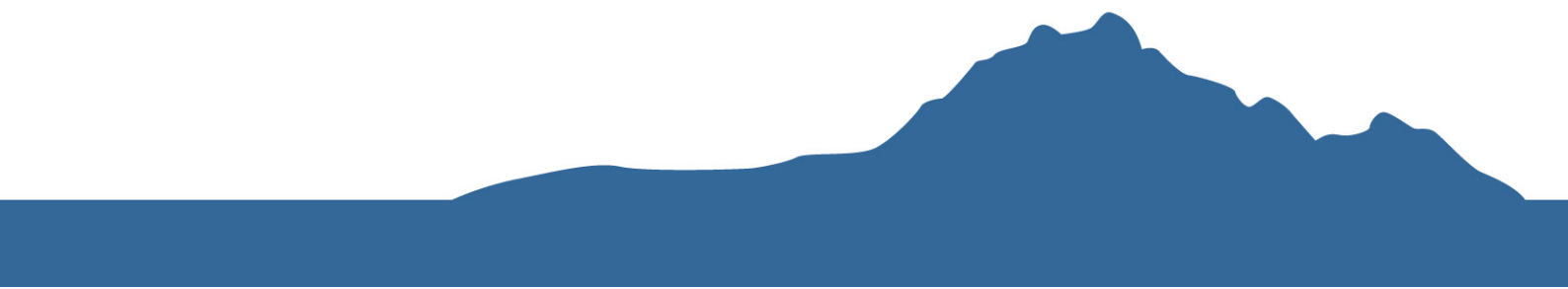




Agenda

Ordinary Council Meeting

20 April 2021



CERTIFICATION


"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person."

Note:

S65(1) of the Local Government Act 1993 requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated this 15th day of April 2021



Warren Groves
GENERAL MANAGER

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Flinders Council Ordinary Meeting – Agenda

Tuesday 19 January 2021

Venue	Flinders Arts and Entertainment Centre, Whitemark
Commencing	2:00pm
Attendees – Councillors	Mayor Annie Revie Sharon Blyth Aaron Burke Vanessa Grace Peter Rhodes Rachel Summers
Apologies	Deputy Mayor David Williams
Attendees- Staff	Warren Groves General Manager Sammi Gowthorp Community Development / Council Engagement Officer Heidi Marshall Finance Organisational Performance Manager Jacci Viney Development Services Coordinator Vicki Warden Executive Officer (minute taker)

1 Acknowledgement of Country

The Mayor will begin by acknowledging the Traditional Owners of the land on which we meet today, the palawa people of the trawulwai Nation. She will recognise their continuing connection to the land, waters and culture of this island, and pay respects to Elders past, present and emerging.

2 Confirmation of Minutes

RECOMMENDATION

That the Minutes from the Ordinary and Closed Council Meetings held 16 March 2021 be confirmed.

3 Public Question Time

In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Public Question Time – Council Meeting Procedure, the following are to be adhered to at public question time.

Public Question Time is permitted at Ordinary Council Meetings, during which, members of the public may ask questions of the Council relating to Flinders Council matters.

The basis on which questions may be asked is

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if required.*

2. *Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
3. *Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
4. *All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
5. *Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
6. *The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

4 Responses to Public Questions

16 March 2021

Question 1 - Carol Cox

Regarding an issue discussed at the last Local Government Association of Tasmania (LGAT) meeting, could the Mayor please advise the community and ratepayers what the position of the Flinders Council is on the move by some Tasmanian council's, to remove land use planning from Council's domain; and will Council consider a formal motion expressing the view of Council so that the Mayor can confidently put forward in public the view of this council?

Thank you for the opportunity to ask this question.

Mayor's Response

Thank you, Carol, for your question. Councillors discussed the following LGAT Motion at a recent workshop:

"Burnie City Council

That LGAT investigate the level of support among Tasmanian councils and identify the relevant considerations and options to propose an amendment of the Land Use Planning and Approvals Act 1993 to -

a) Delete the mandatory requirement for a council to act as a planning authority for purposes of determining an application for a permit to use or develop land within its municipal area; and

b) Provide as an alternative, the establishment of an independent development assessment panel to determine a permit application."

I will draw your attention to the underlined section of the above motion. (underline by me). The motion was for LGAT to investigate the level of support among Tasmanian Councils, as well as to identify the relevant considerations and options regarding Planning Development. I do not read this as a move by some Tasmanian council's, to remove land use planning from Council's domain.

The motion was lost at the recent LGAT meeting: in fact lost by a significant majority; 31:16. The outcome of the motion strongly suggests that the majority of Councils are against removing the planning authority from the council platform. Flinders Council will not be putting a motion to this effect at an Ordinary Council Meeting simply because there is no current need to do so, given the outcome referred to above.

I will refer to this in my next Island News article in order to inform the community. Once again, thank you for your question.

Question 2 - David Grutzner

I understand that Council is currently assessing and seeking feedback from the community about the consequences of the current COVID-19 virus epidemic on the Furneaux Islands and in particular, what plans should be made in the future for the increasing number of tourists visiting Flinders Island.

Would Council please ensure that the following issues are taken into account and in particular the estimated cost to the ratepayers and general community of the following in particular?

1. Any proposed improvements, supervision and ongoing maintenance and servicing of camping facilities particularly in State and National Parks and at beachfront locations.
2. Upgrading and improvements to public roads and services at tourist destinations particularly on Trousers Point Road and at the Strzelecki carpark and on the track itself.
3. The impact, if any, on our primary providers such as the hospital, emergency services, bank, post office, airline, freight service, quarantine facilities, cabin park, supermarket, pub, school, etc.

