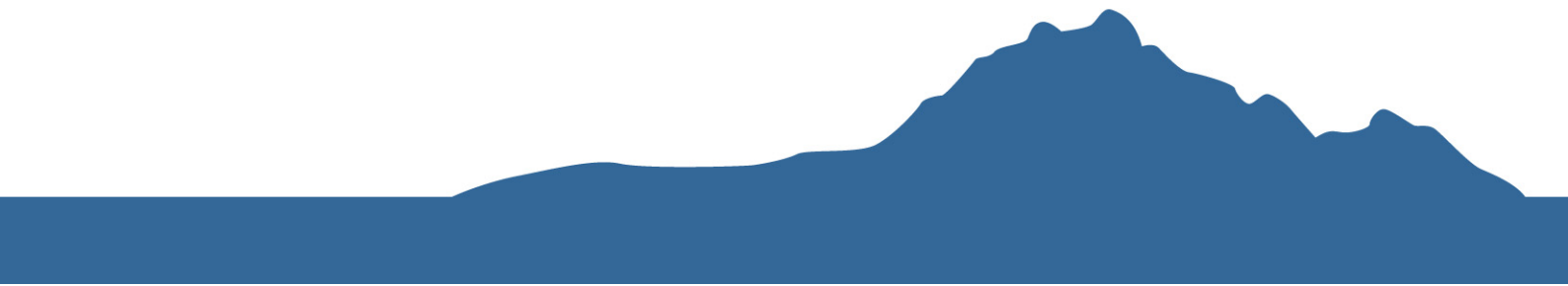




Agenda Ordinary Council Meeting

19 January 2021



CERTIFICATION

"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person."

Note:

S65(1) of the Local Government Act 1993 requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated this 14th day of January 2021



Warren Groves
GENERAL MANAGER

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Flinders Council Ordinary Meeting – Agenda

Tuesday 19 January 2021

Venue	Flinders Arts and Entertainment Centre, Whitemark
Commencing	2:00pm
Attendees – Councillors	Mayor Annie Revie Deputy Mayor David Williams Sharon Blyth Aaron Burke Vanessa Grace Peter Rhodes Rachel Summers
Apologies	Nil
Attendees- Staff	Warren Groves General Manager Rowena Nicholls Administrative Services Officer (minute taker)

1 Acknowledgement of Country

The Mayor will begin by acknowledging the Traditional Owners of the land on which we meet today, the palawa people of the trawulwai Nation. She will recognise their continuing connection to the land, waters and culture of this island, and pay respects to Elders past, present and emerging.

2 Confirmation of Minutes

RECOMMENDATION

That the Minutes from the Ordinary and Closed Council Meetings held 15 December 2020 be confirmed.

3 Public Question Time

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Public Question Time – Council Meetings Procedure, the following are to be adhered to at public question time.

Public Question Time is permitted at Ordinary Council Meetings, during which, members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if required.*
- 2. Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
- 3. Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*

4. *All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
5. *Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
6. *The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

4 Councillors' Questions on Notice

Question 1: Cr Peter Rhodes - Parish Portrait of William Riddle Snr.

In relation to the Council's John S Parish portrait of 'Old Bill Riddle':

- a) When will this work of art be returned to public display in the Lady Barron Memorial Hall; and
- b) What is the Council's current valuation of this painting on the Council's Asset Register?

Response:

- a) The artwork in question was removed from display during the renovation of the Lady Barron Memorial Hall approximately five years ago. The painting has been in storage since that time. In January 2021, the Lady Barron Hall and Recreation Special Committee was asked to consider the return of the portrait to public display.
- b) The portrait has been combined with other Council-owned artwork on Council's Asset Register. The total valuation of all the artwork is \$10,000 and no separate valuation has been established for this portrait.

5 Councillors Questions Without Notice

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

6 Late Agenda Items

7 Declaration of Pecuniary Interest

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015, Councillors are required to declare any pecuniary interest that they, or any of their close associates, may have in any matter appearing on the agenda, or any supplementary item to the agenda, before any discussion on that matter.

8 Conflict of Interest

In accordance with the Part 2, paragraph 6 of the Local Government (Model Code of Conduct) Order 2016, Councillors are required to declare any conflict of interest, be in actual, perceived

or potential, that they may have regarding any matter appearing on the agenda, or any supplementary item to the agenda before any discussion on that matter commences.

