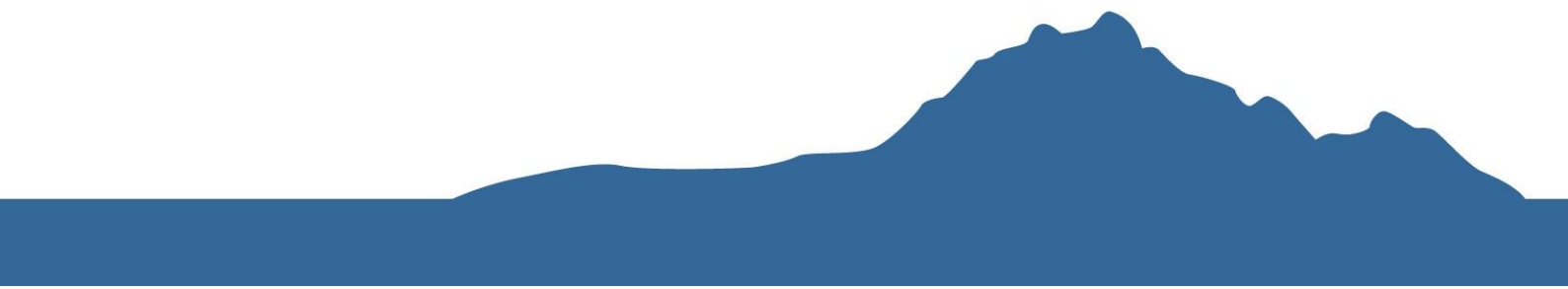




# Confirmed Minutes Ordinary Council Meeting

19 July 2022



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# FLINDERS COUNCIL ORDINARY MEETING – CONFIRMED MINUTES

## TUESDAY 19 JULY 2022

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<b>Venue</b>	Flinders Island Arts and Entertainment Centre
<b>Commencing</b>	2 pm
<b>Attendees – Councillors</b>	Acting Mayor David Williams Aaron Burke Vanessa Grace Peter Rhodes
<b>Apologies</b>	Mayor Annie Revie Sharon Blyth Rachel Summers
<b>Attendees- Staff</b>	Warren Groves   General Manager (2.00 – 2.57pm) Vicki Warden   Executive Officer (minute taker) (2.00 – 2.57pm) Chris Wilson   Infrastructure and Airport Manager (2.00 – 2.57pm)

## 1. ACKNOWLEDGEMENT OF COUNTRY

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The Acting Mayor will begin by acknowledging the Traditional Owners of the land on which we meet today, the palawa people of the trawulwai Nation. He will recognise their continuing connection to the land, waters and culture of this island, and pay respects to Elders past, present and emerging.

## 2. CONFIRMATION OF MINUTES

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### RECOMMENDATION

That the Minutes from the Ordinary Council Meeting held 14 June 2022 be confirmed.

### DECISION

125.07.2022 Moved: Cr A Burke    Seconded: Cr V Grace

That the Minutes from the Ordinary Council Meeting held 14 June 2022 be confirmed.

**CARRIED UNANIMOUSLY (4-0)**

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

## 3. PUBLIC QUESTION TIME

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Nil

## 4. COUNCILLOR QUESTIONS ON NOTICE

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None received.

## 5. COUNCILLORS' QUESTIONS WITHOUT NOTICE

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### Question 1: Cr Peter Rhodes

I ask, in relation to the provisions of the RMPAT (Resource Management and Planning Appeal Tribunal) decision on 18 September 2018 between Markarna Park and Flinders Council; in particular, Paragraph 14. What was the reported total volume etc. of materials transported in accordance with Paragraph 14, and how does this vary for the years ended 30 June 2020 and 30 June 2021?

### Mayor's Response

The question was taken on notice.

## 6. LATE AGENDA ITEMS

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The following has been received as a late agenda item:

- Closed Council Item – Personnel Matter

Pursuant to S65(1) of the *Local Government Act 1993*, the General Manager confirms that:

- he has had sufficient time to consider the item and to provide expert advice in relation to the item;
- that it was not possible to include the item on the agenda as the information was not available at that time; and
- that the matter is urgent.

