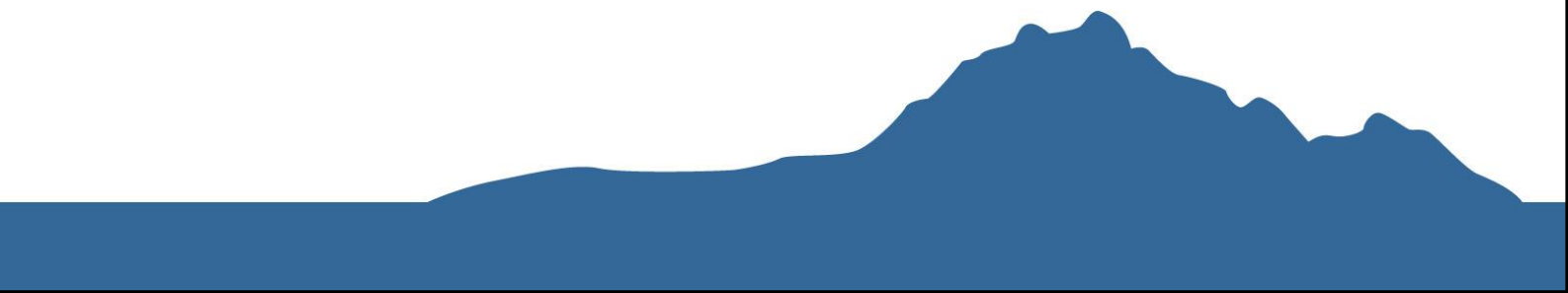




**FLINDERS**  
COUNCIL

Agenda  
Ordinary Council Meeting  
15 February 2018



## CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Note: S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice."

Dated this 9<sup>th</sup> day of February 2018.



Bill Boehm  
**GENERAL MANAGER**

# FLINDERS COUNCIL ORDINARY MEETING

## AGENDA

**DATE:** Thursday 15 February 2018  
**VENUE:** Flinders Arts and Entertainment Centre, Whitemark  
**COMMENCING:** 1.00 pm

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### PRESENT

Mayor Carol Cox  
Deputy Mayor Marc Cobham  
Cr Chris Rhodes  
Cr Peter Rhodes  
Cr Ken Stockton  
Cr David Williams  
Cr Gerald Willis

### APOLOGIES

Nil

### STAFF IN ATTENDANCE

Bill Boehm - General Manager  
Vicki Warden - Executive Officer (minute taker)

### CONFIRMATION OF MINUTES

That the Minutes from the Ordinary Council Meeting and the Closed Council Meeting held on the 25 January 2018 be confirmed.

### PUBLIC QUESTION TIME

*In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Policy the following procedures be adhered to at public question time:*

*It is the policy of the Flinders Council to allow a 'Question Time' at Ordinary Council Meetings, during which members of the public may ask questions of the Council relating to Flinders Council matters.*

*The basis on which questions may be asked is:*

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if appropriate.*
- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
- 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*

4. *All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
5. *Question time shall not extend longer than 30 minutes and may be divided into two 15-minute sessions.*
6. *The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

#### **COUNCILLOR'S QUESTIONS ON NOTICE**

Nil

#### **COUNCILLOR'S QUESTIONS WITHOUT NOTICE**

*Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.*

#### **LATE AGENDA ITEMS**

Nil

#### **DECLARATION OF PECUNIARY INTEREST**

*In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.*

*Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.*

#### **LEAVE OF ABSENCE**

Nil

#### **PETITIONS**

Nil

**WORKSHOPS & INFORMATION FORUMS**

File No: COU/0205

**Council Workshop held on 1 February 2018**

Council held a Workshop on the following subjects:

- Item 1 Biosecurity Tasmania - Business case for veterinary services
- Item 2 2nd Quarterly Financials
- Item 3 Budget Review
- Item 4 Waste Management Update
- Item 5 Emita Hall
- Item 6 Manns Pit
- Item 7 Councillor Allowances Review
- Item 8 General Manager's Update

**Councillors Present:**

Deputy Mayor Marc Cobham, Cr Peter Rhodes, Cr Ken Stockton, Cr Gerald Willis, and Cr David Williams.

**Apologies:**

Mayor Carol Cox and Cr Chris Rhodes.

**Staff and Consultants Present:**

Bill Boehm (General Manager), Kelly Blundstone (Executive Assistant - Minute Taker), Brian Barnewall (Works and Services Manager), Robyn Cox (Strategic Planner), Jacci Viney (Development Services Coordinator), Lloyd Klumpp (General Manager, Biosecurity Tasmania) (Item 1 only), Rae Burrows (Biosecurity Tasmania) (Item 1 only), and Marissa Walters (Cloud 9 Business Consulting) (Items 2 and 3).

*As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.*

**VOTING REQUIREMENTS:**

Simple Majority

**RECOMMENDATION:**

That the Council Workshop held on 1 February 2018 be noted.

**DECISION:****PUBLIC MEETINGS**

Nil

**PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION**

Nil

## REPORTS TO BE RECEIVED

### Lady Barron Hall and Recreational Special Committee

File No: AME/0503

**Annexure 1:** *Lady Barron Hall and Recreational Special Committee General Meeting 22 January 2018 Unconfirmed Minutes*

**Annexure 2:** *Lady Barron Hall and Recreational Special Committee Annual General Meeting 22 January 2018 Unconfirmed Minutes*

### OFFICER'S REPORT (Bill Boehm, General Manager):

The unconfirmed minutes of the Lady Barron Hall and Recreational Special Committee General Meeting and the Annual General Meeting held Monday 22 January 2018 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

### OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the Lady Barron Hall and Recreational Special Committee General Meeting and the Annual General Meeting held Monday 22 January 2018 be noted.