9 Petitions

10 Workshops & Information Forums

Council Workshop – 15 December 2020

Council held a workshop on the following subjects:

- Item 1 Outer Island Development
- Item 2 General Manager's Update
- Item 3 Whitemark Tennis Courts

Councillors in Attendance

Mayor Annie Revie	Cr Vanessa Grace
Deputy Mayor David Williams	Cr Peter Rhodes
Cr Aaron Burke	Cr Rachel Summers

Apologies

Cr Sharon Blyth

Staff and Guests in Attendance

Warren Groves	General Manager
Vicki Warden	Executive Officer
Clem Newtown-Brown	Developer (Item 1)
Nicole Kennedy	Development Services Administration Officer (Item 1)
Jacci Viney	Development Services Coordinator (Item 1 & 3)

RECOMMENDATION

That the Council Workshop held 15 December 2020 be noted.

11 Publications/Reports Tabled for Council Information

12 Reports to be Received

12.2 Whitemark Community Gym Special Committee

File Reference CDV/0702

Annexure Whitemark Community Gym Special Committee Meeting 17 November 2020 Confirmed Minutes

OFFICER'S REPORT (Warren Groves, General Manager):

The confirmed minutes of the Whitemark Community Gym Special Committee Meeting held Tuesday 17 November 2020 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be accepted by Council.

RECOMMENDATION

That the confirmed minutes of the Whitemark Community Gym Special Committee Meeting held 17 November 2020 be accepted.

12.3 Whitemark Community Gym Special Committee

File Reference CDV/0702

Annexure Whitemark Community Gym Special Committee Meeting 12 January 2021 Unconfirmed Minutes

OFFICER'S REPORT (Warren Groves, General Manager):

The unconfirmed minutes of the Whitemark Community Gym Special Committee Meeting held Tuesday 12 January 2021 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

RECOMMENDATION

That the unconfirmed minutes of the Whitemark Community Gym Special Committee Meeting held 12 January 2021 be noted.

13 Councillors' Reports

Nil

14 Mayor's Report

Action	Information
Proponent	Mayor A Revie
File Reference	COU/0600
Annexures	Nil

DIARY ACTIVITY

DATE	SUBJECT
14/12/20	Tourism workshop with Council, Flinders Island Business Inc. (FIBI), Visit Northern Tasmania and Tourism Tasmania
15/12/20	Council Workshop
15/12/20	Ordinary Council Meeting
15/12/20	Council Annual General Meeting
17/12/20	Visit to Walker's Farm to see shearing in progress
20/12/20	Phone interview with The Examiner
20/12/20	Phone call with Michelle Hirschfield
22/12/20	Administration – signing of closed minutes
06/01/21	Catch-up meeting with Alan Tuxworth, Tasmania Fire Service
08/01/21	Catch up meeting with Jacqui Cooper - 2 Thumbs Up
08/01/21	Meeting Michael Buck FIBI and administration
11/01/21	Administration – Island News, Notice of Motion, Mayor's Diary
11/01/21	Interview by phone journalist from the Australian Newspaper
12/01/21	Administration as above

CORRESPONDENCE IN

DATE	FROM	SUBJECT
11/12/20	Australian Local Government Association (ALGA)	Newsletter
12/12/20	G Willis	Health of Islanders
14/12/20	TasWater	Their forward planning
14/12/20	Commonwealth Government	Local Roads and Infrastructure Grant
14/12/20	Tiki Plunkett	Planning approval
15/12/20	Jacci Viney	Letter from Tiki Plunkett
16/12/20	Commonwealth Government	Local Roads and Infrastructure Grant Deed
16/12/20	Commonwealth Government	Building Better Regions Fund
18/12/20	Steve Casey	Response to letter of thanks - matting
19/12/20	Michelle Hirschfield	Planning development
21/12/20	Todd Babiak	Marketing story
21/12/20	Aletta MacDonald	Marketing meeting
21/12/20	Van Diemen Project	Update
22/12/20	Liz Frankham	Reimagining Tourism article
22/12/20	ALGA	Newsletter
22/12/20	Minister Shelton	Strategic Plan
22/12/20	Local Government Association of Tasmania - President	Decision to support remote councils to attend meetings
23/12/20	Minister Courtney	The year 2020
06/01/21	Denise Hook	Feedback on Waste Strategy
07/01/21	Hon M Coulton MP	Mobile hotspots
08/01/21	Hannah McGuire	Australian Airports Assoc. - mandatory masks in airports and air travel