Under R8(6) of the Local Government (Meeting Procedures) Regulations 2015, this item may be considered at this meeting as Item 17.1 by absolute majority vote.

### DECISION

126.07.2022 Moved: Cr P Rhodes

Seconded: Cr A Burke

That Council agrees to consider Closed Council Item – Personnel Matter as Item 17.1 at this meeting.

CARRIED UNANIMOUSLY (4-0)

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

## 7. DECLARATION OF PECUNIARY INTEREST

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None declared.

## 8. CONFLICT OF INTEREST

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None declared.

## 9. POLICIES

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The **Debt Collection Policy** was adopted at the 17 May 2022 Ordinary Council Meeting and no submissions were received throughout the 28 day public consultation period. As per the requirements of the Flinders Council Policy Manual Policy, the **Debt Collection Policy** is now considered adopted.

## 10. WORKSHOPS & INFORMATION FORUMS

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File No. COU/0205

### **Council Workshop – 14 June 2022**

Council held a workshop on the following subjects:

- Item 1 Community Grants
- Item 2 Time Capsule Event
- Item 3 Bushfire Grant update
- Item 4 General Manager's Update
- Item 5 Anzac Day
- Item 6 Local Government Elections Caretaker Period

### **Councillors in Attendance**

Mayor Annie Revie	Cr Vanessa Grace
Deputy Mayor David Williams	Cr Peter Rhodes
Cr Aaron Burke	Cr Rachel Summers

### **Apologies**

Cr Sharon Blyth

### **Staff and Consultants in Attendance**

Warren Groves	General Manager
Sammi Gowthorp	Community Development and Council Engagement Officer (Items 1 – 3)
Vicki Warden	Executive Officer
Chris Wilson	Manager Infrastructure and Airport

### **Council Workshop – 28 June 2022**

Council held a workshop on the following subjects:

- Item 1 General Manager's Update
- Item 2 Budget

### **Councillors in Attendance**

Cr Vanessa Grace  
Cr Rachel Summers

### **Apologies**

Mayor Annie Revie	Cr Aaron Burke
Deputy Mayor David Williams	Cr Peter Rhodes
Cr Sharon Blyth	

### **Staff and Consultants in Attendance**

Warren Groves	General Manager
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Heidi Marshall Finance Organisational Performance Manager  
Vicki Warden Executive Officer  
Chris Wilson Manager Infrastructure and Airport

### **Council Workshop – 5 July 2022**

Council held a workshop on the following subjects:

- Item 1 General Manager's Update
- Item 2 Roads Plan and Asset Disposal
- Item 3 Islander Way Project
- Item 4 Community Grants
- Item 5 Draft Communication Policy
- Item 6 Flinders Island Business Inc. Passenger Survey
- Item 7 Whitemark Tennis Courts
- Item 8 Library Lease
- Item 9 Road off Pot Boil Road
- Item 10 Draft Public Open Space and Contributions Policy

### **Councillors in Attendance**

Acting Mayor Rachel Summers Cr Vanessa Grace  
Cr Aaron Burke Cr Peter Rhodes

### **Apologies**

Mayor Annie Revie Cr Sharon Blyth  
Deputy Mayor David Williams

### **Staff and Consultants in Attendance**

Warren Groves General Manager  
Sammi Gowthorp Community Development and Council Engagement Officer (Items 3 – 5)  
Jacci Smith Development Services Coordinator (Item 3 – 10)  
Vicki Warden Executive Officer  
Chris Wilson Manager Infrastructure and Airport

### **Council Workshop – 13 July 2022**

Council held a workshop on the following subject:

- Item 1 Rates

### **Councillors in Attendance**

Acting Mayor David Williams Cr Vanessa Grace  
Cr Aaron Burke Cr Peter Rhodes

### **Apologies**

Mayor Annie Revie Cr Rachel Summers  
Cr Sharon Blyth

### **Staff and Consultants in Attendance**

Warren Groves General Manager  
Kate Blyth Finance Officer  
Heidi Marshall Finance Organisational Performance Manager  
Vicki Warden Executive Officer

### **RECOMMENDATION**

That the Council Workshops held on 14 June, 28 June, 5 July and 13 July 2022 be noted.