### DECISION:

### General Manager's Performance Review Committee

File No: PER/1500

**Annexure 3A:** *General Manager's Performance Review Committee Open Meeting 29 January 2018 Unconfirmed Minutes*

### OFFICER'S REPORT (Bill Boehm, General Manager):

The unconfirmed minutes of the General Manager's Performance Review Committee Meeting held Monday 29 January 2018 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

### OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the General Manager's Performance Review Committee Meeting held Monday 29 January 2018 be noted.

### DECISION:

*The closed unconfirmed minutes of the General Manager's Performance Review Committee Closed Meeting held Monday 29 January 2018 (Annexure 3B) have been referred to Closed Council as it is considered **CONFIDENTIAL** in accordance with Section 15(2) (a) of the Local Government (Meeting Procedures) Regulations 2015.*

**Whitemark Community Gym Special Committee**

**File No:** CDV/0702

**Annexure 4:** *Whitemark Community Gym Special Committee meeting 15 January 2018 Unconfirmed Minutes*

**OFFICER'S REPORT (Bill Boehm, General Manager):**

The unconfirmed minutes of the Whitemark Community Gym Special Committee meeting held Monday 15 January 2018 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

**OFFICER'S RECOMMENDATION**

That the unconfirmed minutes of the Whitemark Community Gym Special Committee meeting held Monday 15 January 2018 be noted.

**DECISION:**

**Flinders Council Audit Panel**

**File No:** FIN/0401

**Annexure 5:** *Flinders Council Audit Panel meeting 13 December 2017 Confirmed Minutes*

**Annexure 6:** *Flinders Council Audit Panel meeting 5 February 2018 Unconfirmed Minutes*

**OFFICER'S REPORT (Bill Boehm, General Manager):**

The confirmed minutes of the Flinders Council Audit Panel meeting held Wednesday 13 December 2017 and the unconfirmed minutes of the Flinders Council Audit Panel meeting held Monday 5 February 2018 have been provided for consideration. The minutes outline what the Committee has been working on to date and the confirmed minutes can now be received and the unconfirmed minutes noted by Council.

**OFFICER'S RECOMMENDATION**

That the confirmed minutes of the Flinders Council Audit Panel meeting held Wednesday 13 December 2017 be received and the unconfirmed minutes of the Flinders Council Audit Panel meeting held Monday 5 February 2018 be noted.

**DECISION:**

## COUNCILLORS' REPORTS

### Report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee

File No: COU/0312

#### CORRESPONDENCE IN:

DATE	WHO	SUBJECT
27 Dec 2018	Ailsa Sypkes, General Manager, Legal and Governance and Company Secretary	Email with Draft Minutes of an Owners' Representatives Meeting held on 9 November 2017 plus copy of presentation provided at the meeting plus copy of representation provided by David Downie, Chief Owners' Representative of TasWater
17 Jan 2018	Ailsa Sypkes, General Manager, Legal and Governance and Company Secretary	Email advising the Board Selection Committee that a meeting has been tentatively set for Monday 19 February 2018 at Campbell Town.
18 Jan 2018	Colleen Davidson, Assistant to Ailsa Sypkes	Email inviting Owners' Representatives to attend a quarterly briefing of TasWater in Launceston on Friday 9 February 2018.
23 Jan 2018	Ailsa Sypkes, General Manager, Legal and Governance and Company Secretary	Email advising the Board Selection Committee that a meeting has been tentatively set for Thursday 8 March and Friday 9 March at an as yet undetermined place.
30 Jan 2018	Ailsa Sypkes, General Manager, Legal and Governance and Company Secretary	Email with schedule showing details of key TasWater contacts.

This report includes all inward correspondence from 21 November 2017 to 5 February 2018. No report was tabled for the December meeting of Council.

#### Upcoming events:

- Friday 9 February, Quarterly briefing of Owners' Representatives;
- Monday 19 February, Meeting of Directors' Selection Panel; and
- Thursday 8 March, Meeting of Directors' Selection Panel.

#### RECOMMENDATION:

That the Report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee be received.

#### DECISION:



**MAYOR'S REPORT:**

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Mayor C Cox
<b>FILE REFERENCE</b>	COU/0600
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**REPORT:****APPOINTMENTS:**

19.01.18	Craig Elliot, Project Manager, Biosecurity Tasmania (phone) - Notice of suspected fruit fly found at Lady Barron
19.01.18	G Gardner, Aboriginal Land Council of Tasmania (possible cruise ship visits to islands)
19.01.18	R Cropper, TasPorts re Telstra heavy machinery coming in
19.01.18	Furneaux Islands Festival Acoustic Supper
20.01.18	Furneaux Islands Festival Market
20.01.18	Furneaux Islands Festival – Verandah Music
21.01.18	Furneaux Islands Festival – Festival finale & community BBQ
21.01.18	M Buck, Flinders Island Tourism and Business Inc. re cruise ship visitation
22.01.18	Lady Barron Hall Special Committee AGM & Meeting (as Chair in Cr Williams absence)
23.01.18	With the GM met with Craig Elliot, & Tim Baker (of Biosecurity Tasmania) & Nic Hansen (President, Fruit Growers Tasmania) re fruit fly impact & eradication procedures
25.01.18	Council Meeting
29.01.18	General Manager's Performance Review Committee Meeting
07.02.18	Met with the Deputy Mayor, update on activity for Acting Mayor role
08.02.18	Lunch with Tourism Industry Council Board and Flinders Island Tourism and Business Incorporated members.
09.02.17	Meeting of Biosecurity and Municipal Emergency Management Committee members (re fruit fly)

Fruit Fly:

Tasmania's fruit fly free status is extremely important to the Tasmanian fruit growing industry. The General Manager and I were advised during our meeting with Biosecurity Officers and the chair of Fruit Growers Tasmania that eradication is the only option. I request ratepayers and residents to assist Biosecurity in carrying out this task.

Furneaux Festival:

I want to sincerely thank Council's Community Development staff for their work over the Festival weekend in attending to the detail of making sure all the events occurred as planned. The staff's efforts underpinned the work of the Festival Committee in bringing the program together, an event that Council and the Flinders Island Aboriginal Association Inc. have partnered together to bring to you for five years now.