CORRESPONDENCE OUT

14/12/20	Tiki Plunkett	Planning development
18/12/20	Hon Sarah Courtney	Return of thanks
23/12/20	Aletta MacDonald	Thanks for notes of meeting
23/12/20	Todd Babiak	Thanks for brand story
07/01/21	Denise Hook	Thanks for feedback re waste strategy

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Mayor's report be received.

15 Development Services and Planning Applications

15.1 Development Information Report

Action	Information
Proponent	Council Officer
Officer	Jacci Viney Development Services Coordinator
File Reference	PLN/0105
Annexures	15.1.1 Development Information Report – January 2021

INTRODUCTION

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council generates the data and prepares the Development Information Report monthly.

Permitted applications are assessed under section 58 of the *Land Use Planning and Approvals Act 1993* (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period, during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

PREVIOUS COUNCIL CONSIDERATION

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

OFFICER'S REPORT

Refer to Annexure 15.1.1, Development Information Report – January 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Development Information Report – January 2021 be received.

16 Works and Services

16.1 Works and Services Manager's Report – January 2021

Action	Information
Proponent	Council Officer
Officer	Brian Barnewall Works and Services Manager
File References	WOR/3000
Annexures	16.1.1 Works and Services Report – January 2021

INTRODUCTION

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the Works and Services department.

OFFICER'S REPORT

This report is provided on a monthly basis at the request of Council.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Works and Services Manager's Report – January 2021 be received and accepted by Council.

17 Finance

17.1 December 2020 Half Yearly Financial Report and Budget Review

Action	Decision
Proponent	Council Officer
Officer	Heidi Marshall, Finance and Organisational Performance Manager
File Reference	FIN/0100, FIN/0701
Annexures	17.1.1 December 2020 Half Yearly Financial Report & Budget Review

INTRODUCTION

Council is presented with a Quarterly Financial Report which reviews the Year to Date Actual Costs compared to the Budget, for the Income, Operational Expenditure and Capital Expenditure. The report also includes a summary of the Investments and Accidents and Incidents.

It is Council's practice to formally review Council's Budget after a 6-month period.

PREVIOUS COUNCIL DISCUSSION

Nil

PREVIOUS COUNCIL DECISION

Council considers the Quarterly Financial Report on a quarterly basis. It also formulates a formal budget review after 6 months of operation.

OFFICER'S REPORT

The report, as attached, with overview provides a summary of income and expenditure for the Council at the end of the second quarter ending 31 December 2020. The overview provides an overall summary explanation and expected direction for the upcoming six months.

Budget Review

The report includes the Current Year to Date December 2020 as well as a Predicted Year End for 30 June 2020, to enable a review of Council's overall financial performance to date and provide an opportunity for budget items to be amended if necessary. For the 6-month review, a summarised Budget Variance commentary has been included to assist in the review.

The year 2020/2021 is an unusual budget year, with impacts of COVID-19, numerous grant projects to acquit, and internal challenges to complete the Long-Term Finance and Asset Management Strategies. As such, this has posed many demands on resources to deliver the programs. At the close of the 6 months, the grant applications for the first wave of the COVID-19 stimulus grants were approved, so that work can now commence on the projects with strict deadlines.

Income and expenditure have been relatively on track to date however the upcoming six months have significant demands and require additional resources to ensure that the grant programs, and internal reporting demands, are achieved. An estimated additional cost of \$100,000 within the employment and contractor cost areas has been identified at the 6-monthly review, which requires Council to consider and approve.

Investments

The current level of cash reserves is \$4.8 million at the end of December 2020, with loans held at \$3.4 million (which include the \$1.8 million Airport Runway bridging loan).

At the end of December 2020, the Airport Runway audit was completed. We are still awaiting final review and approval of the audit by the State Government – hence the delay in receiving

the grant funding. On receipt of the \$3.6 million, we will pay off the short-term bridging loan of \$1.8 million.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

The Budget affects many areas of Council's Annual Plan with the Budget implications identified. Council's small revenue base, relative to its assets and operations, will always be a challenge, and the upcoming Long-Term Financial and Asset Management Strategies and Plans will need careful consideration to ensure long-term viability.

