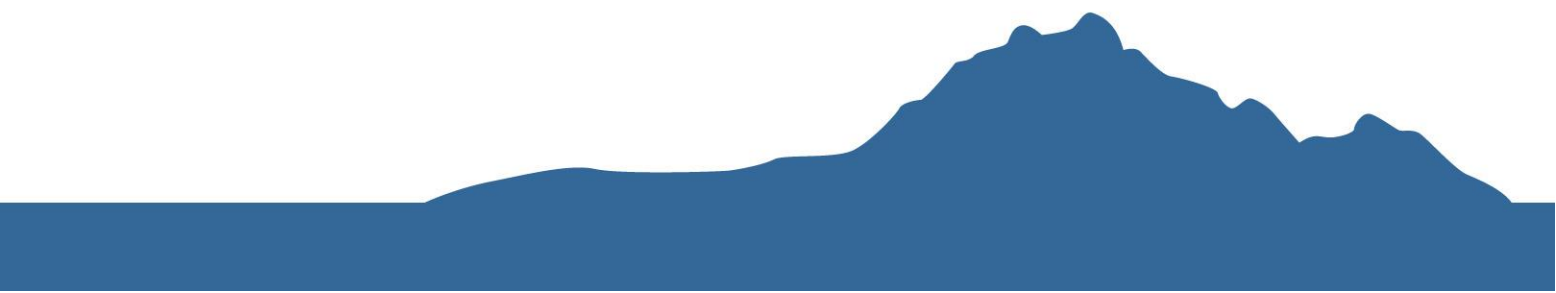




Confirmed Minutes  
Ordinary Council Meeting  
16<sup>th</sup> November 2017



## FLINDERS COUNCIL ORDINARY MEETING

### UNCONFIRMED MINUTES

**DATE:** Thursday 16<sup>th</sup> November 2017  
**VENUE:** Flinders Arts and Entertainment Centre, Whitemark  
**COMMENCING:** 1.00 pm

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#### PRESENT

Mayor Carol Cox  
Deputy Mayor Marc Cobham  
Cr Peter Rhodes  
Cr Ken Stockton

#### APOLOGIES

Cr Chris Rhodes  
Cr David Williams  
Cr Gerald Willis

#### STAFF IN ATTENDANCE

Bill Boehm - General Manager (1:00 pm – 2:23pm)  
Kelly Blundstone - Executive Assistant (minute taker) (1:00pm – 2:23pm)  
Jacci Viney - Development Services Coordinator (1:00pm – 1:48pm)  
Brian Barnewall - Works & Services Manager (1:12pm – 1:48pm)

#### CONFIRMATION OF MINUTES

**261.11.2017 Moved:** Cr K Stockton **Seconded:** Deputy Mayor M Cobham  
That the Minutes from the Ordinary Council Meeting held on the 12<sup>th</sup> October 2017 be confirmed.

#### CARRIED UNANIMOUSLY (4-0)

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

#### PUBLIC QUESTION TIME

**Question 1: Mick Rose on behalf of Flinders Island Tourism and Business Inc.**

Could the Council give an update on the status of the planning scheme / interim planning scheme?

Is any more community consultation proposed for the “structure plan” which underpins the planning scheme revisions?

**Answer:**

Taken on notice.

#### COUNCILLOR'S QUESTIONS ON NOTICE

Nil

## **COUNCILLOR'S QUESTIONS WITHOUT NOTICE**

### **Question 1: Deputy Mayor Marc Cobham**

Several community members have enquired re: the length of time that Council has been without the services and expertise of our Corporate Services and Finance Manager. Can the matter be clarified please?

#### **Answer:**

It is a personnel matter and therefore not for discussion in an open Council meeting.

### **Question 2: Deputy Mayor Marc Cobham**

Will Councillors be updated on the current status of the Council's Corporate Services and Finance Manager's position?

#### **Answer:**

An update will be provided to Councillors when information is available.

## **RESPONSE TO COUNCILLOR'S QUESTIONS WITHOUT NOTICE**

### **12<sup>th</sup> October 2017 Council Meeting**

#### **Question 2: Deputy Mayor Marc Cobham**

When will Council be either re-establishing the concrete wastewater pipes on Whitemark beach or removing them from the foreshore, as in their current state some community members consider them to be an eyesore.

#### **Mayor's Response**

The Council Works and Services staff are planning to use the pipes on the foreshore to build a retaining wall when the wastewater pipe is re-established. This is currently scheduled for the 2018/19 year, subject to inclusion in the Annual Plan and budget estimates for that year.

#### **Question 3: Deputy Mayor Marc Cobham**

Some regular users of Badger Corner Road are concerned that roadside slashing needs to be done as a matter of urgency as roadside vegetation is obscuring signs such as bridge warnings etc. Could this matter be addressed as soon as possible please?

#### **Mayor's Response**

This will be addressed as usual when the annually scheduled slashing takes place on Lady Barron Rd, Coast Rd, and Badger Corner Rd, which is usually in November/December.

#### **Question 4: Deputy Mayor Marc Cobham**

Re: possible future engagement of Natural Resource Management staff. Can Council staff provide costings and any other relevant information for the next Budget Review consideration please?

#### **Mayor's Response**

As this would be a new role within Council, staff would require more guidance from Council as to the purpose and role that such a staff member would play within the Council workforce before being able to provide specific budget information. The 2017/18 Annual Plan does not require an NRM dedicated staff member and the General Manager has not been directed by Council to expand work in this area. This topic would be better raised at a workshop level.

**262.11.2017 Moved:** Cr P Rhodes    **Seconded:** Deputy Mayor M Cobham

That the answers to the 12<sup>th</sup> October 2017 Councillor's questions without notice be noted.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

*Deputy Mayor Marc Cobham passed on his thanks to the Mayor for all her extensive answers.*

**LATE AGENDA ITEMS**

Nil

**DECLARATION OF PECUNIARY INTEREST**

Nil

**LEAVE OF ABSENCE**

Nil

**PETITIONS**

Nil

## WORKSHOPS & INFORMATION FORUMS

File No: COU/0205

### Council Workshop held on 25<sup>th</sup> October 2017

Council held a Workshop on the following subjects:

- Item 1 TasPorts Development Planning
- Item 2 Community Shed Update
- Item 3 Extension to Robert St
- Item 4 Airport Hangar Project Update
- Item 5 Planning Update
- Item 6 Risk Analysis
- Item 7 FITBI Quarterly Report
- Item 8 LGAT General Meeting Agenda
- Item 9 General Manager's Update
- Item 10 Policy Review

#### Councillors Present:

Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Chris Rhodes, Cr Peter Rhodes, Cr Ken Stockton and Cr Gerald Willis.

#### Apologies:

Cr David Williams

#### Staff and Consultants Present:

Bill Boehm	General Manager
Vicki Warden	Executive Officer
Robyn Cox	Strategic Planner (Item 1 & 5 only)
Mark Cooper	TasPorts (Item 1 only)
Kristen Derbyshire	TasPorts (Item 1 only)
Patrick Duffy	Furneaux Group Shipping Special Committee (Item 1 only)
Richard Hill	Executive Advisor, Maritime, Ports and Freight, GHD Advisory (Item 1 only)
Kaye Doyle	Community Shed Representatives (Item 2 only)
Dave Gray	Community Shed Representatives (Item 2 only)
Dale Wells	Community Shed Representatives (Item 2 only)
Brian Barnewall	Works and Services Manager (Item 3 & 8 only)
Adrian Mythen	QC <sup>3</sup> Consulting (Item 3 only)
Jacci Viney	Development Services Coordinator (Item 3 only)
Michael Grimshaw	FITBI Executive (Item 7 only)

*As workshops and information sessions are for information and discussion purposes only, no decisions are made or foreshadowed at these proceedings.*

#### VOTING REQUIREMENTS:

Simple Majority

#### RECOMMENDATION:

That the Council Workshop held on 25<sup>th</sup> October 2017 be noted.

**DECISION:**

**263.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton  
That the Council Workshop held on 25<sup>th</sup> October 2017 be noted.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**PUBLIC MEETINGS**

Nil

**PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION**

Nil

## REPORTS TO BE RECEIVED

### Furneaux Group Shipping Special Committee

File No: COM/0403

*Annexure 1: Furneaux Group Shipping Special Committee 7<sup>th</sup> November 2017 Unconfirmed Minutes*

### OFFICER'S REPORT (Bill Boehm, General Manager):

The unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7<sup>th</sup> November 2017 have been provided for consideration. The minutes outline what the committee has been working on to date and can now be received by Council.

