

MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE- Extraordinary Meeting AGENDA

DATE: 16 March 2020
VENUE: Rose Garden Room
TIME: 4.00pm

ATTENDEES

Brian Barnewall	John Loudon (via phone)
Michael Buck	Michelle Nicholls
Cr Aaron Burke	John O'Dell
Alana Cowley	Alison Oliver
Robyn Dilger	Snr Sargent Christopher Parr
Stuart Dwyer	Mhairi Revie (via phone)
Sammi Gowthorp	Cr Peter Rhodes
Sam Grace	Maxine Roughley
Cr Vanessa Grace	Alan Tuxworth
Warren Groves	Jacci Viney
Kara Hallas	Vicki Warden (minute taker)
Richard Harley	Cr David Williams
Dr Alex John	Michael Withers
Mayor Annie Revie	Warren Groves

APOLOGIES

Garth Smith
Kelly Bundstone

AGENDA ITEMS

Item 1 Welcome, Introduction

Food & Crayfish Festival has been cancelled to protect community. Don't want community panic however people are asking what else we are doing.

Prevention and containment is the key to flattening the graph. We are small enough that hopefully we'll be able to prevent as long as possible and contain if needed.

Information from the government is changing rapidly.

Item 2 Objectives of the Meeting

- (a) Communicate consistent, accurate, 'one source one message' information as possible;
- (b) To enable the community to:
 - i) understand the current Coronavirus situation;
 - ii) what MEMC are doing and will continue to do;
 - iii) understand what individual community members and organisations can do to protect themselves and others

Item 3 Identify key issues particular to the island including travel, freight, hygiene (e.g. Food, medication, gas/oxygen, fuel and other utilities)

- Travel
 - people traveling in from overseas now required to self-isolate for 14 days
 - registration of people flying in (landing cards) will be introduced
 - cleaning and disinfecting of airport terminal
 - Temperature testing getting onto the plane coming here
 - Sharp is spraying aircraft with disinfectant and cleaning prior to aircraft boarding
 - how do deal with Killiecrankie, private airstrips, charter flights, private planes

- yachts and cruisers are a high risk
- Freight
- Hygiene
- Medication supplies
- Gas/oxygen
- Health workforce and resources available
- Shared facilities – no options
- Food – provisioning
- Managing mental health issues – mental first aid
- Dealing with death – limited capacity
- Outlying islands – CBI, Deal, Prime Seal
- impact on workforce 14 days Self-isolation –

Item 4 Responsibilities of key groups and individuals including Communication Plan and use of volunteers.

MPC/Ochre

- Virus spreading easily
 - 4-5 days shedding virus before symptoms showing;
 - most people who get it will be fine;
 - older people or those with cardiovascular issues are highest risk;
 - younger people/school children may carry and spread it with little or no symptoms;
- have put in place a phone assessment and testing protocol
- Public Health permission must be received before testing can be done – limited testing kits

Alana Cowley to share 3 step protocol with attendees.

- if positive case how to staff; impact on workforce; limited resources;
- 2 isolation rooms only for patients
- call outs for ambulance, exposure for volunteers, cleaning of ambulance between patients
- Ambulance not to pick up people with virus. Would be overwhelmed very quickly if people came to the MPC.
- Unable to treat people with virus; self-isolation best practice
- recommending required medical travel only – elective surgery being cancelled in Lton
- people concerned about supply of medications,
- community may be required to assist with caring and food drops etc.
- communication is key;

FIBI

- managing visitors
- need 3 step symptomatic plan on plane and accommodation houses
- food and retail continuity
- congregations of people
- Roberts and Hydro have cancelled all travel

School

- Regular communication with parents via school app and email
- Director of Public Health not supporting school closure at the moment

- focus on health hygiene
- have cancelled all travel, camps, trips, fetes etc.

Community

- asking what is happening on social media,
- consider canceling community events - Music on the Tart going ahead at the moment
- need to communicate that strategic meeting held today;
- need to share 3 step symptomatic plan

Council

- Council is working on a Pandemic Management Plan. The State has identified these 4 levels and we will align our plan to theirs:
 1. Preventative Measures
 - Symptomatic – stay at home, call Dr for phone consultation and assessment, can be tested in Ambulance bay without getting out of car, basic observations taken. Want to limit contact with nurses and Drs. 3 step symptomatic plan in place.
 - External service providers – only if urgent, otherwise cancel
 - Deliveries of food etc. to isolated persons, leave outside house – no contact
 - Distribution of 3 step symptomatic plan to passengers on RPT risk –
 - 3 step symptomatic plan – all organisations, social media, notice boards, accommodation houses, businesses etc.
 - Possible cancellation of group activities / social gatherings e.g. LB Easter event; parkrun; school holiday program;
 2. Infection control – what to do when we get cases and how to minimise
 - Include trigger points in the plan
 3. Action if it upscales
 4. Recovery
- determining what are essential services and what can we stop doing
- will take the lead for community communication;
- will use official public health communication; messaging about strategic meeting held, 3 step symptomatic plan,
- updates to all organisations, airports, incoming passengers, accommodation houses, public places, social media, shops, fuel bowsers; attached to Biosecurity signage around the island, absentee landowners
- procedures and PPE for handling the dead

Airport

- Landing cards for visitors,
- briefing cards for passengers – 3 step symptomatic plan,
- sanitizing terminal and aircraft,
- gather information for a case to close airport
- can disembark passengers through baggage area to reduce close proximity in terminal

FIAAI

- aboriginal community high risk category,

- priority is to look after the careers,
- health team is assisting staff at MPC,
- have cancelled external providers,
- cancelled all group bookings at Tavern

Mhairi

- DPaC – whole of government public information documents – distributed daily by 11am as update, we can feed into this, clear instructions on what to say to the public.
- Regional EMC meeting on Thursday – further updates at state level, can raise island specific issues; ask King Island for their plan; some training being cancelled; discuss airport closure at meeting; are mainland counterparts giving on-island organisations the correct information; training for SES, fire etc. should these be ceased, reducing meetings non-face-to-face
- Will provide a SOP for cleaning public toilets

Police

- – support agency;
- nothing will change unless situation escalates;
- need a detailed submission to ask for airport to be closed, risk statements to back up request

Item 8 Future meetings

- at Change of circumstances

Do you have **viral (flu like)** symptoms?

- fever
- cough
- sore throat
- runny nose

If yes, **stay home** and **ring:** Ochre: 6359 2011 (in hours)

or

MPC: 6359 0200 (after hours)

or

FIAAI: 6359 3532 (in hours)

A **phone consultation** with a doctor will occur

The doctor will contact Public Health to decide whether COVID-19 testing is required

If **testing** is required:

- testing will occur at the MPC.

- present to the MPC Ambulance Bay

- ring to notify staff of your arrival

- stay in your car

You will most likely be asked to return to your home/accommodation to self-isolate

*Any time **urgent** treatment is required, present to the MPC Ambulance Bay*