RISK/LIABILITY

In the short-term, there are no foreseen risks or legal obligations identified as a result of the Financial Report, however, the Long-Term Financial Strategies need to be reviewed given changes to Council's operating base.

VOTING REQUIREMENTS

1. Simple Majority
2. Absolute Majority

RECOMMENDATION

That Council:

- 1. Receives and accepts the Half Yearly Financial Report for the 6-month period ending 31 December 2020; and**
- 2. Adopts the Budget Review for the 6-month period ending 31 December 2020.**

17.2 Disposal of Assets

Action	Decision
Proponent	Council Officer
Officer	Heidi Marshall Finance and Organisational Performance Manager
File Reference	ASM/4000
Annexures	17.2.1 List of Assets for Disposal (For Elected Members only)

INTRODUCTION

Council Officers have identified several assets that are surplus to Council needs and wish to dispose of these items via an auction.

PREVIOUS COUNCIL CONSIDERATION

Nil

PREVIOUS COUNCIL DISCUSSION

Nil

OFFICER'S REPORT

Officers are seeking Council's approval to dispose of the assets listed in Annexure 16.2.1 through an auction. The estimated value of the disposal is \$8,850. One item, the oregon beams, has a suggested reserve to ensure that the value is realised.

If approved, a local auctioneer will be secured and the assets will be advertised in Island News and on Council's website, three weeks prior to the auction date, to allow interested parties to view the lot items. A specific day will be set for the auction and assets will be auctioned from two separate locations - the Airport and the Depot.

STATUTORY REQUIREMENT

Nil

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

Positive generation of cash from realisation of sale.

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approves the disposal of the assets identified in Annexure 16.2.1 via auction.

18 Notice of Motion

18.2 Notice of Motion – Councillor Portfolios

Action	Decision
Proponent	Mayor Annie Revie
Officer	Warren Groves General Manager
File Reference	COU/0204
Annexures	Nil

NOTICE OF MOTION

That Council approves the following:

1. Councillors take on one or more portfolios, according to areas of interest and / or skill;
2. Councillors be appointed to portfolios as follows:
 - Mayor Annie Revie – Waste Disposal; Tourism; Fishing / Marine Freight; Aviation;
 - Deputy Mayor David Williams – Emergency Management; Health and Wellbeing;
 - Councillor Sharon Blyth – Tourism; Indigenous Relations;
 - Councillor Aaron Burke – Business / Industry; Infrastructure;
 - Councillor Vanessa Grace – Natural Environment; Township Beautification, King Island and Flinders Councils' Relationship;
 - Councillor Peter Rhodes – Innovation and Improvement; and
 - Councillor Rachel Summers – Community Development; Governance; and
3. Councillors regularly communicate their portfolio activity at Ordinary Council Meetings.

COUNCILLOR'S REPORT

The *Local Government Act 1993* determines that each Tasmanian Council must identify both Strategic and Annual Plans to form the main basis of their ongoing work. The goals and strategies of the Flinders Council Strategic Plan 2021-31 were identified by Council, in collaboration with staff and community, over the 2019/20 financial year, and were adopted by Council at the Ordinary Council Meeting 15 December 2020. The 2021-31 Strategic Plan will come into play on 1 July 2021 and will form the basis of all Council strategy and operations from then until 30 June 2031. The 2021/22 Annual Plan will be formed in May / June 2021 and will derive from the 2021-31 Strategic Plan. As such, the ongoing strategy and operations of Council are tied to community and government needs and are accountable to both.

Flinders Council is the smallest in Tasmania and has the lowest income base. As such, it must fulfil its strategy and operations within a tight budget and time schedule. There are always demands on Council resources that make efficient and effective use of these scarce resources challenging.

Councillors have formed the belief that an efficient and economical way of addressing community needs arising spontaneously in a day-to-day manner is for each Councillor to adopt a portfolio. The portfolio will link to each Councillor's interest and skill base. The formation of Councillor portfolios will be communicated to the Community so that people will know which Councillor to contact when needs arise. The intention is that, over and above the strategic and operational work deriving from Council planning, Councillors will be able to respond to some

spontaneous issues and needs, according to their portfolio, and thus support further economical use of scarce resources.

