



# **ANNUAL GENERAL MEETING**

## **Minutes**

**To be submitted to the**

**ONE HUNDRED AND FIFTH SESSION OF THE ASSOCIATION**

**Will be held on  
26 July 2017**

**To Commence Immediately  
Following the Conclusion of the  
General Meeting**

**Wrest Point Casino  
Hobart**



## TABLE OF CONTENTS

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<b>FORMAL NOTICE OF MEETING</b>		<b>3</b>
<b>CONFERENCE PROGRAM</b>		<b>4</b>
<b>1 MINUTES OF 104TH ANNUAL GENERAL MEETING *</b>		<b>5</b>
<b>2 PRESIDENT'S REPORT</b>		<b>5</b>
<b>3 FINANCIAL STATEMENTS TO 30 JUNE 2016 *</b>		<b>8</b>
<b>4 BUDGET AND SUBSCRIPTIONS 2017/18 *</b>		<b>9</b>
<b>5 PRESIDENT AND VICE PRESIDENT HONORARIUMS</b>		<b>10</b>
<b>6 RULES OF THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA *</b>		<b>11</b>
6.1 SUBSCRIPTION MODELLING		11
6.2 TERM OF OFFICE OF PRESIDENT		14
<b>7 REPORTS FROM BOARD REPRESENTATIVES *</b>		<b>16</b>
<b>8 CLOSURE</b>		<b>17</b>

\* Denotes Attachment

## **FORMAL NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN THAT**

***The Annual Conference of  
Local Government in Tasmania  
will be held  
commencing  
Wednesday 26 July, 2017***

**NOTICE IS ALSO GIVEN THAT THE  
Association's General Meeting  
will be held at  
Wrest Point  
Hobart  
commencing at  
11.00am  
on Wednesday 26 July, 2017**

***To consider  
Local Government Policy and Motions  
from Member Councils***

**NOTICE IS ALSO GIVEN THAT  
One Hundred and Fifth Annual General Meeting  
of the Association  
will be held at  
Wrest Point  
Hobart**

***Commencing immediately following the  
Conclusion of the  
General Meeting  
on  
Wednesday 26 July, 2017.***

***Katrena Stephenson  
CHIEF EXECUTIVE OFFICER***

## 2017 CONFERENCE PROGRAM



### WEDNESDAY 26 JULY 2017

11.00am	General Meeting	
	AGM	Commences immediately following the conclusion of General Meeting
12.30pm	Lunch	With thanks to <b>Telstra</b>
1.30pm	Meetings continue	
5.30 6.30pm	Welcome Reception	

### THURSDAY 27 JULY 2017

8.00am	Registration Desk Opens	
8.45am	Welcome and Opening	
9.00am	Dr Anton Kriz	
9.45am	Laughter Yoga	
9.55am	Travis Tiddy	
10.30am	Morning Tea	With thanks to <b>Jardine Lloyd Thompso</b>
11.15am	Dr Greg Moore	
12.00	Mayor David O'Loughlin, ALGA President	
12.30pm	Lunch	With thanks to <b>Jardine Lloyd Thompson</b>
1.30pm	Workshop Program	
3.00pm	Afternoon Tea	With thanks to <b>Commonwealth Bank</b>
3.30pm	Panel Discussion	
4.30pm	Happy Hour	With thanks to <b>Commonwealth Bank</b>
7.30pm	<b>MAV</b> Insurance Conference Dinner	

### FRIDAY 28 JULY 2017

9.00am	Workshop Program	
10.30am	Morning Tea	With thanks to <b>Dial Before You Dig</b>
11.15am	Local Government Awards for Excellence	
11.45am	Laughter Yoga	
11.55am	Clr Emilia Sterjova	
12.50pm	Conference wrap up	
1.00pm	Lunch	With thanks to <b>Dial Before You Dig</b>

## 2017 ANNUAL GENERAL MEETING

The President, Mayor Doug Chipman, welcomed Members and declared the Annual General Meeting open at 3.05pm.

Apologies were received from -

Mrs Sandra Ayton	Central Coast Council
Mayor Duncan McFie	King Island Council
Mayor David Downie	Northern Midlands Council
Mayor Michael Kent	Glamorgan Spring Bay
Mayor Greg Howard	Dorset Council
Mr Greg Winton	Derwent Valley Council
Mayor Albert van Zetten	Launceston City Council
Mr Robert Dobrzynski	Launceston City Council

### 1 MINUTES OF 104TH ANNUAL GENERAL MEETING \*

#### Circular Head Council/Devonport City Council

**That the Minutes of the 104th Annual General Meeting, held 20 July, 2016 be confirmed.**

**Carried**

The Minutes of the 104th Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 20 July, 2016 as circulated, are submitted for confirmation.

The Minutes are at **Attachment to Item 1.**

### 2 PRESIDENT'S REPORT

#### Flinders Council/Kingborough Council

**That the President's report be received.**

**Carried**

I am pleased to be able to present my Annual Report on the activities and achievements of LGAT over the last twelve months.

Before proceeding, I would like to thank you for re-electing me for a second term as President. I am inspired by your confidence in me as we continue to face difficult challenges on many fronts.

I also want to acknowledge the members of the General Management Committee.

- Vice President Mayor Daryl Quilliam from Circular Head Council;
- The Lord Mayor of Hobart, Alderman Sue Hickey;
- Mayor Tony Bisdee, Southern Midlands Council;
- Mayor Christina Holmdahl, West Tamar Council;
- Mayor Steve Martin, Devonport City Council;
- Mayor Mick Tucker, Break O Day Council, and
- Alderman Heather Chong from Clarence.

I look forward to working with you all over the next two years as we chart the course for LGAT on behalf of you our members.

I would also like to sincerely thank outgoing GMC Members Mayor Jan Bonde, Central Coast Council and Mayor Craig Perkins, Meander Valley Council for their wonderful support, friendship and significant contributions to our sector over their respective terms.

It feels somewhat an understatement to say it has been a challenging year for Local Government in Tasmania.

We have been tackling, and will continue to tackle, an intense reform agenda. On top of that, with the impact of natural disasters, pressures to deliver on feasibility studies, negative media related to Boards of Inquiries and so on; I can imagine many elected members and staff are feeling the pressure. This pressure will probably increase as we confront new issues already flagged for the year ahead, including a State Government election and the lead up to Local Government elections.

While the surprise announcement by the State Government in February with respect to TasWater has undoubtedly dominated thinking in recent months, LGAT has continued to prosecute a broad advocacy and service agenda with its usual diligence.

For example, our advocacy efforts have seen a number of successes in regard to planning reform, including \$300,000 in regional funding to support councils develop Local Provisions Schedules, and the funding and commencement of iPlan stage 2, our priority budget request for 2016-17.

Further, LGAT's advocacy has ensured a dedicated point of contact for councils experiencing issues in implementing the new visitor accommodation arrangements, based on similar successful advocacy and arrangements put in place with the introduction of changes to building regulation in January. LGAT will continue to advocate for the timely provision of guidance, appropriate consultation with Local Government as new laws and regulations are set in place.

We continue to engage on the waste management agenda and have produced a Waste and Resource Strategy from a Local Government perspective. This key document will inform the work of the EPA on the new State Waste and Resource Strategy.

LGAT was also successful in securing \$250,000 from the Tasmanian Government to support the collaborative delivery of a Health and Wellbeing Project. Working with the Department of Health and Human Services, we will use this project to help councils enhance the valuable work they are already doing in the health and wellbeing space.

LGAT has also worked closely with SES to secure funding to deliver the Municipal Emergency Management Risk project and through the budget process has ensured regional funding to support the Government's cat management plan.

In March, we commenced an advertising campaign to ensure that the amazing community support provided by our councils was not lost in the noise of adverse publicity arising from some of the many challenges facing us.

The Better Councils TV advertisement was developed very affordably using the intellectual property of our friends from the Local Government Association of Queensland and with volunteer actors and voice over artists. The screenings reaching more than 70% of the viewing audience.

The campaign was aligned with a complete re design of LGAT's communications including the launch of the new LG Tas Bulletin. Keep an eye peeled for our new style Annual Report to come out later this year as well.

In the last 12 months, LGAT has also issued a record number of media releases and opinion pieces with a high level of uptake. The new communications may be a factor in the record level of sponsorship and trade exhibitors at this year's conference, not to mention a record number of entries for this year's Awards for Excellence.

The Association also continued efforts to deliver a varied program of professional development opportunities for elected members and staff including our annual conference, elected member weekend, good governance forums for audit panel members, regional breakfasts; the 2IC forum, general managers' and mayors' workshops, preventative health and climate change forums and more.

Our investment in procurement related activity continues to bear fruit for members. For example, the whole of sector energy contract for public street lighting that has just been signed will save the sector \$800,000 in the next 12 months and likely more in the following 12 months. LGAT also continues to work with groups of councils to explore the regional roll out of LED street lighting.

Through our participation in the National Procurement Network (NPN) we have made 14 new Contracts available for councils to purchase through. In the 12 month period to the end of March 2017 councils collectively spent \$6.8m through the network with savings of over \$1m. That is a whopping 43% increase in savings over the preceding 12 months, excluding those savings made through the electricity contract project.

Significantly, some of our members have more than recouped their membership fees with savings made through their use of the NPN.

I don't want to steal all the thunder of the ALGA President David O'Loughlin, who is speaking tomorrow, but through the collaborative efforts of all the Associations under the ALGA umbrella a highly successful campaign to restore FAGs indexation bore fruit in the last Federal Budget. The loss of indexation cost Tasmanian Local Government around \$20 million and so it is fantastic that this key source of revenue won't be further degraded. I thank all Members for the part they played in the national campaign.