### OFFICER'S RECOMMENDATION

That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7<sup>th</sup> November 2017 be accepted.

### DECISION:

**264.11.2017 Moved:** Cr P Rhodes    **Seconded:** Deputy Mayor M Cobham

That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7<sup>th</sup> November 2017 be noted.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

## COUNCILLORS' REPORTS

Report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee

File No: COU/0312

### CORRESPONDENCE IN:

DATE	WHO	SUBJECT
18.10.17	Ailsa Sypkes, General Manager Legal and Governance, TasWater	Email advising that a General Meeting has been called for 10:30am on Thursday 9 November at Riverside and that agenda papers will be distributed by 25 October.
26.10.17	Ailsa Sypkes, General Manager Legal and Governance, TasWater	Email with papers for a General Meeting to be held 10:30am on Thursday 9 November at Riverside.

### RECOMMENDATION:

That the report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee be received.

### DECISION:

**265.11.2017 Moved:** Cr P Rhodes    **Seconded:** Cr K Stockton

That the report from Councillor Gerald Willis as the Flinders Council Representative on TasWater Owners' Committee be received.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.



**MAYOR'S REPORT:**

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Mayor C Cox
<b>FILE REFERENCE</b>	COU/0600
<b>ASSOCIATED PAPERS</b>	Nil

**REPORT:****APPOINTMENTS:**

04.10.17	Met with Resident re Airport Hangar situation (phone)
04.10.17	Met with resident re difficulty in finding housing.
10.10.17	Met with Wayne Dick, Parks and Wildlife
10.10.17	Met with Council's Citizenship award nominee
11.10.17	Met with two residents regarding Development Application up for Council consideration (both phone)
12.10.17	Council Meeting
12.10.17	Met with The Hon Rene Hidding, Minister for Infrastructure re Council decision to refuse the Gums quarry development application. (phone)
12.10.17	Met with The Hon Peter Gutwein, Treasure and Minister for Local Government re Council decision to refuse the Gums quarry development application. (phone)
16.10.17	Met with two residents regarding Council's decision to refuse the Gums quarry development application. (both by phone)
18.10.17	Telstra Telecomms project information evening
19.10.17	Met with Gums quarry proponent (phone)
19.10.17	With the General Manager met with Michael Sammutt, Andrew Ross & Drew (Andrew) Bury discussing Telecomms project
19.10.17	Interview with the Sally Dakis, ABC Country Hour.
19.10.17	Met with Frank Willebrand re: Whitemark airport hangar situation (phone)
20.10.17	Flinders Island Show - Council's Citizenship Award presented to Mrs Pat Masters.
25.10.17	Council workshop
31.10.17	Mayor's professional development day organised by LGAT
31.10.17	Mayors dinner
01.11.17	LGAT General meeting
03.11.17	Lion's Tour de Flinders
05.11.17	Furneaux Tavern - Melbourne Cup Day
08.11.17	Northern Tasmania Development Corporation AGM
09.11.17	TasWater Owners General meeting

**Justice of the Peace:**

Congratulations to Vicki Warden, Executive Officer at Flinders Council for achieving the status of Justice of the Peace. Vicki normally works Monday to Thursday and can be contacted through the Council Office. Thank you Vicki for giving Council the ability to provide this service to the Community.

**Northern Tasmania Development Corporation (NTDC) - AGM:**

The Agenda with included reports has been circulated to Councillors, as will the minutes once received. The agenda included the prioritised regional projects that NTDC will assist in lobbying for. These projects have gone through an approved selection process that identifies the projects best placed and forecast to create an improved economic outcome for the region. There are currently four projects on that list of which the Safe Harbour project at Lady Barron is one.

**Citizenship Award 2017:**

Mrs Pat Masters is awarded the 2017 Council's citizenship award. Pat was presented with the award at the annual show.

Pat is a very worthy recipient of this award being active in community service since her arrival on the Island with her husband Alan in the early 1980's. Since then Pat has been involved in bowls, a long term member of the hospital Auxiliary, a very active and strong participant in the Lady Barron Hall Special Committee and for 13 years has been, and still is a member of the Flinders Lions Club.

Pat often gave her time as Treasurer, Secretary or President to the above organisations. She was also one of the dedicated Lady Barron Hall committee members who would provide egg and bacon sandwiches to Three Peaks race contestants and support crew in the early hours of the morning.

Pat is an ongoing member of the Lions Club and with husband Alan, manages the bingo machine at the Furneaux Tavern, one of the Lions biggest fund raising earners. Pat along with husband Alan was awarded the Melvin Jones Award, the Lions Club's highest International Award.

Most of us know Pat as she tends the garden stall at the markets and is ever generous with the donation of plant for local raffles and fund raising events.

Congratulations Pat, and thank you for the support you have given and continue to give to this community.

**Local Government Association of Tasmania (LGAT) General Meeting:**

Considerable time was spent developing a sectorial response to the Code of Conduct Review. The minutes of the meeting will be available on the LGAT website once they are published. At each LGAT meeting a Council is invited to give a short overview of what is happening in their Council area. I will report on the Flinders Municipal area activities at the next LGAT General meeting.

**School walking/cycling access track:**

On the 8<sup>th</sup> November 2017, I received a letter from the Minister for Infrastructure advising that Flinders Council was successful in its application to the Vulnerable Road User Program and has been allocated \$50,000 to regrade and seal the walking/cycling track to the School. Council staff will now be working to develop and submit the plans and undertake the work to realise the funding.

Thank you to staff for recognising and using this opportunity to improve infrastructure on the Island for the benefit of our school pupils.

**CORRESPONDENCE IN:**

<b>DATE</b>	<b>WHO</b>	<b>SUBJECT</b>
04.10.2017	Nigel Scullion, Minister For Indigenous Affairs	Letter re: Support Indigenous businesses
05.10.2017	Senator David Bushby	Letter of Support Safe Harbour Project
06.10.2017	Mayor David O'Loughlin, President, Australian Local Government Association (LGAT)	Invitation to attend the National Local Roads and Transport Congress
09.10.2017	Robyn Dilger, Flinders Island Show Society	Invitation to lunch
09.10.2017	Jenny Denholm, Primary Health Tasmania	Letter re: Funding of Suicide Prevention Services
11.10.2017	Launceston Airport	Annual Stakeholder Event Invitation
11.10.2017	Peter Guichelaar	Letter re: Quarry Code of Practice 2017
11.10.2017	Matthew Abbey, Department Premier and Cabinet (DPAC)	Local Government Forum - Sport, Recreation and Physical Activity - 9 November 2017
11.10.2017	Dion Lester, Policy Director, LGAT	LGAT Regional Breakfast Series - Save the Date
12.10.2017	Michael Buck, Secretary, Flinders Island Tourism and Business Inc (FITBI)	Notice of General Meeting 18 October 2017
13.10.2017	Guy Barnett MP, Minister for Building and Construction	Work Safe Month 2017
13.10.2017	Tarryn Yetman, Administrator, GHD	TasPorts Development Planning - Proposed Meeting
13.10.2017	Dion Lester, Policy Director, LGAT	Letter re: LGAT President Doug Chipman
18.10.2017	Ailsa Sypkes, Tas Water	Notice of General Meeting 9 November 2017
18.10.2017	Richard Mollineaux	Letter re: Gumms Quarry
18.10.2017	David Bailey	Letter re: Gumms Quarry
19.10.2017	Peter Gutwein, MP, Minister for Planning and Local Govt	Letter re: support for Northern Tasmanian Councils - Shared Services Study report
24.10.2017	Sally Darke, Chairperson, Tas Community Fund	Increasing Workforce Engagement Large Funding Rounds
25.10.2017	Mandy Denby, Dept of Premier and Cabinet	Success in Australia Day Great Ideas Grants Program 2018
26.10.2017	Mayor Brian Cunial, Frankston City Council	Homelessness in Australia
31.10.2017	Christine Agostinelli, Executive Officer, LGAT	Additional Information re: Code of Conduct Item on General Meeting Agenda
31.10.2017	Fiona Simson, President, National Farmers' Federation	National Agriculture Day 21.11.2017
01.11.2017	Rikki-Lee Ross, Northern Tasmania Development Corporation (NTDC)	08 November AGM Agenda Papers
04.11.2017	Furneaux Islands CWA Rest	Community Grant 2017