Council has previously approved funding for the Festival on a year to year basis and will, in the coming months, be developing a policy to support its vision for the future of the Festival. When the policy is presented for public comment I encourage you to read the draft and please make comment so that we can be sure that this is your community festival.

Acting Mayor:

I am appointing the Deputy Mayor, Councillor Marc Cobham as Acting Mayor from 12 of February to 9 March 2018 whilst I take leave.

**CORRESPONDENCE IN:**

DATE	WHO	SUBJECT
14.12 and 19.12.2017	Bill Lawson	Letter re: Furneaux Islands Festival and Australia Day 2018
07.01.2018	Paul Hodgen	Launceston Airport car park access
14.01.2018	Alex Tay, Director of Local Government	Letter re: Managing conflict of interests
15.01.2018	Bob Pynsent, Mayor of the city of Cessnock	Youth First Employment Toolkit
18.01.2018	Jenny Denholm, Primary Health Tasmania	Update
19.01.2018	Biosecurity Tasmania	Biosecurity Advisory 1 / 2018 - fruit fly detection on Flinders Island
22.01.2018	Helmut Ernst, TasWater	Action Plan and Letter re: Destruction of Waratah water reservoir and call for expressions of interest
22.01.2018	Emma Stirling Managing Director, Nautilus Media Group	Climate Leadership Conference
23.01.2018	Michael Buck, Flinders Island Tourism and Business Incorporated (FITBI)	Letter re: Housing Needs Analysis
23.01.2018	Local Government Division	Alex Tay, Director of local Government on leave
24.01.2018	Mandy Brown, Department of Premier and Cabinet (DPAC)	Invitation to Diabetes Pollie Pedal 2018
24.01.2018	Ailsa Sypkes, TasWater	Quarterly Report to Owner's Representatives
25.01.2018	Miriam Rule, Local Government Association of Tasmania (LGAT)	Invitation to LGAT March Regional Breakfast Series
29.01.2018	J & M Lynch	Letter re: complaint on boundary fence

DATE	WHO	SUBJECT
31.01.2018	Emily McNally-Smith, University of Tasmania	Free online community awareness courses
01.02.2018	Todd Houstain, Sustainable Living Tasmania	Invitation to Climate Solutions Luncheon at Museum of Old and New Art
02.02.2018	Christine Agostinelli, LGAT	Meet the Candidate Sessions
05.02.2018	Aaron Bourke & Sam Klug	Letter re: rates penalty
06.02.2018	Christine Agostinelli	2018 Election Leaders Forum
06.02.2018	Kate Hiscock, LGAT	Media Release - Liberal Takeover of TasWater
06.02.2018	Katrena Stephenson, LGAT	TasWater takeover
06.02.2018	Ailsa Sypkes, TasWater	Invitation to Owner's Representatives to visit Hydramet facility
06.02.2018	Peter Gutwein, Treasure, Minister for Planning and Local Government	Council's contribution to the development of the draft State Planning Provisions
06.02.2018	Elizabeth Smith	Letter re: appalling customer service
07.02.2018	Liz Frankham	Letter re: disappointment of Council's decision to not give financial support
08.02.2018	David Tresemer	Letter re: Joss Brooks citizenship
08.02.2018	Joss Brooks	Letter re: citizenship ceremony
08.02.2018	Katrena Stephenson, LGAT	Projected losses to Councils after financial year 2025
08.02.2018	Maree Tetlow, Northern Tasmania Development Corporation (NTDC)	Constituent documents and commentary

#### CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
18.12.2017	Bill Lawson	Letter re: Furneaux Islands Festival and Australia Day 2018
11.01.2018	Jo Youl	Initial response to request for funding assistance
23.01.2018 29.01.2018	Michael Buck, FITBI	Letter re: Housing Needs Analysis
30.01.2018	Michael Grimshaw, FITBI	Tourist Accommodation Refurbishment Loan Scheme
06.02.2018	Ailsa Sypkes, TasWater	Response to invitation
07.02.2018	Grant Hall	Farmers Representative on Furneaux Group Shipping Special Committee
07.02.2018	Michelle Hirschfield	Farmers Representative on Furneaux Group Shipping Special Committee

DATE	WHO	SUBJECT
07.02.2018	Jo Youl	Response to request for funding assistance
07.02.2018	Elizabeth Smith	Response to letter re: appalling customer service

**VOTING REQUIREMENTS:**

Simple Majority

**RECOMMENDATION:**

That the Mayor's report be received.

**DECISION:**

## OPERATIONAL BUSINESS OF COUNCIL

### A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS

**Item A1:** Development Application Report  
**File No:** DSV/0300  
*Annexure 7:* *Planner's Information Report - January 2018*

### B. NOTICE OF MOTIONS

**Item B1:** Notice of Motion - Chair position of General Manager's Performance Review Committee (GMPRC)  
**File No:** PER/1500  
*Annexure 3A:* *Open unconfirmed minutes 29.01.18 GMPRC Meeting*  
*Annexure 8:* *GMPRC Terms of Reference*

**Item B2:** Notice of Motion - Infrastructure Assets and Essential Services List for Electoral Candidates  
**File No:** CSV/1708

**Item B3:** Notice of Motion - Airport Landing Fees  
**File No:** FIN/3000

### C. GOVERNANCE

**Item C1:** Audit Panel Recommendations  
**File No:** FIN/0401  
*Annexure 9:* *DRAFT Audit Panel Charter*  
*Annexure 10:* *Employee Outside Work Activities Policy*

**Item C2:** Submission to Inquiry into Air Route Service Delivery  
**File No:** COM/0104  
*Annexure 11:* *Submission to the Rural and Regional Affairs and Transport Reference Committee Inquiry*  
*Annexure 12:* *Notes from Working Group 01.02.2018*

**Item C3:** December 2017 Quarterly Financial Report and Budget Review  
**File No:** FIN/0100, FIN/0701  
*Annexure 13:* *December 2017 Quarterly Financial Report & Budget Review incorporating Summary and Detailed Portfolio Valuations*

**Item C4:** Councillor Resolution Report  
**File No:** COU/0600  
*Annexure 14:* *Councillor Resolution Report February 2018*

### D. CLOSED COUNCIL

**Item D1:** Closed Council Items  
**File No:** COU/0400

**Meeting Closed**

<b>A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS</b>
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**Item A1: Development Application Report**

<b>ACTION</b>	Information
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Jacci Viney, Development Services Coordinator
<b>FILE REFERENCE</b>	DSV/0300
<b>ASSOCIATED PAPERS</b>	<i>Annexure 7: Planner's Information Report - January 2018</i>

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of the applications which have been dealt with by the Planning Department for the current period as per the council motion 249.09.2015, passed at the 24<sup>th</sup> September 2015 Council Meeting.