Other project, policy and advocacy activities have included development of a guide to minute taking, completion of the workplace behaviours toolkits, coordination of feedback on the proposed changes to the Local Government Act, development of a discussion paper to support a review of the Code of Conduct and submissions on floods, cats, dogs, smoking and gaming - to name but a few.

LGAT has just completed a new strategic and annual plan which together, lay out the long-term vision for LGAT, establishing five key focus areas and a short list of critical priorities for the next 12 months. These priorities include influencing the TasWater agenda, shaping the Code of Conduct Review, driving the planning reform agenda and preparing for elections.

The GMC and Staff of LGAT will continue the juggling act of achieving lobbying success in the context of a highly contested election environment while continuing to push your agenda.

I would like to conclude with some thank yous.

Firstly, I would like to thank and acknowledge the amazing drive, energy and support provided by Dr Katrena Stephenson and her staff in the LGAT secretariat. Prior to serving as President, I really had not appreciated just how important a highly functional LGAT secretariat is to the coherence and credibility of the sector as a whole. It truly gives us an opportunity to speak with one voice on many fronts.

I also want to thank Vice President Daryl Quilliam and the other members of your GMC. Both individually and collectively their wisdom and commitment to our sector has been extraordinary and it has been my privilege to be part of that team.

Finally, to you as members and stakeholders, thank you for your passion and commitment to the cause of Local Government in Tasmania.

### **3 FINANCIAL STATEMENTS TO 30 JUNE 2016 \***

#### **Clarence City Council/Northern Midlands Council**

**That the Financial Statements for the period 1 July 2015 to 30 June 2016 be received and adopted.**

**Carried**

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2015 to 30 June 2016, an abridged version of which are included at **Attachment to Item 3**.

A full version is available from the Association's offices.

A copy of the Association's Profit and Loss report for the period 1 July 2016 to 23 June 2017 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association.

At the time of preparation of this report one week remained to the end of the financial year with year end adjustments also pending. It is anticipated that there will be a surplus with items below being of note –

- Interest from term deposit investments due at 30 June is not reflected as yet but overall interest will be below budget due to reducing interest rates across the year however, successful workshops including Regional Breakfasts, Audit Panels, Change Management and Crucial Conversations have helped to offset this.
- Income from commissions related to insurance and procurement have exceeded budget expectations and reflects the LGAT activity in this area.
- Additional staffing were incorporated into the budget for 2016/17 but with application processes and lag in start dates, a full year was not been worked. Some leave without pay arrangements were also agreed to enable Defence Reserves participation, all of which has shown a reduction in overall salaries and the superannuation paid.

- At the request of the Tasmanian Audit Office, a formal valuation of the LGAT premises has been undertaken which resulted in an adjustment to the land and building breakdowns and a reduced depreciation requirement. The Audit office has been advised that future valuations will only be undertaken as per the requirements of the Valuer Generals office, every 6-7 years.

#### **4 BUDGET AND SUBSCRIPTIONS 2017/18 \***

##### **West Tamar Council/Tasman Council**

**That the Meeting adopt the Budget and Subscriptions as presented.**

**Carried**

##### **Subscriptions**

LGAT has applied a general 2.2% increase in line with the consumer price index (CPI). The Annual percentage change for Hobart as reported by Treasury in March was 2.3%. CPI has not been applied to the community satisfaction survey and Better Councils components which are set around likely actual costs.

Three councils have moved up categories in the payment structure based on Total Assessed Revenue as determined by the States Grant Commission (with application of the Council Cost Index - decision AGM 2010) and as a consequence they see a significant shift in contribution required. These councils were advised of the likely impact ahead of setting their budgets. Two councils moved down a category.

A copy of the Budget and Subscriptions are at **Attachment to Item 4** for reference.

##### **Budget**

There are no strongly significant areas of variation to the budget this year.

There are some relatively minor variations including to staffing as the significant reform agenda being prosecuted across several Local Government areas, by a new Government, continues to stretch the Association. All staff have increased productivity and in recognition of that and the large workload predicted for next year, a 2% pay increase has been budgeted for across staff in line with most council EBAs.

As with last year there are two projects which, while core business for LGAT, are accounted for separately for transparency reasons. These are the Better Councils Better Communities promotion project which includes the television advertising and the Community Satisfaction Survey which is to be conducted in the year preceding Local Government elections.

Given this an election year, and noting that there may be an increased communications task related to TasWater, LGAT anticipates requiring all these funds again next year. If in future years, based on feedback from the sector, we determine no television presence is required, we will wind this ask back significantly. The direct cost of airing the commercial this year was \$50,000.

In relation to the Community Satisfaction Survey, we collect a proportion each year based on the cost estimated from the previous process. In this transition period, we have not collected enough to cover the cost of the survey, but have sufficient funds to draw on to cover the difference. This should not be an issue for future surveys. The collection of a portion of funds each year reduces the impact for councils in a survey year.

The HR Toolkit Project is complete so this stand-alone \$90,000 does not need to be collected anymore.

We have continued to focus on generating our own income and while it remains a relatively small component as compared to subscriptions it is increasing. A steady increase in income is predicted in relation to our events and procurement activity.

We have adjusted estimated interest earnings down based on the outcomes this year as there is limited likelihood of a significant increase in this regard, although we hope changing the nature of our investments may assist to boost this income stream.

There are no significant building maintenance works scheduled for this year.

## **5 PRESIDENT AND VICE PRESIDENT HONORARIUMS**

### **Central Coast Council/Meander Valley Council**

**That the President's and Vice President's allowance for the period 1 July 2017 to 30 June 2018 be adjusted in accordance with the movement in the Wages Price Index.**

**Carried**

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

A review of Elected Member allowances will be undertaken in the 2017/18 Financial Year. If the review determines that the escalation of Elected Member Allowances should alter, the Honorariums will be reviewed accordingly.

The resultant application of the wages price index has meant allowances for 2016/17 were:

- President allowance                      \$46,286 per annum.
- Vice President allowance                \$11,572 per annum.

<b>6</b>	<b>RULES OF THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA *</b>
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**6.1 Subscription Modelling****Break O'Day Council/Clarence City Council**

**That the Members note the report on the subscription modelling undertaken.**

**That Members agreed to the formula outlined as Option 21 namely, a flat fee of 40 per cent, and population and revenue fees of 30 per cent each; 8 revenue categories and 8 population categories; and a 10 per cent collar and cap.**

**That Members agree to the amendment of the Rules allowing application of the new formula from 2018/19.**

**Carried**

<b>For</b>	<b>40</b>
<b>Against</b>	<b>15</b>
<b>Abstained</b>	<b>3</b>

**Foreshadowed Motion****Dorset Council/**

**That the budget required for the running of LGAT (\$1,179,099) be divided by the number of votes that sit within the membership for voting purposes (58), then multiply that figure by the number of votes held by individual councils. That figure is approximately \$20,320 per vote.**

**As the original motion was carried, the Foreshadowed Motion was not considered.**

**Background**

Pursuant to feedback through the General Meeting and General Managers' workshop, LGAT agreed to undertake modelling in relation to possible changes to our subscription formula with the goal of reducing year on year movement between categories but continuing to ensure an equitable contribution basis.

It was agreed that we would look to using the following elements:

- A flat fee component (40% of total required revenue required divided by all members);
- A population based component (30% of total required revenue distributed across population bands) and
- An expenditure based component (30% of the total required revenue distributed across expenditure bands).

It was also agreed there would be consideration of a cap similar to that used in South Australia where no Council pays more than three times the average or a five per cent increase related to population and revenue changes in any year.

Preliminary analysis considered those three elements only which in themselves could provide infinite variation. LGAT was unable to find a model which, when compared to current subscriptions, did not cause significant variations across most councils from -15% to +63%. The skills set at LGAT did not lend itself to more sophisticated modelling. Consequently, in March 2017, LGAT sought further feedback from General Managers on the following:

1. In the current climate and emerging priorities, do you still want LGAT to pursue reviewing the subscription formula?;
2. If yes, explore the formula in totality or only the application of a cap?; and
3. If yes, do you have someone with expertise in such modelling that you would be willing to 'lend' to LGAT to assist, noting this was starting to get beyond the skills available in house?

Based on the feedback LGAT continued the modelling work, engaging a skilled casual to pursue more complex modelling. The outcome of the works is that LGAT has identified a formula based on the agreed components that is likely to reduce movement between categories of subscription and through the use of a cap and collar approach, dramatically reduces the initial impact for most councils, a copy of the full report is at **Attachment to Item 6.1** for reference.

It should be noted however that for some councils, the initial impact is significant, at the full cap amount of \$10,000. Without the collar and cap applied, using last years subscription data for comparative purpose, decreases would range from \$11,828 to \$1,252 and increases from \$287 to \$8,068. With a cap and collar however, decreases range from \$4,787 to \$1,252 and increases from \$287 to \$5,984. Without the collar and cap percentage swings range from -39.4% to 17.8%.

LGAT provided the modelling to General Managers in May seeking feedback as to whether General Managers were sufficiently comfortable with the recommended option for it to progress to the AGM for consideration. Subsequently LGAT provided some further information on the categories as applied (see Rule Amendments). While not all councils replied, predominantly the feedback received indicated LGAT should proceed to the AGM however one council did not support on the basis of the scale of their likely increase in subscriptions in the first year.

Two General Managers sought clarification on the relationship between voting categories and subscription categories. While we initially tried to align the use of our population categories in the subscription modelling with the voting categories, they bare no relationship under the Rules of the Association and are entirely separate. One does not influence the other.

For the modelling, we have ended up using a greater array of population categories with the aim of smoothing transitions between categories and population as just one component of the formula.