DATE	WHO	SUBJECT
	Room Committee	
06.11.2017	Katrena Stephenson, CEO, LGAT	Letter re: LGAT President Doug Chipman
07.11.2017	Dion Lester, Policy Director, LGAT	Councillor Allowance Review
07.11.2017	Rikki-Lee Ross, NTDC	NTDC Directors Report
07.11.2017	Darren Chester MP, Minister for Infrastructure and Transport	Roads to Recovery Statement of Expectations
07.11.2017	Maree Crawford, Furneaux Historical Research Association	FHRA Committee Members 2017
08.11.2017	Rene Hidding MP, Minister for Infrastructure	Vulnerable Road User Program 2017/18
08.11.2017	Sally Darke, Chairperson, Tas Community Fund	Emerging Community Leaders 2018
15.11.2017	Michael Ferguson MP, Minister for Information Technology and Innovation	Letter re: Networking Tasmania range of benefits

#### CORRESPONDENCE OUT:

DATE	WHO	SUBJECT
04.10.2017	Chris Bowman	Thank you for ongoing commitment to Flinders Municipal Emergency Management Committee
06.10.2017	Rhiannon Shine, ABC	Flinders Island contacts for filming
13.10.2017	Deputy Mayor Marc Cobham	Authorisation to act as spokesperson of Council with regard to Development Application
17.10.2017	Regional Jobs and Investment Packages Program	Letter of Support for Quoin Holdings
19.10.2017	Furneaux Group Shipping Special Committee Members	Invitation to attend workshop
23.10.2017	Richard Mollineaux	Response to letter re: Gumms Quarry
23.10.2017	David Bailey	Response to letter re: Gumms Quarry
30.10.2017	Jeneane Thomas, Hydro	Response to invitation to Official Opening of Flinders Island Hybrid Energy Hub
09.11.2017	Deputy Mayor Marc Cobham	Response to Questions without notice

#### VOTING REQUIREMENTS:

Simple Majority

#### RECOMMENDATION:

That the Mayor's report be received.

#### DECISION:

**266.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton

That the Mayor's report be received.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

<b>A. DEVELOPMENT SERVICES AND PLANNING APPLICATIONS</b>
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**Item A1: Transfer of Crown Land to Council**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Jacci Viney, Development Services Coordinator
<b>FILE REFERENCE</b>	REA/0201
<b>ASSOCIATED PAPERS</b>	<i>Annexure 2: Transfer of land to Council Annexure 3: Library lease document from Crown Solicitor</i>

**INTRODUCTION:**

As part of Council's ongoing assessment of asset and land management, parcels of land that are otherwise owned by the Crown, but utilised by Council, may be identified as requiring amendment in either a lease, licence or ownership arrangement. Land that hosts Council built and owned assets is usually prioritised over vacant land.

This report updates Council on progress in securing title to the current Council offices with an associated lease to provide for the current library.

**PREVIOUS COUNCIL CONSIDERATION:**

Nil

**OFFICER'S REPORT:**

The land; CT:171441/1, host to the current Council offices and known as 4 Davies Street, Whitemark, has been long identified as a parcel of land that Council would ideally hold ownership of. The land is currently leased by Council from the Crown. The current lease has been in place since 1947. The transfer documents relating to the cessation of the lease are attached as Annexure 2.

The land holds significant Council assets including the Council offices, the Rose Garden, approximately half of the Flinders Arts and Entertainment Centre (FAEC), the "Duckpond" Child Care Centre and the playground on the corner of Davies and James Streets, as well as the State Library building owned by the Department of Education.

Council attempted to gain ownership of the land in the early 2000's but issues around unknown sewage location, unclear boundaries and asset ownership precluded continuation of the project.

Recently Council utilised the services of visiting plumbers to provide CCTV mapping of the sewage services to the Council building, the public toilet at the library and Duckpond child care centre. It was confirmed that the library toilets do use the same system as the Council office.

The land known as 6 James Street, Whitemark, and previously known as the "Accountant's house" was removed from the lease in 2015.

Negotiations with Crown Land Services were quite straight forward although the matter of the library building did present an issue. The Department of Education, as owners of the State Library, were approached regarding the possibility of Council owning the asset and leasing the

building back to the Department of Education. This has taken some time to negotiate but finally the lease document has been issued by the Crown Solicitor of Tasmania. The document forms Annexure 3.

**STATUTORY REQUIREMENT:**

Nil

**POLICY/STRATEGIC IMPLICATIONS:**

2. Infrastructure and Services – Placed based approach to planning and delivery to ensure community and environmental values are maintained.
  - 2.1 Plan, deliver and operate community infrastructure to provide levels of service that align with community needs and demand.
    - 2.1.4.1 Deliver services as per long term asset management plan 2017/18.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil at this stage. Council to contact State Revenue Office regarding stamp duty payable.

**RISK/LIABILITY:**

This 'tidies up' the matter of Council owning assets on Crown land.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council:

1. Receives the annexure detailing the cessation of the lease over CT:171447/1 known as 4 Davies Street, Whitemark; and
2. Agrees to lease the existing library building to the Department of Education.

**DECISION:**

**267.11.2017 Moved:** Cr K Stockton **Seconded:** Deputy Mayor M Cobham

That Council:

1. Receives the annexure detailing the cessation of the lease over CT:171447/1 known as 4 Davies Street, Whitemark; and
2. Agrees to lease the existing library building to the Department of Education.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

*Works and Services Manager Brian Barnewall entered the meeting at 1.12pm.*

**Item A2: Development Application Report**

<b>ACTION</b>	Information
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Jacci Viney, Development Services Coordinator
<b>FILE REFERENCE</b>	PLN/0105
<b>ASSOCIATED PAPERS</b>	<i>Annexure 4: Planner's Information Report – October 2017</i>

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of the applications which have been dealt with by the Planning Department for the month of October as per the council motion 249.09.2015, passed at the 24<sup>th</sup> September 2015 Council Meeting.

Council has requested that the planning consultancy service (West Tamar Council) provide this detail to Council on a monthly basis.

Permitted applications are assessed under s58 of the *Land Use Planning and Approvals Act 1993* and as such are not advertised nor are the applicant's details made public. Applicants retain the right to privacy having met all development and use standards applicable within the current planning scheme. Applications made under this section must be granted a permit, with or without conditions.

The numbering of applications relates to the allocation provided by the 'Regulatory Applications' (RegApps) electronic filing system. Numbers are allocated in order to Planning (DA), Building (BA) and Plumbing (PA) applications. This may mean that planning numbers are not sequential.

**PREVIOUS COUNCIL CONSIDERATION:**

Some items may have been considered at meetings of Council while the remainders have been approved under delegation by the General Manager.

**OFFICER'S REPORT:**

Refer to Annexure 2 Planner's Information Report – October 2017, provided by West Tamar Council.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Planner's Information Report – October 2017 be received.

**DECISION:**

**268.11.2017 Moved:** Cr P Rhodes      **Seconded:** Cr K Stockton

That the Planner's Information Report – October 2017 be received.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.



<b>B. AIRPORT</b>
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**Item B1: Airport Business Planning Update**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Brian Barnewall (Airport Manager) and Jacci Viney (Project Officer)
<b>FILE REFERENCE</b>	AER/0100
<b>ASSOCIATED PAPERS</b>	<i>Annexure 5: Flinders Island Aerodrome Costings Review (Elected Members only)</i> <i>Annexure 6: Flinders Island Aerodrome Review Report (Elected Members only)</i> <i>Annexure 7: Flinders Island Aerodrome Action Plan Report (Elected Members only)</i> <i>Annexure 8: Flinders Island Airport Hangars Update Report (Elected Members only)</i> <i>Annexure 9: Proposed Airport Extension (Elected Members only)</i> <i>Annexure 10: Tank Inspection Report (Elected Members only)</i>

**INTRODUCTION:**

In April of this year, the Flinders Island Airport became managed by Council's Works and Services Manager, Mr Brian Barnewall. As a result, an Airport Business Planning Team was developed comprising Brian Barnewall, Adrian Mythen of QC3 Consulting and Jacci Viney, Council's Development Services Coordinator, acting in a Project Officer capacity.