This, and there may well be other items to add to the list, would enable the Council to prepare a full cost/benefit analysis for our Community to assess in any consideration of a proposal to improve facilities for tourism before any substantial changes are implemented. Finally how to establish, cater, and regulate the maximum number of tourists at any one time may well be the fundamental issue to be determined and agreed to.

Mayor's Response

As you know, you and I spoke the other day and I explained that the piece I wrote in the Mayor's Column in the 9 April 2021 Island News, offers an explanation of the way Council is considering tourism directions in the future.

Question 3 – Garry Blenkhorn

RE: Flinders Airport Long Runway

Did Council check or carry out checks of survey data to see if existing surface levels had correct crossfalls and levels to meet the upgrade works?

Question 4 – Garry Blenkhorn

Can council please advise, why after the completion of the works, the runway has failures in the following areas:

- 1 - Incorrect crossfall.
- 2 - Water ponding on runway.
- 3 - Corrugations in surface.
- 4 - Levels do not meet tender documents.
- 5 - Seal failure.

Question 5 – Garry Blenkhorn

Tender documents and Council maintained that once the works were complete the runway would be good for 20 years plus. It now appears that we have a runway that will last no more than 5 to 7 years without major money being spent to rectify the problems or having C.A.S.A. giving Council exemptions. What plans does Council have to fix the problems to the long-term benefit of rate payers and at what cost to rate payers?

Mayor's Response to questions 3, 4 and 5

Thank you for your questions. Your questions are of significant depth and an accurate response is taking a little more time than usual. I request that you bear with Council staff on this and know that you will receive a full response as soon as possible.

RECOMMENDATION

That the responses to the public questions from the 16 March 2021 Council Meeting be noted.

5 Councillors Questions on Notice

None received.

6 Councillors' Questions Without Notice

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.

7 Late Agenda Items

8 Declaration of Pecuniary Interest

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015, Councillors are required to declare any pecuniary interest that they, or any of their close associates, may have in any matter appearing on the agenda, or any supplementary item to the agenda, before any discussion on that matter.

9 Conflict of Interest

In accordance with Part 2, paragraph 6 of the Local Government (Model Code of Conduct) Order 2016, Councillors are required to declare any conflict of interest, be in actual, perceived or potential, that they may have regarding any matter appearing on the agenda, or any supplementary item to the agenda before any discussion on that matter commences.

10 Workshops & Information Forums

Council Workshop – 30 March 2021

Council held a workshop on the following subjects:

- Item 1 Regional Cat Management Strategy
- Item 2 Strategic (Town) Planning
- Item 3 Brand Tasmania - Destination Action Plan with Flinders Island Business Incorporated board members
- Item 4 General Managers' Update

Councillors in Attendance

Mayor Annie Revie

Deputy Mayor David Williams

Cr Vanessa Grace

Cr Peter Rhodes

Cr Rachel Summers

Apologies

Cr Sharon Blyth

Cr Aaron Burke

Staff and Consultants in Attendance

Warren Groves	General Manager
Rowena Nicholls	Administrative Services Officer
Darren McPhee	Regional Cat Management Coordinator (Item 1)
Chris Wilson	Infrastructure and Airport Manager (Item 1)
Jacci Viney	Development Services Coordinator (Item 1 - 2)
Mick Purves	Strategic Town Planner (via Zoom) (Item 2)
Sammi Gowthorp	Community Development / Council Engagement Officer (Item 3)
Todd Babiak	Brand Tasmania (Item 3)
Michael Buck	Flinders Island Business Incorporated Board (Item 3)
Diana Droog	Flinders Island Business Incorporated Board (via Zoom) (Item 3)
Ian James	Flinders Island Business Incorporated Board (via Zoom) (Item 3)
Jana Monnone	Flinders Island Business Incorporated Board (Item 3)
Clem Newton-Brown	Flinders Island Business Incorporated Board (via Zoom) (Item 3)
Andrew Thomson	Flinders Island Business Incorporated Board (Item 3)
Kirsten Bach	Visit Northern Tasmania (via Zoom) (Item 3)
Chris Griffin	Visit Northern Tasmania (via Zoom) (Item 3)
Jane Cooper	Parks and Wildlife (Item 3)

RECOMMENDATION

That the Council Workshop held on 30 March 2021 be noted.

11 Publications/Reports Tabled for Council Information

12 Reports to be Received

12.1 Furneaux Group Shipping Special Committee

File Reference	COM/0403
Annexure	12.1.1 Furneaux Group Shipping Special Committee Meeting 10 March 2021 Unconfirmed Minutes

OFFICER'S REPORT (Warren Groves, General Manager):

The unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held Wednesday 10 March 2021 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

RECOMMENDATION

That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 10 March 2021 be noted.

12.2 Flinders Council Audit Panel

File Reference	FIN/0401
Annexure	12.2.1 Flinders Council Audit Panel meeting 22 March 2021 Unconfirmed Minutes 12.2.2 Flinders Council Audit Panel meeting 5 October 2020 Confirmed Minutes

OFFICER'S REPORT (Warren Groves, General Manager):

The unconfirmed minutes of the Flinders Council Audit Panel meeting held Monday 22 March 2021 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council. Changes have been made to the October 2020 confirmed minutes (annexure 12.2.2) as per the motion passed at the March.

RECOMMENDATION

That the unconfirmed minutes of the Flinders Council Audit Panel meeting held 22 March 2021 be noted and the confirmed minutes of 5 October 2020 Meeting be received.

13 Councillors' Reports

None received.