Council has requested that the planning consultancy service (West Tamar Council) provide this detail to Council on a monthly basis.

Permitted applications are assessed under s58 of the *Land Use Planning and Approvals Act 1993* and as such are not advertised nor are the applicant's details made public. Applicants retain the right to privacy having met all development and use standards applicable within the current planning scheme. Applications made under this section must be granted a permit, with or without conditions.

The numbering of applications relates to the allocation provided by the 'Regulatory Applications' (RegApps) electronic filing system. Numbers are allocated in order to Planning (DA), Building (BA) and Plumbing (PA) applications. This may mean that planning numbers are not sequential.

**PREVIOUS COUNCIL CONSIDERATION:**

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

**OFFICER'S REPORT:**

Refer to Annexure 6 Planner's Information Report - January 2018, provided by West Tamar Council.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Planner's Information Report - January 2018, be received.

**DECISION:**

<b>B. NOTICE OF MOTIONS</b>
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**Item B1: Notice of Motion - Chair position of General Manager's Performance Review Committee**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Councillor Gerald Willis
<b>OFFICER</b>	Brian Barnewall, Works and Services Manager
<b>FILE REFERENCE</b>	PER/1500
<b>ASSOCIATED PAPERS</b>	<i>Annexure 3A: Open unconfirmed minutes 29.01.18 GMPRC Meeting Annexure 8: GMPRC Terms of Reference</i>

**NOTICE OF MOTION:**

The Council accepts the resignation of the Mayor, Cr Carol Cox from the position of Chair on the General Manager's Performance Review Committee and that Cr Gerald Willis be ratified as the Chair of that committee with Cr Cox as the Mayor to remain on the Committee as an ordinary member.

**COUNCILLOR'S REPORT:**

The General Manager's Performance Review Committee (GMPRC) meeting of the 29 January 2018 considered the information as outlined in the unconfirmed minutes and unanimously made the recommendation to Council that Cr Willis takes on the position of chair.

The terms of reference outline the membership of the committee as the Mayor, or the Deputy Mayor if in the position of Acting Mayor, and two other councillors, with the membership of the committee last being ratified by Council in December of 2016 (motion 326.12.2016). The Terms of Reference do not specify which committee member is to be the Chair.

The General Manager's contract, in relation to his Performance Review and subsequent action, does not require that the Mayor be the Chair.

As Cr Cox was ratified as Chair by the Council in 2016, a change to the Chair also needs to be ratified by Council.

The Mayor has indicated to the GMPRC that demands on her time have changed and that relinquishing the position of chair on this committee is in the best interest of both herself and of Council. The GMPRC makes this recommendation to Council and endorsement by Council would enable the Committee to seamlessly move on with its work.

**PREVIOUS COUNCIL CONSIDERATION:**

326.12.2016	15.12.2016
40.02.2015	19.02.2015

**PREVIOUS COUNCIL DISCUSSION:**

Nil

**OFFICER'S REPORT:**

Given the Terms of Reference for the Committee, a change in Chair is a reasonable request for Council consideration.

**STATUTORY REQUIREMENTS:**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS:**

No policy exists on the matter.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**RISK/LIABILITY:**

Nil

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER'S RECOMMENDATION:**

This is a matter for Council consideration.

**DECISION:**



**Item B2: Notice of Motion - Infrastructure Assets and Essential Services List for Electoral Candidates**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Councillor Gerald Willis
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	CSV/1708
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**NOTICE OF MOTION:**

That this meeting instructs the Mayor to consult with Councillors, seeking their contribution to create a list of infrastructure assets and essential services to be built or upgraded and other proposals which would benefit members of the Furneaux Group. That this list be sent to candidates who are associated with the electorate of Bass in the upcoming Tasmanian state elections so that the candidates are aware of and may consider the items listed, if they are elected to represent this Community.

**COUNCILLOR'S REPORT:**

Flinders Council has not taken the opportunity to directly inform candidates for state and federal elections of the infrastructure and essential service issues for which funding from the state or commonwealth governments would improve the standard of living for residents of the Furneaux Islands.

The state elections scheduled for 3 March 2018 provide this Council with the opportunity to present to candidates a summary of the needs of the Community.

The reasons for providing all candidates with this information are twofold; in the first instance, it lets the candidates know where the respective governments can contribute towards improvements in the Community and secondly, it helps to put this Community on the top of mind recall when it comes to the candidates (should they be elected) considering what they should do for their electorate.

Many candidates who do not succeed in being elected find employment in government or quasi-government organisations and by informing these people of issues relating to the Flinders Council region they at least have some idea of our needs.

Not to let all candidates know the major issues of the Community is a missed opportunity and this Council should ensure that all steps are taken to inform candidates.

**PREVIOUS COUNCIL DISCUSSION:**

Council Workshop 6 July 2017  
Council Workshop 31 August 2017

**PREVIOUS COUNCIL DECISION:**

17.01.10 21 January 2010  
21.09.17 21 September 2017

## **OFFICER'S REPORTS:**

On 7 September 2017, in anticipation that Council needed to be prepared to develop up some strategic priorities for use and lobbying at a political level should circumstances arise, a list of Priority Projects were developed and adopted by Council for subsequent use.