Since this time the Airport Business Planning Team commenced a review of all elements of the current operating position of the Flinders Island Airport. As well as addressing the status of two previous Council decisions in relation to Airport hangers and fuel facilities, the review also considered a comparative review of fees and charges associated with other airports plus update stakeholder consultations.

This report provides a formal consolidated update of this work to sit alongside previous report updates through Council's Annual Business Plan, Council Resolution Report and Council Workshop updates.

**PREVIOUS COUNCIL CONSIDERATION:**

30 <sup>th</sup> April 2015	129.04.2015
20 <sup>th</sup> October 2016	250.10.2016
20 <sup>th</sup> October 2016	251.10.2016
9 <sup>th</sup> March 2017	Council Workshop
1 <sup>st</sup> June 2017	Council Workshop
25 <sup>th</sup> October 2017	Council Workshop

**OFFICER'S REPORT:**

Work carried out in 2017 by the Airport Business Planning Team has thus far consisted of:

- (a) Stakeholder discussions with Sharp Airlines, Flinders Island Air Charters, Flinders Island Aviation and multiple private or interested individual parties;
- (b) Examination of previous Airport Master Plan work;
- (c) Review of previous reports in relation to Airport hangers and fuel facilities;
- (d) A comparative review of fees and charges associated with other regional or similar airports; and
- (e) Preliminary concept plans for redevelopment of the airport terminal and potential sites for commercial and private hangers.

As a result it quickly became evident that there are multiple operational positions within the one (airport) business, all of which require review with a holistic approach required. Individual stakeholder and community consultation is an essential element and have reconfirmed this view.

A number of reports, working documents and updates are provided as Annexures, all of which are classified as 'Commercial in Confidence'.

As a summary, the following aspects are of note:

1. The Master Plan provides an optimal spatial outcome for the airport in keeping with commercial business objectives and environmental, planning, security and operational obligations but it needs to be reviewed in light of new information. Once revised, the Master Plan will formally provide Council with a long-term (20 year) planning framework for the safe, secure, efficient and sustainable use and development of the airport site. It will provide clear direction as to how growth is to be accommodated, particularly with respect to continued growth and expansion of Regular Passenger Transport services and general aviation activities.
2. Parts of the site have been identified for possible future non-aviation uses on land that is not likely to be required for aviation purposes. These include but are not limited to the following:
  - terminal upgrade for passengers including ancillary commercial and visitor information services;
  - commercial aviation facilities;
  - private hanger developments which may or may not include accommodation;
  - improved terminal car parking; and
  - streamlined aviation fuel facilities.
3. In a general sense, whilst the operation of the airport places a significant financial impact on the Council incurring an annual operational deficit of \$180,000, it is expected that over time through careful management this can be reduced. As it currently stands, the loss is covered by revenue raised via the (property) rating system but in context is not as significant compared with the overall Council operation.
4. The aim of the costings review is to provide an understanding of how this Airport stands in comparison with other airports in the country so that amendments to current fees and charges may be made with sound consideration for both the business model and the users of the site.

It has become clear that separating landing fees from any future commercial or private development is essential to avoid future issues of equity.

5. The Airport is a major community asset which is integral to the operation and development of the Island as well as being a major Tourism gateway. As such Council is the best placed and only entity that will ensure that the needs of the Community will be accommodated.
6. There will be different strategies and actions associated with ensuring that all commercial users are treated equitably.
7. At this stage, whilst Council does not own fuel facilities, it is essential that this service be provided either through the current owner (Sharp Airlines) or another arrangement.

**STATUTORY REQUIREMENT:**

Nil

**POLICY/STRATEGIC IMPLICATIONS:**

3. Access and Connectivity
  - 3.2 Maintain air access to the Island and improve performance of the airport.
    - 3.2.1 Improved operation and financial performance of airport.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil at this stage. Any future amendments to the schedule of fees and charges with relation to airport fees will be based on a holistic review of other airports as well as all operational requirements.

**RISK/LIABILITY:**

There is an ongoing financial risk to Council if the Airport continues to operate under the current financial model but also potential changes need extensive community consultation.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council

1. Receives and notes the Officers Report including the relevant information as provided which is noted as 'Commercial in Confidence'.
2. Authorises staff to continue to work on progressing actions as identified and report progress back on a regular basis.

**DECISION:**

**269.11.2017 Moved:** Cr K Stockton **Seconded:** Deputy Mayor M Cobham

That Council

1. Receives and notes the Officers Report including the relevant information as provided which is noted as 'Commercial in Confidence'.
2. Authorises staff to continue to work on progressing actions as identified and report progress back on a regular basis.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**270.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton  
That Council moves to Item E2 and E3 due to the Works and Services Manager being present.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

*Council moved to Item E2 and then E3 at 1.21pm.*

**Item E2: Roads Program Capital Works Budget Variation**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Brian Barnewall
<b>FILE REFERENCE</b>	FIN/0906, FIN/0701
<b>ASSOCIATED PAPERS</b>	<i>Annexure 12: Existing and Proposed Roads Program 2017/18</i>

**INTRODUCTION:**

At the adoption of the 2017/18 Budget a Capital Works Program was adopted including works associated with roads and bridges. Since the adoption of the budget circumstances have changed requiring a reconsideration of our proposed works program.

This report updates the situation with justification to make appropriate changes to the Council budget to enable a revised roads program to be delivered.

**PREVIOUS COUNCIL CONSIDERATION:**

Budget Workshops                      9<sup>th</sup> May & 29<sup>th</sup> June 2017  
172.07.2017                                20<sup>th</sup> July 2017 (Budget adopted)

**OFFICER'S REPORT:**

At the time of the adoption of the budget an allocation from the Department of State Growth was included but without the actual details.

Since this time, an inspection of Lady Barron Road and discussions with State Growth representatives deemed it necessary to stabilise, prime and seal the sections of road that are failing and not likely to last until the next scheduled resealing program in another two years. These sections total 1,275m of road and would be at a cost to State Growth of \$187,500. A further 2,230m of road will be resealed at a cost of \$112,500.

The costs to mobilise stabilisation contractors, plant and equipment is expensive such that it was originally intended that this type of work be undertaken in the following year. The requirement to undertake stabilisation on State Growth roads means that by adapting our own local roads program we will be able to maximise the advantage thereby effectively halving these mobilisation costs.

As part of the acquittal of the 2016/17 Roads to Recovery Program it was determined that it was necessary to remove a completed project from the list so as to comply with our own source expenditure requirements as a condition of Roads to Recovery funding. As such we need to increase our Roads to Recovery Program in 2017/18 to compensate.

Both these aspects required a reconsideration of our own proposed local roads works schedule.

Accordingly, apart from the budgeted Capital Resealing totaling \$314,963 it is considered prudent to add the stabilisation of two sections of Memana Rd; one being the 500 metres breaking up just past Officers Creek Bridge and the other being a two metre width area on each side of the road just past "Four Winds" entrance for a distance of 550 metres.

A further section of Memana Rd will have the edges resealed where it was damaged by the carting of water from a Markarna Park property by TasWater last summer. An amended program is attached with the additional works (Items 2a to 2e) highlighted increasing the Capital Roads Budget by \$137,100.

Council has a contract in place with Hyway Stabilisers Australia to undertake this work which last year was extremely successful. A February 2018 timeframe is envisaged. Whilst this will increase the level of activity in 2017/18 it is within our resource capability but also has the advantage of reducing our Roads to Recovery Program works for 2018/19 when it is hopeful that we will be undertaking major works on the Airport.

#### **STATUTORY REQUIREMENT:**

*Local Government Act 1993*

#### **POLICY/STRATEGIC IMPLICATIONS:**

- 2.1 Plan, deliver and operate community infrastructure to provide levels of service that align with community needs and demand.
  - 2.1.4.1 Deliver services as per long term asset management plan 2017/18
  - 2.1.4.3 Reseal 5 kilometres of bitumen road.
  - 2.1.4.4 Continue monitoring of stabilized roads and investigate new methods
  - 2.5.1.1 As a contractor for the State Government, undertake a major reseal project on the State Road.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

The additional \$137,100 added to Council's Capital Works Roads Program is manageable and may be potentially offset by a reduced roads program in 2018/19. It is also proposed to form part of this year's Roads to Recovery funded program. There are also savings in mobilisation costs for stabilisation contractors, plant and equipment by apportionment with State Growth.

