

**FURNEAUX ISLANDS FESTIVAL SPECIAL COMMITTEE OF COUNCIL
UNCONFIRMED MINUTES**

DATE: Wednesday 4 December 2019
VENUE: Flinders Council Office
COMMENCING: 4.00pm

PRESENT:

Sandro Donati	Furneaux Community Arts Representative
Sammi Gowthorp	Community Development Officer (Chair) (via phone)
Judy Jacques	Furneaux Museum Representative
Andrew Killengray	Community Representative (via phone)

APOLOGIES:

Mick Rose	Flinders Island Business Inc. Representative
Cheryl Wheatley	Flinders Island District High School Representative

STAFF IN ATTENDANCE:

Vicki Warden	Executive Officer (minute taker)
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CONFIRMATION OF PREVIOUS MINUTES

Moved: S Donati Seconded: J Jacques
 That the minutes of the 13 November 2019 meeting be confirmed as a true and accurate record.
 CARRIED

AGENDA ITEMS**1. Business arising - report on actions**

Sandro and AK to source on-island instruments and equipment for the use of musicians in order to reduce excess baggage.

Sammi to give AK the musicians' contact details and AK will contact them directly to discuss technical requirements.

AK has been in direct contact with musicians and all on-island equipment needed has been sourced.

Sammi to finalise supporter's brochure and promote.

Draft brochure discussed and will be finalised Thursday 5 December and distributed.

Sammi to let accounts and front office staff know to expect donations.

Done.

Sammi to complete Bendigo Bank sponsorship form and lodge.

Completed and lodged. Waiting for a response.

Sammi to post FIF Community Grants ad.

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All Committee Members to promote FIF Community Grant program and encourage applications.

Grants were promoted and 15 applications were received. Refer below.

Sammi to investigate banners.

Refer below.

Sandro to contact Café in the North re marquee sponsorship.

Sammi reported that Café in the North is hiring the marquee out for \$9k. She has asked for a price to hire a 12 x 3m section and is waiting to hear back.

Action: Sammi ask Café in the North if they would consider providing the 12 x 3 marquee section for free as sponsorship.

2. Event Community Grant Applications

15 applications were received to the value of \$4,180 The Committee worked through the applications to allocate funds to a maximum of \$3,000.

Applicant	Event	Amount Requested	Waiver	Amount Allocated
Cate Cooks	Food & Words	\$100.00		\$100
Mountain Biking Flinders Island	Bluff your way through Bluff Trail	\$300.00		\$300
Cheryl Wheatley / Thomas Wise	Story Telling Sessions	\$500	\$40	\$400
Butterfactory Boys	New Year's day at the Butter Factory	\$500	\$350	\$150
Adriana Backhaus	Friday - Twilight Market / Sunday Community BBQ Day	\$500		\$500
Furneaux Community Arts - Laurie Parr	Niche Plus Exhibition Opening	\$460	\$110	\$350
Furneaux Tavern - Marley Clark	Verandah Music	inkind		
Emita Hall Committee	Emita Sports	\$500	\$180	\$320
Flinders Island Pony Club	Pony Club Open Day	\$500		\$470
Flinders Island Sports and RSL Club	Sporting Events	\$180	\$70	\$110
Furneaux CWA	Live like a Local	\$110	\$110	\$110
Flinders Island Lions Club	Fishing Competition	\$500		\$300
		\$4,180.00	\$ 860.00	\$ 3000

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3. Event App

AK is developing an App for the Festival. Visitors will be able to scan a QR code to download the App for free which goes directly to a website designed to be read on mobile phones. QR posters will be placed in the airports, around town and in accommodation houses. After the Festival, the App will have a useful life as other events can be loaded onto it at any time.

4. Site Maps

AK has finalised a plan for the Twilight Market. Sammi detailed the stall holders already booked for the market. A children's stall and a Community Shed stall were suggested.

*Action: All committee members to canvas food and craft stall holders for the market.
Vicki to invite Community Shed to hold a stall at the market.
Sammi to talk to children about holding a stall.*

5. Banners

Sammi has received quotes for polymesh banners that can be mounted onto Hydro poles. Hydro will determine which poles are safe to use. The mounts for the banners are quite expensive so looking at whether they can be made on island.

Banner design was discussed. Preference to have some with Festival logo and some with more generic colours and designs so that these banners could be used at other times of the year. Suggestions to use drawings from the local school children.

*Action: Sammi to discuss with Hydro and Claus the possibility of making mounting poles for banners.
Sandro and Judy to approach Cheryl Wheatley and CBIAA for designs from school children. Designs to be to Sammi by Monday 9 December.
Sammi to finalise designs and order banners by 13 December.*

Sponsorship

Roberts has pledged \$1500 in sponsorship and Jude Cazaly \$500. Sandro has talked to Sally Walker about sponsorship and she is waiting for a form to complete. Focusing on approaching businesses for sponsorship before Christmas and the Community for donations after Christmas.

*Action: Sandro to review draft sponsorship brochure and let Sammi know if changes are required.
Sammi to distribute finalised brochure.
Sandro to talk to Hydro and the Tavern about sponsorship.*

6. Other Business

Sammi reported that she'd had a meeting with Chris Griffin from Tourism North Tasmania about the Festival. MOFO is on at the same time as the Festival Weekend and TNT will include FIF on the MOFO map of events and FIF will become an official partner of MOFA.

Sandro has agreed to be the MC for the Festival Weekend events. In lieu of payment he's asked that the White Shack be listed as a sponsor of the event. Agreed.

Meeting Closed 5.45pm

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Action list:

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<i>All committee members to canvas food and craft stall holders for the market.</i>
<i>Vicki to invite Community Shed to hold a stall at the market.</i>
<i>Sammi to talk to children about holding a craft stall.</i>
<i>Sammi to discuss with Hydro and Claus the possibility of making mounting poles for banners.</i>
<i>Sandro and Judy to approach Cheryl Wheatley and CBIAA for designs from school children. Designs to be to Sammi by Monday 9 December.</i>
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