PREVIOUS COUNCIL CONSIDERATION

Nil

PREVIOUS COUNCIL DISCUSSION

1 December 2020 Council Workshop

OFFICER'S REPORT

This is a matter for Council to decide, however, clear understanding of roles and responsibilities would need to be developed to ensure that the portfolio holder is seen by the Community as an informed contact point on a particular topic or issue, as opposed to a subject matter expert.

STATUTORY REQUIREMENTS

Nil

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Separation into portfolios may carry some risk if community members perceive that discussions with portfolio holders constitutes formal advice from or a position of Council.

VOTING REQUIREMENTS

Simple Majority

MOTION

Moved: Mayor A Revie

That Council approves the following:

- 1. Councillors take on one or more portfolios, according to areas of interest and / or skill;**
- 2. Councillors be appointed to portfolios as follows:**
 - **Mayor Annie Revie – Waste Disposal; Tourism; Fishing / Marine Freight; Aviation;**
 - **Deputy Mayor David Williams – Emergency Management; Health and Wellbeing;**
 - **Councillor Sharon Blyth – Tourism; Indigenous Relations;**
 - **Councillor Aaron Burke – Business / Industry; Infrastructure;**
 - **Councillor Vanessa Grace – Natural Environment; Township Beautification, King Island and Flinders Councils' Relationship;**
 - **Councillor Peter Rhodes – Innovation and Improvement; and**
 - **Councillor Rachel Summers – Community Development; Governance; and**
- 3. Councillors regularly communicate their portfolio activity at Ordinary Council Meetings.**

19 Governance

19.1 Council's 2020/21 2nd Quarter Report against the Annual Plan

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	COU/0600
Annexures	19.1.1 Council's 2020/21 2 nd Quarter Report (October - December 2020)

INTRODUCTION

The purpose of this report is to provide Councillors with progress updates on the various Annual Plan actions undertaken by the whole of Council for the second quarter of the financial year.

PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports.

OFFICER'S REPORT

Please read Annexure 19.1.1 - 2nd Quarter Report for 2020/21.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Council's 2020/21 2nd Quarter Report (October - December 2020) be received and accepted by Council.

19.2 Use of the Flinders Council Common Seal

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/1000
Annexures	19.2.1 Common Seal Register October - December 2020

INTRODUCTION

The purpose of this report is to provide Councillors with an update on the use of the Flinders Council Common Seal, as per the council motion 216.09.2016 passed at the 22 September 2016 Council Meeting.

PREVIOUS COUNCIL CONSIDERATION

Considered quarterly.

OFFICER'S REPORT

The use of the Flinders Council Common Seal binds the Council to act in accordance with the provisions of the document to which it is attached and it is important that Councillors know the details of those documents so that they are aware of commitments to which the Council has become obligated.

The Flinders Council Common Seal Register was created on 26 September 2016 and is available to Councillors on request at any time. A report on the use of the Flinders Council Common Seal will be included in Council Meeting Agendas on a quarterly basis.

Annexure 19.2.1 details the use of the Flinders Council Common Seal from October to December 2020.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

No policy exists on this matter.

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Minimum

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the report on the use of the Flinders Council Common Seal from October to December 2020 be received.

19.3 Service Request Register Report

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/1000
Annexures	19.3.1 Service Request Register - as at 13 January 2021

INTRODUCTION

This register identifies the service requests received, recommended actions and resolutions actioned by staff up to 13 January 2021.

PREVIOUS COUNCIL CONSIDERATION

The report is presented on a quarterly basis.

OFFICER'S REPORT

Please read Annexure 19.3.1 – Service Request Register – as at 13 January 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Service Request Register – as at 13 January 2021 be noted.

19.4 Councillor Resolution Report

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/0300
Annexures	19.4.1 Councillor Resolution Report January 2021

INTRODUCTION

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

PREVIOUS COUNCIL CONSIDERATION

The Report is presented on a monthly basis.

OFFICER'S REPORT

Please read Annexure 19.4.1 – Councillor Resolution Report January 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Councillor Resolution Report January 2021, be noted.

Meeting Closed