#### **RISK/LIABILITY:**

There is a significant risk that Council will not be able to comply with Roads to Recovery funding requirements if an amended roads program is not adopted and actioned.

#### **VOTING REQUIREMENTS:**

Simple Majority

#### **OFFICER'S RECOMMENDATION:**

That Council adds the following projects with notional allocations into the 2017/18 Local Roads Capital Works Program:

Item	Road	Works	Length (m)	From	To	Width (m)	Amount
2a)	Memana	Stabilise and Seal	500	4820	5320	6.0	\$71,100
2(b)	Memana	Stabilise and Seal	550	10650	11200	4.0	\$52,100
2(c)	Memana	Reseal Left Edge	1200	12100	13300	1.4	\$8,750
2(d)	Memana	Reseal Right Edge	500	12100	12600	1.4	\$3,650
2(e)	Memana	Reseal Right Edge	400	12900	13300	0.7	\$1,500
<b>Total</b>							<b>\$137,100</b>

**DECISION:****271.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton

That Council adds the following projects with notional allocations into the 2017/18 Local Roads Capital Works Program and amends the 2017/18 Capital Budget to reflect these changes:

<b>Item</b>	<b>Road</b>	<b>Works</b>	<b>Length (m)</b>	<b>From</b>	<b>To</b>	<b>Width (m)</b>	<b>Amount</b>
2a)	Memana	Stabilise and Seal	500	4820	5320	6.0	\$71,100
2(b)	Memana	Stabilise and Seal	550	10650	11200	4.0	\$52,100
2(c)	Memana	Reseal Left Edge	1200	12100	13300	1.4	\$8,750
2(d)	Memana	Reseal Right Edge	500	12100	12600	1.4	\$3,650
2(e)	Memana	Reseal Right Edge	400	12900	13300	0.7	\$1,500
<b>Total</b>							<b>\$137,100</b>

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Item E3: Northern Tasmania Economic Stimulus Package Loan Project Update**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	FIN/0701
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**INTRODUCTION:**

Council has been successful in receiving loan funds via the Northern Tasmania Economic Stimulus Package Loan Scheme to undertake a variety of Capital Works. Since the adoption of the budget circumstances have changed requiring a minor reconsideration of our proposed works program under this Scheme.

This report updates the situation and recommends with justification appropriate changes to the approved projects list.

**PREVIOUS COUNCIL CONSIDERATION:**

6 <sup>th</sup> October 2016	Council Workshop
20 <sup>th</sup> October 2016	270.10.2016 and 270.10.2016
17 <sup>th</sup> November 2016	288.11.2016
9 <sup>th</sup> May & 29 <sup>th</sup> June 2017	Budget workshops
20 <sup>th</sup> July 2017	172.07.2017 (Budget adopted)

**OFFICER'S REPORT:**

At the time of the adoption of the budget, Council was proceeding along the lines that projects were approved to form part of a \$1,447,000 allocation from the Department of Treasury and Finance.

Since this time there have been a few changes in circumstances that warrant a minor review as follows:

1. Consultation with the Cape Barren Island Aboriginal Association Inc. (CBIAAI) commenced in September of this year and included a visit to the Island by a Council engaged consultant – Liam Dingemane of CBM Sustainable Design.

The consultant reported that CBIAAI had multiple areas they wished to improve with public facilities and acknowledged that only one may be chosen at this time. The option to separate the facilities was explored and the outcome was that their first preference would be to provide a toilet facility at their golf club and a BBQ facility on their foreshore area near the main town. A development application for each of the determined sites will be made by the consultant soon.

CBIAAI has indicated that they would upgrade an existing public toilet, near to the foreshore site, from their own funds and would assume responsibility for the ongoing maintenance and costs associated with these new facilities. Overall CBIAAI would be pleased with this situation.

Given the inherent additional costs for servicing Cape Barren Island, an additional small allocation is considered appropriate.



2. Progress in relation to the proposed BBQ and toilet facilities at North East River is not progressing at a sufficient rate, in part as the location and ongoing service arrangements with Department of Primary Industries, Parks, Water and Environment (DPIPWE) need to be addressed. This area is one that is currently mainly managed by Parks but with Council also a major stakeholder. Parks has in general indicated a potential willingness to review the form and nature of the resources on Flinders Island with this area imminently suited to a strategic review. In essence, the facility was proposed to be constructed to replace an existing Parks funded and managed facility. In these circumstances, a deferral would seem to be appropriate as we are not able to undertake any meaningful progress at this time.
3. The proposed Whitemark Township Entrance Enhancement was at the time a standalone project with no apparent relationship to the balance of the Whitemark Township. The current Flood Study / Coastal Inundation Report and wider Township Strategy Plan will inevitably put this project into wider context from a design and priority perspective. In this circumstance, a deferral at this time would seem to be appropriate.
4. On 8 November 2017 Council received advice from the Department of State Growth that under the *Safer Roads: Vulnerable Road User Program* the Project Steering Committee has approved, in-principle, Flinders Council's request for \$50,000 to regrade and seal the footpath on Thule Road, Whitemark to provide all weather access, install a pedestrian crossing and reduce the speed limit to 80 km/h.  
  
This project requires matching funds with Council's contribution also involving the upgrade and sealing of the footpath along Lagoon Road thereby improving road safety but also greatly enhancing the Whitemark township entrance in the process.
5. The approved township footpath project allocation of \$50,000 under this package is worthy of review as Council has already identified a suite of footpath crossovers that need replacement. The concrete footpath should also be extended in front of the existing houses to link the existing gravel /proposed seal in Lagoon Road.

In summary, the following changes to the loan program are proposed:

Project	Approved Loan Allocation \$	Recommended Adjustment \$	Revised Loan Allocation \$
Rehabilitation of insitu putrescible cell	80,000		80,000
Construction of new putrescible cell	90,000		90,000
BBQ and Public Toilets at the North-East River	75,000	-75,000	
BBQ and Public Toilets on Cape Barren Island	80,000	+10,000	90,000
Whitemark township entrance enhancement	80,000	-80,000	
The 'Stabilisation of Council Gravel Roads'	567,000		567,000
Bridge Railings Project	350,000		350,000
Township footpath program	125,000	+145,000	270,000
<b>Total Loan Costs</b>	<b>1,447,000</b>	<b>0</b>	<b>1,447,000</b>

It is also noted that as indicated on agenda item E2 Roads Program Capital Works Update, the recommended amended program involves additional works that would increase the Capital Roads Budget by \$137,100. There is also potential scope within the existing category of *'Stabilisation of Council Gravel Roads'* to include some of this work but in terms of achieving better road safety and township enhancement aspects it is considered that work on footpaths would be more beneficial.

Should Council agree to these changes then formal approval will need to be obtained from the Department of Treasury and Finance. This is not expected to be an issue.

#### **STATUTORY REQUIREMENT:**

*Local Government Act 1993*

#### **POLICY/STRATEGIC IMPLICATIONS:**

4.0 Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

4.3.21 An integrated and strategic approach to financial and asset management.

4.3.21.1. Maintain a long-term financial plan in accordance with the *Local Government Act 1993*.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Nil for 2017/18. Should Council proceed with those projects that have been recommended to be deferred then additional allocations will be required in the future.

#### **RISK/LIABILITY:**

There is a significant risk that Council will not be able to fulfill its obligations under the existing loan program due to various factors. The amended program addresses this situation.