**DECISION**

127.07.2022 Moved: Cr V Grace

Seconded: Cr P Rhodes

That the Council Workshops held on 14 June, 28 June, 5 July and 13 July 2022 be noted.

**CARRIED UNANIMOUSLY (4-0)**

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

## **11. PUBLICATIONS/REPORTS TABLED FOR COUNCIL INFORMATION**

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Nil

## 12. REPORTS TO BE RECEIVED

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### 12.1 FLINDERS COUNCIL AUDIT PANEL

**File Reference** FIN/0401

**Annexure** 12.1.1 Flinders Council Audit Panel meeting 29 June 2022 Unconfirmed Minutes

#### **OFFICER'S REPORT (Warren Groves, General Manager)**

The unconfirmed minutes of the Flinders Council Audit Panel meeting held 29 June 2022 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

#### **RECOMMENDATION**

That the unconfirmed minutes of the Flinders Council Audit Panel meeting held 29 June 2022 be noted.

#### **DECISION**

**128.07.2022 Moved: Cr P Rhodes                      Seconded: Cr A Burke**

**That the unconfirmed minutes of the Flinders Council Audit Panel meeting held 29 June 2022 be noted.**

**CARRIED UNANIMOUSLY (4-0)**

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**



## 13. ACTING MAYOR'S REPORT

<b>Action</b>	Information
<b>Proponent</b>	Acting Mayor R Summers
<b>File Reference</b>	COU/0600
<b>Annexures</b>	Nil

DATE	DIARY ACTIVITY
30/6/22	Meeting with Warren Groves
1/7	Local Government Association Tasmania Annual General Meeting Launceston
2/7	Elected Representatives Professional Development Day
4/7	Commentary - ABC North Radio
5/7	Mayor's Report Island News
5/7	Council Workshop
7/7	Meeting with Warren Groves and Councillor

### CORRESPONDENCE IN

DATE	FROM	SUBJECT
3/6/22	Chris Rhodes	Little Dog Island Development
7/6	Hon Minister Roger Jaensch	Introduction of landfill levy
16/6	Ronald Wise	Cape Barren Island Anzac Dawn Service
16/6	Zoe Watkins	Local government action towards a circular economy Planet Ark survey
20/6	Tasmanian Audit Office	Terms of Audit Engagement for the Audit of the Local Roads and Community Infrastructure Program of Flinders Council
27/6	Chris Parr – Tasmanian Police	Speed Reduction Activities at Palana
1/7	Minister Michael Ferguson	Major Project Proposal - North East Windfarm - Consultation
11/7	Hon Minister Nic Street	Freight Equalisation Scheme

### CORRESPONDENCE OUT

DATE	TO	SUBJECT
22/6/22	Vic Epstein	Vet facilities reviewed
4/7	John O'Dell	Shipping Sub Committee
7/7	Hon Minister Nic Street	Freight Equalisation Scheme
7/7	Denise Hooke	Flinders Island Show Society Inc. support letter

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Acting Mayor's report be received.

**DECISION**

**129.07.2022 Moved: Cr V Grace                      Seconded: Cr A Burke**  
**That the Acting Mayor's report be received.**

**CARRIED UNANIMOUSLY (4-0)**

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 14. DEVELOPMENT SERVICES

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### 14.1 DEVELOPMENT APPLICATION REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Jacci Smith   Development Services Coordinator
<b>File Reference</b>	PLN/0105
<b>Annexures</b>	14.1.1 Development Assessments Report – June 2022

#### INTRODUCTION

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council now generates the data and prepares the Development Application Report monthly.