Adopted Priority Projects, all of which are infrastructure based, consist of the following:

1. Construction of a Marine Access and Safe Harbour at Lady Barron;
2. Reconstruct and seal Palana Road then transfer ownership to the State Government extending the current state road to form the main transport backbone for Flinders Island;
3. Flinders Island Airport Upgrade; and
4. Redevelopment of the Flinders Island Sports and RSL Club.

Since this time there has been some activity including lobbying at a State and National Government level with some success.

For instance, the State Government has agreed to financially support Council's Building Better Regions Fund application for Priority Project 1 (Safe Harbour). Council has also made application to the National Government for funds to upgrade the Airport (Priority Project 3) and also made a submission to the Senate's Rural and Regional Affairs and Transport Reference Committee in relation to service delivery to regional and remote communities inter alia seeking a different funding approach. I also understand that there has been some positive, but not necessarily definitive, support from the State Government in relation to Priority Project 2 (Palana Road) and Priority Project 4 (Sports and RSL Club Redevelopment).

With respect to the upcoming State Election, in the ordinary course of events these Priority Project items have been advanced to all political parties in a non-discriminatory manner as per Council's intention.

Cr Willis's Notice of Motion essentially expands on the scope of what has already been agreed and actioned but raises a number of other questions, including how wide is the scope for the list of infrastructure to be identified, should other non-infrastructure actions be included, what are the relevant essential services worthy of pursuing and how to facilitate the consultation given the tight timeframes.

As indicated in the September Report to Council, in relation to development and adoption of the Priority Projects List, it was highlighted that less is more. Only those significant projects that are generally beyond the immediate scope of Council should be included. Focus on a self-help, non-hand-out mentality is important. Having a basic argument / justification is important rather than just a list.

In this context the following additional issues are suggested:

- (a) Shipping and Port Operations. Operation of the Lady Barron and Whitemark Port facilities are strategic and essential services to Flinders Island. Highlighting the issue with a commitment to work at a senior government level to improve operations, explore options and accelerate improvements would seem to be desirable.

- (b) Biosecurity Resources. In light of Council's previous discussions and recent Fruit Fly outbreak, highlighting the need for additional on ground resources would seem to be essential. I understand and assume all political parties will be in agreement, but it doesn't hurt to ensure that this issue is formally raised.
- (c) Parks and Wildlife Resources, or lack of, on Flinders Island.
- (d) Local Vet. Foreshadow a proposal for additional resources to allow for a local vet to operate on Flinders Island.

The issue of Housing on Flinders Island is obviously at front of mind but as this is being addressed by the State Government then it is considered perhaps impudent to further raise this issue unless it is done so on the basis of being supportive of any recommendations that may arise.

Normally Council would discuss this at a Council Workshop but in the current time allocation this is not practicable.

It is therefore suggested that if this motion is to be put into effect, standing meeting orders be suspended with a view to identifying and agreeing on a limited number of items to be added to the current Priority Project List to be sent out later to relevant local state candidates and state leaders.

#### **STATUTORY REQUIREMENTS:**

*Local Government Act 1993*

#### **POLICY/STRATEGIC IMPLICATIONS:**

- 4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
  - 4.1 Remain actively engaged with internal and external stakeholders providing regional leadership.
    - 4.1.1 The Furneaux Islands' unique circumstances, isolated community and specific financial needs are understood by key external stakeholders.
      - 4.1.1.4 Review priority projects list by the end of September 2017.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Essentially nil at this stage unless grant funding is obtained in which case Council's financial contribution will be required.

#### **RISK/LIABILITY:**

There is minimal risk and liability as the projects are largely aspirational.

#### **VOTING REQUIREMENTS:**

Simple Majority

#### **OFFICER'S RECOMMENDATION:**

- 1. That Council suspends the provisions of Regulation 22 in accordance with Regulation 22 (9) of the Local Government (Meeting Procedures) Regulations 2015 to discuss this item.
- 2. Council identifies and agrees on a limited number of items to be added to the current Priority Project List and once developed, authorises the General Manager to develop up a small brief to be later sent out to relevant local state candidates and state leaders.

**DECISION:**

**Item B3: Notice of Motion – Airport Landing Fees**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Councillor Peter Rhodes
<b>OFFICER</b>	Bill Boehm (General Manager) and Brian Barnewall (Works & Services / Airport Manager)
<b>FILE REFERENCE</b>	FIN/3000
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**NOTICE OF MOTION:**

- 1) That Council agrees in principle to waive landing fees at Whitemark airport, for:
  - a) all aircraft flights originating from and returning to Whitemark airport, where the aircraft does not touchdown elsewhere during the duration of the flight.
  - b) return flights from freehold and leased islands within the Municipality; and
  - c) flights from Cape Barren Island.
- 2) That Council develops appropriate administrative processes and procedures to facilitate this initiative, for future Council approval.
- 3) That this principle be incorporated into discussions and plans for the airport's future development.

**COUNCILLOR'S REPORT:**

Council is acting to improve the profitability and sustainability of Whitemark airport through developing an air-park operation that will see aircraft hangars and possibly associated residential development.

Part 1a of this motion seeks to support these activities through facilitating the development and viability of existing, planned and/or new business opportunities.

By waiving landing fees for flights that originate from and terminate at the airport, without touching down elsewhere, a significant number of locally-based air-related enterprises could become more viable. These could include:

- Scenic flights and joy rides (fixed wing and helicopter);
- Pilot/flight training operations;
- Parachuting/sky diving activities;
- Air Shows ; and
- Fish spotting, for example.

Additional community benefit would be derived from facilitating and contributing to Search & Rescue activities and emergency/firefighting operations.

Part 1b of the motion is aimed at removing a barrier to intra-municipal commerce/business. The Council receives significant rate income from residents and ratepayers whose homes or businesses are not on Flinders Island itself.

Part 1c of the motion recognises that Flinders Council is one the few municipalities with a significant number of residents and ratepayers living off the main island. Currently, residents and ratepayers of Cape Barren Island are effectively hit with a surcharge if they want to travel to Whitemark to engage with Council or local businesses.