#### **Amendment to the LGAT Rules would be as follows:**

##### **SUBSCRIPTIONS**

- (a) Every Member shall pay such annual subscriptions as are set and determined in accordance with these Rules.
- (b) The amount of subscription to be paid annually to the Association by each Member is as follows:
  - (i) Each Council will pay an equal share as a flat fee, with the total to be equal to 40% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.
  - (ii) Each Council will be placed within the appropriate population category as reported by the ABS annually. Each Council will pay an equal share of the category's percentage, with the total to be equal to 30% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.
  - (iii) Each Council will be placed within the appropriate total assessed revenue category, as reported in the Annual Report of the State Grants Commission. Each Council will

pay an equal share of the category's percentage, with the total to be equal to 30% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.

- (iv) At the absolute discretion of the General Management Committee, rounding up or down of the percentages referred to in Rule 45(b)(ii) may occur in the development of the budget for approval at the Annual General Meeting.
- (iv) The assessed annual revenue category parameters are to be adjusted in line with the annual Council Cost Index as set by the Association.
- (c) The subscriptions formula as set out above and the average percent payable by each category shall apply as of **1 July 2018**.
- (d) The annual subscription is due and payable at the office of the Association on the first day of July in the financial year to which it relates. The subscription must be paid within one month after a written notice specifying the amount payable has been delivered or sent by post to the General Manager of the Member.

### Population Categories

Population	Category number	Percentage
<1000	1	0
1,000 to 4,999	2	0.5
5,000 to 9,999	3	2.5
10,000 to 14,999	4	3.0
15,000 to 24,999	5	4.5
25,000 to 34,999	6	5.5
35,000 to 54,999	7	6.6
55,000+	8	7.6

### Revenue categories

Revenue range		Category number	Percentage
\$0.00	\$4,999,999.00	1	0.8
\$5,000,000.00	\$7,999,999.00	2	2.0
\$8,000,000.00	\$9,999,999.00	3	3.4
\$10,000,000.00	\$14,999,999.00	4	3.5
\$15,000,000.00	\$24,999,999.00	5	4.8
\$25,000,000.00	\$34,999,999.00	6	5.8
\$35,000,000.00	\$59,999,999.00	7	6.8
\$60,000,000.00	and above	8	7.0

### LGAT Policy

Complies with position agreed through the General Meeting process.

### Budget Impact

Casual employment was covered through surplus salaries related to resignations and refill lag.

## 6.2 Term of Office of President

### Devonport City Council/Circular Head Council

**That Members note the concerns relating to the Rules as they currently provide for vacation of the office of the President.**

**That Members agree to amend the rules such that –**

**and if the office of President becomes vacant more than six months before the next AGM where a President is due to take up office in accordance with Rule 27(a), a new President shall be elected in accordance with the procedures in Rule 26.**

**Carried**

<b>For</b>	<b>56</b>
<b>Against</b>	<b>0</b>
<b>Abstained</b>	<b>2</b>

### Background

In 2016, following a motion from Members the LGAT Rules were amended with respect to a the vacation of the office of the President.

The amendment allows that if the office of the President becomes vacant more than 12 months before the next elections, a recount is taken.

The amendment followed the death of Mayor Barry Jarvis, not long after his election to President and seemed a sensible approach in light of those circumstances. No legal impediments were found in relation to the change however more recently LGAT has received advice from the Electoral Commissioner that the process outlined in the Rules is not best or even common practice.

The Electoral Commissioner has advised:

*I am not aware of any rules for conducting a recount for single member elections. While you could attempt to use the same process as a recount for a multimember election, it is not designed to be used this way and may provide results that do not reflect the will of the electors.*

*For all Parliamentary and most Local Government single member elections in Australia, a preferential (majority) system is used to count the votes. As you are aware this system uses elector preferences to distribute the ballot papers between candidates until one candidate receives a majority of the formal votes.*

*Single transferable vote (STV) counting systems, such as Hare-Clark and the Senate system, are used for most Australian multi-member elections. Under STV, a candidate is elected when she/he receives the required proportion of the vote, representing that proportion of the voting electors.*

*Some multi-member elections, such as the House of Assembly and Tasmanian Local Government councillor elections, fill a vacancy by conducting a recount. Conducting a recount from an STV election enables the proportion of electors represented by the vacating member to directly choose a replacement.*

*In the case of a House of Representatives, Legislative Council or a council Mayor position, a vacancy is filled by conducting a by-election.*

*Single member elections generally have smaller fields with candidates representing different sectors or political philosophies within the division. For single member elections, a recount to replace the vacating member may stand for very different things to the vacating member. For example, if US President Trump resigned and the recount system was used to fill the vacancy, Hilary Clinton would likely be the replacement.*

On the basis of the advice, LGAT suggests reverting to the practice mapped in the Rules prior to 2016, namely that “if the office of President becomes vacant more than six months before the next AGM where a President is due to take up office in accordance with Rule 27(a), a new President shall be elected in accordance with the procedures in Rule 26”.

## Proposed Amendment

### 27 TERM OF OFFICE OF PRESIDENT

- (a) Subject to Rule 27(d), the President shall take up office at the conclusion of the Annual General Meeting following his or her election and shall hold office for a two year term concluding at the end of the relevant Annual General Meeting.
- (b) The office of the President shall be vacated if the President:
  - (i) resigns by notice in writing addressed to the Chief Executive Officer;
  - (ii) is absent without leave for three consecutive meetings of the General Management Committee;
  - (iii) ceases to be a Councillor or Alderman; or
  - (iv) has not been lawfully nominated as a candidate for election as President in accordance with Rule 26,

and if the office of President becomes vacant more than twelve months before the next Annual General Meeting where a President is due to take up office in accordance with Rule 27(a), then Rule 27(g) applies.

- (c) If the President gives notice in writing to the Chief Executive Officer that he or she:
  - (i) intends to resign as President; or
  - (ii) intends to cease being a Councillor or Alderman,

~~and if the effective date of such resignation or cessation will be more than twelve months before the next Annual General Meeting where a new President is due to take up office in accordance with Rule 27(a), then Rule 27(g) applies.~~

**and if the office of President becomes vacant more than six months before the next AGM where a President is due to take up office in accordance with Rule 27(a), a new President shall be elected in accordance with the procedures in Rule 26.**

- (d) Where a President is elected in an election held by operation of Rule 27(b) or 27(c), they shall take up office at the time of declaration of their election or at the date the office of President is vacated, whichever is later.
- (e) If the office of President becomes vacant within twelve months of the next Annual General Meeting where a President is due to take up office in accordance with Rule 27(a), the Vice President shall assume office as President until a new President is elected at that Annual General Meeting in accordance with Rule 26.

- (f) The term of office of the President may be extended by any Meeting of the Association for such periods as it determines.
- (g) ~~Where this Rule 27(g) applies, a recount of votes for the election of the President shall be held to fill the vacancy of President. If there are no votes to count, a new President shall be elected in accordance with the procedures in Rule 26. If, as a result of the recount or the election in accordance with Rule 26, the Vice President is elected as President, that person will resign as Vice President and the General Management Committee will appoint a new Vice President under Rule 28(a).~~

**LGAT Policy**

Does not apply.

**Budget Impact**

Does not apply.

**7 REPORTS FROM BOARD REPRESENTATIVES \*****Waratah Wynyard Council/Central Coast Council**

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Conference acknowledges the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

**Carried**

Listed below are the bodies on which the Association had statutory representation in the 2016/2017 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- **Animal Welfare Advisory Committee**  
Mr David Moser
- **Community Review Committee - Threatened Species Protection Act 1995**  
Ms Liz Quinn, Kingborough Council
- **LGAT Assist**  
Mr Kay Reeves
- **Local Government Board**  
Mrs Elizabeth Gillam
- **State Fire Commission**  
Mr Rod Sweetnam, Launceston City Council, Clr Hannah Rubenach, Break O'Day Council
- **State Fire Management Council**  
Ms Belinda Loxley, Kingborough Council
- **State Grants Commission**  
Mr Grant Atkins and Mr Rodney Fraser
- **State Marine Pollution Committee**  
Mr Andrew Brown, Clarence City Council
- **Tasmanian Heritage Council**  
Ms Danielle Gray, Kingborough Council; Ald Robin McKendrick, City of Launceston
- **Tasmanian Library Advisory Board**

- Ald Sandra French, Burnie City Council, Clr Dick Adams, Northern Midlands Council; Ald James Walker, Clarence City Council; Ms Amanda Davison, Waratah Wynyard Council
- **Tasmanian Planning Commission**
- Mr Michael Stretton, Waratah Wynyard Council

The reports received for presentation are at **Attachment to Item 7.**

<b>8 CLOSURE</b>
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There being no further business the President declared the meeting closed at 3.35pm.