#### **VOTING REQUIREMENTS:**

Absolute Majority

#### **OFFICER'S RECOMMENDATION:**

That Council

1. Amends the Northern Tasmania Economic Stimulus Package Loan Scheme approved program distribution as follows; and

Project	Approved Loan Allocation \$	Recommended Adjustment \$	Revised Loan Allocation \$
Rehabilitation of insitu putrescible cell	80,000		80,000
Construction of new putrescible cell	90,000		90,000
BBQ and Public Toilets at the North-East River	75,000	-75,000	
BBQ and Public Toilets on Cape Barren Island	80,000	+10,000	90,000
Whitemark township entrance enhancement	80,000	-80,000	
The 'Stabilisation of Council Gravel Roads'	567,000		567,000

Project	Approved Loan Allocation \$	Recommended Adjustment \$	Revised Loan Allocation \$
Bridge Railings Project	350,000		350,000
Township footpath program	125,000	+145,000	270,000
<b>Total Loan Costs</b>	<b>1,447,000</b>	<b>0</b>	<b>1,447,000</b>

2. Seeks approval from the State Government Treasurer for these changes.

### DECISION:

**272.11.2017 Moved:** Cr K Stockton **Seconded:** Cr P Rhodes  
That Council

1. Amends the Northern Tasmania Economic Stimulus Package Loan Scheme approved program distribution as follows; and

Project	Approved Loan Allocation \$	Recommended Adjustment \$	Revised Loan Allocation \$
Rehabilitation of insitu putrescible cell	80,000		80,000
Construction of new putrescible cell	90,000		90,000
BBQ and Public Toilets at the North-East River	75,000	-75,000	
BBQ and Public Toilets on Cape Barren Island	80,000	+10,000	90,000
Whitemark township entrance enhancement	80,000	-80,000	
The 'Stabilisation of Council Gravel Roads'	567,000		567,000
Bridge Railings Project	350,000		350,000
Township footpath program	125,000	+12,000	137,000
Rehabilitation of Memana Rd		+133,000	133,000
<b>Total Loan Costs</b>	<b>1,447,000</b>		<b>1,447,000</b>

2. Seeks approval from the State Government Treasurer for these changes.

### CARRIED UNANIMOUSLY (4-0)

*Works and Services Manager Brian Barnewall left the meeting at 1:48pm.*

*Development Services Coordinator Jacci Viney left the meeting at 1:48pm.*

*Council returned to Item C1 at 1.49pm.*

<b>C. COMMUNITY DEVELOPMENT</b>
---------------------------------

**Item C1: Whitemark Community Gym Special Committee Membership**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Claire Nicholl, Community Development Officer
<b>FILE REFERENCE</b>	CDV/0702
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**INTRODUCTION:**

To assist in the ongoing management of the Whitemark Community Gym, Council has decided that a Special Committee is to be established. Terms of Reference for the Whitemark Community Gym Committee have been developed and adopted by Council. Council also authorised the General Manager to seek nominations for the Committee Members.

Nominations have been received and the purpose of this agenda item is for Council to approve the membership of the Whitemark Community Gym Special Committee.

**PREVIOUS COUNCIL CONSIDERATION:**

Council Workshop	6 <sup>th</sup> July 2017
Council Workshop	3 <sup>rd</sup> August 2017
2017.08.2017	17 <sup>th</sup> August 2017
230.09.2017	21 <sup>st</sup> September 2017
255.10.2017	12 <sup>th</sup> October 2017

**OFFICER'S REPORT:**

The call for expressions of interest for membership of the Whitemark Gym Special Committee closed Friday 27<sup>th</sup> October 2017. The following nominations were received:

- Cr Cobham
- Anne Campbell
- Annie Revie
- Rachel Summers
- Vicki Warden

The Terms of Reference for this committee state that there shall be one elected member of Council and a minimum of four and a maximum of six residents from the Community on the committee. As such there are sufficient nominations for the Whitemark Community Gym Special Committee to be established.

The Terms of Reference for this committee also include Council's Physical Health Worker, currently David Heap, as a member of the committee.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS:**

5.0 Livability - Protect, improve and promote the safety, creativity, health and wellbeing of the Islands' communities.

5.1 Improve the health and wellbeing of the Island communities through leadership and co-ordination.

5.1.2 Rural Primary Health Service program funding is administered for delivery of health services to the community.

5.1.2.1 Facilitate and deliver the Rural Primary Health Service Program.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**RISK/LIABILITY:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council approves the following membership of the Whitemark Community Gym Special Committee in accordance with the adopted Terms of Reference:

- Cr Cobham (Elected Member)
- David Heap (Physical Health Worker)
- Anne Campbell
- Annie Revie
- Rachel Summers
- Vicki Warden

**DECISION:**

**273.11.2017 Moved:** Cr K Stockton **Seconded:** Deputy Mayor M Cobham

That Council approves the following membership of the Whitemark Community Gym Special Committee in accordance with the adopted Terms of Reference:

- Cr Cobham (Elected Member)
- David Heap (Physical Health Worker)
- Anne Campbell
- Annie Revie
- Rachel Summers
- Vicki Warden

**CARRIED (3-1)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham and Cr Ken Stockton.

**Against:** P Rhodes (**abstained**)

<b>D. NOTION OF MOTION</b>
----------------------------

**Item D1: Furneaux Group Shipping Special Committee Terms of Reference**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Mayor Carol Cox (Furneaux Group Shipping Special Committee Chair)
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COM/0403
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**NOTICE OF MOTION:**

That the following changes be made to the Furneaux Group Shipping Special Committee Terms of Reference:

- The quorum be changed to 5 members including non-voting members;
- The Tasmanian Framers and Graziers' Association representative be changed to Farmer representative; and
- That one Flinders Island Tourism and Business Inc. representative be added to the Committee.

**PREVIOUS COUNCIL CONSIDERATION:**

20<sup>th</sup> October 2016 252.10.16

**OFFICER'S REPORT:**

At the 7<sup>th</sup> November 2017 meeting of the Furneaux Group Shipping Special Committee, the following recommendation to Council was passed in response to continuing difficulties experienced in achieving a quorum and the inactivity of the Tasmanian Framers and Graziers' Association (TFGA) on the Island.

*"Moved: J Phillips                      Seconded: D Madden*

*That a recommendation be taken to Council to make the following changes to the Terms of Reference:*

- *The quorum be changed to 5 members including non-voting members; and*
- *The TFGA representative be changed to Farmer representative.*
- *That provision for a representative from FITBI be added to the membership.*

*CARRIED"*

The purpose of the committee is "... to provide recommendations to Flinders Council on shipping matters, including port and associated infrastructure where it relates to shipping."

The efficient, reliable and economic movement of sea freight is extremely important to the social and economic wellbeing of the Island and it is in Council's interest to be informed and to assist the flow of information between users and providers.

The current membership as listed in the Terms of Reference is:

***"3.0 MEMBERSHIP***

*Membership of the Furneaux Group Shipping Special Committee shall be:*

- *The Mayor as Chairperson(non-voting)*
- *Councillors (2) (excluding the Chairperson)*
- *General Manager Flinders Council (non-voting)*
- *Cape Barren Island (1)*
- *Tasmanian Farmers and Graziers' Association – Flinders Branch (1)*
- *TasPorts (1)*
- *Department of State Growth (DoSG) (1 non-voting)*
- *Transport sector (road on Flinders Island) (1)*
- *Commerce/business sector (1)*
- *Agriculture/Livestock sector (1)*
- *Shipping company(s) (1 each)*

*Members representing the various sectors shall be appointed by Flinders Council from nominations received. Nominees with experience in the sector they wish to represent shall be preferred. Flinders Council may select a representative of any other sector who it determines may make a contribution to the Furneaux Group Shipping Special Committee.*

*Those members representing non-council entities shall be selected by the entity they represent (Cape Barren Island, Tasmanian Farmers and Graziers' Association, TasPorts, Department of State Growth)."*

Changes occur over time and it is now considered pertinent that the farmers be represented by a person with experience in that area who nominates to be on the committee rather than the TFGA representative as the TFGA does not have a major presence in the island arena.

The provision for a Flinders Island Tourism and Business Inc. (FITBI) representative on the committee also reflects change over time and that FITBI now also includes business representation and is not just focused on the economics and activities of tourism.

#### **STATUTORY REQUIREMENT:**

Nil

#### **POLICY/STRATEGIC IMPLICATIONS:**

3. Access and Connectivity – Work with service providers and other relevant stakeholder to improve security, reliability and cost effectiveness.

3.1 Maintain or better the standard of sea access to the Islands.

3.1.1 Advocacy for improved port and freight operations.

3.1.1.1 Furneaux Group Shipping Special Committee of Council advocates on behalf of the Community.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

#### **RISK/LIABILITY:**

Nil

#### **VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the following changes be made to the Furneaux Group Shipping Special Committee Terms of Reference:

- The quorum be changed to 5 members including non-voting members;
- The Tasmanian Framers and Graziers' Association representative be changed to Farmer representative; and
- That one Flinders Island Tourism and Business Inc. representative be added to the Committee.

**DECISION:**

**274.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr P Rhodes

That the following changes be made to the Furneaux Group Shipping Special Committee Terms of Reference:

- The quorum be changed to 5 members including non-voting members;
- The Tasmanian Framers and Graziers' Association representative be changed to Farmer representative; and
- That one Flinders Island Tourism and Business Inc. representative be added to the Committee.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.