Part 2 of the motion recognises that Council will need to develop some administrative arrangements to facilitate the implementation of the proposal.

Part 3 of the motion recognises that there are ongoing discussions and plans being developed to address the airport's future profitability and sustainability, and that this motion can also be seen as guidance to the aspirations of Council for the airport's future.

#### **PREVIOUS COUNCIL DISCUSSION:**

9 March 2017	Council Workshop
1 June 2017	Council Workshop
25 October 2017	Council Workshop

#### **PREVIOUS COUNCIL CONSIDERATION:**

30 April 2015	129.04.2015
20 October 2016	250.10.2016
20 October 2016	251.10.2016
16 November 2017	269.11. 2017

"Moved: Cr K Stockton Seconded: Deputy Mayor M Cobham

*That Council*

- 1. Receives and notes the Officers Report including the relevant information as provided which is noted as 'Commercial in Confidence'*
- 2. Authorises staff to continue to work on progressing actions as identified and report progress back on a regular basis."*

12 January 2017 12.01.2018

*"Moved: Deputy Mayor M Cobham Seconded: Cr K Stockton*

*That Council approves the removal of the current negotiable 'Locally Based Charter Operators - Annual Fee' from Council's 2017/18 Schedule of Fees and Charges."*

#### **OFFICER'S REPORT:**

Summary Item 4 of the November 2017 Report to Council which was accepted as a basis of the development of a strategic approach to the development of all elements associated with the Airport noted in part that:

- 4. "The aim of the costings review is to provide an understanding of how this Airport stands in comparison with other airports in the country so that amendments to current fees and charges may be made with sound consideration for both the business model and the users of the site.*

*It has become clear that separating landing fees from any future commercial or private development is essential to avoid future issues of equity.":*

The report also indicated that *"any future amendments to the schedule of fees and charges with relation to airport fees will be based on a holistic review of other airports as well as all operational requirements."*

The proposed Notice of Motion has merit in that it in part explores options that may prove useful if examined in a holistic sense. The difficulty is that although it is presented on an “in principle basis”, there are a number of matters that would need to be considered to justify another potential subsidy being introduced. These include, but are not limited to, the following:

- (a) There has been no financial business analysis associated with the claimed benefits;
- (b) There is a proposed discriminatory pricing regime that gives one select group of users a competitive advantage over another with minimal justification. This has the potential to create mistrust between users. It is also noted that:
  - ~ Flights to islands leased or freehold are either on a commercial basis for private enterprise (primary industry) or other government departments such as the Parks and Wildlife Service;
  - ~ The examples quoted such as scenic flights, joy rides, parachuting / sky diving and fish spotting are all commercial in nature whilst air shows and pilot training should be an Airport operational issue; and
  - ~ Flights do not just affect passengers but freight as well further complicating the issue.
- (c) The problem or alleged issue being addressed has not, to staff’s knowledge, been raised before so this is a potential solution to a questionable wide spread issue.
- (d) On a policy / business basis, there is a lack of clarity of running the business on a commercial basis, whilst also addressing social justice considerations.
- (e) The Airport is a quality asset and provides services that should be valued and priced accordingly.
- (f) Air landing charges represent a very small percentage of the cost of air travel but for Council this source of revenue is essential as any loss of revenue affects the Airport’s bottom line, which Council can ill afford, and puts downward pressure on the current very modest growth of around 2.7%pa.
- (g) On a principle basis, air landing charges and passenger taxes are an ideal form of charging as they ensure that those that use the service pay. The proposed Notice of Motion weakens this principle and this needs to be recognised and considered.
- (h) Already local residents have subsidised air travel through the rates system with Cape Barren Island residents being given a 10% subsidy through differential rating. If further subsidies are introduced it would be better that they are non-airport related.

Council’s Airport currently has an annual operating loss of around \$200,000 which is annually subsidised by ratepayers, as are capital works. The two most significant components of revenue comprising around 93% of Council’s operating revenue for the Airport relate to the following:

Airport Landing Fees	\$95,000 pa
Passenger Service Charge	\$200,000 pa

On Flinders, landing fees apply to the RPT service and charter flights over 7 tonnes, with everyone to be included. The Notice of Motion recognises in part that there may be administrative difficulties placed on staff and this will certainly be the case which has potential to be difficult to manage and increase operating costs.

For instance, it would be virtually impossible to know whether an aircraft has touched down elsewhere during its flight and would require total reliance on the pilot's honesty and using correct additional radio procedures.

Council has already recognised that alterations to fees and charges will need to be extensively explained to the Community. This action compromises this essential requirement and makes it more not less difficult to potentially increase fees and charges, especially as a recent comparative review of airport fees and charges for similar airports elsewhere revealed that Flinders Island is generally comparable with some scope to increase.

In Council's recent submission to the Senate's Rural and Regional Affairs and Transport Reference Committee inquiry into the Operation Regulation and funding of air route service delivery to rural regional and remote communities, it was inter alia pointed out that Flinders is very remote and should receive a minimum 3 to 1 allocation for the funding of Capital Works under the Australian Government's Regional Aviation Access Programme (RAAP) as opposed to the current 1 to 1 allocation. It was also recommended that a needs base funding program for operations be introduced.

For this realistic request to be given due consideration it would be expected that Council would need to demonstrate that it was doing everything it can to operate on a revenue neutral basis. This proposed change significantly undermines Council's arguments.

As previously recognised, an improved fees and charges regime should only be introduced if Council is prepared to undertake significant stakeholder consultation. Council should at least have some dialogue with main users and also the general community before implementing any changes of which these elements could, if desired, form part.

In summary, it is difficult to see how in isolation one small element, the in principle waiving of some landing charges, fits into the strategic approach to airport development as agreed in principal by Council.

An overriding consideration is that the commercial landing charges are not an impost on any particular operator. The landing fees and charges are fair and transparent for all operators and are passed on to the end user / hirer.