14 Mayor's Report

Action	Information
Proponent	Mayor A Revie
File Reference	COU/0600
Annexures	Nil

APPOINTMENTS

DATE	ACTIVITY
10/3/21	Furneaux Group Shipping Special Committee meeting and administration
11/3	Administration
11/3	Meeting with Warren Groves and Sammi Gowthorp regarding Destination Action Plan
12/3	Meeting Warren Groves and Sammi Gowthorp regarding Destination Action Plan
17/3	Meeting Sarah Lebski
18/3	Meeting with Elizabeth Daly, Chair Child Care Association meeting with staff
17 – 25/3	Personal leave
25/3	Meeting with Sammi Gowthorp
26/3	Work with Warren Groves to prepare discussion paper on Aviation
29/3	Administration meeting Brand Story participants
30/3	Council Workshop
1/4	Radio interview Tasmania Talks and administration
1/4	Meeting Pauline Carlisle and Sue Blundstone
3/4	Easter Parade Lady Barron
6/4	Meeting Clem Newton-Brown and administration
7/4	Meeting Rosemary and Martin Walker
8/4	Zoom meeting Sammi Gowthorp, Sarah Lebski, Dianne Dredge
8/4	Meeting Warren Groves and Chris Wilson - Aviation meeting preparation
11/4	Administration
12/4	Meet David Grutzner and administration
14/4	Furneaux Group Aviation Special Committee Meeting
13/4	Meeting proposed development on Outer Islands
15/4	Waste Team meeting

CORRESPONDENCE IN

DATE	FROM	SUBJECT
10/3/21	Bill Bowron	Moving date of Australia Day
18/3	Lori Jack	Scouts Tasmania 2021 Mayor Invitation
18/3	Inside Local Government	South-East Queensland Mayors Converge on Canberra to Secure City Deal
23/3	Debbie Steer	Seeking a letter of support for a Lions Club application for Hydro Grant
24/3	Peter Fewkes	Reporting wombat damage at Wybalenna
24/3	Northern Tasmania Development Corporation	Fees
24/3	Debra Thurley	Safe workplaces for women in local government

	Australian Local Government Women's Association	
24/3	Mayor Darcy Byrne - Mayor of Inner West Council	Support for raising the rate of Jobseeker
24/3	Karyn Crew Department of State Growth	Release of Infrastructure Project Pipeline – 2020-21 Update
25/3	Fiona Maher	Seeking letter of support for Truwana rangers
25/3	Fiona Maher	Notes regarding letter of support
31/3	Gerald Willis	Public meeting on 14/4
4/4	Clem Newton-Brown	Current tourism issues
5/4	Clem Newton-Brown	Update on Little Dog Island project
6/4	Dianne Dredge	Zoom meeting on exploring the Islander Way
8/4	Denise Hook	Waste focus group
26/3	Rebecca White	Election campaign
8/4	Flinders Island Business Incorporation	Brand Story
9/4	Wendy Jubb Stoney	Rural Residential and new Planning Scheme
9/4	Michael Buck	Island News article draft

CORRESPONDENCE OUT

DATE	TO	SUBJECT
25/3/21	Peter Fewkes	Wombat damage at Wybalenna
26/3	Debbie Steer	Letter of Support
28/3	Fiona Maher	Letter of Support
28/3	Cr Vanessa Grace	Truwana Rangers
29/3	Garry Blenkhorn	Holding response to question asked at March Ordinary Council Meeting
31/3	Carol Cox	Response to question asked at March Ordinary Council Meeting
31/3	Jayne Cooper Parks and Wildlife	North East River warning sign for rip.
5/4	Clem Newton Brown	Response to his email re tourism
9/4	Michael Ferguson	Inviting a letter for an infrastructure grant for a boat ramp
11/4	Denise Hook and two other residents	Asking for news on waste management
11/4	Michael Buck	Response to his email regarding Mayor Island News article

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Mayor's report be received.

15 Development Services and Planning Applications

15.1 Development Information Report

Action	Information
Proponent	Council Officer
Officer	Jacci Viney Development Services Coordinator
File Reference	PLN/0105
Annexures	15.1.1 Development Information Report – March 2021

INTRODUCTION

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council now generates the data and prepares the Development Application Report monthly.

Permitted applications are assessed under section 58 of the *Land Use Planning and Approvals Act 1993* (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

PREVIOUS COUNCIL CONSIDERATION

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

OFFICER'S REPORT

Refer to Annexure 15.1.1, Development Information Report – March 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Development Information Report – March 2021 be received.

16 Works and Services

16.1 Works and Services Report – April 2021

Action	Information
Proponent	Council Officer
Officer	Chris Wilson Infrastructure and Airport Manager
File References	WOR/3000
Annexures	16.1.1 Works and Services Report – April 2021

INTRODUCTION

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the works and services staff.

OFFICER'S REPORT

This report is provided on a monthly basis at the request of Council.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Works and Services Manager's Report – April 2021 be received and accepted by Council.

17 Notice of Motions

17.1 Notice of Motion – Review of the Employee Recruitment and Selection Policy and Procedure

Action	Decision
Proponent	Cr Rachel Summers
Officer	Warren Groves General Manager
File Reference	PER/0602
Annexures	17.1.1 Current Employee Promotion Policy 17.1.2 Current Employee Recruitment Policy 17.1.3 Current Physical Locality Staff Policy 17.1.4 Draft Employee Recruitment and Selection Policy 17.1.5 Draft Employee Recruitment and Selection Procedure

NOTICE OF MOTION

That Council approves the Employee Recruitment and Selection Policy and the Employee Recruitment and Selection Procedure and allows the Employee Recruitment and Selection Policy to lay on the table for 28 days for public comment.