Statement of Financial Position  
as at 30 June 2017

	Note	Assist 2017 \$	General 2017 \$	Assist 2016 \$	General 2016 \$
<b>Assets</b>					
<b>Current assets</b>					
Cash and cash equivalents	3	781,775	1,055,342	794,392	653,178
Trade and other receivables	4	-	55,198	-	83,179
Financial assets	5	199,957	1,340,000	210,473	1,925,000
Other assets	6	2,203	73,356	5,234	79,009
<b>Total current assets</b>		<b>983,935</b>	<b>2,523,896</b>	<b>1,010,099</b>	<b>2,740,366</b>
<b>Non-current assets</b>					
Financial assets	5	114,772	500,000	117,507	-
Property, plant and equipment	7	-	912,463	-	928,698
Intangible assets	8	-	9,174	-	2,020
<b>Total non-current assets</b>		<b>114,772</b>	<b>1,421,637</b>	<b>117,507</b>	<b>930,718</b>
<b>Total assets</b>		<b>1,098,707</b>	<b>3,945,533</b>	<b>1,127,606</b>	<b>3,671,084</b>
<b>Liabilities</b>					
<b>Current liabilities</b>					
Trade and other payables	9	6,541	311,490	6,440	304,374
Provisions	10	-	138,308	-	93,419
<b>Total current liabilities</b>		<b>6,541</b>	<b>449,798</b>	<b>6,440</b>	<b>397,793</b>
<b>Non-current liabilities</b>					
Provisions	10	-	104,031	-	106,511
<b>Total non-current liabilities</b>		<b>-</b>	<b>104,031</b>	<b>-</b>	<b>106,511</b>
<b>Total liabilities</b>		<b>6,541</b>	<b>553,829</b>	<b>6,440</b>	<b>504,304</b>
<b>Net Assets</b>		<b>1,092,166</b>	<b>3,391,704</b>	<b>1,121,166</b>	<b>3,166,780</b>
<b>Equity</b>					
Accumulated surplus		1,092,166	3,391,704	1,121,166	3,166,780
<b>Total Equity</b>		<b>1,092,166</b>	<b>3,391,704</b>	<b>1,121,166</b>	<b>3,166,780</b>

The above statement should be read in conjunction with the accompanying notes.

**Notes to the Financial Report  
For the Year Ended 30 June 2017**

	General 2017 \$	General 2016 \$
<b>Note 15 Detailed statement of general account - revenue and expenditure</b>		
<b>Revenue</b>		
Fees and commissions	129,579	100,813
Interest - general account	62,801	69,908
Interest - building proceeds	2,619	2,868
Surplus/(Deficit) on sale of plant and equipment	(393)	(9,760)
Sponsorship, conferences/seminars	349,493	346,813
Subscriptions	1,179,099	1,049,084
Other subscriptions	64,999	179,015
Rentals	9,749	3,992
Unexpensed Government Grants	250,000	-
Other	-	222
	<b>2,047,946</b>	<b>1,742,955</b>
<b>Expenditure</b>		
Advertising	3,165	3,239
Accommodation expenses	2,176	1,575
Accounts administration	12,985	13,775
ALGA	120,412	112,852
Amortisation - computer software	4,374	778
Annual conference	167,361	151,151
Auditors' remuneration	14,760	15,968
Catering	4,026	4,704
Cleaning	9,656	8,746
Consultancy fees	101,999	96,580
Council careers and skills shortage	63,030	165,991
Conferences and seminars	28,797	31,353
Cost Recovery - grant administration	(52,628)	(43,703)
Depreciation - buildings	1,062	8,750
Depreciation - computers	9,607	10,158
Depreciation - motor vehicles	14,334	18,680
Depreciation - furniture and equipment	2,533	3,075
Division 43 Deduction	1,521	1,452
Fringe benefits tax	12,728	15,755
Land & buildings running costs	2,144	2,744
Insurance	35,507	32,396
Members emoluments	63,587	57,485
Motor Vehicle - running expenses	6,692	8,689
Motor Vehicle - repairs and maintenance	2,503	2,372
Network and internet	13,954	14,426
Other expenses	10,693	67,180

**Notes to the Financial Report  
For the Year Ended 30 June 2017**

	General 2017 \$	General 2016 \$
<b>Note 15 Detailed statement of general account - revenue and expenditure (cont'd)</b>		
Postage	5,059	5,514
Power	9,237	9,374
Printing and publications	7,242	7,992
Rates and taxes	12,334	11,723
Rentals	1,327	1,300
Salaries, wages and employee benefits (incl. Grant Staff)	882,965	789,870
Software	2,427	2,552
Sponsorship	1,500	2,750
Stationery	1,251	1,798
Subscriptions - general account	9,116	9,574
Superannuation contribution (incl. Grant Staff)	103,124	92,261
Telephone	18,920	16,818
Travelling Expenses	26,611	32,141
Government grants expenditure (excluding wages and superannuation):		
Coastal Adaption Pathway Project	-	20,000
Healthy Communities	5,717	42,089
LG Reform	31,780	1,000
IT Strategies	47,434	20,384
Revaluation of property	-	62,242
<b>Total expenses</b>	<b>1,823,022</b>	<b>1,935,553</b>
<b>Operating surplus/(deficit) - general account</b>	<b>224,924</b>	<b>(192,598)</b>

Charges incurred for the administration of both the LGAT Assist account and grant projects have been recharged to LGAT Assist or the specific project. The recovery of these costs is then shown as Cost Recovery so that the expenses on the General Account are more accurately reported.

## Notes to the Financial Report For the Year Ended 30 June 2017

	Assist 2017	Assist 2016
<b>Note 16 Detailed statement of general account - revenue and expenditure</b>		
<b>Revenue</b>		
Interest on Loans	29,491	29,251
Other Interest Revenue	17,692	19,871
	<b>47,183</b>	<b>49,122</b>
<b>Expenditure</b>		
LGAT Assist Accounts Administration	42,161	39,436
Auditors Remuneration	4,920	4,823
Bad Debts Written Off/(Recovered)	4,883	3,485
Donations and Research Projects	10,000	25,000
Grants to Members – Welfare	13,953	9,156
Other Expenses – Welfare	266	232
<b>Total Expenses</b>	<b>76,183</b>	<b>82,132</b>
<b>Operating surplus/(deficit) – LGAT Assist</b>	<b>(29,000)</b>	<b>(33,010)</b>

### Note 17 Commitments

At 30 June 2017 the Association had no outstanding commitments.

### Note 18 Fair Value Measurements

The Association measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- Financial assets at fair value through profit or loss;
- Freehold land and buildings.

#### Fair value hierarchy

AASB13: *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to measure can be categorised into as follows:

Level 1	Measured based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Measurements based on unobservable inputs for the asset or liability.

The following table provides the fair value of the Association's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation within the fair value hierarchy:

**Local Government Association Tasmania  
Profit and Loss (Budget Analysis)  
July 2017 to June 2018**

		Selected Period	Budgeted	\$ Difference	% Difference
<b>4-0000</b>	<b>Income</b>				
4-0500	Annual Conf & Gen Sponsorship	\$308,808.65	\$230,000.00	\$78,808.65	34.30%
4-0501	Annual Conference - Rego's	\$17,833.20	\$0.00	\$17,833.20	NA
4-1000	Conferences/Seminars	\$37,285.29	\$55,000.00	(\$17,714.71)	-32.20%
4-1500	Cost Recoveries	(\$5,662.85)	\$0.00	(\$5,662.85)	NA
4-1505	Deposits Paid	(\$2,156.25)	\$0.00	(\$2,156.25)	NA
4-2000	Fees & Commissions	\$104,958.14	\$115,000.00	(\$10,041.86)	-8.70%
4-3000	Interest	\$52,673.06	\$65,000.00	(\$12,326.94)	-19.00%
4-3100	Interest - building proceeds	\$1,872.47	\$2,500.00	(\$627.53)	-25.10%
4-4000	Rentals	\$4,457.33	\$6,000.00	(\$1,542.67)	-25.70%
4-5000	Profit Sale on Plant/Equip.	(\$14.64)	\$0.00	(\$14.64)	NA
4-5500	Sponsorship	\$0.00	\$5,000.00	(\$5,000.00)	-100.00%
4-6000	Subscriptions	\$1,205,940.00	\$1,205,939.00	\$1.00	0.00%
4-6100	Subs TV Advert Better Councils	\$65,004.00	\$65,000.00	\$4.00	0.00%
4-6115	Subs Comm Satisfaction Survey	\$10,000.00	\$10,000.00	\$0.00	0.00%
	<b>Total Income</b>	<b>\$1,800,998.40</b>	<b>\$1,759,439.00</b>	<b>\$41,559.40</b>	<b>2.40%</b>
<b>6-0000</b>	<b>Expenses</b>				
6-1050	Accomm exp - GMC	\$475.46	\$2,000.00	(\$1,524.54)	-76.20%
6-1100	Accounts Administration	\$11,235.00	\$14,800.00	(\$3,565.00)	-24.10%
6-1200	Advertising	\$4,939.86	\$5,000.00	(\$60.14)	-1.20%
6-1250	ALGA - Meeting expenses	\$22,490.05	\$20,000.00	\$2,490.05	12.50%
6-1300	ALGA Subscription	\$94,246.90	\$95,000.00	(\$753.10)	-0.80%
6-1350	Annual Conference	\$154,559.40	\$175,000.00	(\$20,440.60)	-11.70%
6-1400	Auditors Remuneration	\$14,250.00	\$15,000.00	(\$750.00)	-5.00%
6-1450	Bank Fees & Gov. Charges	\$2,464.42	\$3,000.00	(\$535.58)	-17.90%
6-1500	Catering / Entertainment	\$4,407.56	\$3,500.00	\$907.56	25.90%
6-1600	Cleaning and Supplies	\$8,994.12	\$8,500.00	\$494.12	5.80%
6-1610	Community Satisfaction Survey	\$0.00	\$30,000.00	(\$30,000.00)	-100.00%
6-1650	Conferences/Seminars	\$25,730.48	\$30,000.00	(\$4,269.52)	-14.20%
6-1700	Consultants Fees	\$22,191.54	\$30,000.00	(\$7,808.46)	-26.00%
6-1710	Council Advert/Better Councils	\$11,239.18	\$50,000.00	(\$38,760.82)	-77.50%
6-1850	Elections - GMC Bi-annual	\$10.74	\$1,500.00	(\$1,489.26)	-99.30%
6-1900	Fringe Benefits Tax	\$9,594.31	\$12,000.00	(\$2,405.69)	-20.00%
6-2000	Depreciation Expense	\$24,916.00	\$41,000.00	(\$16,084.00)	-39.20%
6-3100	Insurance	\$38,623.77	\$36,300.00	\$2,323.77	6.40%
6-3200	Land & Buildings Running Costs	\$1,883.43	\$10,000.00	(\$8,116.57)	-81.20%
6-3400	Members Emoluments	\$61,444.44	\$63,000.00	(\$1,555.56)	-2.50%
6-3410	President travel expenses	\$5,473.32	\$8,000.00	(\$2,526.68)	-31.60%
6-3450	Motor Vehicle lease/hire	\$0.00	\$500.00	(\$500.00)	-100.00%
6-3500	Network & Internet	\$13,920.29	\$12,000.00	\$1,920.29	16.00%
6-3580	Office Requisites	\$1,181.93	\$2,000.00	(\$818.07)	-40.90%
6-3600	Other & Miscellaneous	\$788.13	\$700.00	\$88.13	12.60%
6-3610	Other Extraordinary	\$2,944.81	\$0.00	\$2,944.81	NA
6-3800	Other Employment Entitlements	\$12,479.52	\$12,000.00	\$479.52	4.00%
6-3900	Postage	\$4,697.30	\$5,000.00	(\$302.70)	-6.10%
6-4000	Power	\$9,435.12	\$12,000.00	(\$2,564.88)	-21.40%
6-4100	Printing & Publications	\$12,536.21	\$7,000.00	\$5,536.21	79.10%
6-4300	Rates & Land Tax	\$12,626.51	\$12,000.00	\$626.51	5.20%