#### **STATUTORY REQUIREMENTS:**

*Local Government Act 1993*

#### **POLICY/STRATEGIC IMPLICATIONS:**

1. Access and Connectivity
  - 3.2 Maintain air access to the Island and improve performance of the airport.
    - 3.2.1 Improved operation and financial performance of airport.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Any future amendments to the schedule of fees and charges with relation to airport fees will be based on a holistic review of other airports as well as all operational requirements Council is not in a financial position to offer discounted landing fees that would significantly undermine the financial performance of the airport in the short and long term, given the current operating loss of around \$200,000 per annum and the difficulty in funding capital projects.



**RISK/LIABILITY:**

Most of the risks have been identified in the Officer's Report but what is clear is that from a business, operational and equity perspective, landing fees and charges must be consistent with whichever operator uses the Airport. To do otherwise would also create significant mistrust between existing and future operators.

An overriding consideration is echoed by the State Government in its submission to the Senate inquiry where in relation to Flinders Council it stated inter alia "*Flinders Council will require significant assistance and potential governance restructure.*" Whilst the State Government may or may not at some stage seek to relieve Council from the responsibility of operating the Airport, this potential will certainly be accelerated if Council provides additional subsidies when it is not in a financial position to do so.

**VOTING REQUIREMENTS:**

*Simple Majority*

**OFFICER'S RECOMMENDATION:**

The Notice of Motion be not supported in its current form. That Council notes that consideration of all elements and impacts of airport operation including potential differential fees and charges will be undertaken as part of a holistic review of Airport operations.

**DECISION:**

**Item C1: Audit Panel Recommendations**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	General Manager
<b>FILE REFERENCE</b>	FIN/0401
<b>ASSOCIATED PAPERS</b>	<i>Annexure 9: DRAFT Audit Panel Charter</i> <i>Annexure 10: Employee Outside Work Activities Policy</i>

**INTRODUCTION:**

The Flinders Council Audit Panel established by Council under the *Local Government Act 1993*, and the Local Government (Audit Panels) Order 2014 has an essential statutory role to play and from time to time is required to make recommendations to Council for consideration.

Minutes of the Meetings of Council's Audit Panel are normally presented to Council for endorsement and the usual practice is that the unconfirmed minutes of the Flinders Council Audit Panel meeting are noted.

This report essentially provides a formal approach so that recommendations associated with the last two meetings of the Audit Panel are formally considered by Council and that in future a more simpler process is put in place to allow the Panel to fulfil its responsibilities effectively.

**PREVIOUS COUNCIL DISCUSSION:**

Nil

**PREVIOUS COUNCIL DECISION:**

Nil

**OFFICER'S REPORT:**

The last two Meetings of the Audit Panel contained a raft of notes and comments but also a few recommendations for Council to consider. In this instance the following are presented as follows:

**Audit Panel Meeting 13 December 2017**

DRAFT Audit Panel Charter (Draft)

In order to meet the required legislative obligations under the Local Government (Audit Panels) Order 2014 and in light of changes brought about by the change in composition of the Panel, an amended draft Audit Panel Charter was discussed and some minor changes made.

**ACTION:** Noted that the Audit Panel adopts the Draft Audit Panel Charter with minor amendments and recommends to Council that Council formally endorse the Audit Panel Charter.

**Audit Panel Meeting 5 February 2018**

Policy Review - Employee Outside Work Activities Policy

Several of Council's policies have been identified to be reviewed by the Audit Panel and this policy was reviewed at the meeting.

**ACTION:** That the Committee recommend to council that they readopt the Employee Outside Work Activities policy.

Adoption if these recommendations are considered appropriate.

In future it is considered that when the Minutes of the Audit Panel are tabled that the Council resolve at the time to formally consider any recommendations contained therein.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

Local Government (Audit Panels) Order 2014

**POLICY/STRATEGIC IMPLICATIONS:**

4. Strategic, Efficient and Effective Organisation

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

4.3.15 Flinders Council Audit Panel functions effectively and efficiently.

4.3.15.1 Support the functions of the Flinders Council Audit Panel.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**RISK/LIABILITY:**

Recommendations from Council's Audit Panel are recommendations for Council to consider and not binding on Council. From a risk / liability perspective having independent expertise and advice of such a statutory nature is a sound risk management strategy.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council endorses the following recommendations from Council's Audit Panel as follows:

1. That Council notes that the Audit Panel at its Meeting of 13 December 2017 adopted the Draft Audit Panel Charter with minor amendments and that Council formally endorses the Audit Panel Charter as recommended by the Panel.
2. That Council notes that the Audit Panel, at its Meeting of 5 February 2018, recommended to Council that they readopt the Employee Outside Work Activities policy and that Council formally readopts this Policy as recommended by the Panel.

**DECISION:**

**Item C2: Submission to Inquiry into Air Route Service Delivery**

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COM/0104
<b>ASSOCIATED PAPERS</b>	<i>Annexure 11: Submission to the Rural and Regional Affairs and Transport Reference Committee Inquiry</i> <i>Annexure 12: Notes from Working Group 01.02.2018</i>

**INTRODUCTION:**

In November 2017, a Senate inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities was announced with submissions due 5 February 2018. Flinders Council lodged a submission to the Inquiry on 2 February 2018.

**PREVIOUS COUNCIL CONSIDERATION:**

Nil

**PREVIOUS COUNCIL DISCUSSION:**

11.01.2018 25.01.2018

**OFFICER'S REPORT:**

In November 2017, a Senate inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities was announced. The terms of reference for the Rural and Regional Affairs and Transport Reference Committee Inquiry, which can be found at [https://www.aph.gov.au/Parliamentary Business/Committees/Senate/Rural and Regional Affairs and Transport/RegionalAirRoutes](https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/RegionalAirRoutes).

On the 9 January 2018 the Furneaux Group Aviation Special Committee of Council considered the terms of reference for the Inquiry and prepared a recommendation as a starting point for Council's submission to the Inquiry.