COUNCILLOR'S REPORT

An audit report presented by Ruddicks Chartered Accountants (on behalf of the Tasmanian Audit Office) in December 2017 noted that Flinders Council had “an inordinately large number of policies” and that many were now outdated as they had not been reviewed in the required time-frame.

The issue has been carried forward through subsequent audits and even though some works have been done to rectify this, there are still more than 20 policies that were due for review prior to 1 April 2021 – some having last been reviewed in 2009.

Our policies and procedures define our culture and values. They detail our standards and provide consistency to our decisions and practices. Policies outline not just what we expect from our employees and what they can expect from us, but what our customers and community can expect from Council.

It is crucial that all our policies remain up to date, including any changes to legislation and incorporating current best practice. Failure to do so could result in serious consequences for Council.

Today, I am presenting the Employee Recruitment and Selection Policy and Procedure for approval, to replace three of Council's current policies - Employee Recruitment, Physical Locality Staff, and Employee Promotion. The Employee Recruitment and Selection Policy and Procedure have been on Council Workshop Agendas several times, however matters considered more urgent have taken precedence.

This Policy and accompanying Procedure were originally discussed at a workshop in December 2020. Many changes discussed at that workshop have been included in these documents.

I am not trying to bypass the workshop stage or prevent Councillor input. However, we are not getting the opportunity to discuss them at workshops and I feel this may be the only way to get them reviewed, so that we are compliant in this area. In the coming months we have more

policies coming due for review but will also have our workshop time filled with the Local Planning Scheme, Annual Plan, Budget, Priority Projects, and Waste Management Strategy, just to name a few. It is my intention to present a policy or policies at each Ordinary Council Meeting as a way of making a dent in the backlog.

PREVIOUS COUNCIL CONSIDERATION

763.03.14 13 March 2014 (Current Employee Recruitment Policy)
169.05.09 21 May 2009 (Current Physical Locality Staff Policy)
260.07.09 16 July 2009 (Current Employee Promotion Policy)

PREVIOUS COUNCIL DISCUSSION

Council Workshop 1 December 2020

OFFICER'S REPORT

This Policy and accompanying Procedure have previously been the subject of Council staff and Councillor discussion and review in December 2020. The amendments suggested are representative of the matters discussed at that time.

STATUTORY REQUIREMENTS

Age Discrimination Act 2004 (Commonwealth)
Anti-Discrimination Act 1998 (Tas)
Archives Act 1983 (Tas)
Australian Human Rights Commission Act 1986 (Commonwealth)
Disability Discrimination Act 1992 (Commonwealth)
Fair Work Act 2009 (Commonwealth)
Flinders Council Enterprise Bargaining Agreement 2019-2023
Local Government Act 1993 (Tas)
Personal Information Protection Act 2004 (Tas)
Privacy Act 1988 (Commonwealth)
Racial Discrimination Act 1984 (Commonwealth)
Sex Discrimination Act 1984 (Commonwealth)
Work Health & Safety Act 2012 (Tas)
Worker's Rehabilitation and Compensation Act 1988 (Tas)
Workplace Gender Equality Act 2012 (Commonwealth)

POLICY/STRATEGIC IMPLICATIONS

Flinders Council Policy Manual Policy

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Following a fair and transparent recruitment process ensures that Council meets legislative requirements and the expectations of the Community.

VOTING REQUIREMENTS

Simple Majority

MOTION

Cr Rachel Summers

That Council approves the Employee Recruitment and Selection Policy and the Employee Recruitment and Selection Procedure and allows the Employee Recruitment and Selection Policy to lay on the table for 28 days for public comment.

17.2 Notice of Motion – Support of Cape Barren Island ANZAC Day Dawn Service

Action	Decision
Proponent	Mayor, Annie Revie
Officer	Warren Groves General Manager
File Reference	PUB/0600
Annexures	Nil

NOTICE OF MOTION

That Council approves the allocation of \$900 to support the following:

1. Attendance of Mayor Annie Revie and other community members at the Cape Barren Island Dawn Service on ANZAC Day, 25 April 2021; and
2. Cost of providing breakfast for Cape Barren Islanders and Council / other community visitors attending the Service.

COUNCILLOR'S REPORT

Volunteer groups are a vital component of the social fabric that makes up the Flinders Community. Regrettably, their ability to raise adequate funding from within the Community, as well as pay for additional capital costs required to undertake their activities, is limited. In previous years, Council has provided community volunteer groups with the opportunity to request financial assistance to support local projects.

Cape Barren Island is the second largest island within the Flinders Municipality, both in area and in population. Traditionally, on ANZAC Day, 25 April each year, a Dawn Service is held at the Island to remember those who fought and who gave their lives in service of the Nation in both world wars. Several Cape Barren Islanders were among the numbers who fought in these wars. The service is a poignant reminder that Aboriginal people went to war in Australia's name. The service is organised by the Flinders Island Branch of the RSL and the breakfast by Cape Barren Islanders. I was privileged to attend the Cape Barren Island Dawn Service in 2019 and found it to be an excellent community event. It also gave me the opportunity to meet and chat with the Island community members. There was no service in 2020 because of COVID-19 restrictions.

The Dawn Service is planned to be held on Cape Barren Island on ANZAC Day 2021 and I plan to attend. In addition to being at the service and breakfast, I will also arrange a time on the afternoon of the 24th to meet and chat with Islanders. Such a face-to-face chat session is in line with community engagement sessions I have arranged during April for Emita and Lady Barron.

Cape Barren Islanders are isolated from the main Flinders Community on Flinders Island. It is vital that Flinders Council is perceived as valuing its relationship with Cape Barren Islanders and I urge Council to support this motion.