<b>E1. GOVERNANCE</b>
-----------------------

**Item E1: Furneaux Islands Community Shed Update**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	CDV/1706
<b>ASSOCIATED PAPERS</b>	<i>Annexure 11: Furneaux Islands Community Shed Presentation 25 October 2017</i>

**INTRODUCTION:**

At the October Council Workshop, representatives of the Furneaux Islands Community Shed outlined the current operation of the organisation, their strategic aims and desires to expand into the future, and sought Council's feedback and support.

This report provides a formal update.

**PREVIOUS COUNCIL CONSIDERATION:**

25 October 2017 Council Workshop

**OFFICER'S REPORT:**

The objectives of the Furneaux Islands Community Shed (Community Shed) are to advance the health and well-being of members by providing a safe and happy environment where skilled and unskilled people can, in the company of other people:

- Pursue hobbies, pastimes and interests;
- Learn new skills, practice and pass on old skills;
- Learn about their own and other people's health and well-being;
- By their efforts, contribute to their families, their friends, the Shed and their community; and
- Mentor younger people.

The Community Shed is a not-for-profit association, unique in that it offers membership to both men and women. This has been a good initiative with many women going to the shed to attend wood working workshops and to build/make things like serving boards, kitchen island benches and tables.

The Community Shed has come a long way from small beginnings with a partnership with the school for use of the workshop at the rear of the school two days a week (Wednesdays and Saturdays) and occasionally on Sundays for workshops. However, the lack of a hygienic kitchen facility, some equipment becoming outdated, lack of a quiet space, the limiting size of the facility, divergent needs of the school and growth in membership and activities, have all led to the need for a long-term strategy to secure alternative, permanent accommodation.

For the overall benefit of the Community Shed, the Committee determined that a location in Whitemark would be preferable. As a result, a number of Whitemark locations, including the Showgrounds, were considered but rejected as not long-term solutions. Investigations

determined that suitable locations in Whitemark were limited and through discussions with Council staff, two options were identified.

#### Option 1 Council Works Depot

The area identified is located just inside the main gate to the right, behind existing trees adjacent to Patrick Street. The area is large enough with good access and screening. Some synergies with Council's Works Depot would be required as a new building would curtail growth and a minor relocation of access for the Council Works Depot and concrete mixing area would be required. A good site but not ideal. The Community Shed has worked out a budget figure for the cost of a new building along with amenities required and fit-out.

#### Option 2 Hydro Tasmania Building

The Hydro Tasmania site that has two separate entrances from two streets (Lagoon Rd and Robert St) contains a number of buildings. The buildings that front Robert Street are considered ideal for use by the Community Shed and only a portion of the site would be required. The large shed with an entrance off Lagoon Street would/could be used by others. This is the preferred option and some preliminary discussions with Hydro have been undertaken as they have indicated that they will relocate their operation to their main facility on Thule Road in around 18 months or so.

The buildings in question offer the Community Shed a place to call home which would consist of a:

- Quiet room for meeting;
- Quiet room for working on non-machine-driven tools;
- Kitchen and eating area; and
- Workshop to work and to house equipment.

The preferred Hydro Option offers the best available alternative that will allow for a relatively easy transition and best long-term option available. The location has a number of advantages including the following:

- Excellent location close to the township centre with adequate parking available affording good access to the community;
- Provides for the potential for more than one community use;
- Appropriate zoning and compatibility land use wise as activity would be modest;
- Balance of the land available for commercial type uses; and
- Would likely receive broad community support.

The Community Shed members have also considered partnering with other community groups. The Island News is interested in utilising some of the quiet space and therefore they too would have a permanent home. The Lapidary Club may also be involved leading to the facility becoming a community hub/centre.

At this stage, there is no financial request before Council however the Community Shed has requested Council's support for the relocation of their facility to the Hydro Tasmania building at Robert Street Whitemark.

#### **STATUTORY REQUIREMENT:**

Nil

**POLICY/STRATEGIC IMPLICATIONS:**

5. Liveability – Protect, improve and promote the safety, creativity, health and wellbeing of the Islands' communities.

5.2 Support cultural activities that foster social engagement and emotional wellbeing and provide opportunities for creative expression.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil. At this stage, there is no request from the Community Shed for any financial assistance.

**RISK/LIABILITY:**

There is significant reputational risk to Council if the Community Shed is not supported or encouraged.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Council:

1. Receives and notes the Furneaux Islands Community Shed Presentation to Council on 25 October 2017 (Annexure 9) and the Officer's Report;
2. Supports in principle the Furneaux Islands Community Shed's desires to relocate their operation into Whitemark; and
3. Assists and supports the Furneaux Islands Community Shed in their preferred option to relocate into the Hydro Tasmania building at Robert Street Whitemark.

**DECISION:**

**275.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton

That the Council:

1. Receives and notes the Furneaux Islands Community Shed Presentation to Council on 25 October 2017 (Annexure 9) and the Officer's Report;
2. Supports in principle the Furneaux Islands Community Shed's desires to relocate their operation into Whitemark; and
3. Provides non-financial assistance and supports the Furneaux Islands Community Shed in their preferred option to relocate into the Hydro Tasmania building at Robert Street Whitemark.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Item E4: Changes to the Local Government Act**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General manager
<b>FILE REFERENCE</b>	LEG/0600
<b>ASSOCIATED PAPERS</b>	<i>Annexure 13: Stakeholder Consultation Paper</i>

**INTRODUCTION:**

The Local Government Division is seeking comment from Councils on the proposed changes to the *Local Government Act* as detailed in the Local Government Amendment (Targeted Review) Bill 2017.

The Local Government Association of Tasmania (LGAT) is coordinating a sectoral response to these changes and has requested comments from Councils before 11<sup>th</sup> December 2017.

This report outlines these changes and provides a mechanism for Council's formal consideration of the proposed changes.

**PREVIOUS COUNCIL CONSIDERATION:**

Nil

**OFFICER'S REPORT:**

On the 19<sup>th</sup> of October the Legislative Council approved the third reading of the *Local Government Amendment (Targeted Review) Bill 2017* and it is expected to receive Royal Assent shortly. This Bill amends the *Local Government Act* across a range of areas as highlighted in the targeted review.

The changes include the introduction of a gifts and donations register, an increase to the electoral advertising limit and amending the Declaration of Office. The Local Government Division is seeking comment from the sector on each of these three areas.

Annexure 13 is a stakeholder consultation paper, prepared by the Local Government Division, which summarises the key issues and possible changes to the Regulations. The key changes are as follows:

1. Gifts and benefits – please refer directly to the table in the Annexure;
2. Electoral advertising limit – an increase from \$5,000 to \$6,500 for a councillor candidate and \$8,000 to \$10,500 for councillor and mayor or deputy mayor candidate. Future increases would be at CPI; and
3. Amendment of the Declaration of Office to include the following after (b):  
*(c) engage in ongoing professional development,; and*  
*(d) abide by the principles of good governance.*

LGAT has requested Councils provide their response to these changes before 11<sup>th</sup> December 2017.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

*Local Government Amendment (Targeted Review) Bill 2017*

*Local Government (General) Regulations 2015*

**POLICY/STRATEGIC IMPLICATIONS:**

4. Strategic, Efficient and Effective Organisation

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**RISK/LIABILITY:**

Low

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council suspends the provisions of Regulation 22 in accordance with Regulation 22 (9) of the Local Government (Meeting Procedures) Regulations 2015 to discuss this item.

**DECISION:**

**276.11.2017 Moved:** Cr P Rhodes      **Seconded:** Cr K Stockton

That Council suspends the provisions of Regulation 22 in accordance with Regulation 22 (9) of the Local Government (Meeting Procedures) Regulations 2015 to discuss this item.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

*Mayor Carol Cox called for a 5minute break at 1.57pm*

*Mayor Carol Cox resumed the meeting at 2.02pm*

**277.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr P Rhodes

That Council will respond to LGAT noting the changes and supports the recording of gifts over \$50.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Item E5: Quarterly Financial Report for July to September 2017**

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	FIN/0100
<b>ASSOCIATED PAPERS</b>	<i>Annexure 14: Financials - July to September 2017</i>

**INTRODUCTION:**

Presented to Council is the first Quarterly Financial Report for the period commencing 1<sup>st</sup> July 2017 and ending 30<sup>th</sup> September 2017.

