

**Furneaux (Emita) Hall Special Committee
General Meeting
Minutes**

Date: Sunday 25th February 2018
Venue: Emita Hall
Commencing: 12.20pm

Present: Marc Cobham (Chair), Mel Telfer , Aimee Wheatley(Sec),
Mick Sherriff (Public Officer), Helen Carnell (Treasurer), Stacey Wheatley

Confirmation of Previous Minutes from meeting held on **//17:**

Amendments: none
Moved: Mick Sheriff
Seconded: Stacey Wheatley
Carried:

Business Arising:

Emita Sports and Acoustic Supper both successful.

New Business:

1. **Clean up for up coming events:** Stacey to follow up with Council for cleaner as Shane is away. We also need Council to have a process in place so that Hall is clean for upcoming public and private events. Stacey to follow up with Works manager and Office staff.
2. **Financial update:** Helen presented the financial report for previous events see attached report.

Bank total at the moment: tba

Motion: That we close our existing Westpac cheque account and transfer to our Bendigo bank account.

Moved: Mel Telfer

Seconded: Mick Sheriff

Carried: unanimously

Helen and Mick to submit our Annual Statement to the: Dept of Consumer Affairs
Mick (public officer) to do a opening letter, Helen to assist.

A, Emita Sports, \$

B, Acoustic supper, \$

3. **TCF Grant:** apply for grants with assistance from Council's Community Development Officers.
April 4th closing date: Stacey (Council) on board to help us through the process. login for committee members so we can enter information and help work on application.

Motion: Committee will contribute funds of \$3000 cash, and \$5000 in kind support, including (labour for painting valued at \$2000 and the previously purchased for stainless steel bench for kitchen (stage 2, valued at \$3000).

Moved: Helen Carnell

Seconded: Mel Telfer

Carried: unanimously

4) Committee Tasks re upcoming grant application:

- Three letters of support submitted by groups in supporting our grant

- 1) School principal
- 2) Emita hall and rec group-chairperson
- 3) Carol Cox, (Mayor)
- 4) F.I.T.B.I

5) Upcoming events:

- playscape to be installed March 2018

- cricket match Saturday 17th March 11am till 6pm

Emita Hall committee to do the bar. Marc, Mel, Aimee, Helen; Alcohol, ice, tubs, eskys, check with Megan about licensing.

- private weddings 17th March, 31st March 2018

- Possible pony club events.

Maintenance issues & desirable upgrades: ongoing,

- 1) Tree trimming \$3000 Council funds ?? Stacey to follow up
- 2) Heating.
- 3) Internal shutter: OHS issue.
- 4) Weather and vermin proofing of bar.

Meeting closed: 1.10pm

Next meeting: TBA