PREVIOUS COUNCIL CONSIDERATION

Nil

PREVIOUS COUNCIL DISCUSSION

Nil

OFFICER'S REPORT

Anzac Day is a significant national occasion which marks the anniversary of the first key military action fought by Australian and New Zealand forces during the First World War. Councillor visitation to Cape Barren Island is an important aspect of their representation of the Island and especially so on this day.

STATUTORY REQUIREMENTS

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

There is sufficient funding available in Council's budget to support this expenditure.

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

MOTION

That Council approves the allocation of \$900 to support the following:

- 1. Attendance of Mayor Annie Revie and other community members at the Cape Barren Island Dawn Service on Anzac Day, 25 April 2021; and**
- 2. Cost of providing breakfast for Cape Barren Islanders and Council / other community visitors attending the Service.**

17.3 Notice of Motion - Flinders Island Destination Action Plan 2020-2022

Action	Decision
Proponent	Mayor Annie Revie
Officer	Warren Groves General Manager
File Reference	CSV/1704
Annexures	17.3.1 Draft Flinders Island Destination Action Plan 2020-2022

NOTICE OF MOTION

That Council endorses the Flinders Island Destination Action Plan 2020-2022.

COUNCILLOR'S REPORT

The Destination Action Plan (DAP) was an initiative of the Hodgman State Government in 2015/16. The original creation of the plan was undertaken by the Flinders Island Tourism and Business Association (FITBA), now the Flinders Island Business Inc (FIBI). The DAP was launched by then Premier, Will Hodgman, on a visit to Flinders Island in 2016. The main objective of the DAP was to encourage visitor growth to Flinders Island as a way of supporting and building the Island economy.

The FIBI Board has put much effort into enacting the DAP, resulting in the following key examples:

1. Flinders Island has become a reputed destination for visitors; and
2. There has been a significant increase in visitor numbers since pre-DAP years.

The Tourism Northern Tasmania Group, formerly TNT but now renamed 'Visit Northern Tasmania' (VNT), sponsored, encouraged, and actively supported FIBI's work re the DAP, as it did with other DAPs around the other northern regional Municipalities. The work of VNT is paid for, in the main, by northern regional councils, including Flinders Council. This sponsoring relationship was expressed in a Memorandum of Understanding between VNT and each northern council. The Local Government elections in late 2018, resulted in five out of seven new councillors being elected to Flinders Council, with little detailed awareness of either the work of VNT or of FIBI re the DAP. Councillor awareness of this heightened when notice was received from VNT in 2020 to renew the Memorandum of Understanding with Flinders Council, at a cost of approximately \$11,000 per year. This heightened awareness led to Flinders Council engaging with the FIBI Board to work together on a review of the DAP.

At a Council Workshop on 30 March 2021, Councillors, some council staff, Kirsten Bach from VNT, Jayne Cooper representing Parks & Wildlife, and members of the FIBI Board collaborated on this review. At the same workshop, Todd Babiak presented the final version of a Brand Story for the Island. Todd Babiak produced the story from comment and feedback received from a significant number of the Flinders Island Community. The Brand Story was received very positively by workshop participants, who also generally approved of a commitment to explore a model of tourism closely aligning with the values and principles of the Flinders Community. This commitment has been included in the DAP.

The reviewed DAP actions were approved at the workshop by all stakeholder groups present. All planned actions align with Council's 2031 Strategic Plan. What remains, in relation to Council's future role in the DAP, is for Councillors to endorse the reviewed DAP (Annexure 17.3.1).

PREVIOUS COUNCIL CONSIDERATION

Nil

PREVIOUS COUNCIL DISCUSSION

Council Workshop 30 March 2021

OFFICER'S REPORT

The attached DAP constitutes a concerted process of collaboration between a number of island-based stakeholders. The plan identifies actions where multiple stakeholders can collaborate and work together to achieve beneficial outcomes for the Community. The Plan is recommended for the consideration and approval of Councillors.

STATUTORY REQUIREMENTS

Nil

POLICY/STRATEGIC IMPLICATIONS

Population Growth - Foster and support entrepreneurial activity - Tourism and development is promoted through a focus on high quality food production, niche enterprises and clean, green image and sustainable farming practices associated with Flinders Island.

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

MOTION

Mayor Annie Revie

That Council endorses the Flinders Island Destination Action Plan 2020-2022.

18 Finance

18.1 March 2021 Quarterly Financial Report and Budget Review

Action	Decision
Proponent	Council Officer
Officer	Heidi Marshall Finance and Organisational Performance Manager
File Reference	FIN/0100, FIN/0701
Annexures	March 2021 Third Quarter Financial Report

INTRODUCTION:

Council is presented with a Quarterly Financial Report which reviews the Year to Date Actual Costs compared to the Budget, for the Income, Operational expenditure and Capital expenditure. The report also includes a summary of the Investments and Accidents and Incidents.

PREVIOUS COUNCIL DISCUSSION:

Nil

PREVIOUS COUNCIL DECISION:

Council considers the Quarterly Financial Report on a quarterly basis.

OFFICER'S REPORT:

The report, as attached, with overview, provides a summary of income and expenditure for the Council at the end of the third quarter ending 31 March 2020. The overview provides an overall summary explanation and expected direction for the upcoming three months.

Budget Review

The report includes the Current Year to Date 31 March 2021 as well as a Predicted Year End for 30 June 2021, to enable a review of Council's overall financial performance to date and provide an opportunity for budget items to be amended if necessary.