**PREVIOUS COUNCIL CONSIDERATION:**

Council considers the Quarterly Financial Report on a quarterly basis.

**OFFICER'S REPORT:**

The report structure provides a summary of income and expenditure for the third quarter across all departmental divisions as individual finance reports. The Statement of Comprehensive Income includes actuals from the previous financial year, for comparison against current actuals, as well as the 2017/18 Annual Budget.

The Capital Works Report highlights each project and the expenditure incurred to date as well as projects carried forward as Works in Progress arising from the previous financial year.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS:**

4.0 Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Annual Plan – all areas

**RISK/LIABILITY:**

No foreseen risks or legal obligations identified as a result of the financial report.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Quarterly Financial Report for the period commencing 1<sup>st</sup> July 2017 and ending 30<sup>th</sup> September 2017 be received and accepted.

**DECISION:**

**278.11.2017 Moved:** Cr P Rhodes    **Seconded:** Cr K Stockton

That the Quarterly Financial Report for the period commencing 1<sup>st</sup> July 2017 and ending 30<sup>th</sup> September 2017 be received and accepted.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

*Questions were tabled for clarification after the meeting.*

**Item E6: Ordinary Council Meetings - Times and Dates 2018**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COU/0203
<b>ASSOCIATED PAPERS</b>	<i>Nil</i>

**INTRODUCTION:**

In previous years, Council has, at its November or December meeting, set the dates and times for the next year's meetings. For some time now the meetings have been held on the third Thursday of each month commencing at 1.00 pm, although adjustments have been made at times to accommodate local functions and/or commitments of the Mayor and General Manager.

**PREVIOUS COUNCIL CONSIDERATION:**

Annually

**OFFICER'S REPORT:**

A review of the forthcoming dates and potential conflicts with other events/meetings/commitments has been undertaken by management.

Functions associated with the Local Government Association of Tasmania have been factored in and dates changed to accommodate the Mayor and General Manager's attendance. As the Local Government elections occur in November 2018, no meeting dates are proposed for November or December 2018.

In past years the May Council Meeting has been held in Lady Barron however at the 18<sup>th</sup> May 2017 Council Meeting the following Councillor's Question Without Notice was asked and Mayor's response received:

***"Question 2: Deputy Mayor Marc Cobham***

*Council has been holding one of its monthly meetings in Lady Barron for a number of years, with the aim of making the meeting more accessible for the local Lady Barron Community. Given that over that time the Community attendance has been negligible, is it time to review this annual undertaking, given the considerable logistical issues and staff resources required?*

***Mayor's Response:***

*Yes this decision can be reviewed."*

It is now time for Council to review this practice.

Given that there has in the past been negligible public attendance at the Lady Barron Meeting, that Council regularly consults with a range of stakeholders through Council's extensive Workshop Program, and the costs and logistics involved, it is questionable whether the Lady Barron meeting location should be continued.

Should this eventuate there is nothing to stop Council from conducting workshops in Lady Barron, or for that matter any other location if it so chooses.



#### **STATUTORY REQUIREMENT:**

*Local Government Act 1993*

Local Government (Meeting Procedures) Regulations 2015

#### **POLICY/STRATEGIC IMPLICATIONS:**

4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.

4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.

#### **BUDGET AND FINANCIAL IMPLICATIONS**

Minimal

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATION:**

1. That Council resolves to endorse the following Council Meeting schedule, with all meetings commencing at 1.00pm:
  - Thursday 25 January 2018
  - Thursday 15 February 2018
  - Thursday 15 March 2018
  - Thursday 19 April 2018
  - Thursday 17 May 2018
  - Thursday 21 June 2018
  - Thursday 19 July 2018
  - Thursday 16 August 2018
  - Thursday 13 September 2018
  - Thursday 11 October 2018
2. That Council reviews the practice of holding a Council Meeting in Lady Barron each year.

#### **DECISION:**

**279.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton

1. That Council resolves to endorse the following Council Meeting schedule, with all meetings commencing at 1.00pm:
  - Thursday 25 January 2018
  - Thursday 15 February 2018
  - Thursday 15 March 2018
  - Thursday 19 April 2018
  - Thursday 17 May 2018
  - Thursday 21 June 2018
  - Thursday 19 July 2018
  - Thursday 16 August 2018
  - Thursday 13 September 2018
  - Thursday 11 October 2018
2. That Council reviews the practice of holding a Council Meeting in Lady Barron each year.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**280.11.2017 Moved:** Cr K Stockton **Seconded:** CR P Rhodes  
That all the approved Council Meetings for 2018 be held in Whitemark.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Item E7: Citizen of the Year Award Policy**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	PUB/0800
<b>ASSOCIATED PAPERS</b>	<i>Annexure 15: DRAFT Citizen of the Year Award Policy</i>

**INTRODUCTION:**

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk.

Council has a policy that states that policies should be reviewed at least every four (4) years by the then elected members.

This report continues the process of Council reviewing its policies and procedures as part of a continuous review process.

**PREVIOUS COUNCIL CONSIDERATION:**

21 <sup>st</sup> May 2015	144.05.2015
25 <sup>th</sup> October 2018	Council Workshop

**OFFICER'S REPORT:**

The Citizen of the Year Award Policy has been reviewed and updated.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS:**

- 4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
  - 4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.
    - 4.3.9 Maintain Council's Policy Manual and Instrument of Delegation.

**RISK/LIABILITY:**

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council adopts the Citizen of the Year Award Policy and allows it to lay on the table for 28 days for public comment.

**DECISION:**

**281.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr P Rhodes  
That Council adopts the Citizen of the Year Award Policy and allows it to lay on the table for 28 days for public comment.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Item E8: Waiver of Fees Policy**

<b>ACTION</b>	<b>Decision</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	FIN/0701
<b>ASSOCIATED PAPERS</b>	<i>Annexure 16: DRAFT Waiver of Fees Policy</i>

**INTRODUCTION:**

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk.

Council has a policy that states that policies should be reviewed at least every four (4) years by the then elected members.

This report continues the process of Council reviewing its policies and procedures as part of a continuous review process.

**PREVIOUS COUNCIL CONSIDERATION:**

21 <sup>st</sup> May 2015	144.05.2015
25 <sup>th</sup> October 2018	Council Workshop

**OFFICER'S REPORT:**

The Waiver of Fees Policy has been reviewed and updated to more clearly define the scope of the policy.

**STATUTORY REQUIREMENT:**

*Local Government Act 1993*

**POLICY/STRATEGIC IMPLICATIONS:**

- 4. Strategic, Efficient and Effective Organisation - Responding to risks and opportunities.
  - 4.3 Ensure Council meets its statutory obligations and manages corporate and community risk.
    - 4.3.9 Maintain Council's Policy Manual and Instrument of Delegation.

**RISK/LIABILITY:**

Adoption of this policy and ensuring that Management, Staff and Councillors are aware of and follow this policy will help to reduce Council's exposure to risk in this area.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That Council adopts the Waiver of Fees Policy and allows it to lay on the table for 28 days for public comment.

**DECISION:**

**282.11.2017 Moved:** Deputy Mayor M Cobham      **Seconded:** Cr K Stockton

That Council adopts the Waiver of Fees Policy and allows it to lay on the table for 28 days for public comment.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

Item E9: Councillor Resolution Report

<b>ACTION</b>	<b>Information</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bill Boehm, General Manager
<b>FILE REFERENCE</b>	COU/0600
<b>ASSOCIATED PAPERS</b>	<i>Annexure 17: Councillor Resolution Report November 2017</i>

**INTRODUCTION:**

This report identifies the actions taken and actual costs associated with implementing resolutions passed by elected members up to November 2017.

**PREVIOUS COUNCIL CONSIDERATION:**

The report is presented on a monthly basis.

**OFFICER'S REPORT:**

Please read Annexure 17 – Councillor Resolution Report November 2017.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER'S RECOMMENDATION:**

That the Councillor Resolution Report November 2017 be noted.

**DECISION:**

**283.11.2017 Moved:** Cr P Rhodes    **Seconded:** Deputy Mayor M Cobham

That the Councillor Resolution Report November 2017 be noted.

**CARRIED UNANIMOUSLY (4-0)**

**For:** Mayor Carol Cox, Deputy Mayor Marc Cobham, Cr Peter Rhodes and Cr Ken Stockton.

**Meeting Closed: 2:23pm**