6-4310	Rentals	\$1,461.57	\$1,500.00	(\$38.43)	-2.60%
6-4350	Repairs & Maintenance	\$1,762.86	\$5,000.00	(\$3,237.14)	-64.70%
6-4400	Salaries & Wages	\$819,852.03	\$905,000.00	(\$85,147.97)	-9.40%
6-4500	Software	\$860.05	\$3,000.00	(\$2,139.95)	-71.30%
6-4600	Stationery	\$808.14	\$2,000.00	(\$1,191.86)	-59.60%
6-4700	Subscriptions - Membership etc	\$10,946.35	\$10,000.00	\$946.35	9.50%
6-4800	Superannuation	\$100,262.10	\$113,000.00	(\$12,737.90)	-11.30%
6-4900	Sponsorship/Research/Donations	\$1,740.60	\$3,500.00	(\$1,759.40)	-50.30%
6-5100	Telephone	\$17,744.33	\$15,000.00	\$2,744.33	18.30%
6-5190	Travelling Expenses	\$19,846.30	\$20,000.00	(\$153.70)	-0.80%
6-5250	Staff Training	\$3,669.04	\$10,000.00	(\$6,330.96)	-63.30%
6-5300	Uniform Expense	\$0.00	\$100.00	(\$100.00)	-100.00%
6-7000	Motor Vehicle Expense	\$10,616.65	\$12,500.00	(\$1,883.35)	-15.10%
6-7960	Grant Cost Recoveries	(\$12,338.19)	(\$27,000.00)	\$14,661.81	54.30%
6-7970	LGAT ASSIST - Cost recoveries	(\$30,800.00)	(\$34,000.00)	\$3,200.00	9.40%
	<b>Total Expenses</b>	<b>\$1,536,211.63</b>	<b>\$1,756,400.00</b>	<b>(\$220,188.37)</b>	<b>-12.50%</b>
	<b>Operating Profit</b>	<b>\$264,786.77</b>	<b>\$3,039.00</b>	<b>\$261,747.77</b>	<b>8613.00%</b>
	Adjustment for 2018/19 Conference	(\$87,882.02)			
	<b>Outcome</b>	<b>\$176,904.75</b>			
8-0000	Government Grants Income				
8-1000	Enviro Dispute Resolution	\$46,152.62	\$0.00	\$46,152.62	NA
8-1020	DPAC - Good Governance	\$4,000.00	\$0.00	\$4,000.00	NA
8-1500	Coastal Adapation	\$13,946.79	\$0.00	\$13,946.79	NA
8-2150	LG Reform Fund	\$218,774.38	\$0.00	\$218,774.38	NA
8-2500	Liveable Communities	\$9,587.00	\$0.00	\$9,587.00	NA
8-3000	Healthy Communities	\$16,278.96	\$0.00	\$16,278.96	NA
8-3150	DHHS - Health & Wellbeing	\$314,952.28	\$0.00	\$314,952.28	NA
	<b>Total Government Grants Income</b>	<b>\$623,692.03</b>	<b>\$0.00</b>	<b>\$623,692.03</b>	<b>NA</b>
9-0000	Government Grants Expenditure				
9-1000	Enviro Dispute Resolution	\$39,348.18	\$0.00	\$39,348.18	NA
9-3150	DHHS - Health & Wellbeing	\$32,407.89	\$0.00	\$32,407.89	NA
9-6000	LG IT Strategies	\$30,277.59	\$0.00	\$30,277.59	NA
	<b>Total Govt Grants Expenditure</b>	<b>\$102,033.66</b>	<b>\$0.00</b>	<b>\$102,033.66</b>	<b>NA</b>
	<b>Net Profit/(Loss)</b>	<b>\$698,563.12</b>			

**LOCAL GOVERNMENT ASSOCIATION OF TASMANIA**  
**ESTIMATES OF INCOME & EXPENDITURE**  
**FOR FINANCIAL YEAR ENDED 30 JUNE 2019**

	2017/18	2018/19	Comparison
<b>Income</b>			
Annual Conference Registrations	0	120,000	120,000
Annual Conference Trade and General Sponsorship	230,000	125,000	-105,000
Sponsorship	5,000		-5,000
Professional Development Activities	55,000	62,000	7,000
Fees and Commissions	115,000	120,000	5,000
Interest (Excl. Interest on grants)	65,000	66,000	1,000
Interest on Capital from Building	2,500	2,500	0
Profit on Sale of Plant & Equip			0
Project Admin/Cost Recovery	27,000	10,000	-17,000
Assist Revenue	34,000	35,000	1,000
Rentals	6,000	6,000	0
			0
Subscriptions	1,205,939	1,245,937	39,998
Community Satisfaction Survey	10,000	11,000	1,000
TV Advertising	65,000	55,000	-10,000
<b>Total Income</b>	<b>1,820,439</b>	<b>1,858,437</b>	<b>37,998</b>

<b>Expenditure</b>			
GMC Meeting Expenses	2,000	2,500	500
Accounts Administration	14,800	15,000	200
Advertising	5,000	6,500	1,500
ALGA Subscriptions	95,000	96,500	1,500
Auditors' Remuneration	15,000	15,000	0
Bank Fees and Govt Charges	3,000	3,000	0
Catering, receptions, etc	3,500	4,000	500
Cleaning and Supplies	8,500	9,500	1,000
Community Satisfaction Survey	30,000	38,000	8,000
Annual Conference	175,000	180,000	5,000
Seminars - Other	30,000	30,000	0
HR/IR Service	0	6,000	6,000
Consultants' Fees	30,000	20,000	-10,000
Consultants - Mentoring Program		15,000	15,000
TV advertising	50,000	55,000	5,000
Depreciation Building Division 43	5,000	3,000	-2,000
Computers	12,000	9,000	-3,000
Furniture & Equip	2,000	2,000	0
Motor Vehicles	18,000	16,000	-2,000
Amortisation	4,000	3,000	-1,000
Donations/Research/Scholarships	3,500	3,500	0
Fringe Benefits Tax	12,000	12,000	0
GMC Elections - Bi-annual	1,500	2,000	500
Insurance Fidelity Guarantee	1,300	1,400	100
General	12,000	13,500	1,500
Public Liability and PI	16,000	16,500	500
Workers Compensation	7,000	8,000	1,000
Land & Building Running Costs	10,000	8,000	-2,000
Members Emoluments	63,000	64,000	1,000

Motor Vehicles - Running Costs	10,000	8,000	-2,000
Repairs and Maintenance	2,500	2,000	-500
Lease Hire	500	0	-500
Network and Internet	12,000	10,000	-2,000
Office Requisites	2,000	2,000	0
Other and Miscellaneous	700	700	0
Other Employee Entitlements	12,000	12,000	0
Postage	5,000	5,000	0
Power	12,000	12,500	500
Printing and Publications	7,000	8,000	1,000
Rates and Land Tax	12,000	12,500	500
Rentals	1,500	1,500	0
Repairs and maintenance	5,000	4,500	-500
Salaries (exc Grant Staff)	905,000	919,500	14,500
Software	3,000	5,000	2,000
Stationery	2,000	2,000	0
Subscriptions - membership etc	4,000	5,000	1,000
Superannuation	113,000	115,000	2,000
Telephone	15,000	12,000	-3,000
Training	10,000	12,000	2,000
Travelling expenses	20,000	20,000	0
ALGA			
Intrastate	8,000	6,000	-2,000
Interstate	12,000	10,000	-2,000
President	8,000	7,000	-1,000
TTC Subscription	6,000	6,600	600
Uniform Expense	100	0	-100
<b>Total Expenditure</b>	<b>1,817,400</b>	<b>1,856,700</b>	<b>39,300</b>
<b>Net Result</b>	<b>3,039</b>	<b>1,737</b>	<b>-1,302</b>