Permitted applications are assessed under section 58 of the *Land Use Planning and Approvals Act 1993* (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

#### PREVIOUS COUNCIL CONSIDERATION

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

#### OFFICER'S REPORT

Refer to Annexure 14.1.1, Development Assessments Report – June 2022.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Development Assessments Report – June 2022 be received.

#### DECISION

**130.07.2022 Moved: Cr V Grace    Seconded: Cr A Burke**  
**That the Development Assessments Report – June 2022 be received.**

#### CARRIED UNANIMOUSLY (4-0)

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 15. INFRASTRUCTURE AND AIRPORT

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### 15.1 INFRASTRUCTURE AND AIRPORT REPORT – JUNE 2022

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Chris Wilson   Manager Infrastructure and Airport
<b>File References</b>	WOR/3000
<b>Annexures</b>	15.1.1 Manager Infrastructure and Airport Report – June 2022

#### INTRODUCTION

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the Works and Services and Airport departments.

#### OFFICER'S REPORT

This report is provided on a monthly basis at the request of Council.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Infrastructure and Airport Report – June 2022 be received and accepted by Council.

#### DECISION

**131.07.2022 Moved: Cr V Grace    Seconded: Cr P Rhodes**

**That the Infrastructure and Airport Report – June 2022 be received and accepted by Council.**

**CARRIED UNANIMOUSLY (4-0)**

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 16. GOVERNANCE

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### 16.1 COUNCIL'S 2021/22 4<sup>TH</sup> QUARTER REPORT AGAINST THE ANNUAL PLAN

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0600
<b>Annexures</b>	16.1.1 Council's 2021/22 4 <sup>th</sup> Quarter Report (April – June 2022)

#### INTRODUCTION

The purpose of this report is to provide Councillors with progress updates on the various Annual Plan actions undertaken by the whole of Council for the fourth quarter of the financial year.

#### PREVIOUS COUNCIL CONSIDERATION

Provided as quarterly reports.

#### OFFICER'S REPORT

Council has moved to an in-house quarterly reporting system against the Annual Plan actions. The report, Annexure 16.1.1, is the final report to be generated for this financial year.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

That the Council's 2021/22 4<sup>th</sup> Quarter Report (April - June 2022) against the Annual Plan be received and accepted by Council.

#### DECISION

**132.07.2022 Moved: Cr A Burke    Seconded: Cr P Rhodes**

**That the Council's 2021/22 4<sup>th</sup> Quarter Report (April - June 2022) against the Annual Plan be received and accepted by Council.**

#### CARRIED UNANIMOUSLY (4-0)

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 16.2 4<sup>TH</sup> QUARTER GRANTS REPORT – 30 JUNE 2022

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	COU/0601
<b>Annexures</b>	16.2.1 Grants 4 <sup>th</sup> Quarter Report as at 30 June 2022

### INTRODUCTION

This report provides Councillors with an overview of grants received by Council and the progress towards grant acquittal, along with those grants that have been applied for and awaiting a result.

### PREVIOUS COUNCIL CONSIDERATION

Will be provided as quarterly report.

### PREVIOUS COUNCIL DISCUSSION

3 May 2022 Council Workshop

### OFFICER'S REPORT

At the 3 May 2022 Council Workshop, Councillors requested a quarterly report on grants. Refer to the grants table (Annexure 16.2.1) for this overview.

### STATUTORY REQUIREMENT

Nil

### BUDGET AND FINANCIAL IMPLICATIONS

As with all capital projects, depending on value and project outcomes, there may be long term financial implications which will need to be incorporated into Council's long term financial and asset management plans.

### RISK/LIABILITY

No foreseen risks

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council's 4<sup>th</sup> Quarter Grants Report, as at 30 June 2022, be received.

### DECISION

**133.07.2022 Moved: Cr A Burke Seconded: Cr P Rhodes**  
**That Council's 4<sup>th</sup> Quarter Grants Report, as at 30 June 2022, be received.**

### CARRIED UNANIMOUSLY (4-0)

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 16.3 USE OF THE FLINDERS COUNCIL COMMON SEAL

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1000
<b>Annexures</b>	16.3.1 Common Seal Register April - June 2021

### INTRODUCTION

The purpose of this report is to provide Councillors with an update on the use of the Flinders Council Common Seal, as per the council motion 216.09.2016 passed at the 22 September 2016 Council Meeting.