The year 2020/2021 has presented numerous challenges due to demands on internal resources and external contractors, to deliver the COVID-19 stimulus grant and capital programs. At the close of the 6 months, the grant applications for the first wave of the COVID-19 stimulus grants were approved, however, there is risk in meeting the deadlines as set by the grant body.

Income and expenditure have a predicted additional cost of \$100,000 within the employment and contractor cost areas, as approved at the 6-monthly review. There are no significant changes since last quarter in regard to this area.

Investments

The current level of cash reserves is \$4.8 million at the end of March 2021, with loans held at \$3.4 million (which include the \$1.8 million Airport Runway bridging loan).

At the end of March 2021, we are still awaiting final payment of the Airport grant funding of \$3.6 million.

STATUTORY REQUIREMENT:

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS:

Nil

BUDGET AND FINANCIAL IMPLICATIONS:

The Budget affects many areas of Council's Annual Plan with the Budget implications identified. Council's small revenue base relative to its assets and operations will always be a challenge, and the upcoming Long-Term Financial and Asset Management Strategies and Plans will need careful consideration to ensure long-term viability.

RISK/LIABILITY:

In the short-term, there are no foreseen risks or legal obligations identified as a result of the Financial Report, however, the Long-Term Financial Strategies need to be reviewed given changes to Council's operating base.

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That Council receives and accepts the third quarter Financial Report for the 9-month period ending 31 March 2021.

18.2 Writing Off Bad Debt

Action	Decision
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	FIN/1400
Annexures	18.2.1 Inv 1822 (Elected Members only) 18.2.2 Writing Off Debts Policy

INTRODUCTION

Under Section 205 of the *Local Government Act 1993*, Council can impose fees and charges with respect to the listed activities within the Act. These activities include the use of any property or facility owned by Council; and any application, licence, permit, or registration granted by the Council. The debt listed in Annexure 18.2.1 has been outstanding since 2017. Council's debt collection service has been unable to serve papers on the debtor and the prospect of recovery is very low.

PREVIOUS COUNCIL DISCUSSION

Nil

PREVIOUS COUNCIL CONSIDERATION

51.02.09 19 February 2009
218.08.2010 19 August 2010

OFFICER'S REPORT

Section 76 of the *Local Government Act 1993*, allows a Council to write off bad debts as follows;

- “(1) A council may write off any debts owed to the council –
(a) if there are no reasonable prospects of recovering the debt; or
(b) if the costs of recovery are likely to equal or exceed the amount to be recovered.
(2) A council must not write off a debt unless the general manager has certified –
(a) that reasonable attempts have been made to recover the debt; or
(b) that the costs of recovery are likely to equal or exceed the amount to be recovered.”

Council's Writing Off Debts Policy requires the decision of whether to write off a debt exceeding \$500 to be referred to Council. As required by Council's Policy, I provide the following information to aid in the decision-making process:

- the amount of the debt is \$1747.20;
- the debt relates to private works undertaken by Council; and
- the debt has been outstanding since 2017.

As per the requirement of S76 of the *Local Government Act 1993*, I certify that all reasonable attempts have been made to recover the debt however the debt collector has not been able to serve papers on the debtor and is unlikely to do so in the future. The costs of pursuing recovery are likely to exceed the amount to be recovered.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Flinders Council Write Off Debts Policy

BUDGET AND FINANCIAL IMPLICATIONS

Minimal. The debt to be written off has been included in Council's provision for doubtful debt for 2020/2021.

RISK/LIABILITY

Low

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

Pursuant to Section 76 of the *Local Government Act 1993*, that Council writes off the debt of \$1747.20 as per (Annexure 18.2.1)

19 Governance

19.1 Use of the Flinders Council Common Seal

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/1000
Annexures	19.1.1 Common Seal Register January to March 2021

INTRODUCTION

The purpose of this report is to provide Councillors with an update on the use of the Flinders Council Common Seal, as per the council motion 216.09.2016 passed at the 22 September 2016 Council Meeting.

PREVIOUS COUNCIL CONSIDERATION

Considered quarterly.

OFFICER'S REPORT

The use of the Flinders Council Common Seal binds the Council to act in accordance with the provisions of the document to which it is attached and it is important that Councillors know the details of those documents so that they are aware of commitments to which the Council has become obligated.

The Flinders Council Common Seal Register was created on 26 September 2016 and is available to Councillors on request at any time. A report on the use of the Flinders Council Common Seal will be included in Council Meeting Agendas on a quarterly basis.

Annexure 19.1.1 details the use of the Flinders Council Common Seal from January to March 2021.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

No policy exists on this matter.

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Minimum

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the report on the use of the Flinders Council Common Seal from January to March 2021 be received.

19.2 Council's 2020/21 3rd Quarter Report Against the Annual Plan

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	COU/0600
Annexures	19.2.1 Council's 2020/21 3 rd Quarter Report (January - March 2021)

INTRODUCTION

The purpose of this report is to provide Councillors with progress updates on the various Annual Plan actions undertaken by the whole of Council for the third quarter of the financial year.

PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports.

OFFICER'S REPORT

Please read Annexure 19.2.1 – 3rd Quarter Report for 2020/21.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Council's 2020/21 3rd Quarter Report (January to March 2021) against the Annual Plan be received and accepted by Council.

19.3 TasWater Corporate Plan FY2022-26

Action	Decision
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	COU/0312
Annexures	19.3.1 Letter from TasWater Board Chairman 19.3.2 DRAFT TasWater Corporate Plan FY2022-26

INTRODUCTION

TasWater has released its draft Corporate Plan FY2022-26 for review. As a TasWater shareholder, Flinders Council has been asked to provide feedback in relation to the draft Plan by 5 May 2021.