All figures are ex GST

**LGAT ASSIST  
ESTIMATES OF INCOME & EXPENDITURE  
FOR THE FINANCIAL YEAR TO 30 JUNE 2019**

	<b>2017/18</b>	<b>2018/19</b>	<b>Comparison</b>
<b>Income</b>			
Interest	20,000	16,000	-4,000
Interest on loans	30,000	30,000	0
Assist Loan Application Fees	1,500	1,500	0
Tasplan Sponsorship		5,000	5,000
<b>Total Income</b>	<b>51,500</b>	<b>52,500</b>	<b>1,000</b>
<b>Expenditure</b>			
Accommodation Expenses	0	0	0
Accounts Administration	40,000	40,000	0
Advertising	0	0	0
Auditors' Remuneration	5,000	5,000	0
Bad Debts	7,000	7,000	0
Bank Fees and Govt Charges	250	250	0
Donations/Research/Scholarships	15,000	15,000	0
Grants to members	10,500	10,500	0
Other and Miscellaneous	250	250	0
Printing and Publications	0	0	0
Welfare Write Offs	200	200	0
Special Projects	0	0	0
<b>Total Expenditure</b>	<b>78,200</b>	<b>78,200</b>	<b>0</b>
<b>Change in net assets from operations</b>	<b>-\$26,700</b>	<b>-\$25,700</b>	<b>\$1,000</b>

**All figures are ex GST**

## LGAT 2018/2019 Subscriptions

Council	Previous year subs	Cap/Collar	2018/19 Subs overall	First Year Adjust	Final Subs Due	\$ Diff from Last FY	% Diff from Last FY
Break O'Day	32,664.00	Cap	35,930.40	206.29	35,724.11	3,060.11	10.00
Brighton	44,833.00	Cap	49,316.30	270.64	49,045.66	4,212.66	10.00
Burnie	51,238.00	As Calculated	54,383.86	296.38	54,087.48	2,849.48	6.14
Central Coast	51,238.00	As Calculated	54,383.86	296.38	54,087.48	2,849.48	6.14
Central Highlands	21,776.00	As Calculated	23,290.95	126.93	23,164.02	1,388.02	6.96
Circular Head	44,833.00	As Calculated	41,789.26	227.74	41,561.52	-3,271.48	-6.79
Clarence	64,047.00	Cap	70,451.70	406.20	70,045.50	5,998.50	10.00
Derwent Valley	32,664.00	Cap	35,930.40	206.29	35,724.11	3,060.11	10.00
Devonport	57,002.00	As Calculated	62,334.20	339.71	61,994.49	4,992.49	9.35
Dorset	32,664.00	As Calculated	35,885.55	195.57	35,689.98	3,025.98	9.86
Flinders Island	21,776.00	As Calculated	21,323.05	116.21	21,206.84	-569.16	-2.08
George Town	32,664.00	As Calculated	35,885.55	195.57	35,689.98	3,025.98	9.86
Glamorgan Spring Bay	44,833.00	Collar	40,349.70	163.40	40,186.30	-4,646.70	-10.00
Glenorchy	64,047.00	As Calculated	66,663.59	363.31	66,300.29	2,253.29	4.09
Hobart	64,047.00	Cap	70,451.70	391.19	70,060.51	6,013.51	10.00
Huon Valley	51,238.00	As Calculated	54,383.86	296.38	54,087.48	2,849.48	6.14
Kentish	32,664.00	As Calculated	35,885.55	195.57	35,689.98	3,025.98	9.86
King Island	21,776.00	As Calculated	23,290.95	126.93	23,164.02	1,388.02	6.96
Kingborough	57,002.00	Cap	62,702.20	363.31	62,338.89	5,336.89	10.00
Latrobe	44,833.00	Collar	40,349.70	217.02	40,132.68	-4,700.32	-10.00
Launceston	64,047.00	Cap	70,451.70	412.64	70,039.06	5,992.06	10.00
Meander Valley	51,238.00	As Calculated	49,660.89	270.64	49,390.24	-1,847.76	-3.08
Northern Midlands	44,833.00	As Calculated	43,757.17	238.47	43,518.70	-1,314.30	-2.40
Sorell	51,238.00	Collar	46,114.20	206.29	45,907.91	-5,330.09	-10.00
Southern Midlands	44,833.00	Collar	40,349.70	195.57	40,154.13	-4,678.87	-10.00
Tasman	21,776.00	As Calculated	23,290.95	126.93	23,164.02	1,388.02	6.96
Waratah Wynyard	51,238.00	Collar	46,114.20	238.47	45,875.73	-5,362.27	-10.00
West Coast	32,664.00	As Calculated	29,981.83	163.40	29,818.44	-2,845.56	-8.21
West Tamar	51,238.00	As Calculated	54,383.86	296.38	54,087.48	2,849.48	6.14
	<b>1,280,944.00</b>		<b>1,319,086.84</b>	<b>7,149.84</b>	<b>1,311,937.00</b>		



## LGAT Work Plan 2017 – 18 Progress Report



Not yet commenced



Unable to progress due to others



Ongoing



Completed



No.	Priorities	Outcome/Output Measures	Progress	Comment
1.	<b>Influence the State Government agenda for TasWater</b>	1. Councils retain ownership or gain significant concessions if State Government ownership model is implemented.		<p>Subject to ratification by councils, an MOU has been developed between TasWater and the Government which addresses Local Government's key concerns and ensures ongoing Local Government majority ownership of TasWater.</p> <p>See agenda item for this General Meeting</p>
2.	<b>Shape the Code of Conduct Review</b>	1. LGAT's recommendations accepted by the State Government		<p>After an extensive consultation process, LGAT provided a consolidated set of sector endorsed recommendations to the Local Government Division in November 2017. The Government's has indicated either direct or in principle support for 24 out of the 32 recommendations put forward by LGAT.</p> <p>See agenda item for this General Meeting for the State Government's full response.</p>
3.	<b>Drive the planning reform agenda</b>	<p>1. Specific member survey indicated councils feel well represented by LGAT.</p> <p>2. LGAT's recommendations accepted by the State Government.</p>		<p>LGAT continues its strong advocacy via direct advocacy with the Government. LGAT's CEO and Policy Director have met with the incoming Planning Minister on a number of occasions and have also written to his office to reinforce the sectors reform priorities. The Minister also spoke to members at the May General Meeting. LGAT has developed a strong working relationship with the new Minister and his office and this is expected to result in a receptive audience for the sectors planning agenda.</p> <p>This has recently been demonstrated by the significant &amp; positive changes made to the Draft Residential Housing Supply Bill following sector (&amp; other key stakeholder) feedback and also direct discussion between LGAT and the Minister's office.</p>



No.	Priorities	Outcome/Output Measures	Progress	Comment
4.	<b>Build upon the resources available for Elected Members and staff</b>	1. Increased utilisation of LGAT prepared resources (web and extranet hits)		LGAT continues to prepare resources for elected members and council staff. Recent additions to the LGAT offering include the development of further tools to support the Workplace Behaviours policies, a suite of material to support councils' procurement and this will shortly be loaded onto the LGAT website, resources to support Council's Audit Panels.
5.	<b>Prepare communities and Councils for Local Government Elections in 2018</b>	1. Continual improvement in community satisfaction survey findings  2. Improvement in satisfaction rating in member survey results		The 'Being a Councillor' and 'Councillor Resource Kit' were updated in early 2018, and a new series of web-based resources for prospective candidates is also available on the LGAT website. The Better Councils Better Communities TV ad has been running through June to encourage people to consider running for council. Sessions with the Local Government Division, Audit Office and Electoral Commission for prospective candidates have been successfully run in each of the three regions and King Island, with additional session scheduled for Flinders Island and St Helens. In addition, LGAT has supported Huon Valley Council in their candidate sessions.
6.	<b>Position the Local Government agenda in the State Government election</b>	1. Number of Local Government initiated policies adopted by political parties.		LGAT released its 2018 Election Priority Statement prior to the election and has subsequently met with a number of the incoming Ministers. Our priorities on TasWater and planning have been picked up by the Government, with discussion on-going related to a number of the other initiatives.



No.	Priorities	Outcome/Output Measures	Progress	Comment
7.	<b>Promote the good work of Local Government to the broader community</b>	1. Increased exposure to LGAT and council produced stories via LGATs communication channels.		<p>The Better Councils Better Communities (BCBC) webpage is being regularly updated and is being cross promoted through the monthly Pulse and Twitter when. The LGAT Media contact list has been revised to include community newspapers to increase the chances of opinion editorials and media releases being published and viewed by the broader community.</p> <p>LGAT letters to the editor and opinion editorials have regularly been picked up throughout the past 12 months. Some of the pieces that have been picked up include: "Managing the True Cost of Free Camping", "The Difference between Assertion and Evidence" (in response to TCCI criticism of planning application timeframes) and an interview with the CEO discussing "The Future of Councils".</p> <p>The LGAT CEO and Strategic Communications Director met with the Editor of the Mercury Newspaper in May with the aim of developing a relationship to encourage positive interest in Local Government and raise awareness of Local Government activities.</p>
8.	<b>Ensure LGAT systems and IT are fit for purpose</b>			<p>LGAT has recently moved across to Share point and will shortly be transitioning to the NBN, with the associated infrastructure upgrades. Other IT infrastructure is upgraded on the basis of the IT asset management schedule.</p>
9.	<b>Host an excellent Annual Conference, AGM and General Meetings</b>	<ol style="list-style-type: none"> <li>1. Delivery of the Conference on budget</li> <li>2. Conference feedback providing an overall rating of good or excellent from &gt;70% of survey responses.</li> <li>3. Increased General Meeting agenda items for decision or discussion.</li> </ol>		<p>Planning for the 2018 LGAT Annual Conference is progressing well, with all but a few of the sponsorship and trade booth opportunities secured. The program has been released and can be viewed on the LGAT website. Registrations are currently rolling in.</p>



No.	Priorities	Outcome/Output Measures	Progress	Comment
10.	<b>Continue to expand the Procurement Program</b>	1. Growth in sectoral procurement savings		<p>During 2017 / 18 three new contracts were added and two were extended.</p> <p>To end March 2018 26 Tasmanian councils had purchased goods through suppliers listed on LGAT/NPN panels and the total Council spend through the LGAT/NPN contracts was around \$6.5M.</p> <p>Councils continue to save an estimated 15% on the price of trucks, 5% on plant and machinery, 25% on telecommunications and 20% on office supplies, workwear and tyres when purchasing through the LGAT/NPN contracts.</p>

## About LGAT

The Local Government Association of Tasmania is the voice of Local Government to other spheres of government, stakeholders and the wider community.