At the 25 January 2018 Ordinary Council Meeting, the recommendation was considered and the following motion 11.01.2018 was carried unanimously:

*"That the Council receives the recommendation from the Furneaux Aviation Special Committee to inform Council's submission to the Rural and Regional Affairs and Transport Reference Committee Inquiry; and*

*That a working group be convened with the authority to finalise Council's submission to the Inquiry."*

A working group of councillors and staff was formed and convened on 1 February 2018 to review and finalise a draft submission prepared by council staff. The submission was endorsed in principle by the working group with some minor amendments. The final report was submitted to the Inquiry on 2 February 2018.

Flinders Council's final submission to the Rural and Regional Affairs and Transport Reference Committee Inquiry into the operation, regulation and funding of air route service delivery to rural regional and remote communities is presented to Council to be noted.

**STATUTORY REQUIREMENT:**

Nil

**POLICY/STRATEGIC IMPLICATIONS:**

3. Access and Connectivity – Work with service providers and other relevant stakeholder to improve security, reliability and cost effectiveness.

3.2 Maintain air access to the Island and improve performance of the airport.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**RISK/LIABILITY:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council notes the submission to the Rural and Regional Affairs and Transport Reference Committee Inquiry into the operation regulation and funding of air route service delivery to rural regional and remote communities.

**DECISION:**

**Item C3: December 2017 Quarterly Financial Report and Budget Review**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	FIN/0100, FIN/0701
<b>ASSOCIATED PAPERS</b>	<i>Annexure 13: December 2017 Quarterly Financial Report &amp; Budget Review incorporating Summary and Detailed Portfolio Valuations</i>

**INTRODUCTION:**

On a quarterly basis Council is presented with a Financial Report which includes a summary of investments. It is also Council practice to formally review Council's Budget after a 6-month period.

During the year a systematic review has also been undertaken in the way the financials are prepared and managed with the aim to significantly improve understanding for Councillors, staff and the general community. It will also be accurate with cost distribution based on accurate data.

This report effectively combines all elements as they are all interrelated.

**PREVIOUS COUNCIL DISCUSSION:**

1 February 2018 Council Workshop  
5 February 2018 Flinders Council Audit Panel

**PREVIOUS COUNCIL DECISION:**

Council considers the Quarterly Financial Report on a quarterly basis. It also formulates a formal budget review after 6 months of operation.

**OFFICER'S REPORT:**

The report as attached with overview provides a summary of income and expenditure for the Council at the end of the second quarter ending 31 December 2017. The overview provides a good summary explanation and direction to follow. A summary of Council's Investments is also included.

The report includes the current Year to Date as well as proposed Budget Review, enabling a revision of Council's overall financial performance to date as well as an opportunity for budget items to be amended if necessary. Where appropriate, individual comments have been provided against all account or project lines to assist in the review.

As a general comment the budget is on track except that due to a revaluation, depreciation (which is a non-cash item) has increased.

This report effectively combines both elements but also includes a more transparent methodology by correlating Chart of Account descriptions with a more transparent Project Description, albeit with the knowledge that the eventual Project Budget Allocation Methodology will need some refinement during the balance of 2017/18.

Council's Audit Panel has also reviewed and endorsed the changes to financial management and reporting as a positive step forward.

Both elements, financial reports and budget reviews are interrelated but for the purposes of formal resolutions have been split so that they can be dealt with separately.

#### **STATUTORY REQUIREMENT:**

*Local Government Act 1993*

#### **POLICY/STRATEGIC IMPLICATIONS:**

- 4 Strategic and Effective Organisation – Responding to risks and opportunities.
  - 4.2 Support processes, accountability and project delivery through transparent reporting.
    - 4.2.1 Priorities, actions and achievements are planned and reported through an integrated governance and management framework.
      - 4.2.1.2 Provide quarterly reporting to Council on Council's financial investments.
  - 4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.
    - 4.3.12 Annual budget estimates and reviews.
      - 4.3.12.1 Budget estimates and reviews delivered within required timeframes.
  - 4.4 Drive continuous improvement through a focus on customer service, community engagement, efficient systems and processes, capacity building and workforce development.
    - 4.4.2 Continuous improvement program.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Budget effects all areas in Council's Annual Plan with the budget implications identified.

#### **RISK/LIABILITY:**

No foreseen risks or legal obligations identified as a result of the financial report or in the budget review.

#### **VOTING REQUIREMENTS:**

- |         |                   |
|---------|-------------------|
| 1 and 2 | Simple Majority   |
| 3       | Absolute Majority |

#### **OFFICER'S RECOMMENDATION:**

That Council:

1. In consideration of the Quarterly Financial Report and Budget Review for the 6-month period ending 31 December 2017, acknowledges that the development of new project-based budgets still needs some refinement;
2. Receives and accepts the Quarterly Financial Report for the 6-month period ending 31 December 2017; and
3. Adopts the Budget Review for the 6-month period ending 31 December 2017.

#### **DECISION:**

**Item C4: Councillor Resolution Report**

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COU/0600
<b>ASSOCIATED PAPERS</b>	<i>Annexure 14: Councillor Resolution Report February 2018</i>

**INTRODUCTION:**

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to February 2018.

**PREVIOUS COUNCIL CONSIDERATION:**

The report is presented on a monthly basis.

**OFFICER'S REPORT:**

Please read Annexure 14 – Councillor Resolution Report February 2018.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Councillor Resolution Report February 2018 be noted.

**DECISION:**



<b>D. CLOSED COUNCIL</b>
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**Item D1: Closed Council Items**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COU/0400
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**PREVIOUS COUNCIL CONSIDERATION:**

Nil

**REASON FOR CLOSED COUNCIL:**

Item D1 – Staffing and Resources Update is **CONFIDENTIAL** in accordance with Section 15(2) (a) of the *Local Government (Meeting Procedures) Regulations 2005*.

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER'S RECOMMENDATION:**

That Council moves into Closed Council.

**DECISION:**

**Meeting Closed**