PREVIOUS COUNCIL CONSIDERATION

34.2.2020 25 February 2020

PREVIOUS COUNCIL DISCUSSION

Nil

OFFICER'S REPORT

At the February Ordinary Council Meeting, Council reviewed and provided feedback on the draft TasWater Corporate Plan FY2021-25. Since that time, TasWater has updated its strategies and strategic initiatives in some areas to reflect the lessons learned during its COVID-19 response, consolidated some strategies, and expanded its strategic focus into new areas, including a proposed Environment Strategy.

Councillors Grace, Rhodes and Williams and the General Manager met with TasWater representatives on 18 March 2021 to receive an update on the Henderson Dam. This was later followed up with a tour of the facility to view progress on the dam, firsthand. Regular updates on the Dam have since been provided to Council and disseminated through Council social media and the Island News to the Community.

The TasWater Board Chairman provided the attached correspondence in relation to the draft Corporate Plan FY2022-26, (Annexure 18.3.2).

As part-owner of TasWater, it is important that the Council continues to participate in, and support, TasWater.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council reviews the draft TasWater Corporate Plan FY2022-26 and provides feedback on the Plan to TasWater by 5 May 2021.

19.4 Quarterly Report on the Northern Tasmania Development Corporation Ltd.

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	COU/0305
Annexures	19.4.1 Northern Tasmania Development Corporation's Quarterly Progress Report - January to March 2021 19.4.2 Appendix A (Jan-Mar 2021)

INTRODUCTION

As permitted under Section 21 (c), Enterprise Powers of the *Local Government Act 1993*, Flinders Council became a member of the Northern Tasmania Development Corporation LTD (NTDC) on 1 January 2017. The *Local Government Act 1993* requires the General Manager to provide a quarterly report to Council on the activities of the NTDC and any adverse developments that may affect the entity's financial viability.

Annexure 19.4.1 details NTDC's Quarterly Progress Report for the January to March 2021 quarter has been provided to all member councils.

PREVIOUS COUNCIL CONSIDERATION

Nil

OFFICER'S REPORT

As permitted under Section 21 (1c), Enterprise Powers of the *Local Government Act 1993*, Council became a member of NTDC as from 1 January 2017. The NTDC was officially formed in March 2017 with the following primary objectives:

- a) provide pro-active, engaged and strategic regional economic leadership;
- b) consolidate an agreed vision for the development, sustainability and prosperity of the geographic region that the Organisation's Members encompass;
- c) implement a strategic economic action plan based on the Northern Regional Futures Plan Framework or similar; and
- d) to provide effective representation and advocacy to State and Federal Government and other stakeholders.

Section 21 (5) of the *Local Government Act 1993* states the following:

"The general manager is to report to the council –

- a) at least once every 3 months in respect of the performance of any activities carried out pursuant to (section 21 (1)) and any strategic issues related to those activities; and*
- b) any adverse developments that significantly affect or are likely to significantly affect the financial viability, the operating viability or any other aspect of any of those activities.*

Annexure 19.4.1, NTDC's Quarterly Progress Report, details the activities of the Corporation for the quarter. Likely due to COVID-19 issues, this is the first report that Council has received in approximately six months. Despite this, no adverse developments affecting the entity's financial viability are known.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Nil

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council notes the Northern Tasmania Development Corporation's Quarterly Progress Report - January to March 2021, provided to all member councils.

19.5 Service Request Register

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/1000
Annexures	19.5.1 Service Request Register April 2021

INTRODUCTION

The Service Request Register is used to manage requests for service received by Council from members of the public. Service requests are recorded in the register, along with the actions and timeframes taken to resolve the requests.

PREVIOUS COUNCIL DISCUSSION

The Service Request Register was previously reviewed by Council at monthly Workshops. The Register will be presented to Council for consideration at monthly Council Meetings as from August 2020.

OFFICER'S REPORT

Please read Annexure 19.5.1 – Service Request Register April 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Service Request Register – April 2021 be noted.

19.6 Community-based Council Meetings

Action	Decision
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	COU/0206
Annexures	Nil

INTRODUCTION

The purpose of this report is to identify the future date and location of two community-based council meetings, previously agreed to at the February 2021 Council Meeting.

PREVIOUS COUNCIL CONSIDERATION

13.2.2021 16 February 2021

PREVIOUS COUNCIL DISCUSSION

Council Workshop 2 February 2021

OFFICER'S REPORT

Further to the February Council Meeting motion number 13.2.2021,

'That Council:

- a) Resolves to hold two community-based Council Meetings per year, on a rotational basis, at Flinders Council townships where suitable meeting facilities exist, such as Lady Barron, Emita and Cape Barren Island; and*
- b) Nominates the location and timing of the two community-based Council Meetings for the 2021 calendar year.'*

locations and dates of these meetings need to be determined by Council.

The concept is to visit local enterprises within a community area, followed by a 'bring a plate lunch', then the Council Meeting.

Council Officers have reviewed the annual workplan and suggest that the 'September' Council Meeting be held at Lady Barron and the 'December' Council Meeting be held at Emita.

Holding these meetings in the second half of the year ensures that the legislative requirements concentrated in the first half of the year are completed which allows our focus to be based on community matters.

STATUTORY REQUIREMENT

Local Government Act 1993

POLICY/STRATEGIC IMPLICATIONS

Nil

BUDGET AND FINANCIAL IMPLICATIONS

There would be travel costs involved in visiting the community venues. As councillor accessibility to all community members is fundamental to the function of council, this is a justifiable cost.

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council resolves to hold a Community Based Council Meeting in September 2021 at Lady Barron and in December 2021 at Emita.