LGAT has been the peak body for Local Government in Tasmania for over 100 years and is part of a national network of associations. It is funded by councils and earns other income through projects delivered on behalf of Local Government, services to members and sponsorships.

LGAT provides specialist services to its member councils including policy and strategic support, capacity building for Local Government elected members and officers and procurement of goods and services. LGAT also coordinates the Tasmanian Local Government Awards for Excellence, the LGAT Annual Conference and the LGAT Assist Program.

LGAT works collaboratively with members to support council staff and elected members. The communities our 29 councils serve are represented by 263 elected members and supported by nearly 4000 staff.



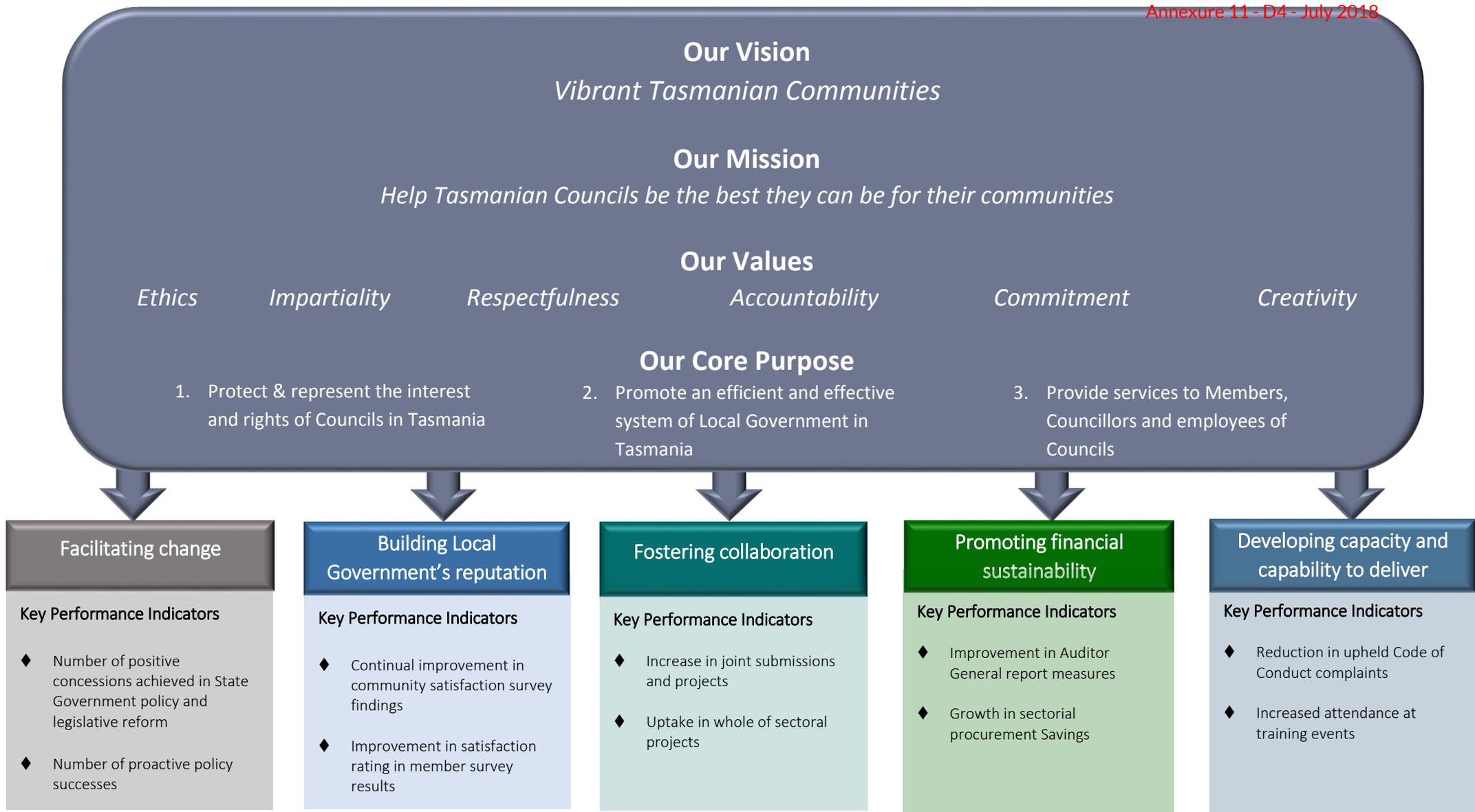
Local Government Association Tasmania

## STRATEGIC PLAN 2017 - 2020

**Local Government Association Tasmania**

326 Macquarie Street, Hobart Tasmania 7000

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**To achieve this plan, in the next 12 months (2017-2018) we are committed to completing the following priorities:**

1. Influence the State Government agenda for Taswater
2. Shape the Code of Conduct Review
3. Drive the planning reform agenda
4. Build upon the resources available for Elected Members and staff
5. Prepare communities and councils for the Local Government elections in 2018
6. Position the Local Government agenda in the State Government election
7. Promote the good work of Local Government to the broader Community
8. Ensure LGAT systems and IT are fit for purpose
9. Host an excellent Annual Conference, AGM & General Meetings
10. Continue to expand the Procurement Program



**REPORTS FROM LOCAL GOVERNMENT REPRESENTATIVES**

to be presented to the

**ANNUAL GENERAL MEETING OF THE ASSOCIATION**

**Wednesday 25 July, 2018**

**INDEX**

<b>TASMANIAN LIBRARY ADVISORY BOARD (TLAB).....</b>	<b>2</b>
<b>LOCAL GOVERNMENT BOARD .....</b>	<b>2</b>
<b>STATE GRANTS COMMISSION.....</b>	<b>3</b>
<b>TASMANIAN HERITAGE COUNCIL.....</b>	<b>5</b>
<b>TASMANIAN SUICIDE PREVENTION STEERING COMMITTEE .....</b>	<b>6</b>
<b>FAMILY VIOLENCE CONSULTATIVE GROUP .....</b>	<b>6</b>
<b>ANIMAL WELFARE ADVISORY COMMITTEE .....</b>	<b>7</b>

## TASMANIAN LIBRARY ADVISORY BOARD (TLAB)

**REPRESENTATIVE:** Ald. James Walker

**NUMBER OF MEETINGS HELD DURING 2017/18**                      **4**

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

(Noting Libraries were referred to as Link Tasmania for the majority of 2017-2018)

TLAB is a voluntary, independent advisory group established under the Libraries Act 1984. The Board's role is to advise the Minister and the Secretary on issues concerning the delivery of LINC Tasmania services in Tasmania, in particular, the public's rights of access to information and ideas.

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Name change from LINC Tasmania to Libraries Tasmania
- Development of the TLAB Strategic Action Plan
- LINC Tasmania *Strategic Directions 2018-2021*
- 26Ten Strategy and options paper
- TAHO collections
- Friends Group options
- Philanthropy and potential options for LINC Tasmania.
- LINC Tasmania promotional material
- Managing ethics on government board training session
- Budget submissions

## LOCAL GOVERNMENT BOARD

**REPRESENTATIVE:** Greg Preece

**NUMBER OF MEETINGS HELD DURING 2017/18**                      **15 meetings plus hearings**

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The Local Government Board is a statutory body established under the Act. The role of the Board is:

- To conduct reviews of councils or reviews that concentrate on a specific topic or topics at the request of the Minister for Local Government
- To carry out reviews of single and joint authorities; and
- To provide general advice to the Minister at his or her request

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- At the formal request of the Sorell and Tasman Councils the Minister authorised the Board to undertake a review into potential voluntary amalgamation options for Sorell and Tasman Councils (The Review). The Review formally commenced in December 2017
- In conducting The Review the Board had three options to consider, these being:
  - The no change option (councils to remain separate)
  - Further resource sharing between the two councils
  - A merger option on the existing boundaries of the two councils
- The review formally commenced in February 2018 with the release of a consultation paper, and a call for submissions from the community. Public hearings were held in Hobart, Nubeena and Sorell and an independent consultant was engaged to review and update the financial modelling from the South East Feasibility Study undertaken by KPMG in 2016
- The report was due to be presented to the Minister on 31 May 2018, however, due to additional financial modelling, an extension was granted until 30 June 2018

**STATE GRANTS COMMISSION****REPRESENTATIVE: Greg Preece and Rod Fraser****NUMBER OF MEETINGS HELD DURING 2017/18**  
**visits****8 meetings plus council hearings and****OBJECTIVES OF THE COMMITTEE/BOARD:**

The State Grants Commission is an independent statutory body responsible for recommending the distribution of Australian Government Financial Assistance Grant funding to Tasmanian councils. The decisions of the Commission are guided by a set of national principles that are prescribed in the Australian Government *Local Government (Financial Assistance) Act 1995*. The Commission also recommends the distribution of the amount allocated by the Tasmanian Government to councils from heavy vehicle motor tax revenues.

To provide some structure in its distribution methods the Commission operates a triennial review policy whereby major changes to methodology are only introduced every three years. Data input and minor changes are applied each year. To ensure the available funds are allocated on an equitable basis the Commission continually monitors council practices and updates its assessment methods and data as appropriate. The 2017-18 year represents the final year of the 201819 Triennium. Methodology changes decided by the Commission during the current Triennium are being implemented from the 201819 Distribution.