### PREVIOUS COUNCIL CONSIDERATION

Considered quarterly.

### OFFICER'S REPORT

The use of the Flinders Council Common Seal binds the Council to act in accordance with the provisions of the document to which it is attached, and it is important that Councillors know the details of those documents so that they are aware of commitments to which the Council has become obligated.

The Flinders Council Common Seal Register was created on 26 September 2016 and is available to Councillors on request at any time. A report on the use of the Flinders Council Common Seal will be included in Council Meeting Agendas on a quarterly basis.

Annexure 16.3.1 details the use of the Flinders Council Common Seal from April to June 2022.

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

No policy exists on this matter.

### BUDGET AND FINANCIAL IMPLICATIONS

Nil

### RISK/LIABILITY

Minimum

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the report on the use of the Flinders Council Common Seal from April to June 2022 be received.

### DECISION

**134.07.2022 Moved: Cr P Rhodes**

**Seconded: Cr A Burke**

**That the report on the use of the Flinders Council Common Seal from April to June 2022 be received.**

### CARRIED UNANIMOUSLY (4-0)

**For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.**

## 16.4 SERVICE REQUEST REGISTER REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1000
<b>Annexures</b>	16.4.1 Service Request Register Report – 30 June 2022

### INTRODUCTION

This register identifies the service requests received, recommended actions and resolutions actioned by staff up to the 30 June 2020.

### PREVIOUS COUNCIL CONSIDERATION

The report is presented on a monthly basis.

### OFFICER'S REPORT

Please read Annexure 16.4.1 – Service Request Register Report – 30 June 2022.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Service Request Register Report – 30 June 2022 be noted.

### DECISION

135.07.2022 Moved: Cr V Grace    Seconded: Cr A Burke

That the Service Request Register Report – 30 June 2022 be noted.

### CARRIED UNANIMOUSLY (4-0)

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.



## 16.5 COUNCILLOR RESOLUTION REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/0300
<b>Annexures</b>	16.5.1 Councillor Resolution Report July 2022

### INTRODUCTION

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

### PREVIOUS COUNCIL CONSIDERATION

The Report is presented on a monthly basis.

### OFFICER'S REPORT

Please read Annexure 16.5.1 – Councillor Resolution Report July 2022.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That the Councillor Resolution Report July 2022 be noted.

### DECISION

136.07.2022 Moved: Cr A Burke                      Seconded: Cr P Rhodes  
That the Councillor Resolution Report July 2022 be noted.

### CARRIED UNANIMOUSLY (4-0)

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

## 17. CLOSED COUNCIL

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### 17.1 PERSONNEL MATTER

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager

#### REASON FOR CLOSED COUNCIL

17.1 is **CONFIDENTIAL** in accordance with Section 15(2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### VOTING REQUIREMENTS

Absolute Majority

#### RECOMMENDATION

That Council moves into Closed Council.

#### DECISION

137.07.2022 Moved: Cr A Burke                      Seconded: Cr P Rhodes

That Council moves into Closed Council.

#### CARRIED UNANIMOUSLY (4-0)

For: Acting Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

*Council moved into closed session at 2.31pm.*

*Council moved out of closed session at 2.57pm.*

*The following motion for the Open Minutes was passed in Closed Council:*

**143.07.2022 Moved: Cr V Grace Seconded: Cr A Burke**

***That for Agenda Item 17.1.1 Personnel Matter, the discussions held, and motions passed in Closed Council remain confidential until 9am, 22 July 2022.***

#### CARRIED UNANIMOUSLY (4-0)

For: Mayor D Williams, Cr A Burke, Cr V Grace and Cr P Rhodes.

*Mayor David Williams closed the meeting at 2.57pm.*

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## MEETING CLOSED 2.57PM

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