19.7 Northern Regional Cat Management Strategy

Action	Decision
Proponent	Council Officer
Officer	Jacci Viney Development Services Coordinator
File Reference	ANI/0104
Annexures	19.7.1 Flinders Island Cat Management Strategy (17.10.2013) 19.7.2 Northern Regional Cat Management Strategy (Draft V10.1) 19.7.3 Summary of Development

INTRODUCTION

Council is a participant in the Northern Regional Cat Management Working Group (CMWG), as facilitated by NRM North. The CMWG includes representations from all Northern Councils as well as the Royal Society for the Prevention of Cruelty to Animals, Just Cats Tasmania, the Australian Veterinarian Association, Parks & Wildlife Services and the Department of Primary Industries, Parks, Water and the Environment.

The CMWG has developed a Northern Regional Cat Management Strategy to cover cat management objectives within the Region.

PREVIOUS COUNCIL CONSIDERATION

404.01.2013	17 January 2013
Public meeting	18 February 2013
615.08.2013	15 August 2013
656.10.2013	17 October 2013 (Strategy adopted)

PREVIOUS COUNCIL DISCUSSION

Council deliberated this topic in 2013 which resulted in the adoption of a Flinders Island Cat Management Strategy in October of that year (Annexure 19.7.1).

Public meeting	29 March 2021 (NRM Regional Cat Management Coordinator)
Council Workshop	30 March 2021

OFFICER'S REPORT

The effects of feral and stray cats, on the environment in general and on wildlife in particular, are recognised across the whole of Australia. Feral and stray cats also contribute to primary industry problems, in that cat-related disease is linked to serious health issues in livestock, especially in sheep. The feral cat-related problems in the Municipality of Flinders are well recognised. Primary Industry is the main contributing factor to the Flinders economy. Further, Flinders has some unique wildlife that is highly valued by the community and by visitors. Feral and stray cats are known to cause destruction in both these contexts.

The Northern Regional Cat Management Strategy is a non-binding document that has been endorsed by West Tamar Council, Break O'Day Council, George Town Council, Launceston City Council, Meander Valley Council, Northern Midlands Council, and other key stakeholders.

The Strategy provides a shared focus to coordinate priorities and actions using limited collective resources for greatest effect in the region. The strategy aims to provide:

- A common intent across the region for strategic priorities and joint action, with flexibility for participation;
- Productive use of the resources of Council and others and aligned with state initiatives and investment;

- The right for Council to determine its commitment of resources to actions for priorities it shares with the region; and
- Greater capacity from collaboration to address difficult cat management issues and avoid conflicting directions.

The Northern Regional Cat Management Strategy (Draft V10.1) (Annexure 19.7.2) and a summary of its development are attached.

The Strategy identifies ten strategic issues as priorities for the region, drawing on the *State Cat Management Plan 2017-2022* and anticipating amendments to the Cat Management Act.

1. De-sexing and microchipping
2. Responsible cat ownership
3. Protecting significant conservation, commercial and community assets
4. Nuisance and stray cats
5. Feral cats
6. Cat breeding and hoarding
7. Professional cat management capacity
8. Shared regional cat management facilities and resources
9. Voluntary compliance
10. Improved knowledge to better inform cat management

The strategy includes directions, actions and indicators for achieving outcomes for the strategic issues above and arrangements for governance and implementation. The strategy is non-binding and allows for as much, or as little, as each Council desires to be implemented. The following statement clarifies the position:

“The strategy recognises that each participating organisation has different resources and priorities, and that implementation roles need to be voluntary and flexible at the local level, while still achieving the regional vision and desired outcomes.”

The Regional General Managers’ Forum retains oversight of the strategy and its implementation. The Northern Regional Cat Management Coordinator, hosted by NRM North, will continue to support a regional Cat Management Working Group representing councils and organisations as a collaborative implementation group developing three (3) year forward and annual action plans. Council and others in the region can participate in priority actions at their discretion, according to the time and resources they have and are able to make available.

Amendments to the *Cat Management Act 2009* commenced in March 2021, with further amendments coming into effect in March 2022. Changes to state legislation will bring more opportunity and expectations into the Community for cat management. The strategy brings some challenges, such as raising expectations for Council to act, the cost of actions, and continuity with state and regional partners. However, it provides a means to cooperate regionally and use resources more efficiently and effectively. It also allows for participation according to individual capacity and priorities.

STATUTORY REQUIREMENT

Cat Management Amendment Act 2019

POLICY/STRATEGIC IMPLICATIONS

Livability – Our natural environment protected and enhanced through land management activities

BUDGET AND FINANCIAL IMPLICATIONS

Nil

RISK/LIABILITY

Nil

VOTING REQUIREMENTS

Simple

RECOMMENDATION

The Council endorses the Northern Regional Cat Management Strategy (2020—2030).

19.8 Councillor Resolution Report

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager
File Reference	GOV/0300
Annexures	19.8.1 Councillor Resolution Report April 2021

INTRODUCTION

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

PREVIOUS COUNCIL CONSIDERATION

The Report is presented on a monthly basis.

OFFICER'S REPORT

Please read Annexure 19.8.1 – Councillor Resolution Report April 2021.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Councillor Resolution Report April 2021 be noted.

20 Closed Council

20.1 Further Extension of State Government COVID-19 Initiative Trial

20.2 Consideration of Service Agreement

Action	Information
Proponent	Council Officer
Officer	Warren Groves General Manager

REASON FOR CLOSED COUNCIL

20.1 and 20.2 are **CONFIDENTIAL** in accordance with Section 15(2) (b) of the *Local Government (Meeting Procedures) Regulations 2015*.

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council moves into Closed Council.

Meeting Closed
