



COMMUNITY GRANT APPLICATION FORM

Office use only

*Application No.
Date received:*

A. APPLICANT DETAILS

Name of individual/group/organisation:

Postal Address:

Name of group/organisation contact person:

Telephone:

Home: _____

Business: _____

What are the aims and objectives of the individual/group/organisation?

Has the applicant previously received Council grants or assistance?

Yes 

No 

If Yes, please complete the following table:




Year	Purpose of grant/assistance	Amount granted

B. PROJECT DETAILS

Description of Project:

(Briefly describe the project and benefit(s) to the community. For a COVID-19 Recovery Project, briefly explain how the virus has impacted your business / organisation and how the project will provide benefit to your business / organisation. Attach a separate sheet if insufficient space is available)

Does your project involve residents of (more than one box may be ticked):

-  Flinders Council area Estimated number of percentage _____
-  North East Tasmania Estimated number of percentage _____
-  Tasmania Estimated number of percentage _____

Description of Assistance Sought:

Requested Grant: \$ _____:

Applicant to provide full budget details and information as to all revenue sources.
(Attach supporting letter(s) or details of other secured/pledged funding)

Planned commencement date: _____

Estimated completion date: _____

Funding required date: _____

If necessary, has the consent of the property owner been obtained:

Yes 

No 

Any other comments you consider would be helpful in assessing this application:

Details of attached supporting documents which will be retained by Council:

- _____
- _____
- _____
- _____

C. ACKNOWLEDGEMENT

How will you acknowledge Council and the Gunn Bequest for their support of your Project? (e.g. in a newsletter, signs at an event, announcement at monthly meeting)

D. ACQUITTAL

The project must be completed and the grant formally acquitted within the 2021-22 financial year. Applicants are to forward invoice/s for the approved expenditure to Council for reimbursement within 2 months of the project's completion.

Council would like to promote successful projects on Council's website and Facebook page. Applicants are requested to provide a brief report (1/2 – 1 page) on the success/benefits of the project and photos (if applicable) as part of the acquittal. (Photos containing people are preferred and must be accompanied by a Publication Permission Form which is available on the Flinders Council Website.) Photos can be emailed to vicki.warden@flinders.tas.gov.au.

Signature: _____

Position: _____

Date: _____

Applications must be received by C.O.B. Monday 24 May 2021.

Check that all the information needed is included with your application.