The State Grants Commission consists of three members. Two of those members are nominated from local government and the third is an independent chairperson nominated by the Department of Treasury and Finance and approved by the Treasurer.

Current members of the Commission are David Hudson (Independent Chairman), Greg Preece and Rod Fraser (both representing Local Government). After serving almost six years on the Commission, Grant Atkins resigned from the Commission effective 31 December 2017.

#### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- The Australian Government resumed indexation of the National Financial Assistance Grant funding pool in 2017/18
- In the 2017-18 financial year, Tasmania's estimated base grant entitlement was \$34.9 million from a national pool of \$1.6 billion, being a 2.2% increase on the finalised 2016-17 year entitlement, and an estimated road grant entitlement of \$38.6 million from a national pool of \$728 million, being 3.4 per cent increase on the 2016-17 entitlement. Approximately 50 per cent of this funding was paid to councils as an advance payment in June 2017, leaving a balance of \$36.8 million of the 2017/18 entitlement payable in 2017/18. The Commission submitted its recommended allocation of 2017-18 grants to the Treasurer on 28th July 2017
- During the 2017 Hearings and Visits, it became evident that the Commission's description of the urbanisation allowance and the methodology used for identifying the recognised/eligible road length, did not fully align. Consequently, the Commission engaged an engineer, Mr John Howard, who considered submissions from councils and formulated a checklist of characteristics for this purpose. In 2017-18 the Commission adopted the checklist for councils to use to assess their roads for eligibility for the allowance, as and when circumstances change.
- The Commission has had a practice of releasing discussion papers each year for discussion at the annual hearings and visits. In December 2017, the Commission issued Discussion Paper DP1801 - *Regional Responsibility - The obligations that come with being a major regional hub*. The Commission also released two Conversation Starters, CS18-01 - *Resource Sharing effects* and CS18-02 - *Socioeconomic impacts*. The Commission prepared these flyers to act as thought provokers and conversation starters with councils in order to initiate discussions on the impacts of resource sharing and socioeconomic factors on council expenditures. The intention was to gain council input early in the process of formulating any reviews to help the Commission determine the potential direction of such reviews of these topics
- In March 2018 the Commission completed its latest round of council hearings and visits where it discussed these papers with councils and has reviewed its work program accordingly
- The Commission appreciated the hospitality shown from those councils it visited and was also very pleased with the contributions, submissions and level of engagement it received on both its Discussion Paper and Conversation Starters at the 2018 Hearings and Visits.

**TASMANIAN HERITAGE COUNCIL****REPRESENTATIVE: Danielle Gray and Robin McKendrick****NUMBER OF MEETINGS HELD DURING 2017/18: Twelve (monthly)****OBJECTIVES OF THE COMMITTEE/BOARD:**

The Tasmanian Heritage Council is a statutory body responsible for the administration of the Historic Cultural Heritage Act 1995 and the establishment and maintenance of the Tasmanian Heritage Register.

The Tasmanian Heritage Council operates as part of the resource management planning system.

Development on places on the Register require the approval of the Heritage Council before works can commence.

The Tasmanian Heritage Council provides leadership and engagement with local government, property owners, developers and professionals within Tasmania's historic and cultural heritage sector.

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

In addition to the ongoing responsibilities of the Tasmanian Heritage Council regarding decision making on applications for development to items, and the updating, addition or removal of entries within the Register, some of the issues dealt with by the Tasmanian Heritage Council over the last 12 months include:

- Continuing refinement of the Tasmanian Heritage Register of listed places and properties into an interactive and user-friendly database. This will be achieved by way of the development of the 'Tasmanian Collection' and the Living Register projects, both of which are now well underway.
- The development and creation of a stakeholder engagement plan and communication plan to raise awareness and appreciation of the value of Tasmanians' historic heritage values has been completed. This process included workshops throughout 2017 and 2018 to explore a new way to showcase historic heritage. This has resulted in a publication titled 'The Voice' which encapsulates the perception and personal feelings of heritage in the community. 'The Voice' publication is due to be launched by the Premier on 19 June 2018.
- Improvements to Tasmania's historic cultural heritage sector by implementing recommendations to improve management and assessment systems, processes and operations to deliver outcomes in a more effective and efficient way.
- Lead the sustainable management and conservation of Tasmania's historic and cultural heritage by providing input into the development and implementation of a Heritage Renewal Loan Scheme to assist the owners (including Local Government) of properties

on the Tasmanian Heritage Register to have access to loan funds to ensure the maintenance and conservation of properties.

- The establishment of a Local Government Working Group among Heritage Council Board Members comprising Danielle Gray, Robin McKendrick and Alex van der Hek. The objective of this group is to explore and develop assistance strategies programs to better enable local government to manage historic and cultural heritage.

### **TASMANIAN SUICIDE PREVENTION STEERING COMMITTEE**

**REPRESENTATIVE: Annette Rockliff**

**NUMBER OF MEETINGS HELD DURING 2017/18**                      **4**

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#### **OBJECTIVES OF THE COMMITTEE/BOARD:**

Advise the Minister on all issues relating to suicide and suicidality with the objective of reducing the high rate of suicide and self-harm in the Tasmanian community

#### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Developed the Government's Suicide Prevention Strategy 2016-2020 which was launched mid 2016
- Implement and monitor actions from the Suicide Prevention Strategy 2016-2020
- Support the Tasmanian Suicide Prevention Community Network
- Monitor the progress of the Strategy and report to the Minister

### **FAMILY VIOLENCE CONSULTATIVE GROUP**

**REPRESENTATIVE: Clr Mary Knowles OAM**

**NUMBER OF MEETINGS HELD DURING 2017/18**                      **3 plus on-line consultation**

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#### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The FVCG was formed in 2015 by the State Government to address family violence and develop a Family Violence Action Plan, to support and promote 'Our Watch', 'Let's Stop it at the Start', White Ribbon and the National Plan to Reduce Violence Against Women and their Children 2010-2022.

**MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Implementation of 'Safe Homes, Safe Families' actions
- \$26M to fund new and direct actions to address family violence in Tasmania
- Critical service demands on existing services, as greater community awareness resulted in increased reporting
- Urgent need for crisis and supported housing for families affected by family violence
- Need to expand delivery of behavior change programs
- Early intervention service responses for at-risk families
- Build on Education Department 'Respectful Relationships' program and other primary prevention strategies, including cultural change drivers

**Other meetings included:**

- Family Violence Action Plan meeting with Mary Barry 'Our Watch' Oct 2017
- 'Our Watch' Tasmanian stakeholder consultation March 2018

**Other actions:-**

- Forwarded relevant information to all councils
- Approached by 2 schools – made relevant enquiries and delivered responses
- Supported the Sexual Assault Support Service to apply for preventative posters in council and community buildings. 15 councils participating – funding outcome will be known mid-June
- Supported 3 smaller councils to apply for funding for large stickers on rubbish trucks. This was unsuccessful.

**ANIMAL WELFARE ADVISORY COMMITTEE**

**REPRESENTATIVE: Cr Dave Moser (originally proxy for Cr Andrew Downie). Confirmed as representative on 27 April 2017 until end 2017**

**NUMBER OF MEETINGS HELD DURING 2017/18                      26 September 2017 Prospect  
(postponed 20 June 2017 meeting)**

**OBJECTIVES OF THE COMMITTEE/BOARD:**

The Animal Welfare Advisory Committee (AWAC) is set up under Part 6 of the Tasmanian *Animal Welfare Act 1993*. The functions of AWAC are:

- to advise the Minister on any matter generally relating to animal welfare
- to advise the Minister on any specific matter relating to animal welfare, as requested by the Minister
- to conduct an ongoing review of the laws relating to animal welfare

- to recommend to the Minister any changes in the laws relating to animal welfare
- to make recommendations on any matter of concern to the Advisory Committee; to identify areas which require development of public education strategies relating to animal welfare;
- to develop educational programmes relating to animal welfare
- to make recommendations to the Minister on any matter relating to animal welfare standards or animal welfare guidelines
- any other functions imposed by this Act
- any other functions the Minister may determine.

In carrying out its functions, the AWAC is to take into account: the community concerns about, and attitudes towards, animal welfare; the needs of affected industries; and the changes in, and availability of, animal management practices.

Membership of the AWAC consists of a chair; members nominated by Secretaries of the Departments responsible for the Animal Welfare Act, the Nature Conservation Act, the Police Service Act, and the Racing Regulation Act; and persons nominated by the Municipal Association of Tasmania (now LGAT), the University of Tasmania, Tasmanian Farmers and Graziers Association, the RSPCA, Animals Australia Incorporated, a registered veterinary surgeon nominated by the Australian Veterinary Association; persons representing the intensive animal industry and the sporting and recreational users of animals; as well as any such person that the Minister considers appropriate.

#### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

Only one meeting of the AWAC was held during 2017-18, partly because the term of the Committee expired at the end of 2017 and a new committee has yet to be established by the Minister. The establishment of the new committee is currently in progress and was affected by the State election timeframe in late 2017/early 2018.

The only meeting held, at the DPIPWE Prospect Offices on 26 September 2017, was the postponed 20 June 2017 meeting. Issues raised and discussed at that meeting included:

- ship design and criteria for Bass Strait sailings, particularly as they might relate to animal transport and welfare
- potential appointment of a scientific animal welfare expert/researcher to the AWAC
- update on the proposed amendments to the *Animal Welfare Act 1993* and the current Animal Welfare Framework Project
- recent incidents of animal abuse in Tasmanian abattoirs and the relative merits of CCTV use in abattoirs, and the potential appointment of a person to be responsible for animal welfare in each abattoir; and
- current moves within the sheep industry at the national level to strengthen the provision of standards and guidelines regarding mulesing.