



TW HPE ref: 18/131335

30 October 2018

Mr Bill Boehm
Flinders Council
PO Box 40
Whitemark TAS 7255

Dear Bill

Matters relating to Owners' Representatives and impacts of local government elections

There are several implications for TasWater's governance structure arising from the current local government elections.

As you are aware, under TasWater's governance arrangements each Council is required to appoint a person (Owner's Representative) to represent the Council in any matters pertaining to TasWater and act as a liaison between the Council and the TasWater Board.

The responsibilities of an Owner's Representative include attending and voting at General Meetings of the Owners' Representatives Group, including the General Meeting to be held on 29 November 2018.

In order to ensure that the General Meeting can be validly constituted and held, following the declaration of the polls in relation to the current local government elections each Council should, as a matter of priority, consider and appoint a new Owner's Representative.

Under rule 9.1(b) of TasWater's Constitution, the Owner's Representative must be either:

- (i) An elected member of Council or
- (ii) The General Manager of Council.

An Owner's Representative cannot be appointed for a term exceeding three years, but there is no prohibition on a person being reappointed to that role. Each Council may also wish to appoint a Deputy Owner's Representative.

The selection of an Owner's Representative (and a Deputy Owner's Representative, if desired) is a matter for each Council. However, to minimise any potential disruption and need to reconsider the matter, TasWater suggests that Councils consider formalising the appointment:

- (i) By referring to the position held by the individual, rather than the individual's name and
- (ii) For a maximum term of three years.

Please advise the Company Secretary in writing once your Council has appointed your Owner's Representative (and Deputy Owner's Representative, if applicable).



Finally, I note that the terms of appointment of the current Chief Representative and Deputy Chief Representative will each expire at or prior to the General Meeting on 29 November 2018.

Owners' Representatives will be asked to consider and appoint suitable persons to fill those roles at the General Meeting. Accordingly, your Owner's Representative may also wish to consider if he or she wishes to nominate for one of these positions.

If you have any queries, please contact the Company Secretary directly by telephone at 0437 881 672 or via email at ailsa.sypkes@taswater.com.au.

Yours sincerely

A handwritten signature in black ink that reads "Miles Hampton".

Miles Hampton
Board Chairman